



CO L O R A D O

**Colorado Commission on
Higher Education**

Department of Higher Education

CCHE AGENDA

April 5, 2024

Virtual Zoom Meeting

BUSINESS MEETING

1:00pm - 4:00pm

1600 Broadway, Suite 2200 • Denver, Colorado 80202 • (303) 862.3001

DR. ANGIE PACCIONE, EXECUTIVE DIRECTOR



Colorado Commission on Higher Education

Friday, April 5, 2024

Virtual

[ZOOM](#)

(Meeting ID: 848 0196 7109 / Passcode: 601811)

11:30 am – 1:00 pm

COMMISSIONER & ADVISOR WORK SESSION

11:30 am – 12:45 pm FINAL Report - Supply and Demand: Diagnosing Colorado's Skills and Attainment Gap - *Jason Gaulden, Education Fellow at Common Sense Institute*

12:45 pm – 1:00 pm Break

1:00 – 4:00pm

BUSINESS MEETING

- I. **Opening Business (20 minutes)**
 - A. Attendance
 - B. Approval of the Minutes for the March 1, 2024 Commission Meeting
 - C. Reports
 1. Chair
 2. Vice-Chair
 3. Commission Standing Committees
 - a. Student Success & Workforce Alignment
 - b. Finance, Performance & Accountability
 - c. HB22-1349 Technical Workgroup Update
 - d. Transfer Ad Hoc Subcommittee
 4. Commissioners
 5. Advisors
 - D. Executive Director Report
 - E. Public Comment

- II. **Discussion Items (45 minutes)**
 - A. Legislative Update
 - B. Vote for Interim Vice Chair



- C. Degree Authorization – Approval of the Renewal for Reach University’s Field Experience Authorization – *Heather DeLange, Director of Office of Private Postsecondary Education*
- D. Degree Authorization – Approval of Renewal for Liberty University’s Field Experience - *Heather DeLange, Director of Office of Private Postsecondary Education*

III. Consent Items (None)

IV. Action Items (None)





**Minutes of the Colorado Commission on Higher Education (CCH) Meeting
Virtual
March 1, 2024**

BUSINESS MEETING

Chair Hughes called the business meeting to order at 1:01 pm.

I. Opening Business

A. Attendance

Commissioners attending: Chair Hughes, Vice Chair Scott, Commissioners Abramson, Harber, Temu-Otting, Tucker, and Wilson, Executive Director Paccione

Advisors attending: Mark Cavanaugh, Dr. Michael Lightner, Mark Superka, Danielle Ongart, Jamie Viefhaus-Zak, Leilani Domingo, Dr. Melinda Piket-May

B. Approval of the Minutes for the February 2, 2024 Commission Meeting

Commissioner Harber moved to approve the February 2nd minutes. Seconded by Commissioner Abramson. The motion was approved.

C. Reports

1. Chair - Chair Hughes welcomed the new Advisor representing CDE, Danielle Ongart. She then reported that our Vice Chair, Josh Scott, has resigned from the Commission effective immediately and this will be his final CCH meeting. A Proclamation was prepared and presented to Vice Chair Scott. Chair Hughes read the proclamation aloud to the group and then allowed some time for the other Commissioners and Advisors to share some parting words with Vice Chair Scott. Chair Hughes also advised the Commission on the process to replace the Vice Chair position in the interim until regular elections are held in June. Chair Hughes also informed the Commission that several of the commissioners will be at the Capitol next week for re-appointment to CCH and encouraged others to attend for support.

2. Vice Chair - Vice Chair Scott was very thankful for the proclamation that was presented and all the kind words and well wishes from everyone. He was very thankful for being able to work with this Commission in the capacity of Vice Chair and the opportunity to do good and positive work for the students of Colorado. Vice Chair Scott shared that he is moving out of state for educational opportunities for his children. He also shared that he plans to continue work with the Technical Working Group over the next several months.

