

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

August 25, 2009 9:30 A.M.

The Colorado Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 640, 900 Auraria Parkway, Denver, CO 80204.

Jerry Sirbu acting chair called the meeting to order at 9:38 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken and a quorum was present.

Board Members Present:

| | | |
|--------------|----------------|-----------------|
| Jerry Sirbu, | Buddy Douglass | Winnifred Rovig |
| Tom Narvaez | Karen Hall | |

Board Members Absent:

| | |
|----------------------|--------------------------------|
| Robert Martin, Chair | Lisa Bennison Noll, Vice Chair |
|----------------------|--------------------------------|

Division Staff Present:

| | |
|-----------------------------------|---|
| Jim Parker, Director | Georgia Roberts, Deputy Director |
| Renee Belisle, Program Specialist | Bernadette Esquibel, Program Specialist |
| Voni Oerman, Program Specialist | Loretta Perez, Administrative Assistant |

Board Counsel Present:

Lorna Candler, Assistant Attorney General, Office of the Colorado Attorney General, was available by telephone.

Guests Present:

Jennifer Overbey, The Real Estate School – Boulder
Kristie Berg, Academy for Dental Assisting Careers – Littleton & Longmont
Dianne Torbeck, Academy for Dental Assisting Careers – Littleton & Longmont
Susan Pinkerton, Anthem College – Phoenix, AZ
Erin Henry, Anthem College – Phoenix, AZ
David Figuli, Denver College of Dental Careers - Denver
Alex Knecht, American School of Dental Assisting – Broomfield
Bill McAfee, Pikes Peak School of Real Estate – Colorado Springs
Mary Garrard, Arts and Education Hairdressing Academy – Broomfield

Approval of the July 28, 2009 Board Meeting Minutes:

The Board reviewed the minutes of the July 28, 2009 Board meeting. Ms. Rovig motioned for approval of the minutes as read. The motion was seconded and passed.

Staff Report:

Staff reported that all contingency approvals concerning last month's Board actions have been met; recorded; and are on file.

A. Consideration of Approval of Provisional Certificate of Approval

1. Academy for Dental Assisting Careers - Littleton

See # 2 Below

2. Academy for Dental Assisting Careers – Longmont and Littleton

Program Specialist Belisle Program brought to the Board's attention for consideration, Academy for Dental Assisting Careers, Littleton and Longmont. Two new schools with one proposed new program; Dental Assisting and three new stand alone courses: (1) EDDA I; (2) EDDA II; and (3) Nitrous Oxide Administration. School representatives were present. It was the will of the Board to consider both the Littleton and the Longmont locations as one combined action. The schools satisfied the Board's inquiry. Upon determining that the Littleton location is in compliance with the required bond in the amount of \$23,300; that the school submitted a bond in the amount of \$23,300; that the Longmont location is in compliance with the required bond in the amount of \$23,300, having submitted a bond in the amount of \$23,300; and that both schools can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion, moved that a Provisional Certificate of Approval be granted to Academy for Dental Assisting Careers, 12999 W. Bowles Drive, Littleton, CO 80127, and to Academy for Dental Assisting Careers, 1446 Hover Street, Suite 250, Longmont, CO 80501, for the period beginning August 25, 2009 and ending June 30, 2011, and that the above-referenced new program and new courses be approved effective August 25, 2009. The combined motion was seconded and unanimously passed.

3. Anthem College - Phoenix, AZ

Program Specialist Belisle brought to the Board's attention for consideration, Anthem College, Phoenix, AZ, a new school with two proposed programs: (1) Business Management – Associate of Science; and (2) Criminal Justice – Associate of Science. School representative were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$54,000; that the school submitted a bond in the amount of \$54,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez, in a combined motion, moved that a Provisional Certificate of Approval be granted to Anthem College, 16404 N. Black Canyon Hwy., Suite 180, Phoenix, AZ 85053, for the period beginning August 25, 2009 and ending June 30, 2011, and that the above-referenced new programs be approved effective August 25, 2009. The combined motion was seconded and unanimously passed.

4. American School of Dental Assisting - Broomfield

Program Specialist Esquibel brought to the Board's attention for consideration, American School of Dental Assisting, Broomfield, a new school with one proposed program, Dental Assisting. A school representative was present. The school satisfied the Board's inquiry.

