



COLORADO

**Colorado Commission on
Higher Education**

Department of Higher Education

CCHE AGENDA

March 1, 2024

Virtual Zoom Meeting

BUSINESS MEETING

1:00pm - 4:00pm

1600 Broadway, Suite 2200 • Denver, Colorado 80202 • (303) 862.3001

DR. ANGIE PACCIONE, EXECUTIVE DIRECTOR



COLORADO

Colorado Commission on
Higher Education

Department of Higher Education

Sarah Kendall Hughes, Chair
Josh Scott, Vice-Chair
Berrick Abramson
Lisandra Gonzales
Aaron Harber
Teresa Kostenbauer
Steven Meyer
Ana Temu Otting
Eric Tucker
Jennifer Walmer
Jim Wilson

Colorado Commission on Higher Education

Friday, March 1, 2024

Virtual

[ZOOM](#)

(Meeting ID: 848 0196 7109 / Passcode: 601811)

11:30 am – 1:00 pm

COMMISSIONER & ADVISOR WORK SESSION (Cancelled)

1:00 – 4:00pm

BUSINESS MEETING

- I. **Opening Business (20 minutes)**
 - A. Attendance
 - B. Approval of the Minutes for the February 2, 2024 Commission Meeting
 - C. Reports
 1. Chair
 2. Vice-Chair
 3. Commission Standing Committees
 - a. Student Success & Workforce Alignment
 - b. Finance, Performance & Accountability
 - c. HB22-1349 Technical Workgroup Update
 - d. Transfer Ad Hoc Subcommittee
 4. Commissioners
 5. Advisors
 - D. Executive Director Report
 - E. Public Comment
- II. **Discussion Items (5 minutes)**
 - A. Legislative Update
- III. **Consent Items (15 minutes)**
 - A. Approval of the Provisional Authorization Renewal for Arizona College of Nursing – *Heather DeLange, Director of Office of Private Postsecondary Education*



- B. Approval of Institutional Grants for the 2023-24 OER Grant Program – *Chealsye Bowley, Director of Open Education and Learning Innovation*

IV. Action Items (None)

A.





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Minutes of the Colorado Commission on Higher Education (CCHE) Meeting Virtual February 2, 2024

BUSINESS MEETING

Vice Chair Scott called the business meeting to order at 1:00 pm.

I. Opening Business

A. Attendance

Commissioners attending: Chair Hughes, Vice Chair Scott, Commissioners Gonzales, Harber, Kostenbauer, Meyer, Temu-Otting, Tucker, Walmer, and Wilson, Executive Director Paccione

Advisors attending: Mark Cavanaugh, Michael Lightner, Mark Superka, Colleen O'Neil, Jamie Viefhaus-Zak

B. Approval of the Minutes for the December 7, 2023 Commission Meeting

Commissioner Harber moved to approve the February 2nd minutes. Seconded by Commissioner Tucker. The motion was approved.

C. Reports

1. Chair - Chair Hughes was not able to report. She joined virtually and was having reception issues
2. Vice Chair - Vice Chair Scott thanked the department for the presentation in the work session today. He found the presentation very informative, helpful, and well presented by the staff.
3. Commission Standing Committees
 - a. Student Success & Workforce Alignment – Commissioner Abramson was excused from today's meeting. Vice Chair Scott read a report provided by Commissioner Abramson, which noted that there were no major updates. The committee continues to work on stackable credentials and there are a few agenda items associated with this work going before the commission today.
 - b. Finance, Performance & Accountability - Commissioner Tucker reported that this group met recently for the first time in about a month or more. They had some discussion on the capital review process that included an update from Kennedy Evans, Lead Finance Analyst. They spent most of their time brainstorming a better process for budget requests that is more in sync with the timelines from the Governor and JBC making evaluations. He shared that it



seems we are always late in this process and that leaves opportunity for improvement.

- c. HB22-1349 Technical Workgroup Update – Vice Chair Scott reported that this group has continued to meet monthly and is moving toward a focus on opportunities associated with the longitudinal data system. In coming meetings, this group looks forward to hearing from other states about achievements and challenges as they have developed their own longitudinal data systems. This committee is making the most of learning everything they can from the states that have gone through this process before them. Vice Chair Scott mentioned that he continues to be appreciative of this collective group and the leadership provided by Emily House and the ESG team.
- d. Transfer Ad Hoc Subcommittee- Commissioner Abramson was excused from today’s meeting. Vice Chair Scott read a report provided by Commissioner Abramson. This group is working on a series of recommendations to the Commission, Department, and the State. They have support in piloting a platform that allows students and IHEs to review opportunities to transfer credits into various IHEs and programs. They are still working on getting a 4-year IHE to participate in the pilot for this platform. They have had some interest and some pushback with a consensus on the need for more guidance with a recommendation. Commissioner Wilson thanked Vice Chair Scott for delivering Commissioner Abramson’s report in his absence.

