

MINUTES
BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
June 27, 2017 9:33 A.M.

Auraria Higher Education Campus
Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204

Board Members Present:

Shelley Krovitz, Chair;	Arlene Rae Malay;
Paul Garibay;	Ryan Minic;
Timothy L. Brooks, Vice Chair	Robert E. Martin
A. Richard Behbehani	

Board Members Absent:

Division Staff Present:

Lorna Candler, Director	Mary Kanaly, Deputy Director & Compliance Officer
Lisa Hill, Program Coordinator	Jessica Googins, Program Specialist
April Cordova, Program Specialist	Amy Knoblauch, Data & Research Specialist
Brad Uyemura, Compliance Investigator	

Division Staff Absent:

Bernadette Esquibel, Program Specialist

Board Counsel Absent:

Jacquelynn Rich Fredericks, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Unavailable at this time

Call to Order:

The regularly scheduled meeting of the Private Occupational Schools Board was called to order by Ms. Shelley Krovitz, Chair, at 9:33 A.M. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum was present.

Consideration of Approval of the April 25, 2017 Minutes:

Following review and consideration of the April 25, 2017 meeting minutes, a motion was made by Ms. Malay to approve the minutes as written. The motion was seconded and carried.

Consideration of Approval of the April 25, 2017 Executive Session Minutes:

Following review and consideration of the April 25, 2017 executive session minutes, a motion was made by Ms. Malay to approve the minutes as written. The motion was seconded and carried.

Additions / Changes to the Agenda

No reported changes to the agenda.

Director/ Staff Report:

Director Candler reported the addition of the new public board member, Richard Behbehani, who will be the Board's Financial expert; the resignation of Loretta Perez; the Employee Award that Bernadette Esquibel received; and the new rules regarding Gainful Employment and Borrower Defense to Repayment. Deputy Director Kanaly also reported information from the Department of Regulatory Agencies, through the PSI testing center, regarding the submission of complete curriculum for approval and that candidates must provide a record of completion and grade record for each course, lesson, or unit of instruction. Additionally, an explanation of the grading system is required.

Monthly Statistics

No monthly statistics to report.

New Business/Action Items:

A. Consideration of Renewal of Certificate of Approval

1. Accent Learning Systems, Inc.- Aurora

Director Candler presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was not present. Director Candler reported that the school does not have adequate equipment for the Pharmacy Technician and the Dialysis Technician programs. Additionally, Director Candler reported that Accent Learning Systems advertised that the school offers Pell Grants and Federal Aid however, they are not accredited. Ms. Malay motioned to table the matter to Executive Session. The motion was seconded and carried.

Following Executive Session, Ms. Malay motioned to deny the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 and issue a Notice of Noncompliance. The motion was seconded and carried.

2. Bartending and Casino College- Denver

Director Candler presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present.

Director Candler reported the presence of another school, Coast 2 Coast Bartending that is allegedly operating under the same owner. Director Candler recommended that the matter be tabled to Executive Session. Mr. Brooks motioned to table the matter. The motion was seconded and carried.

Following Executive Session review Ms. Malay motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020, provided that the school provides an accurate balance sheet to the Division by the July 25th, 2017 Board Meeting. The motion was seconded and carried.

3. Career Development Institute- Colorado Springs

Director Candler presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. Director Candler recommended to recognize these programs as exempt and classify the school as avocational.

Following review and consideration of the renewal, Mr. Martin motioned to allow the Certificate of Approval to lapse and issue a letter notifying the school that it is exempt as avocational for the period beginning July 1, 2017 and ending June 30, 2020. Additionally, Ms. Malay made a motion to direct the school to take down any mention that it is approved by the Division or the Department of Higher Education on all advertisements. The motions were seconded and carried.

4. Clover Leaf University- Denver

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020. The motion was seconded and carried.

5. Mr. K's Floral Design School of Denver

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was not present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020. The motion was seconded and carried.

6. National School of Dental Assisting- Aurora

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020. The motion was seconded and carried.

7. National School of Dental Assisting- Fort Collins

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020. The motion was seconded and carried.

8. Next Dimension Training- Parker

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to table the Standard Certificate of Approval to Executive Session due to the lack of student records held at the school. The motion was seconded and carried.

Following Executive Session, Mr. Martin motioned to deny the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 and issue a Notice of Noncompliance. The motion was seconded and carried.

9. Parelli Natural Horsemanship University- Pagosa Springs

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was not present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020. The motion was seconded and carried.

10. Brightwood College (ITA)- Denver

Director Candler presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 provided that the school reports any legal or operational changes and any Federal or State Regulatory actions or inquiries to the Division within 10 days. The motion was seconded and carried.

11. Kaplan Financial Institute- Denver

The Division presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020. The motion was seconded and carried.

