

# **CCHE AGENDA**

Hybrid Meeting

October 24, 2024

College Invest Conference Room

1600 Broadway, Suite 2300, Denver 80202

[ZOOM](https://highered-colorado-gov.zoom.us/j/84801967109?pwd=U2JBY3lYWTcwN0lVY3JKYTBwanJYUT09)

(Meeting ID: 848 0196 7109 / Passcode: 601811)

BUSINESS MEETING

1:00 pm - 4:00 pm

1600 Broadway, Suite 2200iDenver, Colorado 80202i(303) 862-3001

**Colorado Commission on Higher Education**

Thursday, October 24, 2024

LOCATION: 1600 Broadway, Suite 2300- College Invest Conference Room

[ZOOM](https://highered-colorado-gov.zoom.us/j/84801967109?pwd=U2JBY3lYWTcwN0lVY3JKYTBwanJYUT09)

(Meeting ID: 848 0196 7109 / Passcode: 601811)

*11:30 am – 1:00 pm*

**Commissioner & Advisor Work Session**

*11:30 am – 12:30 pm* CCHE Financial Aid Working Session- *Corey Evans, Budget Director, DeAnna Castaneda, Budget and Policy Analyst, Twyla Esquibel, Director of Outreach, Sophie Vogel, CASFA Coordinator*

*12:30 pm – 1:00 pm* Lunch Break

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*1:00 pm*

**Business Meeting**

1. **Opening Business** *(30 minutes)*
2. Attendance
3. Approval of the Minutes for the September 5, 2024,Commission Meeting
4. Reports
5. Chair
6. Vice Chair
7. Commission Standing Committees
   1. Student Success & Workforce Alignment
   2. Finance, Performance & Accountability
8. Commissioners
9. Advisors
10. Executive Director Report
11. Public Comment
12. **Consent Items** (*5 minutes)*
13. Degree Authorization – Approval of the Renewal of Authorization for Grand Canyon University – *Heather DeLange, Director Office of Private Postsecondary Education*
14. Degree Authorization – Approval of the Renewal of Authorization for Denver College of Nursing – *Heather DeLange, Director Office of Private Postsecondary Education*
15. Degree Authorization – Approval of the Renewal of Religious Training Institution Authorization - *Heather DeLange, Director Office of Private Postsecondary Education*
16. Degree Authorization – Approval of Provisional Authorization for Concordia University, St. Paul – *Heather DeLange, Director Office of Private Postsecondary Education*
17. Program Reauthorization — Approval of Educator Loan Program Reauthorization – *Corey Evans, Budget Director*
18. Program Reauthorization — Approval of Educator Stipend Program Reauthorization – *Corey Evans, Budget Director*
19. Capital Project Spending Authority — Approval of Expedited Cash Spending Authority for Colorado Mesa University Centennial Village Student Housing – *Kennedy Evans, Budget and Policy Analyst*
20. Capital Projects Spending Authority — Approval of Cash Spending Authority for Colorado School of Mines Quantum COmmons Existing Lab Building Renovations, Quantum COmmons New Cleanroom Building – *Kennedy Evans, Budget and Policy Analyst*
21. Recommended Approval of a Regular Supplemental Request for Trinidad State College Freudenthal Library Renovation, Phase 1 and 2 – *Kennedy Evans, Budget and Policy Analyst*
22. Capital Projects Spending Authority — Approval of Cash Spending Authority for Colorado State University, Fort Collins Don and Susie Law Engineering Future Technologies Building, Colorado State Forest Service Nursery Renovation – *Kennedy Evans, Budget and Policy Analyst*
23. Capital Projects — Approval of Fiscal Year 2025-26 Capital Submission Program Plans – *Kennedy Evans, Budget and Policy Analyst*
24. Capital Projects Spending Authority — Approval of Cash Spending Authority for Fort Lewis College Apartment Acquisition – *Kennedy Evans, Budget and Policy Analyst*
25. **Action Items** *(60 minutes)*
    1. Recommendation for Approval of For-Profit Institution to Receive State-Funded Financial Aid – *Corey Evans, Budget Director*
    2. Recommendation for Approval of the Funding Allocation Formula for Fiscal Year 2025-26 – *Crystal L. Collins, Chief Financial Officer*
    3. Recommendation for Funding Formula Review Working Group Membership – *Crystal L. Collins, Chief Financial Officer*
    4. Approval of Proposed CCHE 2025 Meeting Dates — *Renee Patilla, Executive Assistant*
26. **Discussion Items** *(85 minutes)*
    1. HLC – Reduced-Credit Bachelor’s Programs – *Zach Waymer, HLC- Government Affairs Officer, Stephanie Kramer, HLC-Director of Accreditation Systems, Chris Rasmussen, Senior Director of Academic Pathways and Innovation*
    2. Colorado’s Pathways Work – *Peter Fritz, Director of Student Transitions and Degree Completion Initiatives*
    3. Colorado Opportunity Scholarship Initiative (COSI) Program Redesign Update – *Dr. Cynthia Armendariz, COSI Managing Director*
    4. Continued conversations on using Colorado’s Minimum Value Threshold findings and collaborative conversations – *Michael Vente, Chief Performance Officer & Senior Director of Research and Data Governance*
    5. Statewide Longitudinal Data System Update – *Michael Vente, Chief Performance Officer & Senior Director of Research and Data Governance*

