

**MINUTES OF THE
BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

February 27, 2007 - 9:30 a.m.

The Colorado Private Occupational Schools Board convened at the Auraria Higher Education Center, Tivoli Student Center, Room 444, and 900 Auraria Parkway, Denver Colorado 80204.

Chair Tom Twardowski called the meeting to order at: 9:30 a.m. and greeted guests. Board roll call was taken. The Board members, Division staff and guests were introduced.

Board Members Present:

Tom Twardowski, Chair	Jerry Sirbu, Vice Chair	Lisa Bennison Noll, Secretary
Robert Martin	Buddy Douglass	Thomas Narvaez

Board Members Absent: Nancy Lemein

Division Staff Present:

Jim Parker, Director	Georgia Roberts, Deputy Director
Renee Belisle, Program Supervisor	Valorie Briggs, Program Supervisor
Voni Oerman, Program Supervisor	Arla Hamel, Administrative Assistant

Board Counsel Present:

Dixon Waxter, Assistant Attorney General, Office of the Colorado Attorney General.

Guests Present:

Dan Castillo, Workplace Language Programs Career College - Centennial
Jeanette Castillo, Workplace Language Programs Career College - Centennial
Virginia Smith, Workplace Language Programs Career College - Centennial
Berkley Bohner, Interactive Occupational Training - Lakewood
James Bohner, Interactive Occupational Training - Lakewood
James Mongan, Academy of Natural Therapy – Greeley
Dr. Ilisha Newhouse, Academy of Natural Therapy - Greeley
Nikki Archuleta, Sassy Shic Salon & School - Longmont
Diane Torbeck, Dental Assisting Training Academy of Northern Colorado - Niwot
Rich Sands, Coldwell Banker Real Estate Academy, Colorado Springs
Ben Krentz, Colorado School of Dental Assisting - Colorado Springs
Kenneth Rumery, Unibell Real Estate Academy - Lakewood
Jim Brown, Northern Colorado College of Real Estate - Loveland
Kelli Wallace, Northern Colorado College of Real Estate - Loveland
Lauren Schlicht, Phlebotomy Learning Center - Denver
Stephanie Wong, Cook Street School of Fine Cooking - Denver
Morey Hecox, Cook Street School of Fine cooking - Denver
Wendy Peters, New Dimensions Beauty Academy – Parker
Susan Melchior, Guild for Structural Integration – Boulder

Lawrence Klassen, Center for Professional Education - Lakewood
H. Howard, The Pita Foundation
Janet Perry, At-Home Professions – Ft. Collins
Trish Bowen, McKinley College – Ft. Collins
John Chitty, Colorado School of Energy Studies - Boulder
Janelle Karas, Rocky Mountain Real Estate College - South Campus – Centennial
Leslie Mendoza, I to i. Inc. – Denver
Dr. Torry Collinson – Collinson School of Therapeutics & Massage – Colorado Springs
David E. Skaggs – Executive Director, Colorado Dept. of Higher Education

Approval of the January 27, 2007 Minutes:

The Board reviewed and discussed the Minutes of January 27, 2007 meeting. Mr. Douglas motioned that the Minutes be approved noting one minor correction. The motion was seconded and passed.

Additions/changes to the February 27, 2007 Board Agenda for consideration:

The following additions to the Board’s agenda were made and discussed after the action items were presented: Under “Other Business” the Board added for discussion items “Advertising” and “Truck Driving Schools”.

Under “New Business/Action Items, Consideration of Renewal of Certificate of Approval” for the Academy of Medical & Health Science, Inc.; “Consideration of Approval Programs/Courses for U.S. Career Institute” were tabled until the next Board meeting.

Directors Report:

None

Staff Report:

1. Aveda Institute Denver- Program Supervisor Briggs reported school in compliance with previous Board-directed course title change
2. Ohio Center for Broadcasting – Program Supervisor Oerman reported school in compliance with three previous Board-directed changes in program and catalog materials.
3. Van Education Center, LLC – Program Supervisor Belisle reported that the start date had has been amended, as Directed by the Board.

