

**GE 25 Council  
December 12, 2005  
MEETING MINUTES**

**Meeting Attendees:**

R. "Nish" Nishikawa, CU-B; John Cooney, CU system; Michele Dahlin, CU system; John Lanning, UCD; John Sowell, WSC; Linda Curran, MSCD; Cristina Martinez; Alan Lamborn, CSU-FC; Jeff Reynolds, AIMS; Wayne Artis, PPCC; David Caldwell, UNC; Steve Roderick, FLC; Kimberly Thompson, CCHE; Roger Carver, CCD; and Sherrie Schneider, CCCS. Barbara Montgomery from CSU-P phoned in.

The meeting began with discussion and decisions concerning the following **Action Items:**

The Revision and Official Approval of all gtPathways Forms:

- The Combined Nomination/Re-nomination form was unanimously approved by the GE 25 Council membership;
- With the exception of very minor changes to the Natural and Physical Sciences Evaluation Form, all of the Evaluation Forms were unanimously approved by the GE 25 Council membership;
- The Council members suggested that an Evaluation Cover Sheet be created for the Chair of the Content Committees and utilized during Course Reviews, reflecting the "vote" or decisions made by other Content Committee faculty concerning nominated courses and also including a place for the signature of the Content Committee Chair. **Note:** A draft of this form was utilized during the December 2005 review of the CCCS' Integrated Math and Science courses. This item will be placed on the January Agenda for the GE 25 Council, so that the Council's membership may collectively decide on an agreed upon form/format.
- All of the Content and Competency Forms were approved, (as revised), by the Council membership and have been posted at the gtPathways website. I will include an effective date ASAP (concerning the new formatting of the Content/Competencies as I continue with the revisions of the website).
- The gtPathways Protocol was tentatively approved, (more work needs to be completed on the "how to steps" for institutions nominating courses for placement into the gtPathways curriculum. This item will be placed on the agenda for the Council's January 2006 meeting).

The following recommendations were made concerning the revision of various gtPathways forms:

A recommendation was made to ask chairs in February at the Course Review Day to comment on competencies and to "flag exemplars" (within "sample syllabi").

A recommendation was made to ask the Math group to please come up with a guiding principle for their competencies.

I suggested that the Council author an official resolution concerning what the Council's policy is regarding courses that are changed, in any way, AFTER they have been reviewed and formally approved for placement into the gtPathways curriculum. The Council had some discussion on this issue and made the following decisions:

Michele Dahlin was asked and agreed to write up a resolution for review at our January 2006 meeting.

Council recommended that a process be created to address such changes and include specific forms, an established timeline for making changes, and that such changes be made only once per year. It was suggested that the process/forms require the following information: course identifiers, including prefix, number and title, as well as the name of the institution submitting the course changes.

It was recommended that an Implementation Date be included with courses once they've been formally changed using the process as stated above.

Vicki volunteered to prepare a plan for the configuration and assembly of the Council's two, newly approved advisory sub-groups consisting of faculty and Advisors/Registrars. The plan will be on the January 2006 meeting agenda as an Action Item.

The Council decided NOT TO author an official resolution concerning the general education curriculum at UCD and the CCCS, (stating that the courses included in the GE are contingent upon their approval for placement in the gtPathways curriculum). Both institutions' representatives believe that this issue is currently and suitably being addressed institutionally.

The 2006 GE 25 Council meeting calendar link is provided below, (and also available at the gtPathways website):

<http://www.state.co.us/cche/academic/transfer/ge25/schedule.html>

## **gtPathways Calendar for Course Nomination and Reviews 2006**

<b>Rolling Submission Deadline</b>	<b>Course Review</b>
Friday February 10, 2006	Friday February 24, 2006 (Cycle IV, Rnd I)

Friday March 31, 2006	Friday April 14, 2006 (Cycle IV, Rnd II)
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### Discussion Items

The following items were discussed at the Council's December 2005:

The Council's membership decided not to institute a "new" core stamp and it was further suggested that this be recorded as an Action Item.

The Council decided that students who were impacted by changing requirements of the gtPathways would NOT be "grandfathered" concerning the curricular requirements because the King Bill already provides a 10-year guarantee of courses; an official statement of policy by the Council would have been redundant. Additionally, Council members think that the institution catalogs, date of admission (to receiving institutions) as well as the admission date at the Community College of enrollment further serve to provide the same function that grandfathering otherwise would provide.

It was reinforced that the minimum grade for successful transfer of courses is a C-, (as stated at the CCHE/gtPathways website, and congruent with other transfer policies already clearly articulated in writing).

