

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

June 28, 2011 9:30 A.M.

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Jerry Sirbu, Chair called the meeting to order at 9:36 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum, but not a two-thirds majority of the Board was present.

Board Members Present:

Jerry Sirbu, Chair	Robert Martin
Tom Narvaez	Karen Hall

Board Members Absent:

Lisa Bennison Noll, Vice Chair	Buddy Douglass
Winnifred Rovig	

Division Staff Present:

Georgia Roberts, Deputy Director	Renee Belisle, Program Specialist
Bernadette Esquibel, Program Specialist	Voni Oerman, Program Specialist
Karla Viteri, Program Specialist	Loretta Perez, Administrative Assistant

Division Staff Absent:

Jim Parker, Director

Board Counsel Present:

Jessica Salazar, Assistant Attorney General, Office of the Colorado Attorney General
Lorna Candler, Assistant Attorney General, Office of the Colorado Attorney General (present until 9:46 A.M.)

Guests Present:

Sherri Kananen, IntelliTec College – Colorado Springs
Chuck Wirth, American Institute of Technology - Henderson
Mike Foss, American Institute of Technology - Henderson
Michael Wray, International Sommelier Guild – Denver
Raymond Ala, Intellitec College – Colorado Springs
Frank Trujillo, United State Truck Driving School – Wheatridge
Castle Searcy, Tootsies University – Denver
Lauren Searcy, Tootsie University – Denver
Larisa Yagudayev, Aplmed Academy – Denver
Danielle Lee Daniels, DanielleLee Beauty Academy – Fort Morgan
Michael Carlson, DanielleLee Beauty Academy – Fort Morgan
Lisa Sullivan, CorePower Yoga - Denver
Susan Falzone, IntelliTec Medical Institute – Colorado Springs
Anne Baksh, Kaplan Professionals Schools - Colorado Springs, Denver & Thornton
Bruce Jordan, Jordan Real Estate College – Greenwood Village

Rex Evilsizon, United State Truck Driving School – Wheatridge
Richard Williams, Real Estate Training of Colorado – Lakewood
Courtney Krause, Intern, Office of the Colorado Attorney General
Erick Speicher, Intern, Office of the Colorado Attorney General

Approval of the May 24, 2011 Board Meeting Public Session Minutes:

The Board reviewed the May 24, 2011 meeting minutes. Mr. Martin motioned for approval of the minutes as read. The motion was seconded and passed.

Additions / Changes to the Agenda:

Deputy Director Roberts requested one change to the agenda, that Section “F” Legal Action, an update by Lorna Candler, Assistant Attorney General, Office of the Colorado Attorney General be presented as the first item of business. The Board accommodated the request, and there were no other changes or additions to the agenda.

Staff and Director Report:

There was no staff or director report.

F. Student Complaints/Matters of Non Compliance/Legal Action

- 1. Estrela Bartending School – Denver**
- 2. ABC Bartending Schools – Denver**
- 3. I Deal 21 Casino School**

Assistant Attorney General Lorna Chandler reported that a Motion to Consolidate the three school matters was granted; an administrative hearing date has been set for November 21, 2011; and that she intended to file for a Motion for Default Judgment against the schools for having failed to file answers to the complaints. Attorney Candler also reported that although there appears to be a tentative stipulated agreement with Estrela Bartending School, due to a problem in communication with the School’s attorney, no agreement has been signed. In determining that a letter from the Board to the School may be beneficial in securing the settlement, Mr. Martin moved to authorize the Board Chair, Mr. Sirbu, to send a letter on behalf of the Board, expressing disappointment and reminding the School of the pending alternative hearing process. The motion was seconded and passed unanimously.

A. Consideration of Approval Programs / Stand Alone Courses

- 1. Kaplan Professional Schools – Colorado Springs**

See # 3 below

- 2. Kaplan Professional Schools – Denver**

See # 3 below

3. Kaplan Professional Schools – Colorado Springs, Denver and Thornton

Program Specialist Belisle brought to the Board's attention for review and consideration three new stand alone courses applicable to all three locations: (1) Supervising Trainee Appraisers – What is Significant; (2) Protect the Public or Keep the Client? When Fraud Creeps In; and (3) Understanding Purchases Contacts: Appraiser's Perspective, proposed by Kaplan Professional Schools, Colorado Springs, Denver and Thornton. It was the will of the Board to consider the three stand alone course for all three locations as one combined matter. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced courses for Kaplan Professional Schools, 1919 North Union Boulevard, Colorado Springs, CO 80909; Kaplan Professional Schools, 2150 South Cherry Street, Denver, CO 80222; and Kaplan Professional Schools, 500 East 84th Avenue, Thornton, CO 80229 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the above-referenced new courses for the cited locations effective June 28, 2011. The combined motion was seconded and unanimously passed.

4. IntelliTec College – Colorado Springs

Program Specialist Oerman brought to the Board's attention for review and consideration one program, Personal Trainer, Associate of Occupational Science (A.O.S), proposed by IntelliTec College, Colorado Springs. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for IntelliTec College, 2504 E. Pikes Peak Avenue, Colorado Springs, CO 80909, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced program effective June 28, 2011, contingent upon a correction being made as discussed. The motion was seconded and unanimously passed.