4. Commissioners.

- a. **Commissioner Harber** thanked the group from the department that presented during the work session prior to this meeting. He found it very informative and helpful. He recommended that they add a focus on how to get more money for the students and help students and families make better financial decisions because then they may not need more money. Commissioner Harber also mentioned the changes that are coming regarding unpaid internships and how these changes may affect small businesses and students alike. He also agreed with Commissioner Kostenbauer that the guidance around this topic changes often. He also offered that internships with for profit companies should always be paid but internships for Non-profit organizations can be unpaid.
- b. **Commissioner Kostenbauer** responded to Commissioner Harber’s comments about the changes to unpaid internships. She mentioned that he brought very good points in this debate. She also mentioned that unpaid internships present legal jeopardies because you cannot have students “working” for free. Legally, work has to be paid.
- c. **Commissioner Meyer** commented regarding the unpaid internships that he thinks it is a mutual loss for the student and the small business that may not be able to afford to pay an intern. He has worked for a small business and remembers when they could not afford an intern. They are now in a position to hire an intern, and it has made a world of difference for the company and the student.

5. Advisors

- a. **Advisor Lightner** thanked Advisor Cavanaugh for the information that he will be discussing today around FAFSA and financial IU transparency. He also commented on the discussion around unpaid internships, and he suggested that the commission look at innovation and entrepreneurship across Colorado IHEs. He mentioned that these could lead to more workforce participation from students.



Finally, Advisor Lightner encouraged other commissioners to listen to a report on Colorado public radio that talked about the significant work Adams State is doing with incarcerated students. This is very impactful work that many other Colorado IHEs are engaging in.

D. Executive Director Report

Executive Director Paccione weighed in on the conversation around unpaid internships. She mentioned that there is not enough discussion around internships. She said that we want to be very clear about what kinds of work force experiences our students get, whether it be apprenticeships or internships. She said that there are many opportunities for work force experience at our technical schools, community colleges, and 4-year institutions. We want to make sure that all paths are valued and valuable. Executive Director Paccione went on to share that the Lumina Report that was recently released showed that Colorado now has the highest educational attainment level in the nation at nearly 63%. We have a goal of 66% by 2025, and we are well on the way to meeting that goal. Dr. Paccione mentioned that although accessibility, attainment, and affordability are not the main focus for the strategic plan, these things are still important. She also mentioned that there is still a tremendous equity gaps, and the department will be focusing on how to close these gaps over the next three years.

Executive Director Paccione also shared that the department continues to collaborate with other state agency partners around the Longitudinal data and are looking to make progress on this initiative.

Dr. Paccione reported that the 2023 free application days saved students nearly \$3 million in college application fees and those students submitted almost 65,000 college and university admission applications over 3 days.

Executive Director Paccione went on to share that there was a recent celebration for the first 300 graduates who received an associate degree from our CORE program, Colorado Re-Engaged Initiative. This initiative allows 4-year institutions to offer an associate degree to students that have stopped or dropped out. It was a nice celebration and many of the staff from the department attended. For many this degree will allow for new opportunities in the workforce and increased earning potential.

Dr. Paccione boasted that we have a small but mighty outreach team, and they are reaching all corners of Colorado. They hosted a very successful financial aid educator training the Trinidad State College in January. They are already preparing for the next training in the Denver metro area on February 9. This team will also host FAFSA/CASFA block parties in Denver and Pueblo in the coming month.

The Open Education Resources received many grant proposals and the OER board selected 26 for the \$1 million in funding. There was an emphasis on zero textbook cost degrees this year, and half of the recipients are from those proposals. She expects this to be presented to the Commission at the March meeting for approval.

Executive Director Paccione mentioned that she and other staff members attended the Career Fair at the School of Mines. She was impressed with the number of industry partners and students that participated and was able to learn a bit about what the recruiters are looking for in the short 7-10 minutes to decide if the student is of interest to



them. She also noted that the CIA received a lot of interest at this event and had one of the longest lines.

Finally, Executive Director Paccione mentioned the Commissioners' request to get more regular updates on programs that the department is responsible for. She proposed to the Chair and Vice Chair to add a standing agenda item for this meeting to showcase/update these programs so the commissioners have a better understanding.

Before closing, Dr. Paccione gave a warm send-off and thank you to Advisor, Dr. Colleen O'Neil. She is leaving CDE and the Commission. Everyone wished her well!

E. Public Comment – No public comment

II. Discussion Items

- A. Legislative Update-** Legislative Liaison, Carla Blanc talked briefly about some of the legislative items. First, she mentioned a bill that would provide funding for students who experienced homelessness while in high school in Colorado. Similar to the FosterEd program that was created in 2022 by Senator Zenzinger, this program would cover the full cost of attendance. Next, Carla talked about a technical change to regional accreditation language in statute. This very technical bill would essentially remove statutory references to regional accreditation in statute. Carla moved on to discuss the work for an extension for spending authority on HB22-1349. This spending authority is set to expire in June 2024, and the hope is to have it extended to 2026 so that tasks related to this work can be completed. Finally, Carla mentioned what is probably the biggest of the legislative items, an update to the Student Bill of Rights. This has not been updated since 2001, and there are 3 specific updates that the department would like to see:

1. A right to transparency on the cost of attendance;
2. Seeking language around transparency with transfer credits; and
3. Create an expectation around the right to expect reasonable return on investment for your degree

There are 4 bills on the legislative agenda and all are still in draft mode. Commissioner Walmer asked about the Student Bill of Rights draft and if the transfer sub-committee will have an opportunity to review the draft. Carla responded that she is working with a new drafter at the Capitol, but it is moving along and they are hoping to introduce that draft late next week or early the week after that. The group went on with a discussion on protocol for draft legislation and when it is appropriate to have stakeholder meetings regarding the bill and share information about the draft.

