

How to Login

DPOS Connect User Guide

V 1.0

April 15, 2022



COLORADO
Division of Private
Occupational Schools
Department of Higher Education

First Time Login

Step One: DPOS Website

Go to DPOS website and click on DPOS Connect on the left-side menu.

Step Two: DPOS Connect

Click **Go to DPOS Connect** button

DPOS Connect

About The Division >

Our Board >

DPOS Connect

Student Resources >

School Resources >

Laws & Regulations



Welcome to DPOS Connect

An online tool for school users to submit/manage applications, forms, fees, school information, and filings required by the Division to maintain compliance

Use this link to go to DPOS Connect:

[DPOS Connect](#)

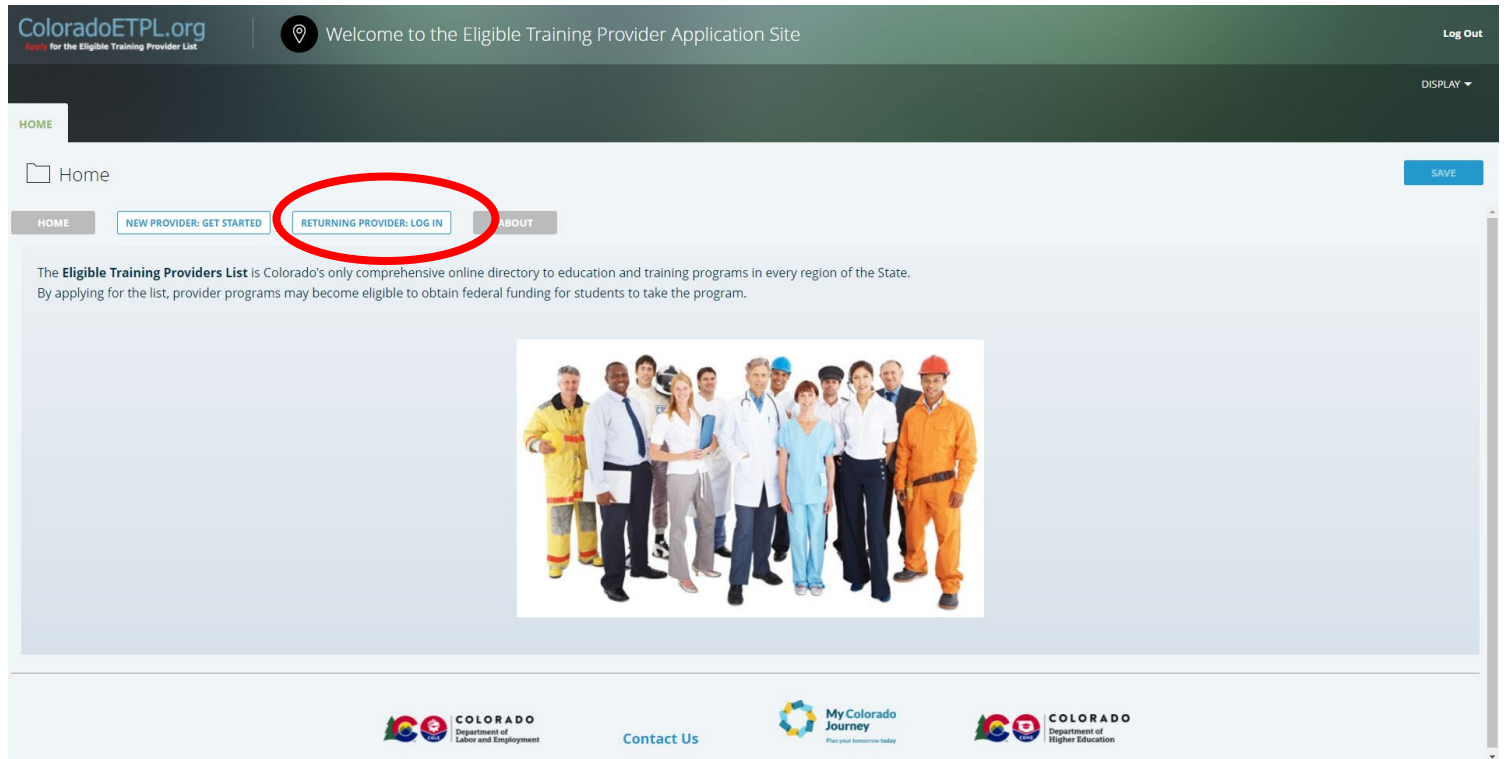
DPOS and ETPL Login

Step Three

Click **Returning Provider/School: Log In** button if you are already a user on the ETPL website. Your username and password are the same to access DPOS Connect.

School users that have not registered with ETPL will use the E-mail address provided to DPOS previously as their username.

To request a username for DPOS Connect, click **New Provider/School/User: Get Started** and use the Request a Username for DPOS Connect user guide.



