

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS  
BOARD MEETING**

**October 25, 2011 9:30 A.M.**

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Jerry Sirbu, Chair called the meeting to order at 9:33 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum and a two-thirds majority of the Board members were present.

Board Members Present:

Jerry Sirbu, Chair	Lisa Bennison Noll, Vice Chair	Robert Martin
Tom Narvaez	Winnifred Rovig	

Board Members Absent:

Buddy Douglass

Karen Hall joined the meeting at 9:47 A.M.

Division Staff Present:

Jim Parker, Director	Georgia Roberts, Deputy Director
Renee Belisle, Program Specialist	Bernadette Esquibel, Program Specialist
Voni Oerman, Program Specialist	Karla Viteri, Program Specialist
Loretta Perez, Administrative Assistant	

Board Counsel Present:

Jessica Salazar, Assistant Attorney General, Office of the Colorado Attorney General, joined the meeting at 9:40 A.M.

Guests Present:

Ron Quam, CollegeAmerica – Colorado Springs  
Michael Scott, Auguste Escoffier – Boulder  
Tiffany Hoffman, former Student of CollegeAmerica - Fort Collins  
Mar Mora, former student of CollegeAmerica – Fort Collins  
Krystal Neeley, former student of CollegeAmerica – Fort Collins  
Stacy Meyer, Stacey James Institute – Parker  
James Meyer, Stacey James Institute – Parker  
Ken Hause, Auguste Escoffier – Boulder  
Nathan Larson, CollegeAmerica – Colorado Springs  
Virginia Sisneros, Montrose Dental Assisting Course – Montrose  
Reo Leslie, Colorado School for Family Therapy – Aurora  
Sherri Kananen, IntelliTec College – Grand Junction  
Debi Portararo, A Plus Real Estate School – Thornton  
Rocky Germano, A Plus Real Estate School – Thornton  
Richard Ray, New Horizons Computer Learning Center – Denver, Colorado Springs & Englewood (DTC)

Raymond Rubash, New Horizons Computer Learning Center – Denver, Colorado Springs & Englewood (DTC)  
Brent Metzger, Webster University - Denver  
Liz Simpson B, Candi Johns Salon School – Vail  
Janet Mack, Anthem College - Aurora

**Approval of the September 27, 2011 Board Meeting Public Session Minutes:**

The Board reviewed the September 27, 2011 meeting minutes. Ms. Bennison Noll motioned for approval of the minutes as read. The motion was seconded and passed.

**Approval of the September 27, 2011 Executive Session Minutes:**

The Board reviewed the September 27, 2011 Executive Session Minutes. Ms. Bennison Noll motioned for approval of the minutes as read. The motion was seconded and passed.

**Approval of the September 27, 2011 Public Rulemaking Hearing Minutes:**

The Board reviewed the September 27, 2011 Public Rulemaking Hearing Minutes. Mr. Narvaez motioned for approval of the minutes as read. The motion was seconded and passed.

**Additions / Changes to the Agenda:**

Director Parker added, under "Other Business" as the number "2" item, an update regarding two small claims court legal actions.

**Staff and Director Report:**

There was no staff or Director's report.

**A. Consideration of Approval Programs / Stand Alone Courses**

**1. The Colorado School for Family Therapy - Aurora**

Program Specialist Belisle brought to the Board's attention for review and consideration four new programs: (1) Certificate in Early Neutral Evaluation; (2) Certificate in Co-Occurring Disorders Treatment; (3) Certificate in Cognitive Behavioral Therapy; and (4) Certificate in Psychopharmacology, proposed by The Colorado School for Family Therapy, Aurora. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for The Colorado School for Family Therapy, 12101 East Second Avenue, Suite 101, Aurora, CO 80011 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced programs effective October 25, 2011. The combined motion was seconded and unanimously passed.

**2. Anthem College – Aurora**

Program Specialist Belisle brought to the Board's attention for review and consideration one new stand alone course, Basic Computer Skills, proposed by Anthem College, Aurora. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced course for Anthem College, 350 Blackhawk Street, Aurora, CO 80011 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the above-referenced course effective October 25, 2011. The motion was seconded and unanimously passed.

### **3. A Plus Real Estate School - Thornton**

Program Specialist Oerman brought to the Board's attention for review and consideration one new stand alone course, Broker Prices Opinion, proposed by A Plus Real Estate School, Thornton. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced course for A Plus Real Estate School, 11385 Jersey Drive, Thornton, CO 80233, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Bennison Noll moved to approve the above-referenced course effective October 25, 2011. The motion was seconded and unanimously passed.

### **4. IntelliTec College – Grand Junction**

Program Specialist Oerman brought to the Board's attention for review and consideration one new program, Cosmetologist, proposed by IntelliTec College, Grand Junction. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for IntelliTec College, 772 Horizon Drive, Grand Junction, CO 81506 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced program effective October 25, 2011. The motion was seconded and unanimously passed.

### **5. Auguste Escoffier School of Culinary Arts - Boulder**

Program Specialist Esquibel brought to the Board's attention for review and consideration two revised programs: (1) Culinary Arts; and (2) Pastry Arts, proposed by Auguste Escoffier School of Culinary Arts, Boulder. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for Auguste Escoffier School of Culinary Arts, 637 S Broadway Street, Suite H, Boulder, CO 80305 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the above-referenced programs effective October 25, 2011. The motion was seconded and unanimously passed.

