

BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING
October 28, 2014 9:30 A.M.

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Steven W. Steele, Chair, called the meeting to order at 9:37 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum and a two-third majority of the Board members were present.

Board Members Present:

Steven W. Steele, Chair	Arlene Rae Malay	Richard Semakula
Shelley Krovitz	Jean Robinson	Ledy Garcia-Eckstein

Board Members Absent:

Joseph James Wolf

Division Staff Present:

Lorna Candler, Director Officer	Mary Kanaly, Deputy Director & Compliance Bernadette Esquibel, Program Coordinator Karla Viteri, Program Specialist
Renee Belisle, Program Specialist Loretta Perez, Administrative Assistant	

Division Staff Absent:

Voni Oerman, Program Specialist

Board Counsel Present:

No counsel was present

Guests Present:

Amy Brown, Pima Medical – Aurora and Denver
Tara Dailey, Pima Medical – Colorado Springs
Burton Lee, Van Education Center - Boulder
Rozann Kunstle, CollegeAmerica – Colorado Springs
Eric Juhlin, CollegeAmerica – All Locations
Frank Petty, New Horizon Computer Learning Center – DTC – Englewood
Angela Grasso, The Boulder Massage Therapy Institute – Boulder
Joanna Shea, gschool – Boulder and Denver
Gale Norton, Norton Regulatory Strategies - Denver
Yvette Ross, New Beginning - Denver
Margie Cook, New Beginning – Denver
Victoria Sweet, Keith James Salon and Spa Academy – Fort Collins
Angel Loukonen, Keith James Salon and Spa Academy – Fort Collins
Monica Lichtenberger, Phoenix Strategies, Inc., - Colorado Springs
Lorena Perez, Westline Academy of Barbering - Colorado Springs
April Feldman, Sumits Yoga Colorado Teacher Training – Littleton
Jeff Dean, gSchool – Boulder and Denver

Approval of the September 23, 2014 Board Meeting Public Session Minutes:

The Board reviewed the September 23, 2014, meeting minutes. Ms. Malay moved for approval of the minutes as read. The motion was seconded and passed.

Additions / Changes/ Corrections to the Agenda:

Director Candler announced that we would have some changes to the Agenda and would like to take them at the time the item occurs on the Agenda.

Director Candler would like to make a change to the Agenda, "d" Matters of Non Compliance/Legal Action, number "1" CollegeAmerica. With the permission of the Board she would like to take this matter first because CollegeAmerica is here, also Mr. Steele will have to recuse himself, if the Board agrees.

Other Business:

1. CollegeAmerica – Advertisings

Mr. Juhlin, was present to answer any question the Board may have regarding the advertising. Several questions were asked by the various Board members. In response to Board member's comments that they needed more information to make informed decisions, Mr. Juhlin agreed to prepare a list detailing:

- all the various types of scholarship programs that are currently being offered this year 2014;
- a detailed description of the programs;
- details of the amount of scholarships being awarded;
- analysis of the amount of scholarships awards to student accounts from each Colorado campus each year and compare the amounts to the year 2014
- detail and describe how the funds of each scholarship/grant or other means of tuition assistance or waiver provided by CollegeAmerica are disbursed. If funds are disbursed pro rata, explain in what increments, and at what point (for example: quarterly in arears or monthly in advance, or)

The Board further questioned how many students apply for scholarship awards, and of those who apply how many (or what percentage) are awarded funds (and in what amounts), and how many (what percentage are denied), both in the State of Colorado and per campus in Colorado. Mr. Juhlin agreed to provide all of the foregoing information and further offered to supply a list of criteria for each scholarship, grant or form of tuition assistance or waiver, a narrative describing how the process is relayed, and specify the various ways students apply for scholarships (including the steps they must take initially to ensure the receipt of the scholarship, and detail the ongoing requirements to maintain the scholarship or grant). Mr. Juhlin stated that he would have the information to the Board within one week.

Director Candler asked Mr. Juhlin to explain why the Ft. Collins campus did not provide any of the scholarship information requested of them throughout the course of the monitoring reports.

Motion was made by Ms. Robinson, that this matter be tabled until the December 2, 2014 Board Meeting, this will give the board members time to review the information that Mr. Juhlin will be providing. Mr. Juhlin also mentioned to the Board Members that if they had any questions to contact him.

Staff Report:

Director Candler announced that DPOS will have a new Attorney General Kimberly Spiering, she is not present today but will be will present at the Annual Board Meeting.