3. Commission Standing Committees



- a. Student Success & Workforce Alignment – Commissioner Abramson echoed the welcome for Advisor Ongart and gave her Kudos for the work she is doing at CDE and for being such and ally to the Commission on 1330 and 1215 Bills. The SSWA Committee welcomed Advisor Ongart at their meeting this past week. The Committee had a short meeting. Several items were moved to the agenda for consent items.
- b. Finance, Performance & Accountability - Commissioner Tucker reported that this committee did not meet in February but plans to have a robust agenda for their March meeting.
- c. HB22-1349 Technical Workgroup Update – Michael Vente reported for the Technical Workgroup. He mentioned that they continue to dive deeper into conversations about value, ROI and longitudinal data. He appreciates the work Emily House has done in really facilitating these conversations. This group has worked on the components of the minimum value threshold equation and arrived at a structure of that equation. Staff at CDHE are working on the data necessary to plug into each element of the equation. With all of this work the group has been able to provide a summary of the work around incremental earnings for individuals who completed a post-secondary education. In the next phase of this work this group plans to take a deeper dive into the cost of higher education. Over the next few months, they hope to refine the earnings data and dive into the cost data and then update the technical working group over the summer. Michael shared some helpful links in the chat and offered to answer any questions. Chair Hughes mentioned that the commission is anxiously awaiting a timeline on how we may see this data come to fruition and thanked Michael for the “broad stroke” update today.
- d. Transfer Ad Hoc Subcommittee- Commissioner Abramson reported that this sub-committee is on hold until after the legislative session. There is some legislation that has been introduced relating to the student bill of rights as it relates to credit transfer as well as several amendments that will address some of the issues this committee has been discussing.

4. Commissioners.

- a. **Commissioner Harber** reported that he taped 2 fantastic episodes of his show with special guests, Executive Director Paccione and President Brownlee of Community College of Aurora. They were able to address several issues and share data and information about programs such as COSI. Commissioner Harber shared when and where they could watch the episodes and he also offered to share links to the shows after they have aired.

5. Advisors

- a. **Advisor Cavanaugh** shared a few take aways from a FASFA update meeting he attended. FAFSA has been a huge issue and there was an apology issued to all of Higher Education at this meeting. The Department is fully aware of the impact of these issues and it is all hands on deck to get it corrected and functioning. They are also really encouraging institutions to have their SAIG websites that allow for data exchange all setup and ready to go. Advisor Cavanaugh shared a link for the concierge service that is available. They are hoping for a 24 hour turnaround on information to the institutions. The department is welcoming and pleased with institutions being flexible with aid. Advisor Cavanaugh gave a shout to many Colorado institutions for really working with families and students as they apply,



pushing enrollment deadlines and getting through this crisis gracefully. He mentioned that they also discussed what to do after the crisis, when the FAFSA system is up and running, it will be much more efficient. They discussed how to get to students we may have lost in this crisis, how do we get them back and have them trust the system again.

Chair Hughes thanked Advisor Cavanaugh for bringing this up and staying on top of the progress and updates. She also gave kudos to our institutions across Colorado for trying to adapt.

- b. **Advisor Ongart** reported that the State Board of Education voted unanimously to support the 1215 pass course recommendations, particularly recommendation 1 about creating an umbrella program and 3 a state longitudinal data system. She shared a link to the memo for the Commission to review and added that it was historic and very exciting that folks on both sides of the aisle are seeing the value and the need. Advisor Ongart also shared that CDE is pursuing revisions to the individualized career and academic plan state board of education rules. He mentioned that there will be multiple opportunities for input. She will share the draft when ready and welcomes feedback then, also when it goes through the State board process this summer there will be opportunities for input. She encouraged the commission to review specifically for the inclusion of post-secondary preparation, readiness and planning.

D. Executive Director Report

Executive Director Paccione thanked Vice Chair Scott for his work and partnership in developing the focus of the current strategic plan for the commission. She wished him well in his new journey.

Dr. Paccione also mentioned that the commissioners may see information regarding site visits coming via email. She welcomed their participation in these visits but shared that there will not be any compensation for those that attend because it is not considered official commission business.

