

How to Login

DPOS Connect User Guide

V 1.0

April 15, 2022



COLORADO
Division of Private
Occupational Schools
Department of Higher Education

First Time Login

Step One: DPOS Website

Go to DPOS website and click on DPOS Connect on the left-side menu.

Step Two: DPOS Connect

Click **Go to DPOS Connect** button

DPOS Connect

About The Division >

Our Board >

DPOS Connect

Student Resources >

School Resources >

Laws & Regulations



Welcome to DPOS Connect

An online tool for school users to submit/manage applications, forms, fees, school information, and filings required by the Division to maintain compliance

Use this link to go to DPOS Connect:

[DPOS Connect](#)

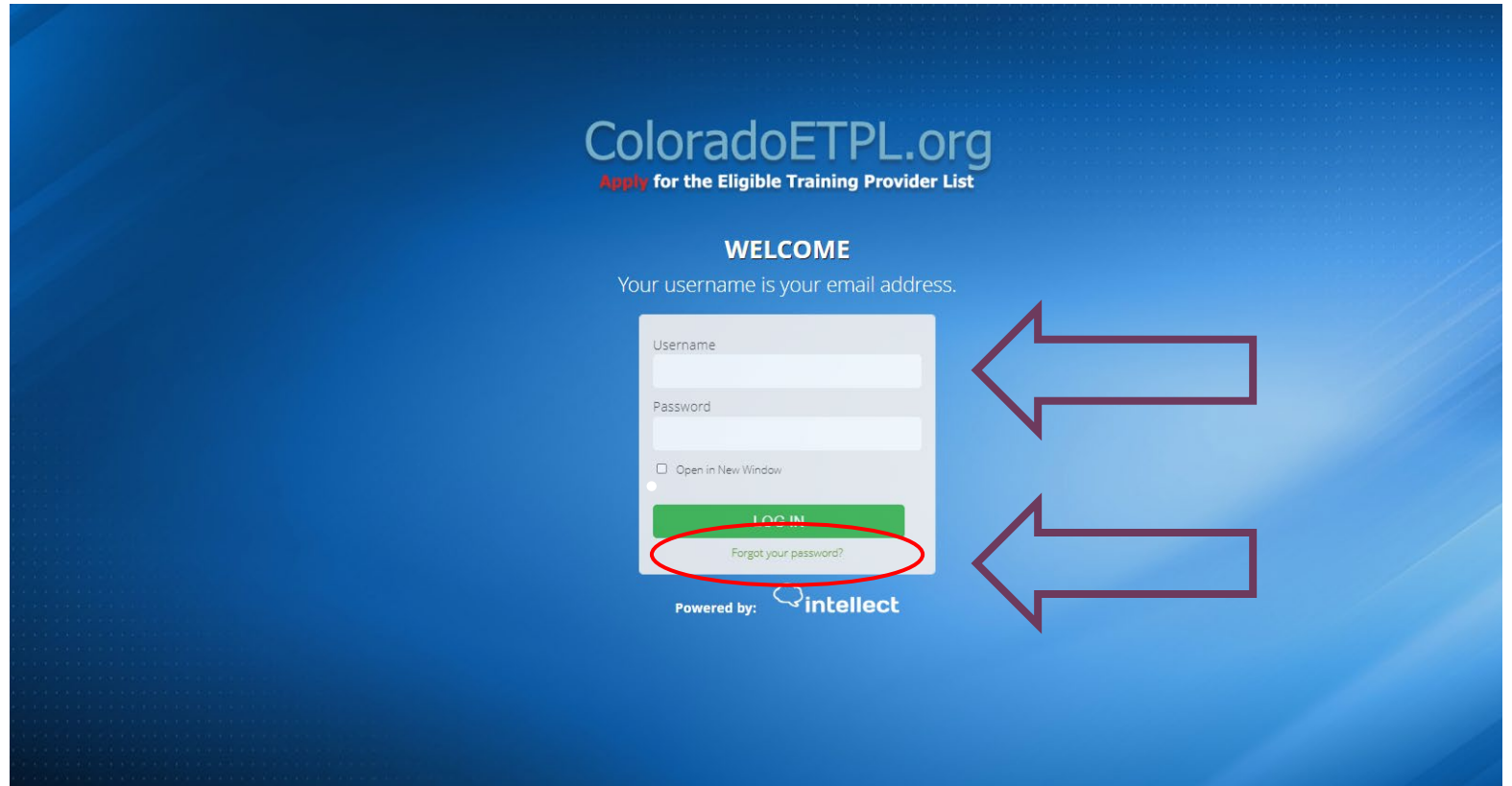
Username and Password

Enter Username

Enter your username which is your email address.

