

MINUTES
COLORADO BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
June 25, 2024 at 9:30 a.m.

Join Zoom Meeting

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Meeting ID: 816 0934 2713

Passcode: 676970

Board Members Present:

JoAnn Stevens, Chair;
Ellen Wamser, Secretary;
Jessica Wagner;
Chad J. Nash
Scott Cardona; and
Chris Smith;

Division Staff Present:

Chief Occupational Education Officer/Director Lorna Candler;
Deputy Director & Compliance Officer Mary Kanaly
Compliance Investigator Lisa Combs;
Program Specialist Rachel Acosta;
Program Specialist Martha Torres-Recinos;
Program Specialist Austin Bentz;
Program Specialist Kerrie Solis;
Program Specialist Assistant Bernadette Esquibel; and
Division Specialist Kristi Connors

Board Counsel Present:

Natalie Powell, Senior Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Janiece Attal, Aceable Real Estate School;
Tracy Peterson, Bel-Rea Institute of Animal Technology;
Stella Hull-Lampkin, BASI Pilates;
Igor Sergeev, Aplmed Academy;
Marina Nelson, Aplmed Academy;
Heather Sherwood, Western States College of Construction;
Michael Aguilar, Mike's CDL Academy;
Paul Lingo, IECRM;
Brian Summers, Western States College of Construction;
Ashley Seeley, Medical Sales College;
John Butt, National Institute for Medical Assistant Advancement;
Gurvirender Tejay, Cyber Qubits;
Apolonia Rockwell, True Safety;
Alandi Ashram, Alandi Ayurveda Gurukula;

Annette Gauna, IECRM;
Any Chavez, Colorado School of Healing Arts;
Monica Sanborn, Phlebotomy Training Specialists;
Samuel Ogah, ZICT;
Tracy Jeffress, Spartan College of Aeronautics and Technology;
Nicholas Brown, Spartan College of Aeronautics and Technology;
Samantha Sherwin, Dr. Ida Rolf Institute;
Savanna Sanborn, Phlebotomy Training Specialists;
Daniel Slater, International Guide Academy;
Lucinda Tusa, The White Magnolia Advanced Skin Care Institute;
Katelyn Taylor, Colibri Real Estate;
Michele Lenard, Josh Lyons LLC;
Julius Allen, QS Academy;
Danielle Johnston, Zollege – Lakewood;
Kristen Marshall, Concorde Career College;
Melissa Cannata, The CE Shop;
Imran Ali, Colorado Media School;
Kris Will, Colorado School of Healing Arts;
John Whiteman, Colorado School of Clinical Herbalism;
Christine Liebe, Lotus Education Institute;
Bonnie Dryden, OCL Financial Services;
Bifty Hassan, Pharmakeia Pre-Pharmaceuticals School;
Paul Bigus, Rocky Mountain School of Dental Assisting;
Danielle Gordanier, Rocky Mountain School of Dental Assisting;
Andrew Gilliland, Western States College of Construction;
Karla Coleman, QS Academy;
Tim Hyre, Zollege – Lakewood;
Tina Cavaliere, Hands School of Massage;
Michael Beaty, IBMC College;
Barbara Kearns, IBMC College;
Tom Bezak, IBMC College;

Call to Order:

The regularly scheduled meeting of the Private Occupational Schools Board was called to order by JoAnn Stevens, Chair, at 9:33 a.m. The Board members, Division staff, and guests were introduced. Board roll call was taken. A quorum was present.

Consideration of Approval of Minutes:

Following review and consideration of the May 28, 2024 regular session minutes, Board member Smith motioned to approve the minutes as written. The motion was seconded and carried.

Additions / Changes to the Agenda:

COEO/Director Candler reported no additions or changes to the agenda today.

Director / Staff Report

- COEO/Director Candler reported that this is the last Board meeting of the 2024 renewal season.
- COEO/Director Candler will welcome our new Board member Jenifer Hash who starts next month.
- SB24-201 increases the number of hours required for licensure to become a massage therapist from 500 to 650 hours effective July 1, 2024. The Division sent out a notice with this information. There are schools that needed to submit minor or major revisions to current programs or a new program. The Division reviewed and processed these applications as quickly as possible at the request of the Governor's office.

New Business/Action Items:

A. Consideration of Approval of Provisional Certificate

1. Mike's CDL Academy – Greeley – AB

Program Specialist Bentz presented to the Board for review and consideration of a Provisional School Application to Operate including one program: FMCSA 120-hour Class A. A school representative was present. A site visit was completed.

