**Minutes of the Colorado Commission on Higher Education Finance, Performance, and**

**Accountability (FPA) Special Called Meeting**

Held virtually on Zoom

Friday, October 4, 2024

12:30PM

**Commissioners attending**: Subcommittee Chair Eric Tucker, Commission Chair Jen Walmer, Commissioner Teresa Kostenbauer, Commissioner Aaron Harber

1. **Overview of Higher Education Funding Formula Five-Year Review Process – Crystal L. Collins, CDHE Chief Financial Officer**

Ms. Collins discussed that best practices may be determined by precedent and necessity; they should include voices that will ensure a robust discussion that indicates to external stakeholders a thorough and reasonable process and should include multiple stakeholders.

1. **Discussion of Formula Review Committee Working Group Membership – Crystal L. Collins, CDHE Chief Financial Officer**

Ms. Collins recommended that the ideal membership for this working group would be 25 representatives + 2 support staff.

1. **Discussion of Upcoming Feedback Solicitation Process – Crystal L. Collins, CDHE Chief Financial Officer**

Ms. Collins recommend the ideal methods to engage with partners to ensure feedback is solicited and provided to the working group membership would be communicating effectively, utilizing a robust outreach strategy that engages as many stakeholders as possible, and to facilitating one- on one conversation with important stakeholders outside the working group membership.

1. **Next Steps for Commissioners**

Ensure that all parties receive a copy of the proposed membership of the working group. This will be posted on the CDHE website to ensure that public comment and feedback is able to be received for further discussion.

1. **Public Comment**

 **No comment**

**Meeting was adjourned at 1:45 P.M.**