Minutes of the Colorado Commission on Higher Education (CCHE) Meeting

Virtual

**September 5, 2024**

**Business Meeting**

Chair Walmer called the business meeting to order at 1:00 pm.

1. **Opening Business**
2. Attendance

Commissioners attending: Chair Walmer, Vice Chair Gonzales, Commissioners Abramson, Barkin, Harber, Tucker, Walker Harvey, Executive Director Paccione

Advisors attending: Senator Zenzinger, Mark Cavanaugh, Dr. Michael Lightner, Mark Superka, Leilani Domingo, Jamie Viefhaus-Zak

1. Approval of the Minutes for the July 26, 2024Commission Meeting

Commissioner Tucker moved to approve the July 26th minutes. Seconded by Commissioner Harber. The motion was approved.

1. Reports
   1. Chair - Chair Walmer reminded the commission of a discussion during the retreat regarding a resolution and opposition to Amendment 50 and 108. She added that there was a Special Session, and a bill was signed that removed these amendments from the ballad. There will certainly be a decrease in the budget for Higher Education in the coming year. Chair Walmer went on to inform the commission, she attended the SBOE meeting last week, and they discussed the ICAP Program. ICAP stands for Individual Career Academic Plans, and they are required at our Colorado high schools. The rules for this program were last updated in 2018. New rules for this program and been presented to the SBOE and they will consider adopting these new rules at their October meeting. Chair Walmer asked Renee to send the SBOE presentation to the commissioners via email. She also mentioned the graduation guidelines, another intersection for K12 and Higher Ed. She spoke particularly about standardized testing. Although our institutions have tried to move away from requiring the SAT for enrollment, it is still a part of some of our statewide development education policy. There is a consideration of going to the digital form of the SAT test. Advisor Ongart wanted the commission to be updated about these changes and believes it will be an interesting conversation for a SSWA Committee meeting. It may also be interesting for the SSWA Committee to have conversation about “cut scores” after the SBOE makes their decision about this in September.

Chair Walmer also shared that she is interested in some partnership conversations with CCHE and CTN about the formula review.

Lastly, Chair Walmer mentioned that she attended an event celebrating the end of the RISE program which is the Response and Innovation and Student Equity Fund. She shared that there were plenty of displays that highlighted how those dollars were used to fund innovative projects and partnerships across Colorado school districts and IHEs.

Senator Zenzinger chimed in to thank the members of the Commission and the governing boards and the institutions for coming to the table and really advocating for the students and for elevating these issues at the CCHE retreat, it really had a positive impact.