Other Business:

1. Director presented a brief status update with recommended Board action concerning Student Enrollment and Assessment Certification, FY7-1st (Jul-Sep 06), including specifically addressing the following delinquent schools:
 - a. Coldwell Banker Real Estate Academy - Colorado Springs, Rich Sands Director (present)

- b. Unibell Real Estate Academy, Inc. - Lakewood, Ken Rummery Director (present)

Following discussion among the Board and the school representatives, Mr. Sirbu moved in respect to Coldwell Banker Real Estate Academy that the Board accept the Division's recommendation to accept the voluntarily surrender of the certificate of approval ("COA"); vacate the January 24, 2007 order seeking suspension/revocation of the COA; direct the Division to issue a letter of reprimand to the school; and order the Division to closely monitor school compliance in respect to the school's Denver location. The motion was seconded and passed.

In respect to Unibell Real Estate Academy, Inc., Mr. Sirbu motioned for the Board vacate the January 24, 2007 order seeking suspension/revocation of the certificate of approval as such action would be moot; direct the Division to issue a letter of reprimand to the school; and order the Division Director to engage in negotiations on behalf of the Board into a Stipulation Agreement whereby the school will be placed under an initial two year probationary status and be subject to close monitoring of its Denver location by the Division during the stipulated time period. The motion was seconded and passed.

2. Board Chair Twardowski introduced special guest David E. Skaggs as the new Executive Director of the Colorado Department of Higher Education (DHE). Mr. Skaggs commented briefly to the audience and was in attendance for part of the meeting.
3. Franchise Schools – the Board sought and received legal clarification regarding the business relationship of franchised schools to the franchisor in respect to the preservation and transfer of student records.
4. Advertising – Board sought and received clarification concerning Division practices in respect to false or misleading school advertising practices, citing a recent example in which a school appeared to offer a free computer.
5. Truck Driving Schools – Board sought and received clarification concerning Division practices in respect to when schools appear to be offering training without prior Board approval.

New Business Action items:

A. Consideration of Renewal of Certificate of Approval

1. The Academy of Cosmetology, LLC – Pagosa Springs

Program Supervisor Oerman brought to the Board's attention for consideration of renewal The Academy of Cosmetology, LLC, Pagosa Springs. School representative was available by telephone. Based on the Board having determined that the school certificate of deposit be set in the amount of \$18,000; that the school has complied and submitted a certificate of deposit in the amount of \$19,000; and that The Academy of

Cosmetology, LLC, 2035 Eagle Drive Suite 103, Pagosa Springs, CO 81147 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and unanimously passed.

2. Colorado School of Dental Assisting – Colorado Springs

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Colorado School of Dental Assisting, Colorado Springs. School representative Ben Krentz was present. The school having satisfied the Board's inquiry and the Board having determined that the school bond be set in the amount of \$14,400; that the school has complied and submitted a letter of credit in the amount of \$58,400 (covering 3 campuses); and that Colorado School of Dental Assisting, 1885 South Academy Blvd., Colorado Springs, CO 80916 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and unanimously passed.

3. Highlands Ranch Public Safety Training Institute – Littleton

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Highlands Ranch Public Safety Training Institute, Littleton. School representative Victor Reichman was present. The school having satisfied the Board's inquiry and the Board having determined that the school bond be set in the amount of \$74,800; that the school has complied and submitted a contract in the amount of \$74,800; and that Highlands Ranch Public Safety Training Institute, 9008 A North Highway 85, Littleton, CO 80125 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and unanimously passed.

