

MINUTES
COLORADO BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
June 27, 2023 at 9:30 a.m.

Join Zoom Meeting

<https://higher-ed-colorado-gov.zoom.us/j/86276827119?pwd=blZ2ZTBWc2hGL0crbjBtdXZqeHI4dz09>

Meeting ID: 862 7682 7119

Board Members Present:

JoAnn Stevens, Chair;
Barbara Kearns, Vice Chair;
Ellen Wamser, Secretary;
Chad J. Nash;
Ryan Minic; and
Jessica Wagner

Board Members Absent:

Scott Cardona

Division Staff Present:

Chief Occupational Education Officer/Director Lorna Candler;
Deputy Director & Compliance Officer Mary Kanaly;
Compliance Investigator Bradlee Uyemura;
Program Specialist Rachel Acosta;
Program Specialist Martha Torres-Recinos;
Program Specialist Austin Bentz;
Program Specialist Kerrie Solis;
Program Specialist Assistant Bernadette Esquibel; and
Division Specialist Kristi Connors

Board Counsel Present:

Natalie Powell, Senior Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Bryan Anderson, Careers World Wide;
Leigh Keatts, U of Q Institute;
Monica Sanborn, Phlebotomy Training Specialists;
Tanya Smith, Skin Addict School of Aesthetics;
Vicki Asada, Lighthouse Labs;
Jennifer Burrell, Auguste Escoffier School of Culinary Arts;
Lauren Richardson, Auguste Escoffier School of Culinary Arts;
Kathleen Ahearn Vossenber, Auguste Escoffier School of Culinary Arts;
Holly Morgan, WyoTech;
Michelle Noyes, Phoenix Strategies, Inc.;
AJ Bayer, Flatiron School;
Suren and Ruby Shrestha, Atma Buti;
Nick Yunker, Northern Colorado Truck Driving Academy;

Steve Speake, Springs Truck Driving School;
Janiece Attal, Aceable Real Estate School;
Heather Vanisko, Denver Ad School;
Kady Alkire, Denver Ad School;
Lizzie Valenzuela, Lizzie's Beauty Shop;
Lisa Perez, Centriq Training;
Jacqueline Stallman, LSO Training;
Chloe Villano, Clover Leaf University;
Melissa Cannata, The CE Shop and American Home Inspectors Training;
Michael Leonetti, Tresses Studio;
Dallas Rasmussen, Oquirrh Mountain Phlebotomy School;
Susan Patzer, Hair Fusion Training Institute;
David Edlund, Dental Careers of Colorado;
Azhar Mahmood, 360training.com, Inc. dba Van Education Center;
Eileen Kantor, Kantor & Company Academy;
Dr. Casara Andre, Colorado School of Animal Massage;
Dr. Reo Leslie, Colorado School for Family Therapy;
David Nichols, General Assembly;
David Reff, General Assembly;
Sarah Wilson, Tech Elevator;
Mathew and Shenika Carter, Carter Truck Driving Academy;
Lauren Ervin, Gobbell Hays Partners;
John and Dana Richardson, Center Beauty College;
Lora Cartwright, Colorado Advanced Esthetics;
Kim Hooper, Colorado Advanced Esthetics;
Marie Ingle, Dollface Advanced Education;
Teresa Lopez, Glo Academy;
Sara Spehar, Rocky Mountain Ortho-Bionomy Center;
Brian Schwartz, Summit Barber Academy;
Brett and Tave Accardo, Tave's Nail Academy;
Ramona Crane, Apex College of Veterinary Technology;
Ria Botzler, Apex College of Veterinary Technology;
Dakota Montez, Fort Collins Academy of Bartending;
Desiree Sanchez, Functional Strength Pilates;
Michael Beaty, IBMC College;
Charity Vermeer, Northern Colorado College of Real Estate;
Matt Talafuse, Rocky Mountain Real Estate School LLC;
Nancy Lalande, Royal Academy of Surgical Assisting;
Prentice Wilson, Kings and Queens Barber Academy;
Sterling Wootton, Kindig Academy, Lincoln College of Technology; and
Randy Lopez, Randy Lopez CDL Testing and Training

Call to Order:

The regularly scheduled meeting of the Private Occupational Schools Board was called to order by JoAnn Stevens, Chair, at 9:30 a.m. The Board members, Division staff, and guests were introduced. Board roll call was taken. A quorum was present.

Consideration of Approval of the May 23, 2023 Minutes:

Director Candler announced that due to staffing issues and time constraints, the May Minutes will be available for review and approval at the Board's July 25, 2023 meeting.

Additions / Changes to the Agenda:

COEO/Director Candler reported no changes or additions to the Agenda.

