

**GE 25 Council
January 9, 2006
MEETING MINUTES**

Meeting Attendees:

R. "Nish" Nishikawa, CU-B; John Cooney, CU system; Michele Dahlin, CU system; Garry Gianniny, FLC; John Sowell, WSC; Linda Curran, MSCD; Cristina Martinez; Alan Lamborn, CSU-FC; Jeff Reynolds, AIMS; Wayne Artis, PPCC; David Caldwell, UNC; Steve Roderick, FLC; Kimberly Thompson, CCHE; Roger Carver, CCD; and Sherrie Schneider, CCCS. Barbara Montgomery, CSU; Frank Novotny, ASC and Renee Kuharski, CMC (for Ben Yohe),- phoned in.

The meeting began with discussion and decisions concerning the following **Action Items:**

1. We reviewed a draft evaluation cover sheet for the gtPathways content committee reviews. The goal is to combine signatures from review committees with a signoff from the committee chair so that the CCHE has a record they can keep separate from what is returned to the institutions (the review committee's substantive evaluation). Vicki is going to make some more changes in the form and circulate it electronically for our review.
2. We decided on the content committee recommendations on how to evaluate credit for the integrated science and math courses that have been developed for teacher ed certifications. The proposal -- which went to Academic Council on Jan 10, 2006 -- was presented as follows: The two 3-credit integrated math courses will (once both courses have been completed) count 3 credits of math toward gtPathways and 3 credits of electives. There will be no partial gtPathways credit for one course (though we shouldn't see too many of these because the teacher licensure students need both courses for their programs & they are the students who should be in these courses). The two 4-credit integrated sciences courses will count (once again, only after both have been completed) 7 credits in gtPathways science and 1 credit in free electives. **NOTE: AC unanimously approved the transfer credit proposal as presented by GE 25. The proposal will be documented in their January 2006 meeting minutes. The proposal has been forwarded, along with the agenda item recommending the CCCS' Integrated Math/Science courses for placement into the gtPathways curriculum, for consideration by the Commissioners at their February 2nd meeting.**
3. The request for formal GE-25 approval of all the forms and protocols for the gtPathways course reviews was deferred until the last forms (see #1) are done. This approval request will be on the February 2006 GE 25 Agenda.
4. We reaffirmed the earlier decision that the faculty advisor group to

the GE-25 would be composed of the 2 co-chairs of each content committee, that the co-chairs would be recruited as follows: one from a 4 year school and one from a 2-year school, and that the faculty would elect them at the first meeting of the year. It was also agreed that they would serve 2-year staggered terms. Rather than having an advisory group of registrars, transfer evaluators, & key advisors we will have a list serve that can be used to solicit commentary and facilitate discussion concerning the GE 25's work. There was some preliminary discussion of perhaps having an elected rep from the list-serve folks to sit on the GE-25. This discussion will be continued at our February 2006 meeting.

5. We agreed that we would post the names and institutional affiliations of the members of the GE-25 on the CCHE website but **NOT include e-mails or phone numbers.**

6. We continued our discussion of how we would manage the gtPathways process over time, with particular reference to how institutions would handle changes in their core courses and how the CCHE would be notified. In terms of CCHE notification, we are gravitating toward an approach in which there would be a once-a-year notification process (probably in early summer) during which time institutions would notify the CCHE concerning three major areas concerning courses that have already been approved for gtPathways:

One: whether there had been any changes in the course identifier data (e.g., course prefix, title).

Two: whether there had been any major changes (e.g., in credit hours, content, or competency requirements) that required re-review (there would be an institutional certification either that changes had not altered a course's appropriateness for gtPathways content and competency requirements or that the changes appeared to require re-review).

Three: whether the course should be dropped from the state list of guaranteed courses.

As for institutional mechanisms, we talked about a variety of possibilities, including:

-- embedding key competency requirements (e.g., the writing requirements in A&H and soc/behavioral) in our own institutional core curricular requirements for those categories so that they are handled automatically in our internal curricular processes

-- putting a box on our curricular forms flagging whether the course is in a category subject to gtPathways so that any new courses or changes in existing courses can be evaluated at the institutional level

for their implications for inclusion in gtPathways

7. **We decided not to post exemplar syllabi on the website.** The principal concern was that it would be hard to differentiate between a course being an exemplar for organizing a submission (which would be useful) and being an exemplar from the perspective of scholarly & educational content (which we don't want). We felt that faculty involved in the submission and review process would understand the distinction, but that few folks outside of academe would. We discussed the possibility that most folks outside of academe would understand "exemplar" to mean content & educational coverage. Given that likely reading, we anticipated that posting exemplars would lead to unending controversy.