Executive Director Paccione shared that Student Day at the Capitol was held last month as was very successful. Student leaders had an opportunity to meet with legislators at the Capitol and our senior staff members at the department.

The Outreach Team at the Department hosted a FAFSA/CASFA Block Party at CU Denver. There was great attendance, scholarship giveaways and help for students and families with the FAFSA application portal and process. We are looking forward to the next one that will be held in Pueblo in the coming weeks.

Dr. Paccione also reported that we had a successful Black History month with different events on Campuses across the state and the Governor's wonderful celebration at his residence. She reminded everyone that March is Women's History Month and she is looking forward to attending celebrations for that as well.



Dr. Paccione let the commission know that at this time a large part of the focus for the department is on the legislative process. The department has a few bills being introduced and we are keeping an eye on other bills that are being introduced and how they may impact Higher Education in Colorado.

In closing, Dr. Paccione shared that she found it remarkable that billionaire, Ruth Godsman provided an endowment to Einstein's College of Medicine in the Bronx, so that no student in that medical school would have to pay tuition ever again.

E. Public Comment – No public comment

II. Discussion Items

- A. Legislative Update-** Legislative Liaison, Carla Blanc reported that she attended a stakeholders meeting with institutions regarding SB-164. There was some productive conversation and the group was able to clarify what is already in the statute and how they can improve it for the students. Carla also mentioned that the First generation serving Higher Education Institutions bill is back. This bill is in committee this week and has some updates from what was presented in the previous sessions. Finally, she talked briefly about another bill, SB24-156. This is the college preparation and enrichment program "Pathways to Promise". Carla informed the Commission of the details in this bill and added that there were some concerns around the funding for the institutions and what the scope of work would be. As it stands, the participating school systems will get 1 million in funding and the individual institutions will get 500K. We learned from the institutions that the scope of work would be to help students 8 grade through 12 grade, understand the potential of post-secondary education and walk them through the admission process as well as the FAFSA application process.

III. Consent Items

- A.** Approval of the Provisional Authorization Renewal for Arizona College of Nursing – *Heather DeLange, Director of Office of Private Postsecondary Education*
- B.** Approval of Institutional Grants for the 2023-24 OER Grant Program – *Chealsye Bowley, Director of Open Education and Learning Innovation*

Commissioner Harber moved to approve the consent items. Seconded by Commissioner Tucker. The motion was approved.

IV. Action Items – No Action Items

The meeting was adjourned at 1:45 pm.



TOPIC: DEGREE AUTHORIZATION: REACH UNIVERSITY – APPROVAL FOR THE RENEWAL OF FIELD PLACEMENT AUTHORIZATION (NO INSTRUCTION)

PREPARED BY: HEATHER DELANGE, OFFICE OF PRIVATE POSTSECONDARY EDUCATION

I. SUMMARY

This consent item recommends renewal of the Field Experience authorization (with no instruction in Colorado) for Reach University. The authorization allows the University to place students at local sites at which students can complete hands on, experiential learning that is part of the students' degree program.

II. BACKGROUND

The Colorado Commission on Higher Education (CCHE) has statutory responsibility for administration of Title 23, Article 2 of the Colorado Revised Statutes, commonly referred to as the Degree Authorization Act (DAA). The Act sets out the terms by which the Commission may authorize accredited private colleges and universities, out-of-state public colleges and universities, and seminaries and bible colleges to operate in Colorado.

The DAA outlines the Department's jurisdiction over private education programs available to the residents of the state of Colorado. The DAA establishes standards to (1) prevent misrepresentation, fraud, and collusion in offering educational programs to the public and (2) protect, preserve, foster, and encourage the educational programs offered by private educational institutions, which meet generally recognized criteria of quality and effectiveness as determined through voluntary accreditation.

Authorization for Field Placements is for out-of-state institutions that intend to place more than ten students at one site to meet a field experience component of a degree program. Policy currently permits up to ten students to complete the field placement without authorization. Placements of more than ten students trigger the requirement for an institution to seek authorization. Institutions authorized for field placement must renew their authorization annually.