Password

For your first-time login, click **Forgot your password?** under the green Log In button.



The screenshot shows the login page for ColoradoETPL.org. The page has a blue background with the text "ColoradoETPL.org" and "Apply for the Eligible Training Provider List" at the top. Below this is a "WELCOME" message and the instruction "Your username is your email address." The login form contains a "Username" field, a "Password" field, and a checkbox for "Open in New Window". A green "LOG IN" button is present, with a red circle around the "Forgot your password?" link below it. Two red arrows point from the right side of the form to the "Forgot your password?" link and the "LOG IN" button. At the bottom, it says "Powered by: intellect".

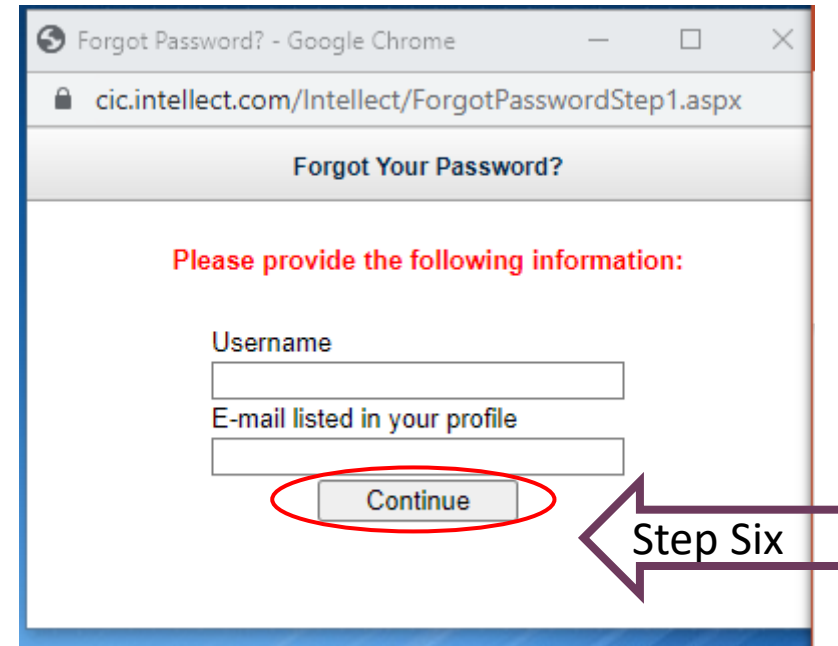
Change Password

Step Six: Pop-up Window

A pop-up window will appear to enter your username (your email address) and your email address in the fields requested. Click **Continue** to receive an email with a security code.

Step Seven: Check E-mail

Check your email for an email sent from admin@intellect.com with a code. For ease, it is best to copy the code and paste it in the pop-up window that appeared after you clicked Continue in the previous step.



The screenshot shows a web browser window titled "Forgot Password? - Google Chrome" with the URL "cic.intellect.com/Intellect/ForgotPasswordStep1.aspx". The page content includes a header "Forgot Your Password?" and a red instruction: "Please provide the following information:". Below this are two input fields: "Username" and "E-mail listed in your profile". A "Continue" button is located below the second field, circled in red. A purple arrow labeled "Step Six" points to the "Continue" button.

Reset your Intellect password



admin@intellect.com

To



4:00 PM

You indicated you forgot the password for the youremail@email.com account. Please enter the code below into the password reset page:

1573b61b-0867-4cf0-b37b-17316f1dfb53

Step Seven

Reset Password

Step Eight: Paste Code

Paste the code from your email into the space provided in the new pop-up window and click **Continue**.

Forgot Password? - Google Chrome
cic.intellect.com/Intellect/ForgotPasswordStep2.aspx

Forgot Your Password?

An e-mail was sent to _youremail@email.com_ This e-mail contains a code. Please enter this code below:

53bb040f-0696-4f5e-acb8-d7718f0308dd

Continue

Step Eight

Step Nine: Change Password

Enter your new password in the space provided and enter it again to verify password. Click **OK** to save the change. You will now be able to log in to both DPOS Connect and ETPL.

Reset Password - Google Chrome
cic.intellect.com/Intellect/ResetPassword.aspx

Change Password

Please specify your new password.

New Password

Verify Password

OK CANCEL

Step Nine