Commissioner Walmer also asked Carla if she could share any information about the first generation serving higher education institutions bill. Carla responded that this bill is very similar to a bill that was introduced last year. It would create a designation for certain higher education institutions if 45% or more of their population is first gen. There are a few differences, but they are largely the same.

- B. Federal Activity and Its Effects on Higher Education -** Advisor Mark Cavanaugh presented information regarding Financial Value Transparency and other federal regulations that are on the way. He mentioned changes with FAFSA, the Pell Grant, and Federal Work Study (FWS) and how these changes could affect students and families negatively. He also shared information with the group about the FAFSA rollout combined with federal budget and how that is creating student aid uncertainty –See presentation.



III. Consent Items

- A.** Approval of Policy Revision on Student Eligibility for Student Educator Stipends and Educator Test Stipends – *Sam Fogleman, Interim Director of Educator Preparation Pathways*
- B.** Re-approval of the Postsecondary and Workforce Readiness Definition – *Carl Einhaus, Senior Director of Student Success and P-20 Alignment*
- C.** Approval of Two-Year Cash-Funded Capital List for Colorado State University – *Kennedy Evans, Lead Finance Analyst*

Commissioner Harber moved to approve the consent items. Seconded by Commissioner Walmer. The motion was approved.

IV. Action Items – No Action Items

The meeting was adjourned at 2:30pm.



TOPIC: APPROVAL OF THE PROVISIONAL AUTHORIZATION RENEWAL
FOR ARIZONA COLLEGE OF NURSING – DENVER

PREPARED BY: HEATHER DELANGE, OFFICE OF PRIVATE POSTSECONDARY
EDUCATION

I. SUMMARY

This consent item recommends the renewal of provisional authorization for Arizona College of Nursing to operate as an authorized private, degree-granting institution in Colorado pursuant to the Degree Authorization Act (§23-2-101 et seq.).

II. BACKGROUND

The Colorado Commission on Higher Education (CCHE) has statutory responsibility for administration of Title 23, Article 2 of the Colorado Revised Statutes, commonly referred to as the Degree Authorization Act (DAA). The Act sets out the terms by which the Commission may authorize accredited private colleges and universities, out-of-state public colleges and universities, and seminaries and bible colleges to operate in Colorado.

The DAA outlines the Department's jurisdiction over private education programs available to the residents of the state of Colorado. The DAA establishes standards to (1) prevent misrepresentation, fraud, and collusion in offering educational programs to the public and (2) protect, preserve, foster, and encourage the educational programs offered by private educational institutions, which meet generally recognized criteria of quality and effectiveness as determined through voluntary accreditation.

Arizona College of Nursing is applying to renew its Provisional Authorization for its Denver campus. The College is offering a Bachelor of Science in Nursing. Arizona College's main campus is in Glendale, Arizona and has been institutionally accredited by the Accrediting Bureau of Health Education Schools (ABHES) since 1994. In 2022, ABHES included the Denver, CO campus in its list of accredited institutions, as a campus delivering instruction by means of in-person or blended formats. The pre-licensure Bachelor of Nursing program is accredited by the Commission on Collegiate Nursing Education (CCNE). Arizona College operates in nine other states: Arizona, California, Connecticut, Florida, Hawaii, Nevada, Texas, Virginia, and Utah and is approved by both the state authorizing agency and the respective Boards of Nursing in those states. The application included NCLEX pass rates for its Nevada and Tempe, AZ campuses and demonstrate a high pass rate, 97.4% and 100% respectively.

III. STAFF ANALYSIS

As required by the Degree Authorization Act, Arizona College submitted the required documents concerning its organization, programs, accreditation, and finances for the renewal of its Colorado campus. Arizona College of Nursing has been approved by the State Board of Nursing for Phase

II, which allows the institution to enroll and instruct students. Pursuant to the College's renewal materials, the Denver campus has hired a campus president and has continued to hire new faculty and staff to support its 201 currently enrolled students. The first class is expected to graduate in 2024. After the program graduates its first class, the Board of Nursing requires the program to request full approval. The earliest a program gets full approval is 15 months after graduating its first class.

All materials submitted and verified by staff are in compliance with requirements promulgated by the Degree Authorization Act.

IV. STAFF RECOMMENDATIONS

Department staff recommends the renewal of Provisional Authorization for the Arizona College of Nursing, Denver campus.

V. STATUTORY AUTHORITY

C.R.S. §23-2-103.3 Authorization to operate in Colorado – renewal

(1) (a) To operate in Colorado, a private college or university shall apply for and receive authorization from the commission. A private college or university shall obtain a separate authorization for each campus, branch, or site that is separately accredited. A private, nonprofit college or university shall submit with its application verification of nonprofit status, including a copy of the institution's tax-exempt certificate issued by the Colorado department of revenue.

(b) After receiving an application, the department shall review the application to determine whether the private college or university is institutionally accredited by a regional or national accrediting body recognized by the United States department of education. The department shall not recommend and the commission shall not approve an application from a private college or university that, in the two years preceding submission of the application, has had its accreditation suspended or withdrawn or has been prohibited from operating in another state or that has substantially the same owners, governing board, or principal officers as a private college or university that, in the two years preceding submission of the application, has had its accreditation suspended or withdrawn or has been prohibited from operating in another state.