III. STAFF ANALYSIS

Reach University is a private, not-for-profit, institutionally accredited postsecondary institution located in Oakland, CA. The University is accredited by The Western Association of Schools and Colleges, Senior College and University Commission. The University holds approval from the California Commission on Teacher Credentialing.

The partnership provides Reach University's online students who reside in Colorado the

opportunity to complete the student teaching portion of the degree program within the Colorado. Reach University's plan is to apply for approval from the Colorado Department of Education for two programs for which it is seeking authorization for field placement: Bachelor in Global Education and Bachelor in Liberal Studies.

The University plans to partner with local school districts with the intention of employing the students in Colorado schools upon completion of the program. With the Colorado Department of Education's approval of the programs, the students are eligible for licensure in Colorado.

Staff has determined that Reach University continues to meet the criteria for the Authorization of Field Placements (with no instruction) at its Colorado location.

IV. STAFF RECOMMENDATION

Staff recommends the Commission approve the renewal of Authorization for Field Placements (with no instruction) for Reach University.

V. STATUTORY AUTHORITY

C.R.S §23-2-103.3(5)

A private college or university that has authorization from the commission pursuant to this section and maintains its accreditation shall apply to the department for reauthorization in accordance with the schedule for reaccreditation by its accrediting body or every three years, whichever is longer. A seminary or religious training institution shall apply for reauthorization every three years. A private college or university or seminary or religious training institution that seeks reauthorization shall submit an application in accordance with the procedures and policies adopted by the commission and shall pay the reauthorization fee established by the commission pursuant to §23-2-104.5.

TOPIC: DEGREE AUTHORIZATION – LIBERTY UNIVERSITY – APPROVAL FOR RENEWAL OF FIELD PLACEMENT AUTHORIZATION (NO INSTRUCTION)

PREPARED BY: HEATHER DELANGE, OFFICE OF PRIVATE POSTSECONDARY EDUCATION

I. SUMMARY

This consent item recommends the renewal of Authorization for Field Placements (with no instruction) for Liberty University under the Degree Authorization Act.

II. BACKGROUND

The Colorado Commission on Higher Education (CCHE) has statutory responsibility for administration of Title 23, Article 2 of the Colorado Revised Statutes, commonly referred to as the Degree Authorization Act (DAA). The Act sets out the terms by which the Commission may authorize accredited private colleges and universities, out-of-state public colleges and universities, and seminaries and bible colleges to operate in Colorado.

The DAA outlines the Department's jurisdiction over private education programs available to the residents of the state of Colorado. The DAA establishes standards to (1) prevent misrepresentation, fraud, and collusion in offering educational programs to the public and (2) protect, preserve, foster, and encourage the educational programs offered by private educational institutions, which meet generally recognized criteria of quality and effectiveness as determined through voluntary accreditation.

Authorization for Field Placements is for out-of-state institutions that intend to place more than ten students at one site to **meet a field experience component of a degree** program. Policy currently permits up to ten students to complete the field placement without authorization. Placements of more than ten students trigger the requirement for an institution to seek authorization. Institutions authorized for field placement must renew their authorization annually.

III. STAFF ANALYSIS

Liberty University is a private, not-for-profit, institutionally accredited postsecondary institution located in Lynchburg, Virginia. The Southern Association of Colleges and Schools has accredited the University since 1980.

Liberty University is working in partnership with McAir Aviation in Broomfield, Colorado at Rocky Mountain Airport for its students completing the Bachelor of Science in Aeronautics. The partnership provides Liberty University's online students who reside in Colorado the opportunity to complete the experiential learning portion of the degree program within the state.

The only activity occurring at the Colorado site for the Liberty University B.S. in Aeronautics program is Federal Aviation Administration (FAA) approved flight training which consists of flight instruction, ground instruction and simulator training. The instruction is solely online but for the required aviation training.

Liberty University meets the criteria for the Authorization of Field Placements (with no instruction) at its Colorado location and therefore meets the renewal requirements for this authorization level.

IV. STAFF RECOMMENDATION

Staff recommends the Commission approve the renewal of Authorization for Field Placements (with no instruction) for Liberty University.