* 1. Vice Chair – Vice Chair Gonzales – No Report
  2. Commission Standing Committee
     1. Student Success & Workforce Alignment – Commissioner Abramson reported that this committee reflected on the discussions at the CCHE retreat and talked about what their focus will be in light of those conversations. He also reported that this committee agreed to work on a graphic map of all the many types of post-secondary education pathways, amplify the CCHE Strategic Plan and continue the conversation about post-secondary education broadly across the state. He also shared that they did have quorum and were able to move a few items to the consent agenda.
     2. Finance, Performance & Accountability - Commissioner Tucker reported that this committee met and had a robust discussion about HB 190797. He shared that this item is on the consent agenda, however, they plan to continue the conversation.

Commissioner Tucker shared that this committee spent a lot of time discussing the after appeals for capital scoring and IT scoring. He mentioned this process is working well. While this is working well, they plan to go through the rubric review so it can be approved. This group also discussed affordability briefly. Commissioner Tucker informed the Commission that this committee has a few consent items on the agenda and an action item.

* + 1. HB22-1349 Technical Workgroup Update –

Michael Vente with the Department shared a summary of the conversations that CCHE had during its working session related to the calculation of the Colorado Minimum Value Threshold (MTV) aligned to the goals of the Strategic Plan and implementation of HB22-1349. Mr. Vente discussed the output of the model based on CDHE’s work in using a variety of datasets as well as the feedback received from institutions after seeing their own institutional model output data. Mr. Vente said that conversations on how best to use this data would continue at the October CCHE meeting.

* + 1. Transfer Ad Hoc Subcommittee- Commissioner Abramson –
  1. Commissioners.

**Commissioner**

* 1. Advisors

**Advisor** Lightner informed the Commission that the CU Board of Regents are having an AI learning session during their next Board meeting. He also mentioned a Keynote on AI that will be given by Bill Quinn on Friday, September 13th at 830am. This talk will be live streamed, and he will make sure the Commission gets the link for it.

1. **Executive Director Report**

**Executive Director Paccione – Executive Director Paccione** began by thanking the team at Emily Griffin for hosting the CCHE meeting. She went on to welcome the new Commissioner, Cass Harvey Walker.

Executive Director Paccione informed the Commission that she and some of her senior staff attended a few back to campus activities last week.

She reported that there has been an increase in enrollment across the state.

Executive Director Paccione also reported that she and a few staff members did a site visit at the Adams County Workforce Center recently and she has a few more of those planned in the coming weeks.

She went on to report that the department is working on finalizing the legislative agenda and working with Gov’s office on that and the state budget. She went on to thank Senator Zenzinger for her continued support of our students and IHEs. She also reiterated that after Amendments 50 and 108 being taken off the ballad, that we still have a pretty dire budget situation ahead.

Executive Director Paccione shared that the Gov’s Cabinet met at CSU Pueblo most recently and she thanked the leadership there for hosting that meeting.

Finally, Dr. Paccione mentioned the Equity Day of Action that Dr. G is putting together. It will be a wonderful event and is being hosted CSU Fort Collins on Friday, October 18th. She encouraged the Commission to attend that event if they can manage it on their calendars. She also invited Commissioners to attend scheduled site visits if their schedules allow.

1. **Public Comment –** No public comment
2. **Consent Items** (*5 minutes)*
3. Degree Authorization – Renewal of Authorization for Religious Training Institutions – *Heather DeLange, Director of Office of Private Postsecondary Education*
4. Degree Authorization – Renewal of Authorization for Rocky Vista University – *Heather DeLange, Director of Office of Private Postsecondary Education*
5. Degree Authorization – Renewal of Authorization for Columbia College – *Heather DeLange, Director of Office of Private Postsecondary Education*
6. SB19-097 Capital Grant Request Approval – *Corey Evans, Budget Director*
7. Approval of Two-Year Cash-Funded Capital List for Western Colorado University  *– Kennedy Evans, Budget & Finance Analyst*
8. Approval of Supplemental Request for Arapaho Community College *– Kennedy Evans, Budget & Finance Analyst*

Commissioner Tucker motioned to approve the consent agenda and Commissioner Harber second the motion. The consent agenda was approved with no opposition.