(2) To operate in Colorado, a private college or university shall be institutionally accredited on the basis of an on-site review by a regional or national accrediting body recognized by the United States department of education; except that a private college or university may operate for an initial period without accreditation if the commission determines, in accordance with standards established by the commission, that the private college or university is likely to become accredited in a reasonable period of time or is making progress toward accreditation in accordance with the accrediting body's policies. The commission may grant a provisional authorization to a private college or university to operate for an initial period without accreditation. The private college or university shall annually renew its provisional authorization and report annually to the commission concerning the institution's progress in obtaining accreditation.

Consent Item

**TOPIC: APPROVAL OF INSTITUTIONAL GRANTS FOR THE 2023-24
OER GRANT PROGRAM**

**PREPARED BY: CHEALSYE BOWLEY, DIRECTOR OF OPEN EDUCATION
AND LEARNING INNOVATION**

SUMMARY

This consent item recommends approval of grants identified through the comprehensive review process conducted by the Open Educational Resources (OER) Council and Department staff for the 2024-25 OER Grant Program award year.

BACKGROUND

The OER grant program is in its sixth year. For the 2024/25 Cohort 6 grant cycle, the RFP was structured to encourage proposals for the creation, adaptation, and/or adoption of OER ranging from the development of zero textbook cost degree initiatives to general incentive funds coordinated by institutions and individual projects by faculty. For this grant cycle, there are five levels of grants:

- **Z-degree** grants to support the development of pathways for students to complete their degree with zero textbook cost.
 - 1A: Complete General Education / AA + Major Z-degree up to \$100,000
 - 1B: Major Coursework Z-Degree up to \$75,000
- **Collaborative** grants to support creation, adaption, or adoption of OER across multi-institutional or K-12 partners.
 - 2A: General Collaborative up to \$75,000
 - 2B: Collaborative Z-degree up to \$100,000
- **Small group** grants up to \$15,000 to support the review, creation, adaptation or adoption of OER by faculty and/or staff
- **General Incentive Fund** up to \$30,000 to support deploying and sustaining existing institution-wide OER initiatives, including through the use of incentive funding for faculty and staff.
- **Individual** grants up to \$5,000 to support the adaption or creation of OER by individual instructors, especially at institutions without an OER initiative or associated incentive funding.

Applicant Pool

Consent Item

The December 2023 close of the RFP resulted in 30 submissions, with an additional two-year grant proposal from the prior grant cycle, totaling nearly \$1.2 million in proposed projects. The number of proposals was similar to prior grant cycles, but the number of faculty-driven and high impact z-degree proposals increased at institutions across the state. Additionally, one collaborative proposal included both a K-12 institution and a private institution of higher education as listed partners for the first time in the history of the grant program. This indicates continued growth and impact of this initiative throughout Colorado, and mirrors the department's and OER Council's goal of 100% OER awareness across the state.

Among the 30 submitted proposals for this grant cycle, 40% (12) were for general incentive fund proposals, 33% (10) were from institutions of higher education for the development of zero textbook cost degrees, 17% (5) for small group or individual proposals, and 10% (3) for general collaborative projects. The proposals were from 20 different institutions, both urban and rural, and the community college system. The OER Council and staff completed a month-long comprehensive review. OER Council members recused themselves from proposals associated with their home institutions and systems. As a result of the review, the OER council and staff are recommending funding 26 proposals – 10 institutional general incentive fund grants, 9 z-degree grants, 4 collaborative grants, 2 individual grants, and 1 small group grant. The department staff provided pre-notifications of shortlisted proposals to applicants in February 2024. This afforded institutions an opportunity for future planning and to provide revised budgets to CDHE based on the recommended funding with the understanding that final approval of their grant status would take place at the March 2023 CCHE meeting.

STAFF ANALYSIS

As articulated in previous Commission presentations, one of the goals of the OER Grant Program is to encourage as much participation throughout the state as possible. This is to strengthen the widescale potential and collective impact of OER work. The increased number of collaborative proposals during this grant cycle and one-third of received proposals being faculty-driven proposals for the development of zero textbook cost degrees are indicators that we are continuing to achieve state-wide participation that will increase the affordability of higher education for Colorado students. Awards in the 2024/25 cycle 6 were granted to as many qualified proposals as possible. Additionally, professional development funding and opportunities will be available to institutions and individuals who did not receive funding in this cycle. This approach allows campuses to begin the work of selected proposals while providing further support for those not selected to attend the annual statewide OER Conference and/or pursue related professional development opportunities.

By awarding grants to institutions from across the state, as well as additional support for several to attend the statewide OER conference and/or other OER focused training in 2024, the next round of grant funding should help to continue the momentum toward the goals of student savings and success through OER. In addition to the grant funding, multiple institutions have

Consent Item

created Open Education Librarian or OER Coordinator roles, indicating long-term, institutional commitments for supporting OER and open education initiatives.

This year, the CCHE and OER Council will award \$1,000,000 to campuses, educators, faculty and staff for their OER initiatives. The recommended projects are listed in Attachment A.

STAFF RECOMMENDATIONS

Staff recommend approval of grants to advance the OER initiative in Colorado.

STATUTORY AUTHORITY

C.R.S. 23-4.5 (102-105)- Open Educational Resources

Commission shall award grants through the grant program and shall take into account, but is not bound by, the recommendations of the council and staff in doing so.