Following review and consideration, Board member Smith motioned to approve the Provisional Certificate effective July 1, 2024 and ending June 30, 2025. The motion was seconded and carried.

B. Consideration of Approval of Out-of-State Provisional Certificate

1. QS Academy – Austin, TX – BE

Program Specialist Assistant Esquibel presented to the Board for review and consideration of an Out-of-State Provisional School Application to Operate. A school representative was present. The school is approved by the home state of Texas to operate.

Following review and consideration, Board member Wagner motioned to approve the Provisional Certificate effective July 1, 2024 and ending June 30, 2025. The motion was seconded and carried.

C. Consideration of Approval of Renewal Certificate

1. Alandi Ayurveda Gurukula – Boulder – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027 with the requirement for year-to-date financials submitted quarterly until profitability and stability are achieved. The motion was seconded and carried.

2. Aplmed Academy, Inc – Aurora – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted.

Following review and consideration of the renewal, Board member Smith motioned to move the school to the end of the agenda for further discussion. The motion was seconded and carried.

3. Cyber Qubits, LLC – Greenwood Village – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027, with the requirement for year-to-date financials submitted quarterly until profitability and stability are achieved. The motion was seconded and carried.

4. International Guide Academy – Aurora – AB

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The school has not yet submitted the required financial reports.

Following review and consideration of the renewal, Board member Wagner motioned to move the school to executive session. The motion was seconded and carried.

5. Medical Sales College – Denver – AB

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027, with the requirement for year-to-date financials submitted quarterly until profitability and stability are achieved. The motion was seconded and carried.

6. National Institute for Medical Assistant Advancement – Denver – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Cardona motioned to move the school to executive session. The motion was seconded and carried.

7. True Safety Services – Greeley – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027, with the requirement for year-to-date financials submitted quarterly until profitability and stability are achieved. The motion was seconded and carried.

8. United States Truck Driving School, Inc. – Fountain – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Smith motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

9. United States Truck Driving School, Inc. – Wheat Ridge – AB

Program Specialist Bentz presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Cardona motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

10. Bel-Rea Institute of Animal Technology – Denver – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

Board member Wagner motioned for a 10-minute recess. The motion was seconded and carried.

Chair Stevens restarted the meeting at 11:15 a.m.

11. Colorado Media School – Denver – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Wagner motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

12. Dr. Ida Rolf Institute – Boulder – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Smith motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

13. Glenwood Beauty College – Glenwood Springs – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

14. Josh Lyons, LLC – Parachute – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

15. Pharmakeia Pre-Pharmaceutical School, LLC – Denver – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

16. The White Magnolia Advanced Skin Care Institute – Fort Collins – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Wagner motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

17. Western States College of Construction Sheet Metal – Grand Junction – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. An in-person site visit was not able to be conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027 with the requirement that the renewal in-person site visit is completed successfully by the Division. The motion was seconded and carried.

18. Western States College of Construction Plumber/Pipefitter – Grand Junction – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. An in-person site visit was not able to be conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027 with the requirement that the renewal in-person site visit is completed successfully by the Division. The motion was seconded and carried.

19. Zollege Healthcare Career School – Lakewood – KS

Program Specialist Solis presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Wagner motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

20. Concorde Career College – Aurora – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Wagner motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

21. IBMC College – Greeley – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The required compiled financial reports have not been submitted yet. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Wagner motioned to move the school to executive session. The motion was seconded and carried.

22. Independent Electrical Contractors Rocky Mountain – Littleton – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Wagner motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

23. Phlebotomy Training Specialists – Colorado Springs – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

24. Phlebotomy Training Specialists – Fort Collins – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Wagner motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

25. Rocky Mountain School of Dental Assisting – Loveland – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Smith motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

26. Spartan College of Aeronautics & Technology – Broomfield – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Wagner motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

27. The CE Shop – Greenwood Village – MR

Program Specialist Recinos presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Board member Smith motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

28. BASI Pilates – Greenwood Village – RA

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027. The motion was seconded and carried.

29. Colorado Beauty College – Aurora – RA

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted which identified multiple concerns. An unannounced site visit was conducted by Compliance Investigator Combs and

COEO/Director Candler. Compliance Investigator Combs presented findings of the unannounced site visit including concerns regarding hygiene practices and student records.

Following review and consideration of the renewal, Board member Cardona motioned to move the school to executive session. The motion was seconded and carried.

Board member Cardona left the meeting at 12:41 p.m.