4. Real Estate College of Colorado - Durango

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Real Estate College of Colorado, Durango. A representative was available by telephone. The school having satisfied the Board's inquiry and the Board having determined that the school bond be set in the amount of \$36,937.50; that the school has complied and submitted a bond in the amount of \$70,000 (umbrella bond for 2 campuses); and that Real Estate College of Colorado, 1537 Florida Road, Suite 105, Durango, CO 81301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

5. **ACRE School - Arvada**

Program Supervisor Briggs brought to the Board's attention for consideration of renewal ACRE School, Arvada. A school representative was available by telephone. The Board having determined that the school bond be set in the amount of \$32,663; that the school has complied and submitted a bond in the amount of \$40,000; and that ACRE School, 6588 Poppy Street, Arvada, CO 80007 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Noll, moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

6. **At-Home Professions – Ft. Collins**

Program Supervisor Briggs brought to the Board's attention for consideration of renewal At-Home Professions, Ft. Collins. School representative Janet Perry was present. The school satisfied the Board's inquiry. The Board having determined that the school bond is set in the amount of \$31,773; that the school has complied and submitted a bond in the amount of \$50,000; and that At-Home Professions, 2001 Lowe Street, Ft. Collins, CO 80525 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

7. **Beauty Academy of Tomorrow - Denver**

Program Supervisor Briggs brought to the Board's attention for consideration of renewal Beauty Academy of Tomorrow, Denver. A school representative was available by telephone. The school satisfied the Board's inquiry. The Board having determined that the school bond be set in the amount of \$14,550; that the school has complied and submitted a bond in the amount of \$25,000; and that Beauty Academy of Tomorrow, 10007 East Hampden Avenue, Denver, CO 80231 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Noll moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

8. **Guild for Structural Integration - Boulder**

Program Supervisor Briggs brought to the Board's attention for consideration of renewal Guild for Structural Integration, Boulder. School representative Susan Melchior was present. The school satisfied the Board's inquiry. The Board having determined that the school bond be set in the amount of \$102,900; that the school has complied and submitted a contract in the amount of \$102,900; and that Guild for Structural Integration, 3107 28th Street, Boulder, CO 80301 can be reasonably maintained in

compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

9. Academy of Natural Therapy - Eaton

Program Supervisor Belisle brought to the Board's attention for consideration of renewal Academy of Natural Therapy, Eaton. School representative James Mongan was present. The school satisfied the Board's inquiry. The Board having determined that the school bond be set in the amount of \$13,000; that the school has complied and submitted a bond in the amount of \$30,000; and that Academy of Natural Therapy, 625 8th Avenue, Greeley, CO 80631 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

10. Center for Professional Education - Lakewood

Program Supervisor Belisle brought to the Board's attention for consideration of renewal Center for Professional Education, Lakewood. School representative Lawrence Klassen was present. Board member Mr. Douglass recused self to avoid an appearance of a conflict of interest as he knows and has worked with Appraiser Klassen. The school satisfied the Board's inquiry. The Board having determined that the school bond be set in the amount of \$9,145; that the school has complied and submitted a bond in the amount of \$10,000; and that Center for Professional Education, 9590 West 14th Avenue, Lakewood, CO 80215, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

11. Collinson School of Therapeutic Massage – Colorado Springs

Program Supervisor Belisle brought to the Board's attention for consideration of renewal Collinson School of Therapeutic Massage, Colorado Springs. School representative Dr. Torry Collinson was present. The school satisfied the Board's inquiry. The Board having determined that the school bond be set in the amount of \$9,899; that the school has complied and submitted a bond in the amount of \$15,000; and that Collinson School of Therapeutic Massage, 2596 Palmer Park Blvd., Colorado Springs, CO 80909, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

12. **Colorado School of Energy Studies - Boulder**

Program Supervisor Belisle brought to the Board's attention for consideration of renewal Colorado School of Energy Studies, Boulder. School representative John Chitty was present. The school satisfied the Board's inquiry. The Board having determined that the school bond be set in the amount of \$5,000; that the school has complied and submitted a bond in the amount of \$5,000; and that Colorado School of Energy Studies, 1721 Redwood Avenue, Boulder, CO 80304 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