ATTACHMENT(S):

Attachment A: Colorado OER Grant Program Recommended Award Recipients for OER Grant Program Year Six

Attachment A: Colorado OER Grant Program Recommended Award Recipients for OER Grant Program Year Six

Grant Type	Proposal Title	Institution	2024/25 Award
1A: Complete Z-degree	Making it Stick II: Building on CNCC's OER Adoption Efforts to Enhance OER Utilization, Longevity, and complete AA degree	Colorado Northwestern Community College	\$74,000
1A: Complete Z-degree	Open Roadrunners Year 6: Transformative Educational Advancements through Open Educational Resources and Zero Textbook Cost Degrees	Metro State University	\$100,000
1A: Complete Z-degree	Peak Learning: Elevating MBA Education through Open Educational Resources (OERs)	Western Colorado University	\$28,000
1B: Major Coursework Z-Degree	Early Childhood Education Zero Textbook Cost Project	Arapahoe Community College	\$18,957
1B: Major Coursework Z-Degree	Generation and Expansion of OER Major Coursework Z-Degree, Business for Creative Industries, BAS Degree Program	Front Range Community College	\$31,500
1B: Major Coursework Z-Degree	Aims CC OER 6 Major Coursework Z-Degree	Aims Community College	\$13,320
1B: Major Coursework Z-Degree	Mathematics and Data Science Z-degrees at CU Denver	University of Colorado Denver	\$68,671
1B: Major Coursework Z-Degree	Staging Success: A ZTC degree pathway for RRCC Theatre Studies	Red Rocks Community College	\$45,000
1B: Major Coursework Z-Degree	OER Textbook Adoption for a More Inclusive Business Law Program	Western Colorado University	\$9,000
2B: Collaborative Z-Degree	Lowering Textbook Costs for Undergraduate Nursing Students: A Collaborative Project between the University of Colorado College of Nursing and Fort Lewis College	University of Colorado Anschutz, Fort Lewis College	\$100,000

2A: Collaborative	Collaborative OER Mathematics Textbooks	University of Northern Colorado, Fort Lewis College, Metro State University	\$51,916
2A: Collaborative	Development of the Colorado OER Anatomy Hub	University of Colorado Anschutz / Collaborators: University of Colorado Colorado Springs, University of Colorado Boulder, University of Colorado Denver, Colorado College, Colorado State University, Aurora Science and Tech High School	\$65,410
2A: Collaborative	Colorado Community College System OER Course Development Mini Grants	Colorado Community College System	\$45,563
3: Small Group	OER Expansion in Nursing Curricula at ACC	Arapahoe Community College	\$13,220
4: General Incentive Fund	Cultivating Open Education: Sustaining Momentum for OER/ZTC Integration at UNC	University of Northern Colorado	\$29,995
4: General Incentive Fund	Open Mines: Deploying Open Educational Resource (OER) Development at Colorado School of Mines	Colorado School of Mines	\$30,000
4: General Incentive Fund	General Education OER at CCA: Building the Foundation of Z-Program Pathways	Community College of Aurora	\$30,000
4: General Incentive Fund	Incentivizing OER Adoption at ACC	Arapahoe Community College	\$29,300
4: General Incentive Fund	Pikes Peak State College OER Initiative	Pikes Peak State College	\$21,375
4: General Incentive Fund	Adams State Online Open Educational Resources (OER) Course Development Incentive Program	Adams State University	\$29,990
4: General Incentive Fund	Putting students at the center through OER	Fort Lewis College	\$20,263
4: General Incentive Fund	MSU Denver Open Roadrunners: OER incentives for widespread OER adoption in 2024-25	Metro State University	\$30,000
4: General Incentive Fund	CSU Pueblo, A DOER Campus by 2028: Z-Degrees For The Win	Colorado State University Pueblo	\$30,000

5: Individual Course	Statics: A Student-Centered Approach	Colorado School of Mines	\$5,000
5: Individual Course	Bridging Music Technology Educational Gap: Revision and Expansion of O.E.R. Zero-Cost Textbook and Teaching Website for “Digital Music Techniques MUSC4820/MSRA5820”	University of Colorado Denver	\$5,000
Two Year	More CMU MORE (Colorado Mesa University Maverick Open Resource Educators)	Colorado Mesa University	\$74,520
		Total	\$1,000,000