V. STATUTORY AUTHORITY

C.R.S §23-2-103.3(5)

A private college or university that has authorization from the commission pursuant to this section and maintains its accreditation shall apply to the department for reauthorization in accordance with the schedule for reaccreditation by its accrediting body or every three years, whichever is longer. A seminary or religious training institution shall apply for reauthorization every three years. A private college or university or seminary or religious training institution that seeks reauthorization shall submit an application in accordance with the procedures and policies adopted by the commission and shall pay the reauthorization fee established by the commission pursuant to §23-2-104.5.

Higher Education Glossary

529 Savings Plan - 529 plans are more than just savings accounts. These state-sponsored college savings plans were established by the federal government in Section 529 of the Internal Revenue Code to encourage families to save more for college. They offer unique state and federal tax benefits you can't get from other ways to save, making them one of the best ways to save for college.

Accuplacer - A suite of computer-adaptive placement tests that are used as assessment tools at institutions to evaluate the level of course work for a student. Students measured as needing additional course work will be assigned to remediation.

Admission Standard - includes both Freshman and Transfer standard. The freshman standard applies to all in-state and out-of-state new freshmen applicants and to transfer applicants with 12 or fewer college credit hours, except freshmen and transfer applicants who meet one of the admissions standards index exemptions. The transfer standard applies to all degree-seeking undergraduate transfer applicants with more than 12 college credit hours who do not meet one of the exemptions

Admission Window - Defined in Admission policy, "The maximum allowable percentage of admitted students who are not required to meet the CCHE admission standards within a specific fiscal year is referred to as the admissions window. Separate windows exist for the freshmen and transfer standards. The allowable percentage is determined by the Commission." The percentages vary by institution.

CAP4K - SB08-212, Preschool to Postsecondary Education Alignment Act; Colorado Achievement Plan for Kids.

CHEA - Council for Higher Education Accreditation. As described on their website, CHEA is "A national advocate and institutional voice for self-regulation of academic quality through accreditation, CHEA is an association of 3,000 degree-granting colleges and universities and recognizes 60 institutional and programmatic accrediting organizations."

CIP - Classification of Instructional Program; The purpose of which is to provide a taxonomic scheme that will support the accurate tracking, assessment, and reporting of fields of study and program completions activity. (Relevant in Role & Mission)

CLEP - College Level Examination Program; Earn college credit for passing a subject specific examination.

COA - Cost of Attendance; in the context of financial aid, it is an estimate of what it will reasonably cost the student to attend a given institution for a given period of time.

Concurrent Enrollment – A high school student enrolled for one or more classes at a college or university in addition to high school courses.

Dually Enrolled - A student enrolled at two institutions at the same time. This may affect enrollment reports when both institutions count that student as enrolled.

EFC - Expected Family Contribution; in the context of financial aid, it is calculated by a federally-approved formula that accounts for income, assets, number of family members attending college, and other information.

FAFSA - Free Application for Federal Student Aid. This is a free service provided by the Federal government under the Department of Education and students are not charged to complete/file the FAFSA.

FAP – Financial Aid Plan (HESP specific)

FERPA - Family Educational Rights and Privacy Act, view federal website. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FFS – Fee-For-Service Contracts; A portion of the College Opportunity Fund program in addition to COF stipends, this contract provides funding to certain higher education institutions to supplement high cost programs and purchase additional services (such as graduate programs).

Floor - In reference to the admission window, the floor is the minimum requirements for admission without requiring an exception of some kind. This usually coincides with the Index score.

FTE - Full-time Equivalent; a way to measure a student's academic enrollment activity at an educational institution. An FTE of 1.0 means that the student is equivalent to full-time enrollment, or 30 credit hours per academic year for an undergraduate student.

GEARUP - Gaining Early Awareness and Readiness for Undergraduate Programs; A Federal discretionary grant program designed to increase the number of low-income students who are prepared to enter and succeed in postsecondary education.