12. Solar Energy International- Paonia

Program Specialist Googins presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020. The motion was seconded and carried.

13. CodeCraft School of Technology- Boulder

Program Coordinator Hill presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020. The motion was seconded and carried.

14. International Wine & Spirits Guild- Denver

Program Coordinator Hill presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020. The motion was seconded and carried.

15. Phlebotomy Training Specialist- Arvada

Program Coordinator Hill presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020. The motion was seconded and carried.

16. The Pilates Center

Program Coordinator Hill presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020. The motion was seconded and carried.

B. Consideration of Renewal Certificate Approval with Program Courses

1. Academy of Barbering Arts, LLC- Denver

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval and 2 stand alone programs: 1. Hairstylist to Barber Crossover Program 2. Cosmetologist to Barber Crossover Program. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal and new programs, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017, and ending June 30, 2020, and the above-referenced new programs effective June 27, 2017. The motion was seconded and carried.

2. Academy of Cosmetology Arts- Denver

Director Candler presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal and new programs, Mr. Brooks motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2017, and ending June 30, 2020, effective June 27, 2017 under the conditions that the Division receives approved externship site agreements within 60 days. The motion was seconded and carried.

3. Connecting Point School of Massage and Spa Therapies- Montrose

Deputy Director Kanaly presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was not present. Deputy Director Kanaly reported that the evaluator reports submitted to staff were photocopies which constituted submission of false information to the Board.

The Board determined that the school cannot maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Martin motioned to deny the Standard Certificate of Approval for the period beginning July 1, 2017, and ending June 30, 2020, effective June 27, 2017. The motion was seconded and carried.

4. Jante International Skin Care Institute- Glendale

Director Candler presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present.

Director Candler reported that the school has experienced a medical hardship therefore requests an extension to complete the evaluator reports. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal and new programs, Ms. Malay motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2017, and ending June 30, 2020, effective June 27, 2017 provided that the school turns in the evaluator reports to the Division within 60 days. The motion was seconded and carried.

5. Lotus Aesthetics International College- Lakewood

Director Candler presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. Following review and consideration of the renewal, Mr. Garibay motioned to table the matter to Executive Session for legal counsel. The motion was seconded and carried.

Following review and consideration in Executive Session, Ms. Malay motioned to deny the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 effective June 27, 2017 as the Board determined that the school cannot maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981,

as amended. Ms. Malay motioned to issue a notice of Non Compliance. The motions were seconded and carried.

6. Tave's Nail Academy- Fort Collins

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval and 1 new program: 1.Nail Technician. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal and new programs, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017, and ending June 30, 2020, and the above-referenced new programs effective June 27, 2017. The motion was seconded and carried.

7. Tresses Studio-Glenwood Springs

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval and 2 new programs: 1. Hairstyling 2. Cosmetology and 1 stand-alone course: Electric File Certification. A school representative was not present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 and the above-referenced new programs effective June 27, 2017. The motion was seconded and carried.

8. United Beauty College- Denver

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 effective June 27, 2017. The motion was seconded and carried.

9. Colorado Advanced Esthetics- Centennial

Program Specialist Olsen presented to the Board for review and consideration renewal of the school's Certificate of Approval and 2 new programs: 1.Esthetics Training 2. Master Medical Esthetics Training and 3 stand-alone courses: 1. Cosmetic Resurfacing 2. Microdermabrasion Techniques and 3. Micro Needling. A school representative was present. The Board determined

that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 and the above-referenced new programs effective June 27, 2017. The motion was seconded and carried.

At 11:31, Ms. Malay motioned for a break and the tape recorder was turned off. The motion was seconded and carried. At 11:40 session resumed, the recorder was turned on and Board Chair Krovitz called the meeting to order.

10. Ooh La Spa Academy of Hair, Skin & Nails- Creede

Program Specialist Olsen presented to the Board for review and consideration renewal of the school's Certificate of Approval and 3 new programs: 1. Cosmetologist 2. Esthetician and 3. Manicurist. A school representative was not present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 and the above-referenced new programs effective June 27, 2017. The motion was seconded and carried.

11. Glenwood Beauty Academy- Glenwood Springs

Program Specialist Olsen presented to the Board for review and consideration renewal of the school's Certificate of Approval and 4 new programs: 1. Cosmetology 2. Hairstyling 3. Esthetics 4. Manicuring and 2 stand-alone course: 1. Chemical Peels 2. Microdermabrasion. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 and the above-referenced new programs effective June 27, 2017. The motion was seconded and carried.