COLORADO COMMISSION ON HIGHER EDUCATION - BYLAWS

Section 1. Organization and Meetings

- 1.1 Organization: Pursuant to C.R.S. §23-1-102, the Commission shall consist of eleven members appointed by the Governor with the consent of the Senate. The members of the Commission are selected on the basis of their knowledge of and interest in higher education and shall serve for four-year terms. No member of the Commission may serve more than two consecutive full four-year terms.
- 1.2 Officers: Pursuant to C.R.S. §23-1-110, the officers of the Commission shall be the Chair and Vice Chair. The Secretary shall be the Executive Director of the Commission and the Department and is a non-voting member of the Commission. The Governor appoints, with the consent of the Senate, the Executive Director to serve as the executive officer of the Commission and the Department.
- 1.3 All officers shall be elected at the May meeting of the Commission to serve a term of one year, except the Secretary whose term shall be coterminous with his or her term as Executive Director. Any member may nominate themselves or another member to be chair or vice-chair. Members will vote on each position; if there is more than one nomination the vote will be conducted by private ballot to be counted by the Secretary. Officers shall be limited to two consecutive terms, unless an exception is approved by a vote of more than 60 percent of the Commission. When possible, a Commissioner is encouraged to serve as vice-chair prior to becoming chair.
- 1.4 Regular Meetings of the Commission: The Commission shall adopt at the October Commission meeting a schedule of regular meetings of the Commission for the following calendar year.
- 1.3 Notice of Meetings: Any meetings at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance, shall be held only after full and timely notice to the public. In addition to any other means selected by the Commission for giving notice to the public, the Commission shall post notice of its meetings at the office of the Colorado Department of Higher Education located at 1560 Broadway, Suite 1600, Denver, Colorado 80202 and on the Colorado Department of Higher Education website. Notices shall be posted no less than two days prior to the holding of the meeting. The posting shall include specific agenda information where possible.
- 1.4 Special Meetings: Special meetings of the Commission may be held at the call of the Chair on two days' notice, or at the request of five members of the Commission who may petition the Chair to call such a meeting. Notice of special meetings shall be made electronically or by telephone and posted at the office and on the website of the Colorado

Department of Higher Education no less than two days prior to the meeting date.

- 1.5 Conduct of Meetings: The Chair shall preside at all meetings at which he or she is present. In the Chair's absence, the Vice Chair shall preside, and in the event both are absent, those present shall elect a presiding officer. All meetings shall be conducted in accordance with all State laws and regulations. The parliamentary rules contained in Robert's Rules of Order, latest revision, shall govern in all cases to which they are applicable, except as modified herein.
- 1.6 Attendance at Meetings: The term of any member of the Commission who misses more than two consecutive regular Commission meetings without good cause, as determined by the Chair, shall be terminated and his successor appointed in the manner provided for appointments under C.R.S. §23-1-102.
- 1.7 Preparation of Agenda: Meeting agendas shall be prepared by the Executive Director of the Department. A monthly agenda call will be scheduled with the Chair, Vice Chair, and Executive Director, or his or her designee, to discuss and approve the proposed agenda. At a regular or special meeting, an item of business may be considered for addition to the agenda by a majority vote of the Commissioners present.
- 1.8 Minutes of the Commission: The Secretary shall maintain an accurate set of minutes of Commission meetings, which shall include a complete record of all actions taken by the Commission. Such minutes shall constitute a permanent record. After the minutes of each meeting are completed they shall be reviewed by the Commission and, after approval, posted on the CCHE website and made available to the public for inspection upon written request.
- 1.9 Standing Committees: The Commission may create standing or ad hoc committees comprised of Commissioners to research and make recommendations on specific issues for the full Commission to consider and act on.

Section 2. Duties and Responsibilities of Officers

- 2.1 Chair of the Commission: The Chair of the Commission shall preside at meetings of the Commission at which he or she is in attendance.
- 2.2 Vice Chair of the Commission: The Vice Chair shall perform all duties of the Chair in the Chair's absence.
- 2.3 The Secretary/Executive Director of the Commission: In addition to performing those duties established by law, the Executive Director of the Commission and Department shall: (a) serve as the Secretary of the Commission, (b) meet with the officers and staff of institutions of higher learning as the needs dictate for a mutual discussion of the matters affecting the responsibilities of the Commission, (c) meet with appropriate state and federal groups and/or officials on matters pertaining to the Commission, (d) meet with appropriate committees of the General Assembly on matters pertaining to the

Commission's responsibilities, (e) appoint such professional staff as in his or her judgment are required and are within the budget approved by the Commission and for which funds are available, (f) prepare an annual operating budget and work program for approval by the Commission, (g) implement the policies of the Commission and communicate those policies to interested parties as appropriate.

Section 3. The Advisory Committee

3.1 There is hereby established an advisory committee pursuant to C.R.S. §23-1- 103).

Advisory Committee Members: The advisory committee shall consist of not less than thirteen members, to be designated as follows:

(a) Six members shall be appointed from the General Assembly, including three senators, two of whom shall be from the majority party, appointed by the President of the Senate and one of who shall be from the minority party appointed by the Minority Leader of the Senate, and three representatives, two of whom shall be from the majority party, appointed by the Speaker of the House of Representatives and one of who shall be from the minority party appointed by the Minority Leader of the House of Representatives. Said six members shall be appointed for terms of two years or for the same terms to which they were elected to the general assembly, whichever is the lesser. Successors shall be appointed in the same manner as the original members;

(b) One member shall be selected and designated by the Commission, as recommended by the Colorado Faculty Advisory Council, to represent the faculty in the state;

(c) One member shall be selected and designated by the Commission, as recommended by the Student Affairs Council, to represent the students in the state for a term of one year, commencing on July 1 of the year appointed;

(d) One member shall be selected and designated by the Commission who is a parent of a student enrolled in a state supported institution of higher education in Colorado to represent the parents of students for a term of two years, commencing on July 1 of the year appointed.

(e) Not more than four additional members representing educational or other groups may be selected and designated by the Commission to serve on the advisory committee.

The Commission has designated the four additional advisory committee members to represent:

- Chief Academic Officers of Colorado's state supported institutions of higher education, as recommended by the Colorado Academic Council;
- Chief Financial Officers of Colorado's state supported institutions of higher education, as recommended by the, as recommended by the Chief Financial Officers group;

- Independent Higher Education Institutions in Colorado (Colorado College, Regis, and Denver University), as recommended by the Independent Higher Education Council; and,
- The K-12 system, as recommended by the Colorado Department of Education.