A. Consideration of Approval Programs / Stand Alone Courses

1. Van Education Center - Boulder

Program Coordinator Esquibel brought to the Board's attention for review consideration one new program, Community Association Manager (CAM), proposed by Van Education Center, Boulder. A school representative was present. Based upon the Board's consideration and determination that the above-referenced program for Van Education Center, 5345 Arapahoe Avenue, Suite 7, Boulder, CO 80303 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced program effective October 28, 2014. The motion was seconded and unanimously passed.

2. Phoenix Strategies, Inc., - Colorado Springs

Program Coordinator Esquibel brought to the Board's attention for review consideration one new stand-alone course, Homeowners Association Conflict Management, proposed by Phoenix Strategies, Inc., Colorado Springs. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board's consideration and determination that the above-referenced course for Phoenix Strategies., Inc., 3730 Sinton Road, Suite 150, Colorado Springs, CO 80907 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Semakula moved to approve the above-referenced course effective October 28, 2014. The motion was seconded and unanimously passed.

3. Westline Academy of Barbering – Colorado Springs

Program Coordinator Esquibel brought to the Board's attention for review consideration one new program, Esthetician Program, proposed by Westline Academy of Barbering, Colorado Springs. A school representative was present. Based upon the Board's consideration and determination that the above-referenced program for Westline Academy of Barbering, 313 North Tejon Street, Suite #1, Colorado Springs, CO 80903 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced program effective October 28, 2014. The motion was seconded and unanimously passed.

4. Esthetic Educational Pathways – Greenway Village

Program Coordinator Esquibel brought to the Board's attention for review consideration one new stand-alone course, Cosmetic Laser Theory and Application, proposed by Esthetic Educational Pathways, Greenway Village. No school representative was present. Based upon the Board's consideration and determination that the above-referenced course for Esthetic Educational Pathways, 6535 S. Dayton Street, Greenway Village, CO 80111 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Semakula moved to approve the above-referenced course effective October 28, 2014. The motion was seconded and unanimously passed.

5. Keith James Salon and Spa Academy – Fort Collins

Program Specialist Belisle brought to the Board's attention for review consideration one new stand-alone course, Dermaplaning, proposed by Keith James Salon and Spa Academy, Fort Collins. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board's consideration and determination that the above-referenced course for Keith James Salon and Spa Academy, 1330 Oakridge Drive, Suite 30-60, Fort Collins, CO 80525 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced course effective October 28, 2014. The motion was seconded and unanimously passed.

6. New Horizons Computer Learning Centers – DTC - Englewood

Program Specialist Belisle brought to the Board's attention for review and consideration thirteen new programs. The programs are: (1) Business Administration Associate; (2) Business Administration Professional; (3) Database Administrator Associate; (4) Database Administrative Professional; (5) Healthcare IT Associate; (6) Healthcare IT Professional; (7) Medical Office Administration Associate ; (8) Network System Administrative Associate; (9) Network System Administrator Professional; (10) Security IT Associate; (11) Security IT Professional; (12) Software Solution Developer Associate; and (13) Software Solution Developer Professional; proposed by New Horizons Computer Learning Center, DTC, Englewood. School representatives were present. Based upon the Board having determined that the above-referenced programs for New Horizons Computer Learning Center, DTC, 10303 E. Dry Creek Road, Suite 110, Englewood, CO 80112 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the programs effective October 28, 2014. The motion was seconded and unanimously passed.

B. Consideration of Approval of Provisional Certificate of Approval

1. The Boulder Massage Therapy Institute - Boulder

Program Coordinator Esquibel brought to the Board's attention for consideration, The Boulder Massage Therapy Institute, Boulder, a new school with one program: Essentials I; and one

stand-alone course: Essentials II. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$36,986; that the school submitted a savings account in the amount of \$37,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Semakula in a combined motion moved that a Provisional Certificate of Approval be granted to The Boulder Massage Therapy Institute, 4674 White Rock Circle, #9, Boulder, CO 80301 for the period beginning October 28, 2014, ending June 30, 2016, and that the program and course before the Board be approved. The combined motion was seconded and unanimously passed.