30. International Academy of Elite Esthetics & Micropigmentation – Wheat Ridge – RA

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. A site visit was conducted. The Board determined the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Secretary Wamser motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027 with the requirement for year-to-date financials submitted quarterly until profitability and stability are achieved. The motion was seconded and carried.

31. Aplmed Academy, Inc – Aurora – AB

Following additional discussion and consideration, Board member Smith motioned to move the school to executive session. The motion was seconded and carried.

D. Consideration of New Program(s)/Stand-Alone Course(s) or Major Revisions

Board member Smith recused herself from the meeting at this time.

1. Colorado School of Healing Arts – Lakewood – AB

Program Specialist Bentz presented to the Board for review and consideration of a major revision to the Massage Therapy Program to increase the required hours from 500 to 650 hours. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Secretary Wamser motioned to approve the revision to the program previously mentioned effective June 25, 2024. The motion was seconded and carried.

Board member Smith rejoined the meeting at this time.

2. Lotus Education Institute – Golden – AB

Program Specialist Bentz presented to the Board for review and consideration of major revisions to the 500 Professional Massage Therapy Certification Classroom and Hybrid programs. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Board member Smith motioned to approve the revisions to the programs previously mentioned effective June 25, 2024. The motion was seconded and carried.

3. ZICT LLC dba Zoe Innovation Cloud Technology – Denver – AB

Program Specialist Bentz presented to the Board for review and consideration of two new programs: Cybersecurity and Career Development. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Secretary Wamser motioned to approve the new programs previously mentioned effective June 25, 2024. The motion was seconded and carried.

4. Hands School of Massage – Grand Junction – KS

Program Specialist Solis presented to the Board for review and consideration of a major revision to the Massage Therapy – 500 Hours program. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Board member Wagner motioned to approve the revision to the program previously mentioned effective June 25, 2024. The motion was seconded and carried.

5. Rocky Mountain Bella Spa & Academy – Glenwood Springs – KS

Program Specialist Solis presented to the Board for review and consideration of a major revision to the Massage Therapy program. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Secretary Wamser motioned to approve the new program previously mentioned effective June 25, 2024. The motion was seconded and carried.

6. IBMC College – Fort Collins – MR

Program Specialist Recinos presented to the Board for review and consideration of a program: Massage Therapy. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Secretary Wamser motioned to approve the new program previously mentioned effective June 25, 2024. The motion was seconded and carried.

7. Mpower Career Training – Greenwood Village – MR

Program Specialist Recinos presented to the Board for review and consideration of a major revision to the Massage Therapy program. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Board member Wagner motioned to approve the revision to the program previously mentioned effective June 25, 2024. The motion was seconded and carried.

D. School Closures (No Action Required)

1. Frying Pan Anglers Guide School

The school has not enrolled students since the date of closure on 02/13/2024 and all available student and educational records are on deposit at the Division as of 5/27/2024.

2. Lash Blvd

The school has not enrolled students since the date of closure on 04/01/2024 and all available student and educational records are on deposit at the Division as of 5/29/2024.

Other Business:

A. 2023 Conditional Board Approvals Review

Deputy Director Kanaly reported on schools granted conditional Board approval in 2023 and were given one year to meet the condition of providing year to date financials on a quarterly basis until financial stability and profitability are shown.

Colorado School of Clinical Herbalism

This school has not achieved financial stability or profitability at this point. Secretary Wamser motioned to extend conditional approval by 60 days for the school to submit additional financial statements for review. The motion was seconded and carried.

Star V Learning Centers

This school has not achieved financial stability or profitability at this point. Secretary Wamser motioned to extend conditional approval through 3rd quarter for the school to submit additional financial statements for review. The motion was seconded and carried.

Kings and Queens Barber Academy

This school has not achieved financial stability or profitability at this point. Secretary Wamser motioned to extend conditional approval for 30 days to allow Secretary Wamser to review financials. The motion was seconded and carried.

Center Beauty College

This school has shown significant improvement but has not reached profitability yet. Secretary Wamser motioned to extend conditional approval for 60 days for the school to submit additional financial statements for review. The motion was seconded and carried.

Apex College of Veterinary Technology

This school has achieved financial stability and profitability. The conditional approval will be changed to a standard approval for their Certificate by the Division.

B. Legal Update

The Board's Counsel, Senior Assistant Attorney General Natalie Powell, updated the Board on the following items:

1. Springs Truck Driving School (no action)

At its February 27, 2024 meeting, the Division informed the Board that Springs Truck Driving School still had not turned over required records upon closure. The Board denied the School's renewal application, effectively closing the school as of June 30, 2023. The Division also informed the Board that the School was advertising on its website that it was regulated by the Board.