Director / Staff Report

- COEO/Director Candler reported that this is Board member Minic's last Board meeting. The governor has appointed Chris Smith as his replacement.
- COEO/Director Candler announced Compliance Investigator Brad Uyemura will retire as of June 30, 2023 and thanked him for his contributions and service to the Board and Division.

New Business/Action Items:

A. Consideration of Approval of Provisional Certificate

1. Oquirrh Mountain Phlebotomy School LLC – Englewood – MR

Program Specialist Recinos presented to the Board for review and consideration of a Provisional School Application to Operate including two new courses: Phlebotomy Course and IV Course. A school representative was present. A site visit was completed. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Vice Chair Kearns motioned to approve the Provisional Certificate and previously mentioned educational offerings effective July 1, 2023 and ending June 30, 2025. The motion was seconded and carried.

B. Consideration of Approval of New Out of State Application to Operate

1. General Assembly – New York, NY – KS

Program Specialist Solis presented to the Board for review and consideration of an Out-of-State School Application to Operate. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Board member Minic motioned to approve the application to operate an out-of-state school effective July 1, 2023 and ending June 30, 2024. The motion was seconded and carried.

2. Tech Elevator - Cleveland, OH – KS

Program Specialist Solis presented to the Board for review and consideration of an Out-of-State School Application to Operate. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Vice Chair Kearns motioned to approve the application to operate an out-of-state school effective July 1, 2023 and ending June 30, 2024. The motion was seconded and carried.

C. Consideration of Approval of Renewal

1. Northern Colorado Truck Driving Academy – Fort Collins – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Minic motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

2. Careers World Wide – Keenesburg – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Vice Chair Kearns motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026, with the requirement that satisfactory financials must be received by July 14, 2023. Additionally, the school must submit a Change of Ownership application once probate is complete. The motion was seconded and carried.

3. Carter Truck Driving Academy – Aurora – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Minic motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

4. Gobbell Hays Partners, Inc. - Denver – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present.

Following review and consideration of the renewal, the school rescinded their application for renewal and will be pursuing a business-to-business exemption pursuant to C.R.S. §23-64-104(1)(g) A school offering only educational services to an employer for the training of its employees.

5. LSO Training – Aurora – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board Secretary Wamser motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026, with the requirement that satisfactory financials be received by the July 25, 2023 Board meeting. The motion was seconded and carried.

6. Phoenix Strategies, Inc. - Englewood – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Vice Chair Kearns motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026, with the requirement the school must change "internship" language to "mentorship" when describing optional "mentorship" students can take after graduation to comply with Rule definition. The motion was seconded and carried.

7. Springs Truck Driving School - Colorado Springs – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage as prescribed by the Private Occupational Education Act of 1981, as amended. Program Specialist Bentz reported that the renewal submittal was incomplete and the site visit yielded serious concerns.

Following review and consideration of the renewal, Vice Chair Kearns motioned to table the approval of the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026 and move the matter to executive session for discussion with the Board's attorney. The motion was seconded and carried.

8. Atma Buti – Boulder – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Vice Chair Kearns motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026, with the requirement the school provides written confirmation from their bank verifying DPOS is the beneficiary on their 2 CD's and that the school is unable to liquidate CD's without DPOS approval. The motion was seconded and carried.

9. Center Beauty College – Pueblo – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board Secretary Wamser motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026, with the requirement for the school to submit quarterly financial statements (balance sheet and income statement) until net profitably and stability is shown. The motion was seconded and carried.

10. Colorado Advanced Esthetics – Centennial – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. Program Specialist Solis reported that the renewal submittal was incomplete and the missing documents yielded serious concerns.

Following review and consideration of the renewal, Vice Chair Kearns motioned to table the approval of the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026 and move the matter to executive session for discussion with the Board's attorney. The motion was seconded and carried.

11. Dollface Advanced Education - Colorado Springs – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Vice Chair Kearns motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026, with the requirement the school must provide a cover letter for financial statements verifying they were prepared by a CPA or independent public accountant as required by Rule prior to the July 25, 2023 Board meeting. The motion was seconded and carried.

12. Flatiron School – Denver – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Vice Chair Kearns motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

13. Glo Academy – Grand Junction – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended. Program Specialist Solis reported that the renewal submittal was incomplete pending satisfactory financials prepared in accordance with Rule.

Following review and consideration of the renewal, Vice Chair Kearns motioned to table the approval of the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026 and move the matter to executive session for discussion with the Board's attorney. The motion was seconded and carried.

14. Kantor & Company Academy – Boulder – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended. Program Specialist Solis reported that the renewal submittal was incomplete pending revision of the school's apprenticeship/internship documents.