12. Hair Dynamics Education Center- Fort Collins

Program Specialist Olsen presented to the Board for review and consideration renewal of the school's Certificate of Approval and 5 new programs: 1. Cosmetology 2. Barber 3. Esthetician 4. Hairstylist 5. Nail Technician and 3 stand-alone courses: 1. Microdermabrasion 2. Chemical Peel 3. Electric Files. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 and the above-referenced new programs effective June 27, 2017. The motion was seconded and carried.

13. Namaste's Artisan Barber College- Denver

Program Specialist Olsen presented to the Board for review and consideration renewal of the school's Certificate of Approval and 1 new stand-alone course: 1. Add-On Barber. A school representative was not present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 and the above-referenced new program effective June 27, 2017. The motion was seconded and carried.

14. Tuana European Beauty Academy- Fort Collins

Program Specialist Olsen presented to the Board for review and consideration renewal of the school's Certificate of Approval and 4 new programs: 1. Cosmetology 2. Hairstyling 3. Manicuring 4. Esthetics and 1 stand-alone courses: 1. Chemical Peels. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 and the above-referenced new programs effective June 27, 2017. The motion was seconded and carried.

15. Designing Beauty Academy- Windsor

Program Coordinator Hill presented to the Board for review and consideration renewal of the school's Certificate of Approval and 4 new programs: 1. Cosmetology 2. Esthetician 3. Hair Stylist 4. Nail Technician. A school representative was not present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017 and ending June 30, 2020 and the above-referenced new programs effective June 27, 2017. The motion was seconded and carried.

C. Consideration of Renewal of Certificate of Approval and Consideration of Change of Ownership

1. Assist to Succeed- Pueblo

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval and Consideration of Change of Ownership. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Garibay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017, and ending June 30, 2020, and to approve the Change of Ownership program effective June 27, 2017. The motion was seconded and carried.

2. Dental Essentials School of Dental Assisting- Highlands Ranch

Program Specialist Olsen presented to the Board for review and consideration renewal of the school's Certificate of Approval and Consideration of Change of Ownership. A school representative was not present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2017, and ending June 30, 2020, and to approve the Change of Ownership effective May 23, 2017. The motion was seconded and carried.

D. Consideration of Approval of Provisional Certificate of Approval

1. Lash & Company- Thornton

Program Coordinator Hill presented to the Board for review and consideration of provisional renewal of the school's Certificate of Approval and 1 new program: 1. Esthetics and 2 stand-alone courses: 1. Eyelash Extension Training 2. Permanent Make-Up. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal and new programs, Ms. Malay motioned to approve the Provisional Certificate of Approval for the period beginning June 27, 2017, and ending June 30, 2018, and the above-referenced new programs effective June 27, 2017. The motion was seconded and carried.

2. Signature Beauty College, LLC- Denver

Program Coordinator Hill presented to the Board for review and consideration of provisional renewal of the school's Certificate of Approval and 1 new program: 1. Nail Technician. School representatives were present. The Board determined that the school has adequate surety

coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal and new program, Ms. Malay motioned to approve the Provisional Certificate of Approval for the period beginning June 27, 2017, and ending June 30, 2018, and the above-referenced new program effective June 27, 2017. The motion was seconded and carried.

3. The CE Shop- Greenwood Village

Program Coordinator Hill presented to the Board for review and consideration of provisional renewal of the school's Certificate of Approval and 1 new program: 1. 168 Hour Principles and Practices of Real Estate for Brokers. School representatives were present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal and new program, Ms. Malay motioned to approve the Provisional Certificate of Approval for the period beginning June 27, 2017, and ending June 30, 2018, and the above-referenced new program effective June 27, 2017. The motion was seconded and carried.

4. Muscle Activation Techniques- Englewood

Program Coordinator Hill presented to the Board for review and consideration of provisional renewal of the school's Certificate of Approval and 4 new programs: 1. MAT Jumpstart Program 2. MAT Specialist Program 3. MAT Master Specialist Program 4. MAT Rx Program and 16 stand-alone courses: 1. MAT Jumpstart Lower Body Course 2. MAT Jumpstart Upper Body Course 3. MAT Jumpstart Trunk & Spine Course 4. MAT Specialist Lower Body Course 5. MAT Specialist Upper Body Course 6. MAT Specialist Trunk and Spine Course 7. MAT Specialist Cervical & Accessory Course 8. MAT Master Specialist Lower Body Course 9. MAT Master Specialist Upper Body Course 10. MAT Master Specialist Trunk & Spine Course 11. MAT Master Specialist Cervical Course 12. MAT Master Specialist Foot Function Course 13. MAT Master Specialist Wrist & Hand Course 14. MAT RX Lower Leg Course 15. MAT RX Foot Course and 16. MAT RX Wrist and Hand Course. School representatives were present. Following review, Mr. Brooks motioned to table to matter to Executive Session.