Guaranteed Transfer, GT Pathways - gtPATHWAYS applies to all Colorado public institutions of higher education, and there are more than 900 lower-division general education courses in 20 subject areas approved for guaranteed transfer. Courses are approved at least twice per academic and calendar year and apply the next semester immediately following their approval.

HB 1023 - In most cases, refers to HB 06S-1023, which declares "It is the public policy of the state of Colorado that all persons eighteen years of age or older shall provide proof that they are lawfully present in the United States prior to receipt of certain public benefits."

HB 1024 - In most cases, refers to HB 06-1024, which declares "On or before September 1, 2006, each governing board of a state institution of higher education shall submit to the Colorado commission on higher education and the education committees of the senate and the house of representatives, or any successor committees, a report regarding underserved students".

HB 1057 - In most cases, refers to HB 05-1057, which declares "a college preparation program operating within the school district that the college preparation program shall provide to the Colorado commission on higher education, on or before December 31 of each school year, a report specifying each student, by unique identifying number."

HEAR - Higher Education Admission Requirements, 2008-2010.

Index, Index Score - This index score is a quantitative evaluation that is part of a larger student application evaluation. The score is generated from academic achievement (GPA or High School Rank) and college placement tests (ACT or SAT). You can calculate your index score online. Index varies by institution depending on that institutions selection criteria.

IPEDS - Integrated Postsecondary Education Data System; Run by NCES, this system collects statistical data and information on postsecondary institutions. The Colorado Department of Higher Education submits aggregated data on public institutions to IPEDS.

Need - In the context of student financial aid, Need is calculated by the difference between the COA (Cost of Attendance) and the EFC (Expected Family Contribution)

NCATE - National Council for Accreditation of Teacher Education; NCATE is the profession's mechanism to help establish high quality teacher preparation.

NCLB - No Child Left Behind; The No Child Left Behind Act of 2001 (NCLB) reauthorized the Elementary and Secondary Education Act (ESEA) -- the main federal law affecting education from kindergarten through high school.

PSEO - Post Secondary Enrollment Option; A program that offers concurrent enrollment in college courses while in high school.

PWR - Postsecondary and Workforce Readiness; Definition was created during the SB08-212 CAP4K meetings.

QIS - Quality Indicator System; Implemented in HB96-1219, the specific quality indicators involved in QIS are similar to those used in the variety of quality indicator systems found in other states: graduation rates, freshmen retention and persistence rates, passing scores or rates on tests and licensure examinations, undergraduate class size, faculty teaching workload rates, and institutional support/administrative expenditures.

REP - Regional Education Provider; Colorado Statute authorizes Adams State College, Fort Lewis College, Mesa State College and Western State College to function as regional

educational providers and “have as their primary goal the assessment of regional educational needs...”
Regional education providers focus their attention on a certain geographical area.

SB 3 – In most cases refers to SB10-003, the Higher Education Flexibility Bill.

SB 212 - In most cases, refers to HB 08-212, the CAP4K legislation.

SBE - State Board of Education; As described on their website, "Members of the Colorado State Board of Education are charged by the Colorado Constitution with the general supervision of the public schools. They have numerous powers and duties specified in state law. Individuals are elected on a partisan basis to serve six-year terms without pay."

SFSF – State Fiscal Stabilization Fund; A component of the ARRA legislation and funding.

SURDS - Student Unit Record Data System

WICHE - Western Interstate Commission for Higher Education; A regional research and policy organization that assists students, policymakers, educators, and institutional, business and community leaders. WICHE states include: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Washington, and Wyoming.