Following review and consideration of the renewal, Vice Chair Kearns motioned to table the approval of the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026 and move the matter to executive session for discussion with the Board's attorney. The motion was seconded and carried.

15. Lizzie's Beauty Shop – Durango – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Minic motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

16. Rocky Mountain Ortho-Bionomy Center – Grand Junction – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board Secretary Wamser motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

17. Summit Barber Academy - Aurora – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Vice Chair Kearns motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026, with the requirement for the school to submit quarterly financial statements (balance sheet and income statement) until net profitably and stability is shown. The motion was seconded and carried.

18. Tave's Nail Academy - Fort Collins – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. Program Specialist Solis reported that the renewal submittal was incomplete and the site visit yielded serious concerns.

Following review and consideration of the renewal, Vice Chair Kearns motioned to table the approval of the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026 and move the matter to executive session for discussion with the Board's attorney. The motion was seconded and carried.

19. U of Q Institute – Broomfield – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Vice Chair Kearns motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

20. Apex College of Veterinary Technology – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Minic motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026, with the requirement for the school to submit quarterly financial statements (balance sheet and income statement) until net profitably and stability is shown. The motion was seconded and carried.

21. Dental Careers of Colorado, LLC – Lakewood – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board

determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Vice Chair Kearns motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

22. Denver Ad School – Denver – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Nash motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

23. Fort Collins Academy of Bartending – Fort Collins – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Minic motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

24. Functional Strength Pilates – Lone Tree – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Vice Chair Kearns motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

At this time Vice Chair Kearns recused herself.

25. IBMC College - Longmont – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Minic motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026, with the requirement that the school must provide 2022 financial statements by July 14, 2023. The motion was seconded and carried.

Vice Chair Kearns rejoined the meeting.

26. Northern Colorado College of Real Estate – Loveland – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Nash motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

27. Phlebotomy Training Specialists – Thornton – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board Secretary Wamser motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

28. Rocky Mountain Real Estate School, LLC – Parker – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Nash motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

29. Royal Academy of Surgical Assisting – Aurora – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Vice Chair Kearns motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

30. Colorado School of Animal Massage – Lafayette – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board Secretary Wamser motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

31. Cloverleaf University – Denver – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Vice Chair Kearns motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

32. Hair Fusion Training Institute – Durango – RA

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Wagner motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

33. Kings and Queens Barber Academy – Colorado Springs – RA

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board Secretary Wamser motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026, with the requirement for the school to submit quarterly financial statements (balance sheet and income statement) until net profitably and stability is shown. The motion was seconded and carried.

34. Tresses Studio – Glenwood Springs - RA

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board

determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Vice Chair Kearns motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026. The motion was seconded and carried.

D. Consideration of New Program(s)/Stand-Alone Course(s) or Major Revisions

1. Auguste Escoffier School of Culinary Arts – Boulder – MR

Program Specialist Recinos presented to the Board for review and consideration of four new programs: Associate of Occupational Studies in Professional Culinary Arts, Associate of Occupational Studies in Professional Pastry Arts, Professional Diploma in Culinary Arts and Professional Diploma in Pastry Arts. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Vice Chair Kearns motioned to approve the new programs previously mentioned effective June 27, 2023. The motion was seconded and carried.

2. Lincoln College of Technology – Denver – MR

Program Specialist Recinos presented to the Board for review and consideration of two new stand-alone courses: Kindig Academy Advanced Metal Shaping Clinic and Kindig Academy Mid-Level Body Work Clinic. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Board member Nash motioned to approve the new courses previously mentioned effective June 27, 2023. The motion was seconded and carried.

3. Skin Addict School of Aesthetics – Grand Junction – AB

Program Specialist Bentz presented to the Board for review and consideration of one new stand-alone course: Lash Extensions. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Vice Chair Kearns motioned to approve the new course previously mentioned effective June 27, 2023. The motion was seconded and carried.