5. IntelliTec Medical Institute – Colorado Springs

Program Specialist Oerman brought to the Board's attention for review and consideration two new programs: (1) Associate of Applied Science – Business Administration with a concentration in Health Care Management; and (2) Associate of Applied science – Business Administration with a concentration in Health Care Information Management, proposed by IntelliTec Medical Institute, Colorado Springs. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs IntelliTec Medical Institute 2345 N Academy Blvd., Colorado Springs, CO 80909, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced programs effective June 28, 2011 contingent upon a correction being made as discussed. The motion was seconded and unanimously passed.

6. Executive Security International Ltd. - Rifle

Program Specialist Oerman brought to the Board's attention for review and consideration one stand alone course, Tactical 1st Responder Medical Residency, proposed by Executive Security International Ltd., Rifle. A school representative was available by telephone. Based upon the Board having determined that the above-referenced course for Executive Security International Ltd., 125 W 4th Street, Suite 103, Rifle, CO 81650 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced course effective June 28, 2011. The motion was seconded and unanimously passed.

7. United States Truck Driving School, Inc. - Wheatridge

Program Specialist Viteri brought to the Board's attention for review and consideration one stand alone course, Transportation Consultant, proposed by United States Truck Driving School, Inc., Wheatridge. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced course for United States Truck Driving School, Inc., 8150 W. 48th Avenue, Wheatridge, CO 80033 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced course effective June 28, 2011, contingent upon a correction being made as discussed. The motion was seconded and unanimously passed.

8. Aplmed Academy, Inc. - Denver

Program Specialist Esquibel brought to the Board's attention for review and consideration two new programs: (1) Mastering EKG Cardiac Technician Techniques; and (2) Mastering Medical Billing and Coding Techniques, proposed by Aplmed Academy, Inc., Denver. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for Aplmed Academy, Inc., 3545 South Tamarac Drive, Suite 300, Denver, CO 80237 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the above referenced new programs effective June 28, 2011. The combined motion was seconded and unanimously passed.

9. The CE Shop, Inc. – Fargo, ND

Program Specialist Esquibel brought to the Board's attention for review and consideration two stand alone courses: (1) Real Estate Investors and Your Business; and (2) Online Risk Management: Risk Associated with Your Online Activity, proposed by The CE Shop, Inc., Fargo, ND. No school representative was present. Based upon the Board having determined that the above-referenced courses for The CE Shop, Inc., 23 Broadway N., Fargo, ND 58102 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the

Division's minimum requirements, Mr. Martin moved to approve the above-referenced courses effective June 28, 2011. The motion was seconded and unanimously passed.

B. Consideration of Renewal of Certificate of Approval

1. Kaplan Professional Schools – Inspection Training Associates - Denver

Program Specialist Belisle brought to the Board's attention for consideration of renewal The Kaplan Professional Schools – Inspection Training Associates, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the minimum required surety level in the amount of \$38,987.00; that the school submitted a bond in the amount of \$40,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Hall moved that the Standard Certificate of Approval be granted to Kaplan Professional Schools – Inspection Training Associates, 2150 South Cherry Street, Denver CO 80222 for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

2. Kaplan Financial Institute - Denver

Program Specialist Belisle brought to the Board's attention for consideration of renewal Kaplan Financial Institute, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Kaplan Financial Institute, 2150 South Cherry Street, Denver, CO 80222 for the period beginning July 1, 2011 and ending June 30, 2014, contingent upon a correction being made as discussed. The motion was seconded and unanimously passed.

3. Real Estate Training Center of Colorado - Lakewood

Program Specialist Viteri brought to the Board's attention for consideration of renewal Real Estate Training Center of Colorado, Lakewood. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required minimum surety level in the amount of \$12,614; that the school submitted a bond in the amount of \$20,000.; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Real Estate Training Center of Colorado, 3110 S, Wadsworth Blvd., #104, Lakewood, CO 80227, for the period beginning July 1, 2011 and ending June 30, 2014, contingent upon a correction being made as discussed. The motion was seconded and unanimously passed.

4. Critter Clips School of Dog Grooming – Colorado Springs

Program Specialist Viteri brought to the Board's attention for consideration of renewal Critter Clips School of Dog Grooming, Colorado Springs. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$8,500; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted to Critter Clips School of Dog Grooming, 5781 North Academy Blvd., Colorado Springs, CO 80918, for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

5. International Sommelier Guild - Denver

Program Specialist Oerman brought to the Board's attention for consideration of renewal International Sommelier Guild, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$25,500; that the school submitted a bond in the amount of \$25,500; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted International Sommelier Guild, Campus Box #60, 1201 5th Street, Denver CO 80217, for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

6. CorePower Yoga - Denver

Program Specialist Esquibel brought to the Board's attention for consideration of renewal CorePower Yoga, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$60,000; that the school submitted a certificate of deposit in the amount of \$100,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to CorePower Yoga, 333 E 13th Avenue, Denver, CO 80212, for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

7. DanielleLee Beauty Academy (formerly Faceology & Layers Inc., Institute) – Fort Morgan

Program Specialist Esquibel brought to the Board's attention for consideration of renewal DanielleLee Beauty Academy, Fort Morgan. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$3,000; that the school submitted a savings account in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational

Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Hall moved that the Standard Certificate of Approval be granted DanielleLee Beauty Academy, 113½ Main Street, Fort Morgan, CO 80701, for the period beginning July 1, 2011 and ending June 30, 2014. The motion was seconded and unanimously passed.