The Council formally stated that NO COURSE should have more than one designation, (and be nominated for placement into the gtPathways in ONLY ONE category).

It was agreed by the Council that faculty should be asked, (either at the next course review day or at the next faculty-to-faculty conference), to arrive at a general consensus of what "significant writing component" means.

The Council decided to use the Transfer Guides as a general reference rather than create a specific list of majors at the universities/colleges that has specific course requirements for the 60 + 60.

Council decided that the approval timeline for gtPathways classes was already in alignment with printing deadlines for catalogs and was therefore a non-issue.

Council unanimously agreed to beta test the newly revised gtPathways forms, first at the December 2005 reviews for the CCCS' Integrated Math and Science courses. An additional beta testing of the forms will coincide with the February 24, 2006 review.

The remainder of the December GE meeting was devoted to discussion concerning the revisions/updates to the gtPathways link at the CCHE website. The following were discussed as items to be placed on the updated gtPathways link:

**gtPathways**  
**Suggested Revisions to the website link**  
**December 2005**

<b>Suggested Item</b>	<b>Discussion</b>	<b>Status</b>
Definition of General Education	The Council decided not to provide this, rather, they recommended posting a definition of gtPathways, as Gen Ed is campus defined.	Will post a definition of gtPathways (as utilized in other areas so as to provide consistency in all Pathways materials presented in an electronic format.
(Current) Membership of GE 25 Council	Council agreed to post this at the gtPathways website	Vicki will provide the updated roster of GE 25 Council members to the webmaster at CCHE and consult the current Council membership as to whether or not members should be accessible to visitors of the gtPathways website via their email addresses (or simply a generic email address).
Past and current agendas and minutes for GE 25 Council meetings.	Council agreed to post this at the gtPathways website.	Vicki will consult with the webmaster of CCHE in order to post all GE 25 Council Agendas, Meeting Minutes, the Schedule of Meetings and their location.
Faculty-to-Faculty Conference Information, including the final report for each conference.	Council agreed to post this at the gtPathways website.	Vicki will consult with the webmaster of CCHE in order to post all Faculty-to-Faculty Conference information including the final conference report.
Lists of Chairs by Content, Not individual reviewers by institution	Council agreed to post Chairs by Content only.	Vicki will consult with the webmaster of CCHE in order to post Chairs by Content only.
Sample syllabi of courses that have been approved for placement into the gtPathways curriculum.	Council agreed to NOT post sample syllabi unless it was done with the express permission of teaching faculty.	Vicki will develop a form that will be provided to faculty at the next review granting permission to the CCHE to post their syllabi, without identifiers, at the gt

		website as an exemplary sample syllabi.
All up-dated, revised gtPathways forms	Council agreed to post all revised and updated gtPathways forms, beginning with the revised, *Combined Nomination/Re-nomination Form.	Vicki has already posted the revised, re-formatted Content and Competency criteria, (effective 2006, Fall). The Evaluations will be posted shortly. The Combined Nomination Form should already be posted.
All approved gtPathways courses.	Council agreed to post all approved gtPathways courses by Content area and Institution, and include credit hours, labs, approval date and IMPLEMENTATION DATE.	Vicki will consult with the webmaster of CCHE in order to revise the current posting of gtPathways approved courses in the format recommended by Council, including and reflecting the **correction of any errors that may exist currently at the course site.
Test Matrix	Council agreed to not post the Test Matrix at this time.	Test Matrix will not be posted.
List of Majors that exceed 120 hours	Council agreed to not post a list of majors that exceed 120 hours.	List of majors that exceed 120 hours will not be posted.
Link to Berry/King Bill	Council agreed to post a link to the statutes, NOT the actual/whole bill.	Vicki will consult w/ the CCHE webmaster in order to post a link to the statutes of the King and Berry Bill.

\* Vicki met with internal CCHE IT staff on December 16, 2005, in order to request that the gtPathways Combined Nomination/Re-nomination form be posted in a writeable, downloadable format at the CCHE website asap.

\*\* Vicki requested that members of the GE 25 Council peruse the gtPathways website and check their institution's course listings to ensure accurateness and correctness and provide Vicki with any changes that need to be made.

### **Information Items**

Vicki and Sherrie (Schneider) co-facilitated the gtPathways training session from 1-3pm on Monday December 19, 2005 at the President's Conference Room at the CCCS/Lowry Campus. A Power Point Presentation was provided to the group and the (revised) forms shared, but not distributed, to the training participants.

Meeting Adjourned.

NEXT MEETING: Monday January 9, 2006 @ 1pm @ CCHE Conference Room B.