1. **Action Items** *(10 minutes)*
   1. Approval of Fiscal Year 2025-26 State-Funded Capital Projects and Priority Lists – *Kennedy Evans, Budget & Policy Analyst*

Commissioner Harber motioned to approve action item A and Vice Chair Gonzales second the motion. The action item was approved with no opposition.

1. **Discussion Items** *(20 minutes)*
   1. Funding Formula Review Stakeholder Process Discussion – *Crystal L. Collins, Chief Financial Officer*

Crystal presented an update on the funding formula review process. She informed the Commission that since the discussion at the CCHE retreat, she has received some feedback from the Gov’s office. The Governor would like the Commission to begin their review earlier than what is in Statute. This will allow the review to accommodate a new deliverable deadline of November 1, 2025. The Governor would like to shepherd this through the legislative process before his term ends in 2026. Crystal then presented a draft timeline for the funding formula review based on the feedback from the Gov’s office. Crystal reviewed the timeline with the Commission and suggested a working group chaired by a commissioner as it is a Commission’s review. The department would provide support to that process. The Commission agreed to the new timeline and the working group. They also decided that there will be a special FPA meeting called to discuss who should be included in the working group. Commissioner Tucker and Crystal will work to find a time for the special FPA meeting and send an invite out.

Commissioner Tucker motioned to move this discussion item to an action item on the agenda. Commissioner Barkin, second the motion and it was approved with no opposition.

Commissioner Tucker then motioned that the Commission move the start of the funding formula review to September 2024. Commissioner Harber second the motion and it was approved with no opposition.

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## **Topic: Degree Authorization – Renewal of Provisional Authorization for Grand Canyon University**

**Prepared By: Heather DeLange, Office of Private Postsecondary Education**

1. **Summary**

This agenda item recommends the renewal of Provisional Authorization for Grand Canyon University to operate in Colorado pursuant to the Degree Authorization Act (§23-2-101 et seq.).

## 

## **Background**

The Colorado Commission on Higher Education (CCHE) has statutory responsibility for administration of Title 23, Article 2 of the Colorado Revised Statutes, commonly referred to as the Degree Authorization Act (DAA). The Act sets out the terms by which the Commission may authorize accredited private colleges and universities, out-of-state public colleges and universities, and seminaries and bible colleges to operate in Colorado.

The DAA outlines the Department’s jurisdiction over private education programs available to the residents of the state of Colorado. The DAA establishes standards to (1) prevent misrepresentation, fraud, and collusion in offering educational programs to the public and (2) protect, preserve, foster, and encourage the educational programs offered by private educational institutions, which meet generally recognized criteria of quality and effectiveness as determined through voluntary accreditation.

Provisional authorization is the authorization level for institutions, new or new to Colorado, which have been evaluated by Department staff under Commission procedures and authorized by the Commission to enroll students, offer instruction, graduate students, and award degrees under the condition that the institution is continuously seeking and is making satisfactory progress toward accreditation at the local site. Institutions with provisional authorization are required to renew annually and must receive accreditation at the Colorado site within three years of initial authorization. However, there is a one-time extension for

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institutions who otherwise comply with the continuous progress toward accreditation and any other required approvals for the Colorado site.

Grand Canyon University is a private university that is headquartered in Phoenix, Arizona. GCU serves traditional-aged students attending on-campus classes in Phoenix and working adult students who attend cohort classes either on campus, an off-site location, or attend online.

GCU is planning to offer an Accelerated Bachelor of Science in Nursing (ABSN). The program is designed for individuals who want to pursue a career in nursing and have advanced standing, or who already have a bachelor’s degree (or higher) in a non-nursing major.

Grand Canyon University is institutionally accredited by the Higher Learning Commission and has held this accreditation since 1968. The next reaffirmation of accreditation with HLC is in 2026-27. GCU also holds programmatic accreditation by the Commission on Collegiate Nursing Education (CCNE). The next on-site evaluation for CCNE will occur in the Fall of 2030.

1. **Staff Analysis**

As required by the Degree Authorization Act, Grand Canyon University submitted the required documents concerning its organization, programs, faculty, accreditation, and finances for the consideration of authorization renewal.