## **B. Consideration of Approval of Provisional Certificate of Approval**

### **1. Candi Johns Salon School - Vail**

Program Specialist Belisle brought to the Board's attention for consideration, Candi Johns Salon School, Vail, a new school with one proposed program, Hair Stylist Program. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion moved that a Provisional Certificate of Approval be granted to Candi John Salon School, 1031 S Frontage Road, Suite C, Vail, CO 81657 for the period beginning October 25, 2011, ending June 30, 2013, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

### **2. Stacey James Institute - Parker**

Program Specialist Viteri brought to the Board's attention for consideration, Stacey James Institute, Parker, a new school with five proposed new programs, and thirteen new stand alone courses. The new programs are: (1) Esthetics; (2) Cosmetology/Barber; (3) Cosmetology; (4) Hairstyling; and (5) Nails. The new stand alone courses are: (1) State Board Prep; (2) Advanced Hair Extensions; (3) Microdermabrasion; (4) Chemical Peels; (5) Electric File; (6) Waxing; (7) Advanced Color Specialist; (8) Advanced Women's Haircutting; (9) Advanced Men's Haircutting; (10) Advanced Color Correction; (11) Basic Hairstyling; (12) Eyelash Extensions; and (13) Advanced Makeup. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$8,850; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez in a combined motion moved that a Provisional Certificate of Approval be granted to Stacey James Institute, 16526 Keystone Boulevard, Unit B, Parker, CO 80143 for the period beginning October 25, 2011, ending June 30, 2013, and that the programs and stand alone courses before the Board be approved. The combined motion was seconded and unanimously passed.

### **3. Montrose Dental Assisting Course - Montrose**

Program Specialist Viteri brought to the Board's attention for consideration, Montrose Dental Assisting Course, Montrose, a new school with one proposed program, The Basics of Dental Assisting. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$13,800; that the school submitted a bond in the amount of \$15,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin in a combined motion

moved that a Provisional Certificate of Approval be granted to Montrose Dental Assisting Course, 646 South 1<sup>st</sup> Street, Montrose, CO 81401 for the period beginning October 25, 2011, ending June 30, 2013, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

#### **D. Consideration of Change of Ownership**

##### **1. New Horizons Computer Learning Center - Denver**

It was the will of the Board to consider a change of location for New Horizons Computer Learning Centers – Denver in one combined matter with the school’s other two locations. See agenda items # 2 and 3 below.

##### **2. New Horizons Computer Learning Center – Colorado Springs**

It was the will of the Board to consider a change of location for New Horizons Computer Learning Centers – Colorado Springs in one combined matter with the renewal of the school’s other two locations. See agenda items # 1 above and 3 below.

##### **3. New Horizons Computer Learning Center – DTC - Englewood**

It was the will of the Board to consider a change of location for New Horizons Computer Learning Centers – DTC – Englewood in one combined matter with the school’s other two locations. See agenda items # 1 and 2 above.

Program Specialist Belisle brought to the Board’s attention for consideration application for a change of ownership for New Horizons Computer Learning Centers located at Denver, Colorado Springs and DTC - Englewood. School representatives were present. The schools satisfied the Board’s inquiry. Upon determining that the schools are in compliance with the required surety levels in the amounts of \$2,500 (Denver), \$7,500 (Colorado Springs), and \$41,000 (DTC-Englewood); that the schools submitted bonds in the amounts of \$5,000, \$30,000, and \$160,000, respectively; and that the schools can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division’s minimum requirements, Mr. Narvaez moved that the change of ownership be granted to New Horizons Computer Learning Centers - Denver, 621 17<sup>th</sup> Street, Suite 200, Denver, CO 80202; New Horizons Computer Learning Centers – Colorado Springs, 1755 Telestar Drive, Suite 200, Colorado Springs, CO 80920; and New Horizons Computer Learning Centers – DTC - Englewood, 10303 E. Dry Creek Road, Suite 100, Englewood, CO 80112 for the period beginning October 25, 2011 and ending June 30, 2014. The combined motion was seconded and unanimously passed.

#### **C. Student Complaints/Matters of Non Compliance/Legal Action**

##### **1. CollegeAmerica – Colorado Springs**

Deputy Director Roberts presented to the Board a summary of an investigation concerning, CollegeAmerica, Colorado Springs arising from a filed student complaint. Placed before the

Board for its review and consideration were suspected matters of non-compliance arising from the Division's inquiry. School representatives were present, as well as interested former students who attended the School at a different location than the Complainant. After due deliberation and discussion, Mr. Martin motioned that, based upon a reasonable belief that violations to the statutory minimum standards exist, a Notice of Non-compliance pursuant to §12-59-113(1) of the Colorado Revised Statute, be issued to the School, and that the School be provided a brief, but reasonable time to respond to the Notice of Noncompliance; to provide additional information requested by the Board; and that the School be allowed to submit additional information regarding the student complaint. The combined motion was seconded and unanimously passed.

### **Other Business**

#### **1. Annual Board Meeting**

Director Parker reminded the Board that its Annual Planning Meeting will be held at the Marriott Courtyard Downtown Denver, 934 16<sup>th</sup> Street, Denver, CO 80202, Thursday, November 10, 2011, beginning at 9:30 A.M.

#### **2. Legal Action**

Director Parker updated the Board about two small claims legal actions pending against the Division and the upcoming administrative hearing against Ideal 21 Casino School.

#### **3. Greenway University – Denver**

Assistant Attorney General Salazar updated the Board about Greenway University. Deputy Director Roberts added that, in respect to the Board action taken against the School at last month's meeting in regard to a student complaint, the School timely complied with the Board's directive, and the Complainant picked up his refund check in person, at the Division, and signed a receipt.

### **Adjournment:**

There being no other business, Mr. Narvaez motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools' Meeting of October 25, 2011, adjourned at 10:27 A.M.

The next regularly scheduled meeting of the Board is Tuesday, December 6, 2011, at 9:30 A.M. and will be held at:

Auraria Higher Education Campus  
Tivoli Student Center, Room 320  
900 Auraria Parkway, Denver, CO 80204  
Telephone: (303) 866-2723