Upon determining that the school is in compliance with the certificate of deposit as surety in the amount of \$5,250; that the school submitted certificate of deposit in the amount of \$5,250; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass, in a combined motion, moved that a Provisional Certificate of Approval be granted to American School of Dental Assisting, 12303 Airport Way, Broomfield, CO 80021 for the period beginning August 25, 2009 and ending June 30, 2011, and that the above-referenced new program be approved effective August 25, 2009. The combined motion was seconded and unanimously passed.

5. Denver College of Dental Careers - Denver

Program Specialist Esquibel brought to the Board's attention for consideration, Denver College of Dental Careers, Denver, a new school with one proposed program, Dental Assisting. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond in the amount of \$32,945; that the school submitted a bond in the amount of \$35,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez, in a combined motion, moved that a Provisional Certificate of Approval be granted to Denver College of Dental Careers, 303 16th Street, Suite #205, Denver, CO 80202 for the period beginning August 25, 2009 and ending June 30, 2011, and that the above-referenced new program be approved effective August 25, 2009. The combined motion was seconded and unanimously passed.

B. Consideration of Approval of Programs / Courses

1. Pikes Peak School of Real Estate – Colorado Springs

Program Specialist Belisle brought to the Board's attention for review and consideration two new stand alone courses: (1) Creative Finance I; (2) What Real Estate Brokers Need to Know About Bankruptcy, proposed by Pikes Peak School of Real Estate. A school representative was present. Based upon the Board having determined that the above-referenced program for Pikes Peak School of Real Estate, 5755 Mark Dabling Blvd., Suite 110, Colorado Springs, CO 80919, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced new courses effective August 25, 2009. The motion was seconded and unanimously passed.

2. The Real Estate School - Boulder

Program Specialist Oerman brought to the Board's attention for review and consideration one new stand alone course: Certified Luxury Home Marketing Specialist Training, proposed by The Real Estate School. A school representative was present. Based upon the Board having determined that the above-referenced program for The Real Estate School, 4752 Table Mesa Drive, Boulder, CO 80305, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum

requirements, Mr. Narvaez moved to approve the above-referenced new course effective August 25, 2009. The motion was seconded and unanimously passed.

3. Arts and Education Hairdressing Academy - Broomfield

Program Specialist Esquibel brought to the Board's attention for review and consideration one new program: Hairstylist. A school representative was present. Based upon the Board having determined that the above-referenced program for Arts and Education Hairdressing Academy, 150 Flatiron Crossing Drive, Suite B, Broomfield, CO 80021, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced new program effective August 25, 2009. The motion was seconded and unanimously passed.

C. Notification of School Closings

The Board was notified of the following school closure:

1. School of Natural Medicine – Boulder
2. Prairie Winds Equine Massage Therapy – Wellington
3. Holistic Learning Center – Evergreen

D. Student Complaints/matters of Non Compliance/Legal Action

1. Platt College - Aurora

Director Parker and Deputy Director Roberts brought before the Board for consideration and review a student Complaint (#990655), regarding Platt College. Mr. Sirbu recused himself as acting chair from presiding over this particular Board matter in order to avoid an appearance of a conflict of interest as the School's director. Mr. Sirbu was available for questions after Board discussion. Mr. Buddy Douglass assumed the chair for the proceeding of this matter only.

The Board having reviewed and discussed the nature and scope of the student complaint and the information presented as a result of the Division's investigation of the complaint, and having opportunity to inquire and ask questions of Mr. Sirbu pertaining to the complaint, the Board found that no violation occurred of the Private Occupational Education Act of 1981, Title 12, Article 59, as amended, C.R.S.

Mr. Narvaez moved that finding no violation to close the matter and dismiss the student complaint (#990655), concerning Platt College. The motion was seconded and passed unanimously.

Mr. Sirbu resumed chairing the remainder of the meeting.

E. Other Business

Director Parker informed the Board that the bond company for John Robert Powers issued payment to the Division on student claims for tuition refund and upon receipt from the student/parent of a signed release and assignment of claims that funds will be disbursed.

Adjournment

Having no further business, Mr. Narvaez moved for adjournment. The motion was seconded and passed. The Board meeting adjourned at 10:31 A.M.

The next regularly scheduled meeting of the Board is Tuesday, September 22, 2009, 9:30 A.M. and will be held at:

Auraria Higher Education Campus
Tivoli Student Center, Room 640
900 Auraria Parkway
Denver, CO 80204
Telephone: (303) 866-2723