13. **Cook Street School of Fine Cooking - Denver**

Program Supervisor Belisle brought to the Board's attention for consideration of renewal Cook Street School of Fine Cooking, Denver. School representative Stephanie Wong and Morey Hecox were present. The school satisfied the Board's inquiry. The Board having determined that the school bond be set in the amount of \$545,588; that the school has complied and submitted a contract in the amount of \$600,000; and that Cook, Street School of Fine Cooking, 1937 Market Street, Denver, CO 80202 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

14. **Dental Assisting Training Academy of Northern Colorado - Niwot**

Program Supervisor Belisle brought to the Board's attention for consideration of renewal Dental Assisting Training Academy of Northern Colorado Niwot. School representative Diane Torbeck was present. The school satisfied the Board's inquiry. The Board having determined that the school bond be set in the amount of \$23,200; that the school has complied and submitted a contract in the amount of \$23,330; and that Dental Assisting Training Academy of Northern Colorado, 376 22nd Avenue, Niwot, CO 80544 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Noll moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

15. **New Dimensions Beauty Academy - Parker**

Program Supervisor Belisle brought to the Board's attention for consideration of renewal New Dimensions Beauty Academy, Parker. School representative Wendy Peters was present. The school satisfied the Board's inquiry. The Board having determined that the school bond be set in the amount of \$28,600; that the school has complied and

submitted a contract in the amount of \$35,000; and that New Dimensions Beauty Academy, 19563 East Mainstreet, Suite 206, Parker, CO 80138 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

B. Consideration of Approval of Provisional Certificate of Approval

1. i to i, Inc. - Denver

Program Supervisor Oerman brought to the Board's attention for consideration, after the matter had been previously tabled, i to i, Inc., Denver, as a new school with proposed seven stand alone courses: Premier TEFL/TESOL 80 Hours, Essential TEFL/TESOL Online Course 40 hours, Essential TEFL/TESOL Weekend Course or Booster Course, Grammar Awareness Module, Essential TEFL/TESOL Plus 60 Hours, Essential TEFL/TESOL Plus 40 Hours, and Absolute TEFL/TESOL 80 Hours +2 Week Volunteer Project. School representative Leslie Mendoza was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu motioned that i to i, Inc., 190 East 9th Avenue, Suite 350, Denver, CO 80203, be approved as well as the seven stand alone courses and that a Provisional Certificate of Approval be granted to the school for the period beginning February 27, 2007 and ending June 30, 2008. The motion was seconded and unanimously passed.

2. Workplace Language Programs Career College - Parker

Program Supervisor Oerman brought to the Board's attention for consideration Workplace Language Programs Career College, Centennial as a new school and its proposed one new stand alone course. The proposed course is: Certified Nurse Assistant. School representatives Dan Castillo, Jeanette Castillo and Virginia Smith were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount; that the school submitted a certificate of deposit in the amount of \$6,000; that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu motioned that the Workplace Language Programs Career College, 7400 East Arapahoe, Suite 208 Centennial, CO 80112 be approved as well as the one program and that a Provisional Certificate of Approval be granted to the school for the period beginning February 27, 2007 and ending June 30, 2008. The motion was seconded and unanimously passed.

3. Sassy Shic Salon & School - Longmont

Program Supervisor Belisle brought to the Board's attention for consideration, as a new school the Sassy Shic Salon & School, Longmont; four proposed new programs and one stand alone course. The proposed new programs are: Cosmetology, Hairstylist, Esthetician, and Manicurist. The stand alone course is Electric Filing. School representatives Nikki & Mark Archuleta were present and satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount; that the school submitted a bond in the amount of \$15,000; that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu motioned that Sassy Shic Salon & School, 2330 North Main Street, Suite A, Longmont, CO 80501 be approved as well as the four programs and one stand alone course; and that a Provisional Certificate of Approval be granted to the school for the period beginning January 23, 2007 and ending June 30, 2008. The motion was seconded and unanimously passed.