All such appointments shall be for a term of two years, commencing on July 1 of the year appointed.

- 3.2 Notice and Agendas: All members of the advisory committee shall receive agendas and background material and be notified of all public meetings of the Commission and shall be invited to attend for the purpose of suggesting solutions for the problems and needs of higher education and maintaining liaison with the general assembly.
- 3.3 Recommendations of the Advisory Committee: The members of the advisory committee shall have full opportunity to present their views on any matter before the Commission.

Section 4. Change in Bylaws

- 4.1 Bylaws shall be subject to amendment at any meeting of the Commission provided any such proposed change is listed on the agenda in accordance with the procedure outlined in Section 1.5 Notice of Meetings. Bylaw changes must be approved by a majority of the Commission.

<p>HISTORY: Adopted on September 10, 1965. Amended January 14, 1966; February 25, 1972; June 1, 1978; July 1, 1993; October 7, 2004; May 6, 2011; CCHE Agenda March 3, 2017 Item V; April 5, 2019</p>



INSTITUTION AND SYSTEM LEADERS

<u>INSTITUTION</u>	<u>CEO</u>	<u>LOCATION</u>
Adams State University	David Tandber, President	Alamosa
Aims Community College	Dr. Leah Bornstein, President	Greeley
Community College System	Joe Garcia, Chancellor	Denver
Arapahoe CC	President Dr. Stephanie Fujii,	Littleton
Colorado Northwestern CC	President Dr. Lisa Jones	Rangely
CC of Aurora	President Mordecai Brownlee,	Aurora
CC of Denver	President Marielena DeSanctis	Denver
Front Range CC	President Colleen Simpson	Westminster
Lamar CC	President Dr. Linda Lujan	Lamar
Morgan CC	President Dr. Curt Freed	Ft. Morgan
Northeastern JC	President Michael White	Sterling
Otero JC	President Dr. Timothy Alvarez	La Junta
Pikes Peak CC	President Dr. Lance Bolton	Colorado Springs
Pueblo CC	President Dr. Patty Erjavec	Pueblo
Red Rocks CC	President Dr. Michele Haney	Lakewood
Trinidad State JC	President Dr. Rhonda Epper	Trinidad
Colorado Mesa University	President John Marshall	Grand Junction
Colorado Mountain College	President Dr. Carrie Besnette Hauser	Glenwood Springs
Colorado School of Mines	President Paul Johnson	Golden
Colorado State System	Dr. Tony Frank, Chancellor	Denver
CSU-Ft Collins	President Amy Parsons	Fort Collins
CSU-Pueblo	President Armando Valdez	Pueblo
CSU-Global Campus	President Becky Takeda-Tinker	Aurora
CU System	Interim President Todd Saliman	Denver
CU – Boulder	Chancellor Dr. Philip DiStefano	Boulder
UCCS	Chancellor Jennifer Sobanet	Colorado Springs
UCD	Chancellor Dr. Michelle Marks	Denver
UC-Anschutz	Chancellor Don Elliman	Aurora
Emily Griffith Technical College	Randy Johnson, Executive Director	Denver
Ft. Lewis College	President Dr. Tom Stritikus	Durango
Metropolitan State University of Denver	President Janine Davidson	Denver



Pickens Technical College	Dr. Teina McConnell, Executive	Aurora
Technical College of the Rockies	Randall Palmer, Director	Delta
University of Northern Colorado	Dr. Andy Feinstein, President	Greeley
Western State Colorado University	Brad Baca, President	Gunnison

Higher Education Glossary

529 Savings Plan - 529 plans are more than just savings accounts. These state-sponsored college savings plans were established by the federal government in Section 529 of the Internal Revenue Code to encourage families to save more for college. They offer unique state and federal tax benefits you can't get from other ways to save, making them one of the best ways to save for college.

Accuplacer - A suite of computer-adaptive placement tests that are used as assessment tools at institutions to evaluate the level of course work for a student. Students measured as needing additional course work will be assigned to remediation.

Admission Standard - includes both Freshman and Transfer standard. The freshman standard applies to all in-state and out-of-state new freshmen applicants and to transfer applicants with 12 or fewer college credit hours, except freshmen and transfer applicants who meet one of the admissions standards index exemptions. The transfer standard applies to all degree-seeking undergraduate transfer applicants with more than 12 college credit hours who do not meet one of the exemptions

Admission Window - Defined in Admission policy, "The maximum allowable percentage of admitted students who are not required to meet the CCHE admission standards within a specific fiscal year is referred to as the admissions window. Separate windows exist for the freshmen and transfer standards. The allowable percentage is determined by the Commission." The percentages vary by institution.

CAP4K - SB08-212, Preschool to Postsecondary Education Alignment Act; Colorado Achievement Plan for Kids.

CHEA - Council for Higher Education Accreditation. As described on their website, CHEA is "A national advocate and institutional voice for self-regulation of academic quality through accreditation, CHEA is an association of 3,000 degree-granting colleges and universities and recognizes 60 institutional and programmatic accrediting organizations."