GCU is in the process of applying for approval for its nursing program through the Colorado State Board of Nursing. While the extension of provisional authorization allows institutions to begin enrolling students, institutions seeking approval for nursing programs must obtain partial approval from the Board of Nursing prior to doing so and must maintain compliance with the legal operation as an institution of higher education.

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1. **Staff Recommendation**

**Staff recommends the Commission approve the renewal of provisional authorization for Grand Canyon University to offer its ABSN program in Colorado under the Degree Authorization Act.**

**Statutory Authority**

**C.R.S. §23-2-103.3 Authorization to operate in Colorado – renewal**

(1) (a) To operate in Colorado, a private college or university shall apply for and receive authorization from the commission. A private college or university shall obtain a separate authorization for each campus, branch, or site that is separately accredited. A private, nonprofit college or university shall submit with its application verification of nonprofit status, including a copy of the institution's tax-exempt certificate issued by the Colorado department of revenue.

(b) After receiving an application, the department shall review the application to determine whether the private college or university is institutionally accredited by a regional or national accrediting body recognized by the United States department of education. The department shall not recommend and the commission shall not approve an application from a private college or university that, in the two years preceding submission of the application, has had its accreditation suspended or withdrawn or has been prohibited from operating in another state or that has substantially the same owners, governing board, or principal officers as a private college or university that, in the two years preceding submission of the application, has had its accreditation suspended or withdrawn or has been prohibited from operating in another state.

* + - 1. To operate in Colorado, a private college or university shall be institutionally accredited on the basis of an on-site review by a regional or national accrediting body recognized by the United States department of education; except that a private college or university may operate for an initial period without accreditation if the commission determines, in accordance with standards established by the commission, that the private college or university is likely to become accredited in a reasonable period of time or is making progress toward accreditation in accordance with the accrediting body's policies. The commission may grant a provisional authorization to a private college or university to operate for an initial period without accreditation. The private college or university shall annually renew its provisional authorization and report annually to the commission concerning the institution's progress in obtaining accreditation.

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## **Topic: Degree Authorization – Renewal of Full Authorization for Denver College of Nursing**

**Prepared By: Heather DeLange, Office of Private Postsecondary Education**

1. **Summary**

This consent item concerns renewal of full authorization for Denver College of Nursing pursuant to the Degree Authorization Act (§23-2-101 C.R.S.).

## 

## **Background**

The Colorado Commission on Higher Education (CCHE) has statutory responsibility for administration of Title 23, Article 2 of the Colorado Revised Statutes, commonly referred to as the Degree Authorization Act (DAA). The Act sets out the terms by which the Commission may authorize accredited private colleges and universities, out-of-state public colleges and universities, and seminaries and bible colleges to operate in Colorado.

The DAA outlines the Department’s jurisdiction over private education programs available to Colorado residents. The DAA establishes standards to (1) prevent misrepresentation, fraud, and collusion in offering educational programs to the public and (2) protect, preserve, foster, and encourage the educational programs offered by private educational institutions, which meet generally recognized criteria of quality and effectiveness as determined through voluntary accreditation.

Pursuant to statute and policy, all institutions authorized under the DAA must renew that authorization periodically. The renewal period varies by the type of authorization that the institution holds from the CCHE. A private college or university that has full authorization “shall apply for renewal of authorization in accordance with the schedule for institutional reaccreditation by its accrediting body or every three years, whichever is longer.”

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Full authorization is awarded to institutions that demonstrate consistent compliance with statute and policy, which are institutionally accredited by an institutional accrediting agency that is recognized by the U.S. Department of Education and has had a successful on-site review or reaffirmation of accreditation for its Colorado location(s). These institutions are subject to the deceptive trade practice provisions in §23-2-104, C.R.S.