8. We reviewed the table on possible website inclusions and exclusions. We confirmed existing decisions mentioned in the table except for those that we revised above (eg, not having contact info and not having exemplars). We also eliminated the third to last row because it involved a question that was no longer relevant.

gtPathways
Suggested Revisions to the website link
December 2005
REVISED January 9, 2006

Suggested Item	Discussion	Status
Definition of General Education	The Council decided not to provide this, rather, they recommended posting a definition of gtPathways, as Gen Ed is campus defined.	Will post a definition of gtPathways (as utilized in other areas so as to provide consistency in all Pathways materials presented in an electronic format.
(Current) Membership of GE 25 Council	Council agreed to post this at the gtPathways website <i>WITHOUT PROVIDING (For public consumption) the email addresses and telephone numbers of GE 25 members – revised 1-9-06</i>	Vicki will provide the updated roster of GE 25 Council members to the webmaster at CCHE and consult the current Council membership as to whether or not members should be accessible to visitors of the gtPathways website via their email addresses (or simply a generic email address).

Past and current agendas and minutes for GE 25 Council meetings.	Council agreed to post this at the gtPathways website.	Vicki will consult with the webmaster of CCHE in order to post all GE 25 Council Agendas, Meeting Minutes, the Schedule of Meetings and their location.
Faculty-to-Faculty Conference Information, including the final report for each conference.	Council agreed to post this at the gtPathways website.	Vicki will consult with the webmaster of CCHE in order to post all Faculty-to-Faculty Conference information including the final conference report.
Lists of Chairs by Content, Not individual reviewers by institution	Council agreed to post Chairs by Content only.	Vicki will consult with the webmaster of CCHE in order to post Chairs by Content only.
Sample syllabi of courses that have been approved for placement into the gtPathways curriculum.	Council agreed to NOT post sample syllabi unless it was done with the express permission of teaching faculty. <i>The GE 25 agreed NOT TO POST EXEMPLAR SYLLABI AT THE GTPATHWAYS SITE – revised January 9, 2006</i>	Vicki will develop a form that will be provided to faculty at the next review granting permission to the CCHE to post their syllabi, without identifiers, at the gt website as an exemplary sample syllabi.
All up-dated, revised gtPathways forms	Council agreed to post all revised and updated gtPathways forms, beginning with the revised, *Combined Nomination/Re-nomination Form.	Vicki has already posted the revised, re-formatted Content and Competency criteria, (effective 2006, Fall). The Evaluations will be posted shortly. The Combined Nomination Form will be posted by the end of the day, January 18, 2006.
All approved gtPathways courses.	Council agreed to post all approved gtPathways courses by Content area and Institution, and include credit hours, labs, approval date and IMPLEMENTATION DATE.	Vicki will consult with the webmaster of CCHE in order to revise the current posting of gtPathways approved courses in the format recommended by Council, including and reflecting the **correction of any errors that may exist currently at the course site.

Test Matrix	Council agreed to not post the Test Matrix at this time.	Test Matrix will not be posted.
List of Majors that exceed 120 hours	Council agreed to not post a list of majors that exceed 120 hours.	List of majors that exceed 120 hours will not be posted.
Link to Berry/King Bill	Council agreed to post a link to the statutes, NOT the actual/whole bill.	Vicki will consult w/ the CCHE webmaster in order to post a link to the statutes of the King and Berry Bill.

* Vicki met with internal CCHE IT staff on December 16, 2005, in order to request that the gtPathways Combined Nomination/Re-nomination form be posted in a writeable, downloadable format at the CCHE website asap. **The writeable version of the Combined Nomination Form will be posted at the gtPathways site by end of day on January 18, 2006.**

** Vicki requested that members of the GE 25 Council peruse the gtPathways website and check their institution's course listings to ensure accurateness and correctness and provide Vicki with any changes that need to be made. **Requested changes are due to Vicki by THE END OF JANUARY 2006.**

Meeting Adjourned.

NEXT MEETING: Monday February 13, 2006 @ 1pm @ CCHE Conference Room B.