E. Consideration of Approval of Out of State Renewals

Program Specialist Esquibel presented to the Board for review and consideration of the following out-of-state school renewal applications which were read into the record by Deputy Director Kanaly:

1. 360Training.com dba Van Education Center – Austin, TX - BE
2. Aceable Real Estate School – Austin, TX – BE
3. Appraisal Institute – Chicago, IL – BE

4. Bloom Institute of Technology – San Francisco, CA - BE
5. Centriq Training – Kansas City, MO – BE
6. Colibri Real Estate – St. Louis, MO - BE
7. CompTIA Tech Career Academy – Downers Grove, IL – BE
8. InspectionGo Academy – Gilbert, AZ - BE
9. Life Time Academy – Chanhassen, MN – BE
10. Lighthouse Labs – Vancouver, BC - BE
11. McKissock, LLC – Warren, PA - BE
12. MedCerts, LLC – Livonia, MI - BE
13. OCL Financial Services dba OnCourse Learning – Brookfield, WI - BE
14. Spartan College of Aeronautics and Technology – Inglewood, CA - BE
15. Spartan College of Aeronautics and Technology – Riverside, CA - BE
16. Spartan College of Aeronautics and Technology – Tulsa, OK - BE
17. Swift Driving Academy – West Valley City, UT - BE
18. Tulsa Welding School – Jacksonville, FL - BE
19. Tulsa Welding School – Tulsa, OK - BE
20. Wyotech – Laramie, WY – BE

The Board determined that the schools have adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Board member Minic motioned to approve renewal of the previously listed out-of-state schools effective July 1, 2023 and ending June 30, 2024. The motion was seconded and carried.

Other Business:

A. Legal Update

The Board’s Counsel, Senior Assistant Attorney General Natalie Powell, updated the Board on the following items:

1. **Commercial Vehicle Training Center (no action required)**

At its September 2022 meeting, the Division presented the Board with evidence that the Commercial Vehicle Training Center (CVTC), an approved school, had moved locations to Fort Lupton Colorado without notifying the Board, and had closed without warning to students. The Board voted to issue CVTC a notice of noncompliance and subpoena for records. On October 14, 2022, the Division issued the Notice of Noncompliance and Subpoena. Mr. Euglow, the owner, did not respond to the Notice of Noncompliance or the subpoena.

At its December 2022 Board meeting, the Board voted to instruct counsel to send a letter to Mr. Euglow to see if he would voluntarily provide records and complete the closure process. The letter was sent on January 20, 2023, and included a voluntary surrender affidavit.

Mr. Euglow returned the affidavit of voluntary surrender on February 23, 2023. He provided some information on student contact information, but he has not provided all of the records requested. The current deadline to provide all of the required records was April 24, 2023. Board Counsel sent him a reminder email on April 3, 2023, but he did not respond.

At its April 2023 meeting, the Board voted to send CVTC a 30-day warning letter and subpoena. Counsel and the Division sent a 30-day warning letter and subpoena to Mr. Euglow on May 17, 2023, making his response deadline June 16, 2023. Mr. Euglow provided some records to the Division but the records did not include student transcripts/certificates of completion.

2. Real Estate Training Center (no action required)

The Real Estate Training Center submitted a change of ownership application in April 2022. The Division reviewed the application and discovered a few issues which were concerning including missing financial information for the parent company, a sales agent located in Colorado, and, of most concern, the required disclosure questions contained omissions and/or misinformation regarding criminal history. The Division made the determination to deny the application and not move it forward to the Board for review. The school is now considered closed and it must provide the required student and financial records under statute and board rule.

At the Board's February 2023 meeting, a school representative Joseph Hackett, attended and represented he was working on collecting the records. The Board voted to issue a 30-day warning letter and subpoena for the records. Counsel and the Division sent the 30-day warning letter and subpoena for the records to Mr. Hackett on March 23, 2023, giving a deadline of April 21, 2023, to provide the records. The school owner has been in contact with the Division regarding turning over the records and the deadline will be extended. The school is working to collect records from the previous owner.

3. National Beauty College (no action required)

At its February 2023 meeting, the Division presented the Board with information that it received a complaint that National Beauty College was offering unauthorized internships. After completing an unannounced visit to the school to further investigate, the Division found evidence that National Beauty College was failing to meet numerous other statutory minimum standards. In particular, evidence suggested the school did not appear to be maintaining adequate student records and was completing attendance and transcripts before students actually attended courses or completed their coursework.

The Board voted to issue a notice of noncompliance to the School. Counsel and the Division sent the Notice of Noncompliance on March 8, 2023, and the School responded on March 23, 2023. The School attempted to provide additional information on Friday March 24, 2023, but was informed it will not be considered as it was provided after the deadline.

At its March 28, 2023 meeting, the Board voted to pursue a notice of charges to revoke the School's certificate of approval due to its belief the School was operating in violation of the Board's act. Then, upon receipt of inspection information from another state agency, the Board voted at an interim meeting on April 10, 2023, to summarily suspend the School's certificate to operate. Board counsel filed the Notice of Charges with the Office of Administrative Courts on Friday, April 28, 2023. The school's response will be due May 29, 2023. A conference to schedule the hearing is set for June 13, 2023. The School did not respond to the Notice of Charges and did not attend the conference to set a hearing date.