2. Sumits Yoga Colorado Teacher Training- Littleton

Program Specialist Belisle brought to the Board's attention for consideration, Sumits Yoga Colorado Teacher Training, Littleton, a new school with one program: Hot Yoga Teacher Training. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$4,500; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay in a combined motion moved that a Provisional Certificate of Approval be granted to Sumits Yoga Colorado Teacher Training, 151 W. Mineral Avenue, Unit 119, Littleton, CO 80120 for the period beginning October 28, 2014, ending June 30, 2016, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

3. gSchool - Boulder

Program Specialist Belisle brought to the Board's attention for consideration, gSchool, Boulder, a new school with one new program: Full Stack Development Immersive. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$87,500; that the school submitted a letter of credit (for both locations) in the amount of \$175,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Semakula in a combined motion moved that a Provisional Certificate of Approval be granted to gSchool, 1035 Pearl Street, Suite 209, Boulder, CO 80302, for the period beginning October 28, 2014, ending June 30, 2016, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

4. gSchool - Denver

Program Specialist Belisle brought to the Board's attention for consideration, gSchool, Denver, a new school with one new program: Full Stack Development Immersive. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$87,500; that the school submitted a letter of credit (for both locations) in the amount of \$175,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private

Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay in a combined motion moved that a Provisional Certificate of Approval be granted to gSchool, 1062 Delaware Street, Denver, CO 80204, for the period beginning October 28, 2014, ending June 30, 2016, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

5. Phlebotomy Training Specialists, LLC - Denver

Program Specialist Belisle brought to the Board's attention for consideration, Phlebotomy Training Specialist, LLC, Denver, a new school with one new program: Certified Phlebotomy Technician. No School representative was present. Upon determining that the school is in compliance with the required surety level in the amount of \$2,400; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay in a combined motion moved that a Provisional Certificate of Approval be granted to Phlebotomy Training Specialist, LLC, 3600 S. Beeler Street, Suite 230, Denver, CO 80237, for the period beginning October 28, 2014, ending June 30, 2016, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

C. Consideration of Approval of Out of State School

1. Sullivan & Cogliano Training Centers – Miami FL

Program Specialist Viteri brought to the Board's attention for consideration an application for one out-of-state school Sullivan & Cogliano Training Centers, Miami, FL. The Board after determining that the out-of-state school meets the minimum requirements as set forth in 12-59-111(2), C.R.S.; that the school's bond be set in the amount of the statutory minimum of \$50,000; that the out-of-state school demonstrate compliance with the bond requirements pursuant to 12-59-115(8), C.R.S.; and that it can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the minimum requirements of the Division, Ms. Krovitz motioned that the out-of-state school, Sullivan & Cogliano Training Centers, 4760 NW 167 Street, Miami, FL 33014, be granted an Out of State Approval for the period beginning October 28, 2014 and ending June 30, 2015, contingent on verification that any other actions have been closed or dismissed. The motion was seconded and unanimously passed.

D. Notification of School Closings/ Change in School Status (no action required)

As an informational item only Program Specialist Viteri reported the closing of one school Anthem College, 350 Blackhawk Street, Aurora, CO 80011, effective August 21, 2014. All available student and education records are maintained by DPOS and through Iron Mountain facility.

Program Specialist Belisle reported Pikes Peak School of Real Estate, 5755 Mark Dabling Blvd., Suite 110, Colorado Springs, CO 80919, effective April 7, 2014. Reason for status change, exempt – 12-59-104(1)(r), C.R.S. All available student and educational records shall remain with the school as they are still in operation just no longer on the purview of DPOS.

Program Specialist Belisle reported Empire Beauty School, 6520 N. Wadsworth Blvd., Unit 209, Arvada, CO 80003, effective October 2, 2014. The school has not enrolled students since the date of closure. All available student and education records have been transferred the Empire Beauty School- Aurora campus. All students that had not completed their training at the time of closure have transferred to one of the other four remaining Empire Beauty School campuses, Aurora, Lakewood, Littleton and Thornton.

Other Business:

Director Candler announced that the Annual meeting is next Thursday, November 6, 2014, at the Oxford Hotel; everyone has their binders and please feel free to dress casual.

Director Candler also announced that Program Specialist Viteri would be leaving DPOS and wished her luck in her new relocation to Oregon, she will be missed.

Adjournment:

There being no other business, Mr. Semakula motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools' Meeting of October 28, 2014, adjourned at 11:04 A.M.

The next regularly scheduled meeting of the Board is Tuesday December 2, 2014, at 9:30 A.M. and will be held at:

Auraria Higher Education Campus
Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204
Telephone (303) 866-2723