Mr. Douglass moved that the Board recess in order to take a short break. The motion was seconded, passed and the Board meeting recessed at 11:29 a.m. The Board meeting was reconvened at 11:39 a.m. with a quorum present.

D. Consideration of Approval of Programs / Courses

1. Interactive Occupational Training - Lakewood

Program Supervisor Oerman brought to the Board's attention for review and consideration two new stand alone courses: Meth Lab Clean Up and Meth Lab Awareness, proposed by the Interactive Occupational Training, Lakewood. School representatives Berkley Bohner, and James Bohner were present. The school satisfied the Board's inquiry. Based on the Board having determined that the above-referenced program for Interactive Occupational Training, 12211 West Alameda Parkway, Suite 210, Lakewood, CO 80228 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved to approve the two courses effective February 27, 2007. The motion was seconded and carried unanimously.

2. Executive Security International, Ltd. - Rifle

Program Supervisor Briggs brought to the Board's attention for review and consideration three new stand alone courses: Executive Protection Residency Class, Special Operations Residency Class, and Protective Intelligence & Investigations Residency Class proposed by Executive Security International, Ltd., Rifle. A School representative was available by telephone. Based on the Board having determined that the above-referenced stand alone courses for Executive Security International, Ltd., 125 West 4th Street, Suite 103, Rifle, CO 81650 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu

moved to approve the stand alone courses effective February 27, 2007. The motion was seconded and carried unanimously.

3. McKinley College-Ft. Collins

Program Supervisor Briggs brought to the Board's attention for review and consideration two new programs, proposed by McKinley College, Ft. Collins: Associate of Applied Science Hotel and Restaurant Management and Associate of Applied Science Marketing and Business Management. School representative Trish Bowen was present. The school satisfied the Board's inquiry. Based on the Board having determined that the above-referenced program for McKinley College, 2001 Lowe Street, Ft. Collins, CO 80525 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved to approve the two new programs effective February 27, 2007. The motion was seconded and carried unanimously.

4. Northern Colorado College of Real Estate - Loveland

Program Supervisor Briggs brought to the Board's attention for review and consideration fourteen stand alone courses, proposed by Northern Colorado College of Real Estate, Loveland: Buyer Representation in Real Estate; Electronic Transactions in Real Estate; Environmental Issues in Your Real Estate Practice; Fair Housing; Introduction to Commercial Real Estate Sales; Real Estate Finance & Tax Issues; Real Estate Finance Today; Property Management and Managing Risk; Red Flags Property Inspection; Risk Management; The Truth About Mold; Understanding 1031 Tax Deferred Exchanges; Commercial Real Estate: Listing Properties; and Commercial Real Estate: Understanding Investments. School representatives Jim Brown and Kelli Wallace were present. The school satisfied the Board's inquiry. Based on the Board having determined that the above-referenced stand alone courses for Northern Colorado College of Real Estate, 3780 North Garfield, Suite H, Loveland, CO 80538 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Noll moved to approve the new stand alone courses effective February 27, 2007. The motion was seconded and carried unanimously.

5. Rocky Mountain Real Estate College - Centennial

Program Supervisor Briggs brought to the Board's attention for review and consideration one new stand alone course proposed by Rocky Mountain Real Estate College - Centennial: How to Profit from Real Estate Auctions. School representative Janelle Karas was present. The school satisfied the Board's inquiry. Based on the Board having determined that the above-referenced program for Rocky Mountain Real Estate College, 6377 South Revere Parkway, Suite 100 Centennial, CO 80111 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's

minimum requirements, Ms. Noll moved to approve the new course effective February 27, 2007. The motion was seconded and carried unanimously.