WUE - Western Undergraduate Exchange Program, managed by WICHE

COLORADO COMMISSION ON HIGHER EDUCATION - BYLAWS

Section 1. Organization and Meetings

- 1.1 **Organization:** Pursuant to C.R.S. §23-1-102, the Commission shall consist of eleven members appointed by the Governor with the consent of the Senate. The members of the Commission are selected on the basis of their knowledge of and interest in higher education and shall serve for four-year terms. No member of the Commission may serve more than two consecutive full four-year terms.
- 1.2 **Officers:** Pursuant to C.R.S. §23-1-110, the officers of the Commission shall be the Chair and Vice Chair. The Secretary shall be the Executive Director of the Commission and the Department and is a non-voting member of the Commission. The Governor appoints, with the consent of the Senate, the Executive Director to serve as the executive officer of the Commission and the Department.
- 1.3 All officers shall be elected at the May meeting of the Commission to serve a term of one year, except the Secretary whose term shall be coterminous with his or her term as Executive Director. Any member may nominate themselves or another member to be chair or vice-chair. Members will vote on each position; if there is more than one nomination the vote will be conducted by private ballot to be counted by the Secretary. Officers shall be limited to two consecutive terms, unless an exception is approved by a vote of more than 60 percent of the Commission. When possible, a Commissioner is encouraged to serve as vice-chair prior to becoming chair.
- 1.4 **Regular Meetings of the Commission:** The Commission shall adopt at the October Commission meeting a schedule of regular meetings of the Commission for the following calendar year.
- 1.3 **Notice of Meetings:** Any meetings at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance, shall be held only after full and timely notice to the public. In addition to any other means selected by the Commission for giving notice to the public, the Commission shall post notice of its meetings at the office of the Colorado Department of Higher Education located at 1560 Broadway, Suite 1600, Denver, Colorado 80202 and on the Colorado Department of Higher Education website. Notices shall be posted no less than two days prior to the holding of the meeting. The posting shall include specific agenda information where possible.
- 1.4 **Special Meetings:** Special meetings of the Commission may be held at the call of the Chair on two days' notice, or at the request of five members of the Commission who may petition the Chair to call such a meeting. Notice of special meetings shall be made electronically or by telephone and posted at the office and on the website of the Colorado

Department of Higher Education no less than two days prior to the meeting date.

- 1.5 **Conduct of Meetings:** The Chair shall preside at all meetings at which he or she is present. In the Chair's absence, the Vice Chair shall preside, and in the event both are absent, those present shall elect a presiding officer. All meetings shall be conducted in accordance with all State laws and regulations. The parliamentary rules contained in Robert's Rules of Order, latest revision, shall govern in all cases to which they are applicable, except as modified herein.
- 1.6 **Attendance at Meetings:** The term of any member of the Commission who misses more than two consecutive regular Commission meetings without good cause, as determined by the Chair, shall be terminated and his successor appointed in the manner provided for appointments under C.R.S. §23-1-102.
- 1.7 **Preparation of Agenda:** Meeting agendas shall be prepared by the Executive Director of the Department. A monthly agenda call will be scheduled with the Chair, Vice Chair, and Executive Director, or his or her designee, to discuss and approve the proposed agenda. At a regular or special meeting, an item of business may be considered for addition to the agenda by a majority vote of the Commissioners present.
- 1.8 **Minutes of the Commission:** The Secretary shall maintain an accurate set of minutes of Commission meetings, which shall include a complete record of all actions taken by the Commission. Such minutes shall constitute a permanent record. After the minutes of each meeting are completed they shall be reviewed by the Commission and, after approval, posted on the CCHE website and made available to the public for inspection upon written request.
- 1.9 **Standing Committees:** The Commission may create standing or ad hoc committees comprised of Commissioners to research and make recommendations on specific issues for the full Commission to consider and act on.

Section 2. Duties and Responsibilities of Officers

- 2.1 **Chair of the Commission:** The Chair of the Commission shall preside at meetings of the Commission at which he or she is in attendance.
- 2.2 **Vice Chair of the Commission:** The Vice Chair shall perform all duties of the Chair in the Chair's absence.
- 2.3 **The Secretary/Executive Director of the Commission:** In addition to performing those duties established by law, the Executive Director of the Commission and Department shall: (a) serve as the Secretary of the Commission, (b) meet with the officers and staff of institutions of higher learning as the needs dictate for a mutual discussion of the matters affecting the responsibilities of the Commission, (c) meet with appropriate state and federal groups and/or officials on matters pertaining to the Commission, (d) meet with appropriate committees of the General Assembly on matters pertaining to the

Commission's responsibilities, (e) appoint such professional staff as in his or her judgment are required and are within the budget approved by the Commission and for which funds are available, (f) prepare an annual operating budget and work program for approval by the Commission, (g) implement the policies of the Commission and communicate those policies to interested parties as appropriate.