Denver College of Nursing is a private, for-profit college of nursing that has been operating in Colorado since 2004. The University is institutionally accredited by the Higher Learning Commission (HLC) and programmatically accredited by the Commission on Collegiate Nursing Education (CCNE) and the Accreditation Commission for Education in Nursing (ACEN). The College currently offers four programs from its Colorado campus:

* Associate Degree in Nursing
* Bachelor of Science in Nursing
* Registered Nurse to Bachelor of Science in Nursing
* Master of Science in Nursing

Through its self-reporting, the University reported 1,362 students for Calendar Year 2022.

1. **Staff Analysis**

Pursuant to CCHE Policy Section I, Part J, the institutional accreditation cycle triggers the renewal of authorization for institutions that are awarded full authorization by the CCHE. The Higher Learning Commission’s Institutional Actions Council continued the accreditation of Denver College of Nursing with the next reaffirmation of accreditation in 2033-34. HLC accreditation assures quality by verifying that an institution meets threshold requirements and is engaged in continuous improvement. All institutions are required to submit data annually in their institution update, undergo annual monitoring of financial and non-financial indicators, and adhere to HLC policies and practices.

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With the renewal of accreditation by HLC, Denver College of Nursing applied to the Department in August 2024 for renewal of Full Authorization in accordance with the CCHE policy, Section I, Part J.

In addition to renewing and maintaining its accreditation, Denver College of Nursing continues to meet and comply with all requirements for authorization to operate in Colorado. In a review of the Department’s student complaint database, there are no outstanding complaints against Denver College of Nursing.

Upon review of the HLC reaffirmation letter and the College’s continued compliance, Department staff recommend Denver College of Nursing for the renewal of full authorization.

1. **Staff Recommendations**

**Staff recommends the Commission approve the renewal of full authorization for Denver College of Nursing.**

**Statutory Authority**

C.R.S §23-2-103.3(5) A private college or university that has authorization from the commission pursuant to this section and maintains its accreditation shall apply to the department for reauthorization in accordance with the schedule for reaccreditation by its accrediting body or every three years, whichever is longer. A seminary or religious training institution shall apply for reauthorization every three years. A private college or university or seminary or religious training institution that seeks reauthorization shall submit an application in accordance with the procedures and policies adopted by the commission and shall pay the reauthorization fee established by the commission pursuant to [section 23-2-104.5](http://web.lexisnexis.com/research/buttonTFLink?_m=0440209b70196c0a450023ec95de11c7&_xfercite=%3ccite%20cc%3d%22USA%22%3e%3c%21%5bCDATA%5bC.R.S.%2023-2-103.3%5d%5d%3e%3c%2fcite%3e&_butType=4&_butStat=0&_butNum=3&_butInline=1&_butinfo=COCODE%2023-2-104.5&_fmtstr=FULL&docnum=1&_startdoc=1&wchp=dGLzVzB-zSkAb&_md5=fccf21cdb05ad81de4864a4d217ac5a1).

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**Topic: Degree Authorization - Renewal for Religious Training Institutions Authorization**

**Prepared By: Heather DeLange, Office of Private Postsecondary Education**

1. **Summary**

This agenda item concerns renewal for two institutions currently authorized as Religious Training Institutions/Seminaries under the Degree Authorization Act.

## 

## **Background**

The Colorado Commission on Higher Education (CCHE) has statutory responsibility for administration of Title 23, Article 2 of the Colorado Revised Statutes, commonly referred to as the Degree Authorization Act (DAA). The Act sets out the terms by which the Commission may authorize accredited private colleges and universities, out-of-state public colleges and universities, and seminaries and bible colleges to operate in Colorado.

Pursuant to statute and policy, all authorized institutions under the DAA must renew authorization periodically. The renewal period varies by the type of authorization that the institution holds from the CCHE. Seminaries and religious training institutions are required to apply for renewal of authorization every three years. To be considered for renewal of authorization, an institution must demonstrate that it continues to meet the minimum operating standards specified in statute and in CCHE policy, Section I, Part J, demonstrated through:

* An updated list of program offerings.
* Confirmation of non-profit status.
* Confirmation of property (real or personal) exemption pursuant to Colorado State Law.
* Updated contact information; and
* Submission of the required renewal fee.