6. Kaplan Professional Schools/Jones College - Thornton

Program Supervisor Belisle introduced for Board review and consideration three new stand alone courses, proposed by Kaplan Professional Schools/Jones College, Thornton: New FHA Appraisal forms & Guidelines, The Cost Approach –It’s Not Obsolete! and Appraisal Fraud – One Step Over the Line. A School representative was available by telephone. Based on the Board having determined that the above-referenced courses for Kaplan Professional Schools/Jones College, 500 East 84th Avenue 2nd Fl., Thornton, CO 80229 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division’s minimum requirements, Ms. Noll moved to approve the three new stand alone courses effective February 27, 2007. The motion was seconded and carried unanimously.

7. Kaplan Professional Schools/Jones College - Colorado Springs

Program Supervisor Belisle introduced for Board review and consideration three new stand alone courses, proposed by Kaplan Professional Schools/Jones College, Colorado Springs: New FHA Appraisal forms & Guidelines, The Cost Approach –It’s Not Obsolete!, and Appraisal Fraud – One Step Over the Line. A school representative was available by telephone. Based on the Board having determined that the above-referenced courses for Kaplan Professional Schools/Jones College – Colorado Springs, 1919 North Union Blvd., Colorado Springs, CO 80909 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division’s minimum requirements, Ms. Noll moved to approve the three new stand alone courses effective February 27, 2007. The motion was seconded and carried unanimously.

8. Kaplan Professional Schools/Jones College - Denver

Program Supervisor Belisle introduced for Board review and consideration thirteen new stand alone courses, proposed by Kaplan Professional Schools/Jones College, Denver: New FHA Appraisal Forms & Guidelines; The Cost Approach –It’s Not Obsolete!; Appraisal Fraud – One Step Over the Line; Advanced Inspection Series – Structural Part 1 and 2; Advanced Inspection Series – Roofing Part 1 & 2; Advanced Inspection Series – Plumbing Part 1 & 2; Advanced Inspection Series – Marketing; Advanced Inspection Series – Interiors Part 1 & 2; Advanced Inspection Series – HVAC Part 3 & 4; Advanced Inspection Series – HVAC Part 1 & 2; Advanced Inspection Series - Exterior Part 1 & 2; Advanced Inspection Series – Electrical Part 1 & 2; and Appliance Inspection. A school representative was available by telephone. Based on the Board having determined that the above-referenced courses for Kaplan Professional Schools/Jones College – Denver 2150 South Cherry Street, Denver, CO 80222 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division’s minimum

requirements, Ms. Noll moved to approve the thirteen new stand alone courses effective February 27, 2007. The motion was seconded and carried unanimously.

E. Consideration of Approval of Change of Ownership

1. Phlebotomy Learning Center - Denver

Program Supervisor Oerman brought to the Board's attention for consideration the application for a change of ownership for Phlebotomy Learning Center, Denver. Lauren Schlicht represented the school. The school satisfied the Board's inquiry. The Board having determined that the school bond is set in the amount of \$15,000, for Phlebotomy Learning Center, 1780 South Bellaire, Suite 700, Denver, CO 80222 and that the school has complied and submitted surety coverage in the amount of 15,000, Mr. Sirbu moved that the Board approve the change of ownership. The motion was seconded and carried unanimously.

F. Consideration of Approval of Standard Certificates for Out of State

1. Career Web School - Georgia

Program supervisor Belisle introduced Career Web School for consideration as an out of state school. The Board having determined that the school bond be set in the amount of \$50,000, and that Career Web School, 3100 Cumberland Blvd., Suite 1450, Atlanta, GA 30339 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, Mr. Douglass motioned that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2008. The motion was seconded and carried.

2. The Coaches Training Institute - California

Program supervisor Belisle introduced The Coaches Training Institute for consideration as an out of state school. The Board having determined that the school bond be set in the amount of \$50,000, and that The Coaches Training Institute, 400 Civic Center Drive, Suite 500, San Rafael, CA 94903 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, Mr. Douglass motioned that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2008. The motion was seconded and carried.