CIP - Classification of Instructional Program; The purpose of which is to provide a taxonomic scheme that will support the accurate tracking, assessment, and reporting of fields of study and program completions activity. (Relevant in Role & Mission)

CLEP - College Level Examination Program; Earn college credit for passing a subject specific examination.

COA - Cost of Attendance; in the context of financial aid, it is an estimate of what it will reasonably cost the student to attend a given institution for a given period of time.

Concurrent Enrollment – A high school student enrolled for one or more classes at a college or university in addition to high school courses.

Dually Enrolled - A student enrolled at two institutions at the same time. This may affect enrollment reports when both institutions count that student as enrolled.

EFC - Expected Family Contribution; in the context of financial aid, it is calculated by a federally-approved formula that accounts for income, assets, number of family members attending college, and other information.

FAFSA - Free Application for Federal Student Aid. This is a free service provided by the Federal government under the Department of Education and students are not charged to complete/file the FAFSA.

FAP – Financial Aid Plan (HESP specific)

FERPA - Family Educational Rights and Privacy Act, view federal website. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FFS – Fee-For-Service Contracts; A portion of the College Opportunity Fund program in addition to COF stipends, this contract provides funding to certain higher education institutions to supplement high cost programs and purchase additional services (such as graduate programs).

Floor - In reference to the admission window, the floor is the minimum requirements for admission without requiring an exception of some kind. This usually coincides with the Index score.

FTE - Full-time Equivalent; a way to measure a student's academic enrollment activity at an educational institution. An FTE of 1.0 means that the student is equivalent to full-time enrollment, or 30 credit hours per academic year for an undergraduate student.

GEARUP - Gaining Early Awareness and Readiness for Undergraduate Programs; A Federal discretionary grant program designed to increase the number of low-income students who are prepared to enter and succeed in postsecondary education.

Guaranteed Transfer, GT Pathways - gtPATHWAYS applies to all Colorado public institutions of higher education, and there are more than 900 lower-division general education courses in 20 subject areas approved for guaranteed transfer. Courses are approved at least twice per academic and calendar year and apply the next semester immediately following their approval.

HB 1023 - In most cases, refers to HB 06S-1023, which declares "It is the public policy of the state of Colorado that all persons eighteen years of age or older shall provide proof that they are lawfully present in the United States prior to receipt of certain public benefits."

HB 1024 - In most cases, refers to HB 06-1024, which declares "On or before September 1, 2006, each governing board of a state institution of higher education shall submit to the Colorado commission on higher education and the education committees of the senate and the house of representatives, or any successor committees, a report regarding underserved students".

HB 1057 - In most cases, refers to HB 05-1057, which declares "a college preparation program operating within the school district that the college preparation program shall provide to the Colorado commission on higher education, on or before December 31 of each school year, a report specifying each student, by unique identifying number."

HEAR - Higher Education Admission Requirements, 2008-2010.

Index, Index Score - This index score is a quantitative evaluation that is part of a larger student application evaluation. The score is generated from academic achievement (GPA or High School Rank) and college placement tests (ACT or SAT). You can calculate your index score online. Index varies by institution depending on that institutions selection criteria.

IPEDS - Integrated Postsecondary Education Data System; Run by NCES, this system collects statistical data and information on postsecondary institutions. The Colorado Department of Higher Education submits aggregated data on public institutions to IPEDS.

Need - In the context of student financial aid, Need is calculated by the difference between the COA (Cost of Attendance) and the EFC (Expected Family Contribution)

NCATE - National Council for Accreditation of Teacher Education; NCATE is the profession's mechanism to help establish high quality teacher preparation.

NCLB - No Child Left Behind; The No Child Left Behind Act of 2001 (NCLB) reauthorized the Elementary and Secondary Education Act (ESEA) -- the main federal law affecting education from kindergarten through high school.

PSEO - Post Secondary Enrollment Option; A program that offers concurrent enrollment in college courses while in high school.

PWR - Postsecondary and Workforce Readiness; Definition was created during the SB08-212 CAP4K meetings.

QIS - Quality Indicator System; Implemented in HB96-1219, the specific quality indicators involved in QIS are similar to those used in the variety of quality indicator systems found in other states: graduation rates, freshmen retention and persistence rates, passing scores or rates on tests and licensure examinations, undergraduate class size, faculty teaching workload rates, and institutional support/administrative expenditures.

REP - Regional Education Provider; Colorado Statute authorizes Adams State College, Fort Lewis College, Mesa State College and Western State College to function as regional

educational providers and “have as their primary goal the assessment of regional educational needs...”
Regional education providers focus their attention on a certain geographical area.

SB 3 – In most cases refers to SB10-003, the Higher Education Flexibility Bill.

SB 212 - In most cases, refers to HB 08-212, the CAP4K legislation.

SBE - State Board of Education; As described on their website, "Members of the Colorado State Board of Education are charged by the Colorado Constitution with the general supervision of the public schools. They have numerous powers and duties specified in state law. Individuals are elected on a partisan basis to serve six-year terms without pay."

SFSF – State Fiscal Stabilization Fund; A component of the ARRA legislation and funding.

SURDS - Student Unit Record Data System

WICHE - Western Interstate Commission for Higher Education; A regional research and policy organization that assists students, policymakers, educators, and institutional, business and community leaders. WICHE states include: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Washington, and Wyoming.

WUE - Western Undergraduate Exchange Program, managed by WICHE