The Board voted to issue a subpoena duces tecum to the School. Lisa Combs personally served the subpoena on March 19, 2024. The subpoena requests the records in 14 days. A cover letter also demanded the school cease advertising that it is regulated by the Board. The School requested an extension of time until April 15, 2024, to deliver the records, and did deliver some records by that date. Further, the records demonstrated the School was accepting students with Workforce Innovation Opportunity Act Funding which is not considered employer paid training, and thus not exempt from approval.

The Board voted to issue a Cease and Desist order to the School as well as pursue a complaint for injunction and civil penalties for failure to deposit records. The Division issued the Cease and Desist order on or about May 7, 2024. Since that time, the School has uploaded additional records, but not all required records. Counsel will work to prepare a complaint for injunctive relief.

2. Taylor's CDL Training (no action)

At its February 27, 2024 meeting, the Division informed the Board of its investigation into Taylors' CDL Training, and that investigation had uncovered that the School was accepting self-pay students, and thus operating a private occupational school without approval. The School subsequently applied for exemption, which the Division denied.

Because the Board had issued a cease-and-desist letter to a prior iteration of the School (Randy Lopez CDL, which was owned by Mark Taylor's father), the Board voted to pursue a preliminary injunction against the School. The Board also approved issuing a subpoena duces tecum to the School to seek additional records.

The subpoena duces tecum was served on Friday March 15, 2024, and the School responded with some documents and a cover letter from its attorney. The attorney general's office prepared a complaint for injunctive relief which was filed on May 28, 2024. Counsel is in communication with the School's counsel about accepting service and whether the School is stipulate to the complaint for injunction.

Following review and consideration of the previous matters discussed during the regular portion of the meeting, Board member Wagner motioned to convene in executive session with the Board's Counsel to seek legal advice pursuant to C.R.S. §24-6-402(3)(a)(II), on the following matters: Aplmed Academy, International Guide Academy, Colorado Beauty College, National Institute for Medical Assistant Advancement, and IBMC College - Greeley in consideration of relevant parts of the Private Occupational

School Act, C.R.S. §23-64-101 et seq. and the Rules and Regulations, 8 CCR 1504-1. The motion was seconded and carried. The public session recorder was turned off at 1:52 p.m.

The Board of Private Occupational Schools convened in executive session with its attorney of record, the Division Director, and Division staff at 2:00 p.m.

Summary of Return to Regular Session:

Board member Cardona rejoined the meeting during executive session.

After the review and consideration of the matter previously mentioned, Chair Stevens resumed regular session at 2:59 p.m. The executive session recorder was turned off. The public session recorder was turned on and the general public was welcomed back.

Senior Assistant Attorney General Natalie Powell, affirmed for the record that this executive session was for the sole purpose of providing legal advice to the Board and to otherwise engage in good faith in what is believed to be attorney-client privileged discussions.

Following executive session, the Board resumed its agenda as follows:

Aplmed Academy, Inc.

Following discussion regarding concerns about noncompliance with minimum standards, Board member Wagner motioned to direct Board Counsel to issue a Notice of Noncompliance and Nonrenewal. The motion was seconded and carried.

International Guide Academy

Following discussion regarding concerns about noncompliance with statutory requirement to submit compiled financials with the renewal application, Secretary Wamser motioned to direct Board Counsel to issue a Notice of Noncompliance and Nonrenewal. The motion was seconded and carried.

National Institute for Medical Assistant Advancement

Following review and consideration of the renewal, Secretary Wamser motioned to conditionally approve the Standard Certificate of Approval for the period beginning July 1, 2024 and ending June 30, 2027, with the requirement for year-to-date financials submitted quarterly until stability is achieved and submitting the Moses-Weitman Health Systems financial agreement. The motion was seconded and carried.

Colorado Beauty College

Following discussion regarding concerns about noncompliance with minimum standards, Board member Wagner motioned to direct Board Counsel to issue a Notice of Noncompliance and Nonrenewal. The motion was seconded and carried.

IBMC College - Greeley

Following discussion regarding concerns about noncompliance with statutory requirement to submit compiled financials with the renewal application, Secretary Wamser motioned to direct Board Counsel to issue a Notice of Noncompliance and Nonrenewal. The motion was seconded and carried.

Adjournment:

Secretary Wamser motioned to adjourn the meeting at 3:34 p.m. The motion was seconded and carried.

The next regularly scheduled meeting of the Board is Tuesday, July 23, 2024, at 9:30 a.m. and will be held via the web conference application, Zoom; meeting details will be posted on the Division's website: higher.ed.colorado.gov/dpos.