The screenshot displays the ColoradoETPL.org website. At the top left, the logo reads "ColoradoETPL.org" with the tagline "Apply for the Eligible Training Provider List". To the right, a navigation bar contains "Welcome to the Eligible Training Provider Application Site" and a "Log Out" link. Below this is a breadcrumb trail: "HOME" > "Home". A secondary navigation bar features three buttons: "HOME", "NEW PROVIDER: GET STARTED", and "RETURNING PROVIDER: LOG IN" (which is circled in red), followed by "ABOUT". The main content area begins with a paragraph: "The **Eligible Training Providers List** is Colorado's only comprehensive online directory to education and training programs in every region of the State. By applying for the list, provider programs may become eligible to obtain federal funding for students to take the program." Below this text is a photograph of a diverse group of professionals in various work settings, including a firefighter, a doctor, a nurse, and a construction worker. The footer contains logos for the Colorado Department of Labor and Employment, "My Colorado Journey" (with the tagline "Plan your tomorrow today"), and the Colorado Department of Higher Education, along with a "Contact Us" link.

Username and Password

Step Four: Enter Username

Enter your username which is your E-mail address.

Step Five: Password

For your first-time login, **click Forgot your password?**

The screenshot shows the login page for ColoradoETPL.org. At the top, the logo "ColoradoETPL.org" is displayed in light blue, with the tagline "Apply for the Eligible Training Provider List" in red below it. The page has a dark blue background with a subtle pattern. In the center, the word "WELCOME" is written in white, followed by the instruction "Your username is your email address." Below this is a white login form. The form contains a "Username" field with the text "kristi.connors@dhe.state.co.us" entered, a "Password" field which is empty, and a checkbox labeled "Open in New Window". A green "LOG IN" button is positioned below the password field. A red oval highlights the text "Forgot your password?" located below the "LOG IN" button. Two red arrows with white text point to these elements: one points to the "Forgot your password?" link and is labeled "Step Five", and the other points to the "Username" field and is labeled "Step Four". At the bottom of the page, it says "Powered by: intellect" with the Intellect logo.

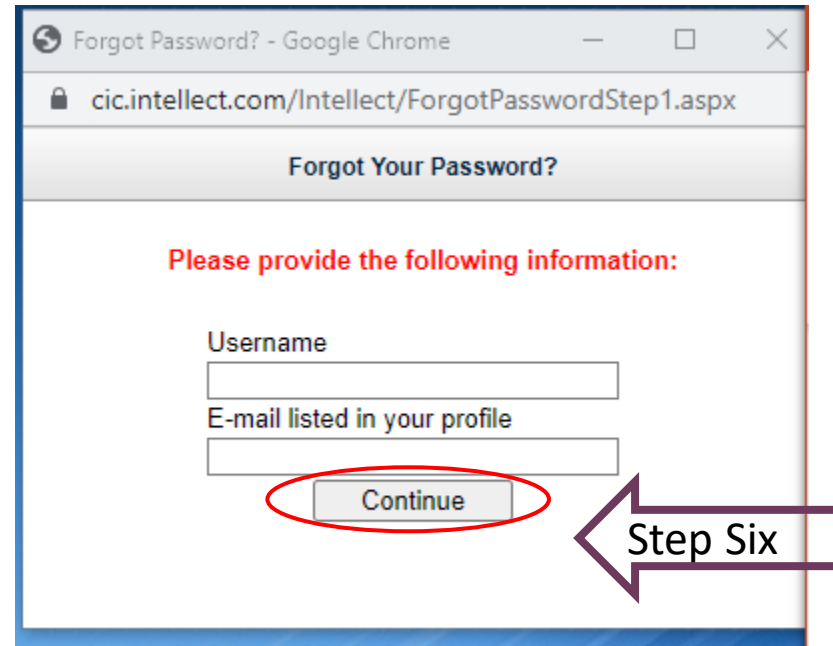
Change Password

Step Six: Pop-up Window

A pop-up window will appear to enter your username (your email address) and your email address in the fields requested. Click **Continue** to receive an email with a security code.

Step Seven: Check E-mail

Check your email for an email sent from admin@intellect.com with a code. For ease, it is best to copy the code and paste it in the pop-up window that appeared after you clicked Continue in the previous step.



Forgot Password? - Google Chrome
cic.intellect.com/Intellect/ForgotPasswordStep1.aspx

Forgot Your Password?