3. Myofascial Release Seminars - Pennsylvania

Program supervisor Belisle introduced Myofascial Release Seminars for consideration as an out of state school. The Board having determined that the school bond be set in the amount of \$50,000, and that Myofascial Release Seminars, 222 West Lancaster Avenue, Paoli, PA 19301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, Mr. Douglass motioned that the

Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2008. The motion was seconded and carried.

4. **Spartan College of Aeronautics & Technology - Oklahoma**

Program supervisor Belisle introduced Spartan College of Aeronautics & Technology for Consideration as an out of state school. The Board having determined that the school bond be set in the amount of \$50,000, and that Spartan College of Aeronautics & Technology, 8820 East Pine Street, Tulsa, OK 74115 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, Mr. Douglass motioned that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2008. The motion was seconded and carried.

Other Business

1. **Complaints and Legal Action / Enforcement Related Matters**

- (a) **Everest College, Thornton**, Surgical Technology Program - Director Parker reported that the Surgical Technologist Program achieved programmatic accreditation through the Commission on Accreditation of Allied Health Education Programs (CAAHEP) on September 16, 2006, and all students enrolled in the program that graduated are eligible to sit for the national certification examinations; that all students eligible for clinical rotation have been placed; and that there is no evidence of intent to willfully mislead, misrepresent or defraud or otherwise engage in deceptive trade or sales practices. After due discussion and consideration in the matter, the Board determined no further monitoring was required.

Mr. Martin moved to accept the Division's Report and recommendation by Director Parker to take no further action in the matter and close the investigation and monitoring finding that: (1) the board does not have jurisdiction in matters of institutional or program accreditation; (2) no student complaints have been filed with the Division in the matter; and (3) the school has demonstrated it has taken sufficient steps and corrective measures to address clinical rotations are secured for each enrollee. The motion was seconded and passed unanimously.

- (b) **American College** – Deputy Director Roberts presented an update regarding the Board directed inquiry concerning whether the school had enrolled four identified students into its L.P.N. Program prior to approval. After due discussion, the Board determined no further action be taken in respect to this inquiry as the compliance issue was addressed through previous Board action. In a related matter, the Board considered the four student complaints previously tabled. The Division completed its student complaint investigations and presented its findings to the Board for consideration.

Based upon the initial findings Mr. Sirbu moved to accept the Division's report and recommendations that: (1) No further action be taken in respect to the Herrera and Ndame student complaints and that these be dismissed; 2) Concerning the Mendoza complaint, that Mendoza is entitled to a refund of \$86.41, that the now-defunct School through its attorney of record is directed by the Board, to make said refund to the student and to provide proof of the refund to the Division by not more than ten calendar days from the date of the notice to the School/Attorney of the Board's decision; (3) In regard to the Vasquez that no action be taken in respect to the claims of "unqualified instructors" or the qualitative issues raised about the courses taught in general, finding that the student failed to provide sufficient details upon which an investigation could be conducted, as well as adequate documentation in order to support her claim, despite a request to provide such information to the Division; (4) but that Vasquez is entitled to a \$4.70 refund, that the now-defunct School through its attorney of record be directed to make said refund to the student and provide proof of the refund to the Division by not more than ten calendar days from the date of the notice to the School/Attorney of the Board's decision. The motion was seconded and passed unanimously.

- (c) **United Beauty College** – Deputy Director Roberts present a report regarding compliance status of the school to the Board's earlier Stipulation Agreement and Order. The Board was informed of an on-going joint investigation with the Office of Barbers and Cosmetology into a recent complaint alleging the "selling of hours" and other matters. Based on this and after due discussion Mr. Douglass moved, it was seconded and passed unanimously that the Board ordered the Stipulation Agreement and Order be extended until such time as the Board may be able to reasonably determine full compliance by the school under the terms of the agreement and order. The Board directed the Division to so inform the school of its action.

Adjournment:

Having no further business, Mr. Twardowski moved for adjournment. The motion was seconded and passed. The Board meeting adjourned at 1:00 pm.

The next regularly scheduled meeting of the Board is Tuesday, March 27, 2007.