

**MINUTES OF THE
BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

May 22, 2007 - 9:30 a.m.

The Colorado Private Occupational Schools Board convened at the Auraria Higher Education Center, Tivoli Student Center, Room 640, 900 Auraria Parkway, Denver, Colorado 80204.

Vice Chair Jerry Sirbu called the meeting to order at 9:31 a.m. and greeted guests. Board roll call was taken. A quorum was present. The Board members, Division staff and guests were introduced.

Board Members Present:

Jerry Sirbu, Vice Chair Robert Martin Lisa Bennison Noll

Thomas Narvaez was present through telephone conferencing.

Board Members Absent: Tom Twardowski, Buddy Douglass

Division Staff Present:

Jim Parker, Director Georgia Roberts, Deputy Director
Renee Belisle, Program Supervisor Arla Hamel, Administrative Assistant
Voni Oerman, Program Supervisor

Board Counsel Present:

Dixon Waxter, Attorney General, Office of the Colorado Attorney General was available via teleconference.

Guests Present:

Karen Fiolkoski, Glenwood Beauty Academy – Glenwood Springs
Gillian Keiper, Concentric Healing Institute – Boulder
David Ehrnstein, DME Enterprises, Inc. – Strasburg
Toni Portararo, A-Plus Real Estate School, Inc. – Thornton
Debi Portararo, A-Plus Real Estate School, Inc. - Thornton
Tracy Steers, H & R Block Tax Training School
Alexia Pearce, H & R Block Tax Training School
Shawn Scheffler, H & Block Tax Training School
Stella Padilla, Yesenia's Beauty Salon and School – Denver
Tami Giles, Achievement Real Estate Academy – Westminster
Rebecca Edwards, Cortiva Institute – Colorado – Broomfield

Approval of the March 27, 2007 Minutes:

The Board reviewed and discussed the Minutes of March 27, 2007 meeting. Mr. Martin motioned that the Minutes be approved. The motion was seconded and passed.

Approval of the April 24, 2007 Minutes:

The Board reviewed and discussed the Minutes of April 24, 2007 meeting. Ms. Noll motioned that the minutes be approved, noting one minor correction. The motion was seconded and passed with the correction.

Additions/changes to the May 22, 2007 Board Agenda for consideration:

Under "New Business/Action Items, Consideration of Approval Programs/ Courses", Accent Learning Systems, Inc. had a corrected course sheet.

Directors Report: None

Staff Report: None

New Business Action items:

A. Consideration of Renewal of Certificate of Approval

1. Yesenia's Beauty Salon and School - Denver

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Yesenia's Beauty Salon and School, Denver. School representative Stella Padilla was present. The school satisfied the Board's inquiry. The Board having determined that the school bond be set in the amount of \$9,000; that the school has complied and submitted a bond in the amount of \$15,000; and that Yesenia's Beauty Salon and School, 5070 Federal Blvd., Denver CO 80221 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Noll moved that the Standard Certificate of Approval be granted, for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

2. Concentric Healing Institute - Boulder

Program Supervisor Belisle brought to the Board's attention for consideration of renewal Concentric Healing Institute, Boulder. School representative Gillian Keiper was present. The school satisfied the Board's inquiry. The Board having determined that the school bond be set at the minimum statutory amount of \$5,000; that the school has complied and submitted a bond in the amount of \$20,000; and that Concentric Healing Institute, 5330 Manhattan Circle #D, Boulder CO 80303 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted, for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and unanimously passed.

3. Cortiva Institute - Colorado - Broomfield

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Cortiva Institute - Colorado, Broomfield. School representative Rebecca Edwards was present. Based on the Board having determined that the school bond be set in the amount of \$37,088; that the school has complied and submitted a bond in the amount of \$40,000; and that Cortiva Institute - Colorado, 390 Interlocken Crescent, Broomfield CO 80021 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Noll moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and unanimously passed.

4. Crazy Horse International Hair Design & Training Center - Durango

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Crazy Horse International Hair Design & Training Center, Durango. A school representative was available by telephone. Based on the Board having determined that the school bond be set in the amount of \$34,100; that the school has complied and submitted a bond in the amount of \$36,000; and that Crazy Horse International Hair Design & Training Center, 141 East 14th Street, Durango CO 81301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and unanimously passed.

5. H & R Block Tax Training School – Nine Campuses

Program Supervisor Belisle brought to the Board's attention for consideration of renewal H & R Block Tax Training School, and recommended that the Board consider one motion for all nine campuses. School representatives Tracy Steers, Alexia Pearce and Shawn Scheffler were present. The nine campuses are:

- H & R Block Tax Training School, 4800 Baseline Road #D-205, Boulder CO 80303
- H & R Block Tax Training School, 1745 N. Academy Blvd., Colorado Springs CO 80909
- H & R Block Tax Training School, 2830 North Avenue, #C1B, Grand Junction CO 81501
- H & R Block Tax Training School, 156 W. 29th Street, Pueblo CO 81008
- H & R Block Tax Training School – Denver 1, 500 Broadway, Denver CO 80203
- H & R Block Tax Training School – Denver 2, 13693 E. Iliff Ave, #105, Aurora CO 80014
- H & R Block Tax Training School – Denver 4, 4880 West 120th #400, Westminster CO 80020
- H & R Block Tax Training School – Denver 5, 6930 S. University Blvd., #240, Centennial CO 80122
- H & R Block Tax Training School – Denver 6, 7970 Peoria Street, Aurora CO 80011

Based on the Board having determined that the school bond be set in the amount of \$13,261 (an umbrella bond covering 11 campuses); that the school has complied and

submitted a bond in the amount of \$150,000; and that all nine campuses can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Noll moved that the Standard Certificates of Approval of the nine campuses be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and unanimously passed.