Section 3. The Advisory Committee

3.1 There is hereby established an advisory committee pursuant to C.R.S. §23-1- 103).

Advisory Committee Members: The advisory committee shall consist of not less than thirteen members, to be designated as follows:

(a) Six members shall be appointed from the General Assembly, including three senators, two of whom shall be from the majority party, appointed by the President of the Senate and one of who shall be from the minority party appointed by the Minority Leader of the Senate, and three representatives, two of whom shall be from the majority party, appointed by the Speaker of the House of Representatives and one of who shall be from the minority party appointed by the Minority Leader of the House of Representatives. Said six members shall be appointed for terms of two years or for the same terms to which they were elected to the general assembly, whichever is the lesser. Successors shall be appointed in the same manner as the original members;

(b) One member shall be selected and designated by the Commission, as recommended by the Colorado Faculty Advisory Council, to represent the faculty in the state;

(c) One member shall be selected and designated by the Commission, as recommended by the Student Affairs Council, to represent the students in the state for a term of one year, commencing on July 1 of the year appointed;

(d) One member shall be selected and designated by the Commission who is a parent of a student enrolled in a state supported institution of higher education in Colorado to represent the parents of students for a term of two years, commencing on July 1 of the year appointed.

(e) Not more than four additional members representing educational or other groups may be selected and designated by the Commission to serve on the advisory committee.

The Commission has designated the four additional advisory committee members to represent:

- Chief Academic Officers of Colorado's state supported institutions of higher education, as recommended by the Colorado Academic Council;
- Chief Financial Officers of Colorado's state supported institutions of higher education, as recommended by the, as recommended by the Chief Financial Officers group;

- Independent Higher Education Institutions in Colorado (Colorado College, Regis, and Denver University), as recommended by the Independent Higher Education Council; and,
- The K-12 system, as recommended by the Colorado Department of Education.

All such appointments shall be for a term of two years, commencing on July 1 of the year appointed.

- 3.2 Notice and Agendas: All members of the advisory committee shall receive agendas and background material and be notified of all public meetings of the Commission and shall be invited to attend for the purpose of suggesting solutions for the problems and needs of higher education and maintaining liaison with the general assembly.
- 3.3 Recommendations of the Advisory Committee: The members of the advisory committee shall have full opportunity to present their views on any matter before the Commission.

Section 4. Change in Bylaws

- 4.1 Bylaws shall be subject to amendment at any meeting of the Commission provided any such proposed change is listed on the agenda in accordance with the procedure outlined in Section 1.5 Notice of Meetings. Bylaw changes must be approved by a majority of the Commission.

HISTORY: Adopted on September 10, 1965. Amended January 14, 1966; February 25, 1972; June 1, 1978; July 1, 1993; October 7, 2004; May 6, 2011; CCHE Agenda March 3, 2017 Item V; April 5, 2019



INSTITUTION AND SYSTEM LEADERS

<u>INSTITUTION</u>	<u>CEO</u>	<u>LOCATION</u>
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Aims Community College	Dr. Leah Bornstein, President	Greeley
Community College System	Joe Garcia, Chancellor	Denver
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CC of Denver	President Marielena DeSanctis	Denver
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Lamar CC	President Dr. Linda Lujan	Lamar
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UC-Anschutz	Chancellor Don Elliman	Aurora
Emily Griffith Technical College	Randy Johnson, Executive Director	Denver
Ft. Lewis College	President Dr. Tom Stritikus	Durango
Metropolitan State University of Denver	President Janine Davidson	Denver



Pickens Technical College	Dr. Teina McConnell, Executive	Aurora
Technical College of the Rockies	Randall Palmer, Director	Delta
University of Northern Colorado	Dr. Andy Feinstein, President	Greeley
Western State Colorado University	Brad Baca, President	Gunnison