B. Randy Lopez CDL Testing and Training

Compliance Investigator Uyemura reported to the Board that on May 31, 2023, he was requested by DPOS administration to determine if Randy Lopez CDL Testing and Training was still enrolling and training private pay students despite being previously informed they could not do so until they had successfully completed the Provisional application and approval process. DPOS had received complaints about the school from private pay students. Based on the investigation including a review of the school's website, telephone conversations and unannounced visit, it was determined that Randy Lopez CDL Testing and Training is actively enrolling and providing education to private pay students who wish to become licensed truck drivers in Colorado. The school, to date, has not completed the approval process and was / is offering to enroll private pay students without authorization.

Following review and consideration of the investigation, Vice Chair Kearns motioned to move the matter to executive session for discussion with the Board's attorney. The motion was seconded and carried.

Following review and consideration of the previous matters discussed during the regular portion of the meeting, Board Secretary Wamser motioned to convene in executive session with the Board's Counsel to seek legal advice pursuant to C.R.S. §24-6-402(3)(a)(II), on the following matters: Springs Truck Driving School, Colorado Advanced Esthetics, Glo Academy, Kantor & Company Academy, Tave's Nail Academy and Randy Lopez CDL Testing and Training in consideration of relevant parts of the Private Occupational School Act, C.R.S. §23-64-101 et seq. and the Rules and Regulations, 8 CCR 1504-1. The motion was seconded and carried. The public session recorder was turned off at 2:15 p.m.

The Board of Private Occupational Schools convened in executive session with its attorney of record, the Division Director, and Division staff at 2:15 p.m.

Summary of Return to Regular Session:

After the review and consideration of the matters previously mentioned, Chair Stevens resumed regular session at 3:23 p.m. The executive session recorder was turned off. The public session recorder was turned on and the general public was welcomed back.

Senior Assistant Attorney General Natalie Powell, affirmed for the record that this executive session was for the sole purpose of providing legal advice to the Board and to otherwise engage in good faith in what is believed to be attorney-client privileged discussions.

Following executive session, the Board resumed its agenda as follows:

Springs Truck Driving School

Following discussion regarding the School's application for renewal, the Board determined the School failed to comply with minimum standards and Board rules by untimely submitting incomplete financial information as required and failing to produce and maintain compliant electronic student transcripts since 2013. Vice Chair Kearns motioned to issue the School a notice of noncompliance and nonrenewal. The motion was seconded and carried.

Colorado Advanced Esthetics

Following discussion regarding the School's application for renewal, the Board determined the School failed to comply with minimum standards and Board rules by submitting an incomplete renewal application which should have included a corrected surety calculation and bond rider, corrected catalog and enrollment agreement and complete instructor applications. Additionally, the school was offering an

unapproved 725-hour program. Vice Chair Kearns motioned to issue the School a notice of noncompliance and nonrenewal. The motion was seconded and carried.

Glo Academy

Following review and consideration of the renewal, Board Secretary Wamser motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2023 and ending June 30, 2026, with the requirement for the school to submit satisfactory financial statements prepared by a CPA or independent accountant per Rule by the July 25, 2023 Board meeting. The motion was seconded and carried.

Kantor & Company Academy

Following review and consideration of the renewal, the Board determined that the School had the option of withdrawing their application and operating under the jurisdiction of the Office of Apprenticeships or revise their apprenticeship/internship to be compliant with Board rules. Vice Chair Kearns motioned to allow the School until July 14, 2023 to either withdraw their renewal application or bring their internship agreement into compliance. The motion was seconded and carried.

Tave's Nail Academy

Following discussion regarding the School's application for renewal, the Board determined the School failed to comply with minimum standards and Board rules by not submitting compiled financial information as required by Board rules, a corrected surety calculation and bond rider, a corrected catalog and enrollment agreement and failed to maintain compliant student records. Board member Minic motioned to issue the School a notice of noncompliance and nonrenewal and advised the school to work with Board counsel. The motion was seconded and carried.

Randy Lopez CDL Testing and Training

Following discussion regarding the Division's investigation, the Board determined, based on the evidence, the School is accepting self-pay students without a certificate of approval to operate by the Board. Vice Chair Kearns motioned to issue the School a Cease and Desist Order. The motion was seconded and carried.

Adjournment:

Board member Minic motioned to adjourn the meeting at 3:42 p.m. The motion was seconded and carried.

The next regularly scheduled meeting of the Board is Tuesday, July 25, 2023 at 9:30 a.m. and will be held via the web conference application, Zoom; meeting details will be posted on the Division's website: higher.colorado.gov/dpos.