**III Staff Analysis**

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Based on review of required documentation submitted by institutions, staff recommends the following seminaries or religious training institutions for renewal of authorization September 30, 2027:

* Charis Bible College
* Gateway Seminary

**IV Staff Recommendation**

**Staff recommends approval of continued authorization of the Religious Training Institutions/Seminaries listed above.**

**Statutory Authority**

§23-2-103.3 C.R.S.

(II) A seminary or religious training institution that continues to meet the minimum operating standards specified in this section is presumed qualified for renewal of authorization, and the department shall recommend that the commission renew the institution's authorization for three additional years.

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**TOPIC: Degree Authorization: Concordia University, St. Paul – Request for Provisional Authorization**

**PREPARED BY: Heather DeLange, Office of Private Postsecondary Education**

1. **SUMMARY**

This agenda item recommends Provisional Authorization for Concordia University, St. Paul (CSP) to operate in Colorado pursuant to the Degree Authorization Act (§23-2-101 et seq.).

1. **BACKGROUND**

The Colorado Commission on Higher Education (CCHE) has statutory responsibility for administration of Title 23, Article 2 of the Colorado Revised Statutes, commonly referred to as the Degree Authorization Act (DAA). The Act sets out the terms by which the Commission may authorize accredited private colleges and universities, out-of-state public colleges and universities, and seminaries and bible colleges to operate in Colorado.

The DAA outlines the Department’s jurisdiction over private education programs available to the residents of the state of Colorado. The DAA establishes standards to (1) prevent misrepresentation, fraud, and collusion in offering educational programs to the public and (2) protect, preserve, foster, and encourage the educational programs offered by private educational institutions, which meet generally recognized criteria of quality and effectiveness as determined through voluntary accreditation.

Provisional authorization is the authorization level for institutions, new or new to Colorado, which have been evaluated by Department staff under Commission procedures and authorized by the Commission to enroll students, offer instruction, graduate students, and award degrees under the condition that the institution is continuously seeking and is making satisfactory progress toward accreditation at the local site. Institutions with provisional authorization are required to renew annually and must receive accreditation at the Colorado site within three years of initial authorization.

Concordia University, St. Paul is a Minnesota based private not for profit, religious institution offering comprehensive and coeducational educational programs. The programs include a traditional 4-year Bachelor of Science in Nursing (BSN) at the St. Paul, MN campus, and an accelerated track (16-month) Bachelor of Science in Nursing (ABSN) degree offered at the St. Paul campus and at a Portland, OR campus. CSP now seeks authorization to offer the 16-month ABSN in Colorado. CSP ABSN students in Oregon and Minnesota have high first-time

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pass rates on the NCLEX-RN licensure exam. The university is institutionally accredited by the Higher Learning Commission since 1959 and will undergo its next reaffirmation of accreditation in 2027-2028.

Concordia University, St. Paul has a direct relationship with another Colorado authorized institution, Platt College. Platt College has been operating in Colorado for decades but has made the decision to close its doors. Upon the authorization of Concordia University, St. Paul, Platt College students will become Concordia University students and will complete their program under the new institution. Those Platt College students will be treated as if there is no change, in fact, several Platt College instructors are remaining and will become Concordia University instructors. The approved teach-out plan seeks to avoid unintended consequences for the students.

Programmatically, the University’s nursing program is accredited by the Commission on Collegiate Nursing Education (CCNE). The University must obtain authorization from Colorado before it can include and seek approval from the accrediting agencies. The University plans to seek approval at the Higher Learning Commission’s fall meeting, which will aid the transition and streamline the Platt College students’ program to avoid any disruption.

1. **STAFF ANALYSIS**

As required by the Degree Authorization Act, CSP submitted the required documents concerning its organization, programs, faculty, accreditation, and finances. Department staff contracted an evaluation team to review the application materials. The team provided a few recommendations, which are binding in terms of requiring a response from the institution. The institution provided its response to the areas of concern and the team provided a favorable recommendation for the provisional authorization of the University to establish a campus in Colorado. The evaluation team commented that they found the proposal to be strong overall.

