**Colorado Department of Higher Education**

**Colorado Behavioral Health Incentive Grant 2021-22 RFP2**

**Request for Proposals (RFP) Cover Sheet**

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| **Applicant(s) Names and Contact Information (please include email, phone, and address of primary, secondary, and tertiary contact for proposal):** |
| **Institution:** |

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| --- | --- |
| **Colorado Behavioral Health Incentive (BHI) Grant** | |
| **Introduction** | The Colorado Commission on Higher Education solicits requests for funds to support students enrolling in degree and certificate programs focused on treating severe behavioral health disorders, with an emphasis on rural areas. The deadline for an institution to submit a proposal for consideration is **Friday, January 27, 2023.** |
| **Purpose** | [Senate Bill 21-137](https://leg.colorado.gov/bills/sb21-137) and the associated appropriation provides funding for an incentive for students to enroll in and complete behavioral health certificates and degrees. See Eligibility section for list of programs funding can be used for. Additionally, institutions with unlisted programs may submit an eligibility request form for CDHE to evaluate the possibility of funding them in the RFP response. |
| **Anticipated Outcomes** | The Colorado Behavioral Health Incentive Program is anticipated to:   * Increase enrollments in behavioral health fields * Support behavioral health academic programs * Provide $9,000,000 across up to two RFP periods to institutions with active behavioral health degree and certificate programs * Long-term increase in behavioral healthcare workforce |
| **Student Funding Guidelines** | CDHE will require all participating students to be enrolled in a qualifying program and to sign an attestation statement that they have been impacted by the COVID-19 pandemic. CDHE will provide additional details upon application approval.  CDHE will further recommend that institutions focus these funds to provide full-tuition scholarships to eligible students, or to complete the funding of a student’s tuition. |
| **Process and Key Dates** | All proposals should be emailed to jack.wolflink@dhe.state.co.us as an attachment in PDF format by 5 p.m. MST on **January 27, 2023.** The proposal must be submitted as one PDF document and included as one attachment in the submission email. The body of the application email must include the name and full contact details of the institutional contact for funds distribution.  CDHE staff will review funding requests and determine the division of allocated funds between RFPs and will begin disbursing these funds in Spring 2022. CDHE will expend all funds by June 30, 2023.  Grantees must submit quarterly financial reports until all funds are expended or the funding source end date of June 30, 2026. |
| **Available Funds** | The Colorado Behavioral Health Incentive Program has a total allocation of up to $9 million in this funding cycle. Funds will be divided between RFP applicants based on described need and total requests.  Up to 5% of the funds requested may be allocated towards an outreach program designed to inform and recruit prospective students, encouraging them to make use of the Behavioral Health Incentive and enroll in behavioral health programs. |
| **Eligibility** | Eligibility for the grant program is as follows:   * Institution has active 1+ year certificate and degree programs in the following CIP Codes:  |  |  |  | | --- | --- | --- | | 42.2801  (Clinical Psych.) | 42.2814 (Applied Behavior Analysis) | 51.1501  (Substance Abuse/Addiction Counseling) | | 42.2803 (Counseling Psych.) | 42.2899  (Clinical, Counseling, & Applied Psych., Other) | 51.1502 (Psychiatric/Mental Health Services Tech.) | | 42.2804  (Org. Psych.) | 44.0000  (Human Services, General) | 51.1503  (Clinical/Medical Social Work) | | 42.2805  (School Psych.) | 44.0201 (Community Organization & Advocacy) | 51.1504  (Community Health Services/Liaison/Counseling) | | 42.2806  (Ed. Psych.) | 44.0701  (Social Work) | 51.1505 (Marriage & Family Therapy/Counseling) | | 42.2807  (Clinical Child Psych.) | 44.0702 (Youth Services/Administration) | 51.1508 (Mental Health Counseling) | | 42.2812  (Forensic Psych.) | 44.9999 (Public Admin. & Social Service Professions, Other) | 51.1599 (Mental & Social Health Services & Allied Professions, Other) | | 42.2813 (Applied Psych.) |  |  |  * + Programs above the Master’s level are not eligible.   + Programs which do not contribute to the treatment of severe behavioral health disorders are not eligible. (CDHE currently considers some programs within the above CIP codes to not contribute to the treatment of severe behavioral health disorders. See attachments for list of contingently-eligible programs, and see below for additional options for requesting the reconsideration of ineligible programs.)   + If you have a certificate or degree program you believe contributes to treatment of severe behavioral health disorders but is either listed outside of the approved CIP codes or included in the attached list of contingently-eligible programs, you may include a Program Eligibility Application Worksheet requesting that this program be included. * Students must be in-state and meet one of the following requirements:   + Pell-eligible (Pell recipient or at or below the Pell eligibility income threshold)   + Resident of a Colorado rural community (see attachments for definition)   + Graduate of a Colorado rural high school (see attachments for definition)   + Negatively impacted by COVID-19 pandemic * Funding shall be weighted to institutions with enrolled students who reside in rural counties or graduated from a rural high school, and institutions which are themselves located in rural areas or serving rural communities. |
| **Required Sections of the Proposal** | Please submit all required sections of the proposal in one document, not to exceed eight pages (addenda, including letters of support and detailed budget plan, are not included in this 8-page limit). Required sections of the proposal are detailed below.  **An application for an institutional level grant must include:**  (i) student data  (ii) enrollment projections  (iii) funding request (note that, excepting the outreach allocation below, funds are to be used for tuition only)  (iv) justification for included programs (if seeking funding for any contingently-eligible programs)  (v) justification for funding request  (vi) recruitment and outreach plan (budget required only if grant funds will be expended. Maximum 5% of grant funds can be expended on recruitment and outreach.) |
| **Evaluation & Reporting** | Grant recipients are required to collect and provide quarterly reports on funds disbursement to CDHE, as well as student name and ID for grant recipients enabling their tracking through SURDS. |
| **Grant Proposal Process** | **2021-22 Timeline Projection and Expectations**   |  |  |  |  | | --- | --- | --- | --- | | **Activity** | **December-January 2022** | **January-March 2023** | **Quarterly (2023-2026)** | | RFP released and application submission window. |  |  |  | | Webinar on application process. |  |  |  | | Proposal review period. |  |  |  | | Awarding and disbursement of funds. |  |  |  | | Reporting |  |  |  |   \* Note: the timeline above includes some approximations. Detailed deadlines will be issued to grant recipients with appropriate notice.  **For Information:** Please contact the Department of Higher Education at (303) 974-2666, or [jack.wolflink@dhe.state.co.us](mailto:jack.wolflink@dhe.state.co.us) |