Please provide the following information:

Username

E-mail listed in your profile

Continue

Step Six

Reset your Intellect password



admin@intellect.com

To



4:00 PM

You indicated you forgot the password for the account. Please enter the code below into the password reset page:

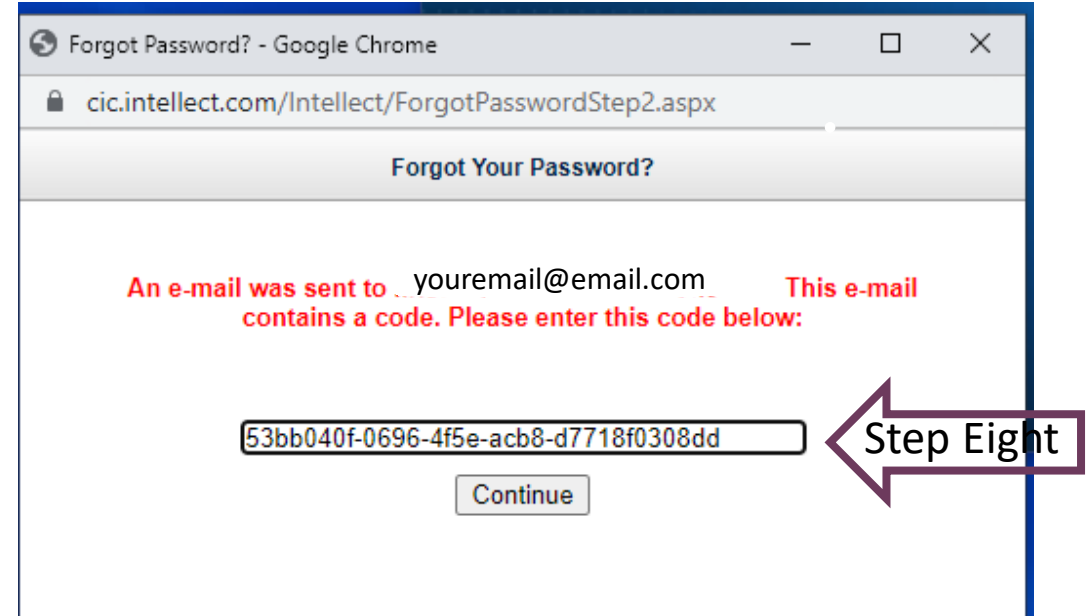
1573b61b-0867-4cf0-b37b-17316f1dfb53

Step Seven

Reset Password

Step Eight: Paste Code

Paste the code from your email into the space provided in the new pop-up window and click **Continue**.



Forgot Password? - Google Chrome
cic.intellect.com/Intellect/ForgotPasswordStep2.aspx

Forgot Your Password?

An e-mail was sent to _youremail@email.com_ This e-mail contains a code. Please enter this code below:

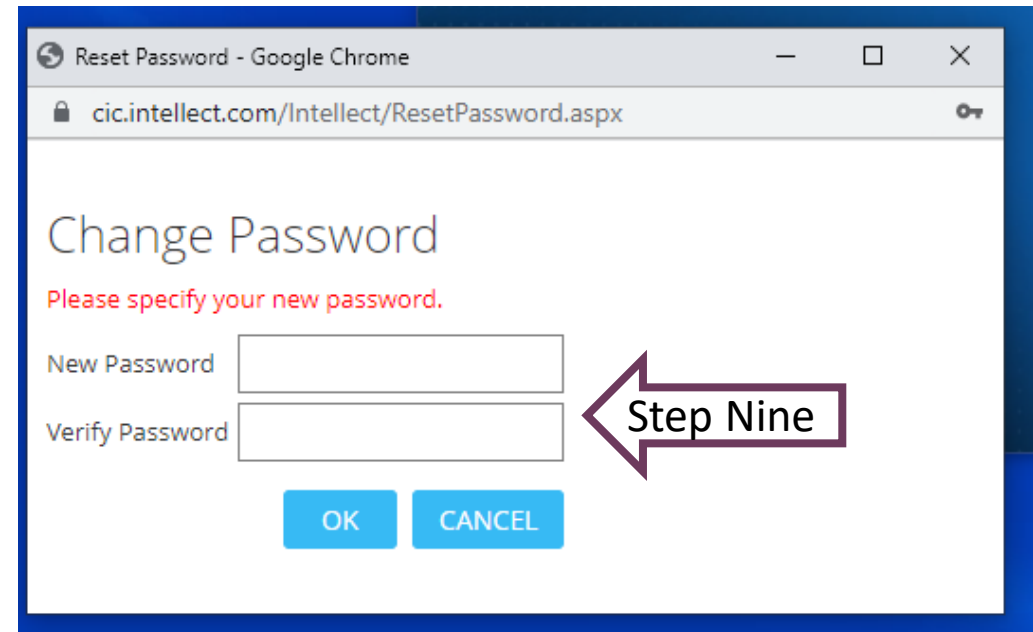
53bb040f-0696-4f5e-acb8-d7718f0308dd

Continue

Step Eight

Step Nine: Change Password

Enter your new password in the space provided and enter it again to verify password. Click **OK** to save the change. You will now be able to log in to both DPOS Connect and ETPL.



Reset Password - Google Chrome
cic.intellect.com/Intellect/ResetPassword.aspx

Change Password

Please specify your new password.

New Password

Verify Password

OK CANCEL

Step Nine