6. Montessori Education Center of the Rockies - Boulder

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Montessori Education Center of the Rockies, Boulder. A school representative was available by telephone. The school having satisfied the Board's inquiry and the Board having determined that the school bond be set in the amount of \$128,350; that the school has complied and submitted a certificate of deposit in the amount of \$150,000; and that Montessori Education Center of the Rockies, 4745 Walnut Street, Boulder, CO 80301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

B. Consideration of Approval of Change of Ownership

1. Achievement Real Estate Academy

Program Supervisor Belisle brought to the Board's attention for consideration application for a change of ownership for Achievement Real Estate Academy f/k/a e-Real Estate Institute. School representative Tammy Giles was present. The school having satisfied the Board's inquiry and the Board having determined that the school bond be set at the statutory minimum amount of \$5,000; that the school has complied and submitted a bond in the amount of \$25,000; and that Achievement Real Estate Academy, 11859 Pecos, Suite 200, Westminster CO 80234 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Noll moved that the change of ownership be granted for the period beginning May 22, 2007 and ending June 30, 2008. The motion was seconded and passed

C. Consideration of Approval of Provisional Certificate of Approval

1. DME Enterprises, Inc. - Strasburg

Program Supervisor Belisle brought to the Board's attention for consideration, DME Enterprises, Inc., as a new school with one proposed stand alone course: 421 – Residential Appraisal Mastery. School representative David Ehrnstein was present. The school satisfied the Board's inquiry and the Board having determined that the school bond be set at the statutory minimum bond amount of \$4,200; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private

Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Noll motioned that DME Enterprises, Inc., 4100 Horseshoe Drive, Strasburg CO 80136 be approved as well as the one course and that a Provisional Certificate of Approval be granted to the school for the period beginning May 22, 2007 and ending June 30, 2008. The motion was seconded and unanimously passed.

D. Consideration of Approval of Programs / Courses

1. Accent Learning Systems, Inc. - Aurora

Program Supervisor Oerman brought to the Board's attention for review and consideration one new stand alone course: Intravenous Therapy Course for LPNs, proposed by the Accent Learning Systems, Inc., Aurora. A school representative was available by telephone. The school satisfied the Board's inquiry. Based on the Board having determined that the above-referenced course for Accent Learning Systems, Inc., 1450 South Havana #232, Aurora CO 80012 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved to approve the new course, contingent upon the review and approval from the State Board of Nursing. The motion was seconded and carried unanimously.

2. A-Plus Real Estate School, Inc. - Thornton

Program Supervisor Oerman brought to the Board's attention for review and consideration one new stand alone course: The Complete Story course, proposed by the A-Plus Real Estate School, Inc., Thornton. School representatives Tony and Debi Portararo were present. The school satisfied the Board's inquiry. Based on the Board having determined that the above-referenced course for A-Plus Real Estate School, Inc., 2300 East 120th Avenue, #116, Thornton, CO 80233 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Noll moved to approve the new course effective May 22, 2007. The motion was seconded and carried unanimously.

3. Rocky Mountain Institute of Healing Arts - Durango

Program Supervisor Belisle brought to the Board's attention for review and consideration two new stand alone courses: (1) The Essentials of Singing Bowl Healing and (2) Sports Massage and Stretching by Rocky Mountain Institute of Healing Arts, Durango. A school representative was available by telephone. Based on the Board having determined that the above-referenced stand alone courses for Rocky Mountain Institute of Healing Arts, 137 East 10th Street, Durango CO 81301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved to approve the two new courses effective May 22, 2007. The motion was seconded and carried unanimously.

4. **The Colorado School for Family Therapy - Aurora**

Program Supervisor Belisle brought to the Board's attention for review and consideration two new programs: (1) Certificate in Sandplay Therapy and (2) Certificate in Rogerian Therapy and the Person Centered Approach by The Colorado School for Family Therapy. A school representative was available by telephone. Based on the Board having determined that the above-referenced programs for The Colorado School for Family Therapy, 12101 East 2nd Ave., Suite 101, Aurora CO 80011 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved to approve the new programs effective May 22, 2007. The motion was seconded and carried unanimously.

F. Consideration of Approval of Standard Certificates for Out-of-State Schools

1. **McKissock, L.P. - Pennsylvania**

Program Supervisor Belisle introduced McKissock, L.P., Pennsylvania for consideration as an out-of-state school. The Board having determined that the school bond be set in the amount of \$50,000, and that McKissock, L.P., 218 Liberty Street, Warren, PA, 16365 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, and the minimum requirements of the Division, Ms. Noll motioned that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2008. The motion was seconded and carried.

Notification of School Closings: The Board was notified of the following school closings:

1. Argosy University - Denver
2. Prairie Winds Equine Massage Therapy – Wellington
3. Remington College – Denver Campus

Other Business

Request for Emergency Instructor Provision/**Glenwood Beauty Academy** – Glenwood School representative Karen Fiolkoski requested approval to hire Michael Untrif as an emergency instructor. Concluding discussion, Mr. Martin moved for approval of hiring Untrif as an emergency instructor. The motion was seconded and passed after the Board found that the school sufficiently demonstrated the exigent circumstances required by statute for such emergency hiring.

Adjournment:

Having no further business, Mr. Martin moved for adjournment. The motion was seconded and passed. The Board meeting adjourned at 11:30 p.m.

The next regularly scheduled meeting of the Board is Tuesday, June 26, 2007