C. Consideration of Approval of Provisional Certificate of Approval

1. Tootsies University - Denver

Program Specialist Belisle brought to the Board's attention for consideration, Tootsies University, Denver, a new school with one proposed program, Manicuring Externship. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Hall in a combined motion moved that a Provisional Certificate of Approval be granted to Tootsies University, 3923 Tennyson Street, Denver, CO 80212 for the period beginning July 1, 2011, ending June 30, 2013, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

2. Jordan Real Estate College – Greenwood Village

Program Specialist Belisle brought to the Board's attention for consideration, Jordan Real Estate College, Greenwood Village, a new school with nine proposed courses: (1) Contracts & Consequences; (2) Contracts & Order Forms: Practical Skills Workshop, Part 1; (3) Contracts & Other Forms: Practical Skills Workshop, Part 1 & 2; (4) Contracts & Other Forms – Version II; (5) The CREC & 2011 Contracts: The Next Generation; (6) Final Respa Rule; (7) Annual Commission Update for Realtors; (8) Annual Commissions Update for Mortgage Originators; and (9) Taking Back Control of the Appraisal Process. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$3,600; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez in a combined motion moved that a Provisional Certificate of Approval be granted to Jordan Real Estate College, 7600 E. Orchard Road, Suite 320-S, Greenwood Village, CO 80111 for the period beginning July 1, 2011, ending June 30, 2013, and that the courses before the Board be approved. The combined motion was seconded and unanimously passed.

3. American Institute of Technology – Henderson

Program Specialist Viteri brought to the Board's attention for consideration, American Institute of Technology, Henderson, a new school with four proposed programs: (1) Commercial Truck Driver; (2) Diesel Truck Driver; (3) Truck Driver; and (4) Professional

Truck Driver. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$51,702.50; that the school submitted a bond in the amount of \$52,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin in a combined motion, moved that a Provisional Certificate of Approval be granted to American Institute of Technology, 9239 Brighton Road, Unit #201, Henderson, CO 80640 for the period beginning June 28, 2011, ending June 30, 2012, and that the programs before the Board be approved. The combined motion was seconded and unanimously passed.

D. Consideration of Approval of Standard Certificate for Out of State Schools

Program Specialist Belisle introduced the following two out-of-state schools for consideration, recommending to the Board that one motion be made to consider approval of both schools. It was the will of the Board to handle as separate matters as there is no common ownership.

1. WyoTech – Fremont, CA

The Board determined that WyoTech – Fremont, CA meets the minimum requirements as set forth in 12-59-111(2), C.R.S.; that the school's bond is set at the amount of the statutory minimum of \$50,000; that the school demonstrates compliance with the bond requirements pursuant to 12-59-115(8), C.R.S.; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the minimum requirements of the Division. Mr. Martin motioned that WyoTech, 200 Whitney Place, Fremont, CA 94539, be granted a Standard Certificate of Approval for the period beginning July 1, 2011 and ending June 30, 2012. The motion was seconded and unanimously passed.

2. ProSchools, Inc. – Portland, OR

The Board determined that ProSchools, Inc. – Portland, OR meets the minimum requirements as set forth in 12-59-111(2), C.R.S.; that the school's bond is set at the amount of the statutory minimum of \$50,000; that the school demonstrates compliance with the bond requirements pursuant to 12-59-115(8), C.R.S.; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the minimum requirements of the Division. Mr. Narvaez motioned that ProSchools, Inc., 10225 SW Parkway, Portland, OR 97225, be granted a Standard Certificate of Approval for the period beginning July 1, 2011 and ending June 30, 2012. The motion was seconded and unanimously passed.

E. Student Complaints/Matters of Non Compliance/Legal Action

1. Arts and Education Hairdressing Academy - Superior

Deputy Director Roberts, at the request of the Board, provided a summary of the matter of non-compliance previously found by the Board, and the Board's terms for resolving the matter. Ms. Roberts further reported that the Stipulation Agreement and Final Agency Order for Arts and Education Hairdressing Academy - Superior, has now been agreed to and signed by the school owner. Mr. Martin motioned for the Board to accept the signed Stipulation and Final Agency Order, in resolution of the compliance matter. The motion was seconded and unanimously passed. Mr. Sirbu on behalf of the Board signed the agreement as did the Board's legal representative, making its terms effective as of that date.

Adjournment:

There being no other business, Mr. Narvaez motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools Meeting of June 28, 2011 adjourned at 10:39 A.M.

The next regularly scheduled meeting of the Board is Tuesday, July 26, 2011 at 9:30 A.M. and will be held at:

Auraria Higher Education Campus
Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204
Telephone: (303) 866-2723