Following Executive Session review and consideration of the renewal and new programs, the Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended. Mr. Minic motioned to conditionally approve the Provisional Certificate of Approval for the period beginning June 27, 2017, and ending June 30, 2018, and the above-referenced new program effective June 27, 2017 provided that the school discloses in the enrollment agreement, website and catalog the Continuing Education requirements and that the student will only receive a certification for Muscle Activation Techniques as opposed to Massage Therapy. Additionally, MAT is required to submit within 30 days the exemption status from the Department of Regulatory Agencies that the school is not associated with Massage Therapy, Chiropractic practices, or Physical Therapy. The motion was seconded and carried.

At 1:20 P.M., Mr. Garibay motioned for a break and the tape recorder was turned off. The motion was seconded and carried. At 1:30 P.M. session resumed, the recorder was turned on and Board Chair Krovitz called the meeting to order.

E. Consideration of Approval of Out-Of-State Schools

1. Career WebSchool- Brookfield
2. Everest University- Orlando
3. ProSchools, Inc.- Brookfield
4. TrainingPro- Brookfield
5. WyoTech- Blairsville
6. WyoTech Daytona- Ormond Beach
7. WyoTech- Laramie
8. NASCAR Technical Institute (UTI)- Mooresville
9. Swift Driving Academy- Phoenix
10. Universal Technical Institute of Arizona, Inc. (UTI)- Avondale
11. Universal Technical Institute of Northern California- Sacramento
12. Universal Technical Institute of Southern California, LLC- Long Beach
13. Universal Technical Institute of Texas, Inc. (UTI)- Houston
14. Universal Technical Institute, Motorcycle Mechanic- Phoenix
15. American School of Real Estate Express- St. Louis
16. Appraisal Institute- Chicago
17. McKissock, Inc.- Warren
18. Medcerts, LLC- Livonia
19. Spartan College of Aeronautics & Technology- Inglewood
20. Spartan College of Aeronautics & Technology- Riverside
21. Spartan College of Aeronautics & Technology- Tulsa
22. Tulsa Welding School- Jacksonville
23. Tulsa Welding School- Tulsa

Following review and consideration of the renewals, Ms. Malay motioned to approve the Standard Certificate of Approval for the previously mentioned out-of-state schools during the period beginning July 1, 2017 and ending June 30, 2020 effective June 27, 2017. The motion was seconded and carried.

After consideration and discussion of the each of the previous matters moved to executive session, Ms. Malay motioned to convene in executive session with the Board's attorney to seek legal advice pursuant to §24-6-402(3)(a)(II), C.R.S, regarding Accent Learning Systems, Bartending and Casino College/Coast 2 Coast Bartending, Next Dimension Training, Lotus Aesthetics International College, and Muscle Activation Techniques; and in consideration of relevant parts of the Private Occupational School Act, C.R.S. §12-59-101 et seq. and the Rules and Regulations, 8 CCR 1504-1. The motion was seconded and carried.

The Board of Private Occupational Schools convened in executive session with its attorney of record, the Division Director, and division staff as deemed necessary at 1:35 P.M.

The executive session recorder was turned on and members of the public left the room during executive session.

Motion was made by Ms. Malay to resume open session at 2:13 P.M. The motion was seconded and carried.

The executive session recorder was turned off.

The public session recorder was turned on and the general public was welcomed back.

Assistant Attorney General Rich Fredericks affirmed for the record that this Executive Session was for the sole purpose of providing legal advice to the Board and to otherwise engage in good faith what is believed to be attorney-client privileged discussions.

The Board resumed discussions of the matters discussed in executive session in the regular session and concluded the remainder of the Board's agenda items.

Other Business:

1. CollegeAmerica- All Locations

Mr. Garibay motioned to table the matter concerning the request to reduce bonds until July. The motion was seconded and carried.

2. Westline Academy of Barbering- Colorado Springs

Director Candler reported the status of legal actions being taken at this time. No action was required.

3. Love Christian Fellowship Educational Center- Denver

Director Candler reported the status of issuing a notice that the school's approval has lapsed. No action was required.

4. US Career Institute- Fort Collins

Director Candler reported the status of an issue regarding classroom space and if the school is authorized to use that space. No action was required.

5. Bartending and Casino College- Denver/ Bartending School Coast 2 Coast- Colorado Springs

The matter was previously discussed, no further action needed.

6. Majestic Vocational Training Center- Aurora

Director Candler reported the status of the Notice of Charges to be issued. No action was required.

Adjournment:

Ms. Malay motioned to adjourn the meeting at 2:25 P.M. The motion was seconded and carried.

The next regularly scheduled meeting of the Board is Tuesday July 25, 2017, at 9:30 A.M. and will be held at:

Auraria Higher Education Campus
Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204
Telephone (303) 862-3001