**Grant Request Worksheet** *Please include info for all degrees and certificates you are seeking funding for. Note any whose eligibility you are applying for in the next worksheets with an asterisk\*.*

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Degree/Certificate Name | CIP Code | SY 21-22 Eligible Enrollment | SY 22-23  Eligible Enrollment (Projected) | SY 23-24  Eligible Enrollment (Projected) | SY 22-23 Students Served (Projected) | SY 23-24 Students Served (Projected) | Funding Request |
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| Outreach expenditure (Maximum 5% of total) | *(Include details in worksheet)* | | | |  |  |  |
| **Totals:** | - |  |  |  |  |  |  |

**Program Eligibility Application Worksheet**

Degree/Certificate Name:

Degree/Certificate CIP Code:

Current Enrollment (SY2021-22):

Projected Future Enrollment (SY2022-23):

Projected Future Enrollment (SY2023-24):

Projected # of Students Served (SY22-23):

Projected # of Students Served (SY23-24):

Funding Request:

How does this degree or certificate support the expansion of the severe behavioral health treatment workforce?  
*(1-3 paragraphs)*

**Budget Worksheet for Outreach Activities**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Funding Allocation (Limited to 5% of total request) | Matching Funds  (Cash or In-Kind) | Project Totals | |
|  | | | |
| Personnel & Benefits |  |  |  | |
| Indirect costs |  |  |  | |
| Equipment, Materials & Supplies |  |  |  | |
| Other (Feel free to add other categories if not included in this template) |  |  |  | |

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| --- | --- | --- | --- |
| ***OVERALL COMBINED TOTAL*** |  |  |  |

**Please be sure to double-check math to ensure columns and rows add up correctly.**

**Outreach Budget Narrative**

Please summarize the proposed uses of grant funds detailing each budget category.