The proposal to establish a location in Colorado will be simplified for the University as they will take over the lease from Platt College. Platt College recently moved its campus to a new site, 5660 Greenwood Plaza Blvd., Ste. 100N Greenwood Village, CO 80111, which will serve the incoming University and the students well.

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Pursuant to statute, new institutions new under the Degree Authorization Act shall execute a bond or other surety instrument to provide indemnification to any student that the Commission finds to have suffered loss of tuition or any fees as a result of any act or practice that is a violation of statute. CSP officials are working to obtain a bond pursuant to the requirement.

1. **STAFF RECOMMENDATIONS**

**Staff recommends the Commission approve provisional authorization for Concordia University, St. Paul to offer its Accelerated Bachelor of Nursing program in Colorado under the Degree Authorization Act.**

**STATUTORY AUTHORITY**

**C.R.S. §23-2-103.3 Authorization to operate in Colorado – renewal**

(1) (a) To operate in Colorado, a private college or university shall apply for and receive authorization from the commission. A private college or university shall obtain a separate authorization for each campus, branch, or site that is separately accredited. A private, nonprofit college or university shall submit with its application verification of nonprofit status, including a copy of the institution's tax-exempt certificate issued by the Colorado department of revenue.

(b) After receiving an application, the department shall review the application to determine whether the private college or university is institutionally accredited by a regional or national accrediting body recognized by the United States department of education. The department shall not recommend and the commission shall not approve an application from a private college or university that, in the two years preceding submission of the application, has had its accreditation suspended or withdrawn or has been prohibited from operating in another state or that has substantially the same owners, governing board, or principal officers as a private college or university that, in the two years preceding submission of the application, has had its accreditation suspended or withdrawn or has been prohibited from operating in another state.

(2) To operate in Colorado, a private college or university shall be institutionally accredited on the basis of an on-site review by a regional or national accrediting body recognized by the United States department of education; except that a private college or university may operate for an initial period without accreditation if the commission determines, in accordance with standards established by the commission, that the private college or university is likely to become accredited in a reasonable period of time or is making progress toward accreditation in accordance with the accrediting body's policies. The commission may grant a provisional authorization to a private college or university to operate for an initial period without accreditation. The private college or university shall annually renew its provisional authorization and report annually to the commission concerning the institution's progress in obtaining accreditation.

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**Topic:** **Recommend Reauthorization of the Colorado Original Teacher Loan Forgiveness Program**

**Prepared By: Corey Evans, Budget Director**

1. **Summary**

This consent item seeks reauthorization of the eligibility criteria for the Original Education Loan forgiveness program.

1. **Background**

Pursuant to C.R.S. §23-3.9-100.2, the Colorado Commission on Higher Education considers approval of all educator loan forgiveness programs.

The Colorado Original Loan Forgiveness Program created by Senate Bill 21 - 185 grants up to $5,000 annually to educators currently serving rural districts or teaching in hard-to-fill positions in Colorado. FY 24-25 is the fourth year of operation for the program. The eligibility criteria is below:

* Must currently work in a Colorado Public School for the 2024-25 school year
* Must work in an approved rural school/district or work in a content-shortage area in a non-rural school/district
* Must hold a current teaching or special service provider license valid in the state of Colorado.
* Student’s loans must have been incurred during completion of an educator preparation program or from a higher education degree.
* First preference will be given to applicants in approved rural schools/districts, followed by applicants in content-shortage area in non-rural schools/districts

If more new participants apply than can be approved, then CDHE will use the following priority list:

* **All applicants with a** [**Federal Student Loan**](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fstudentaid.gov%2Fmanage-loans%2Frepayment%2Fservicers&data=05%7C01%7CApril.Gonzales%40dhe.state.co.us%7C20835fb20366427efc4508db57d33006%7C472b2de6094648849c95a8326b5e99f5%7C0%7C0%7C638200336793075888%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=U2X73QxDOLR6WUvpalCfDm0EAQhiEtI9teKlCpG2pbo%3D&reserved=0) **will be qualified using the following priority list:**
  + - **First, CDHE will approve applicants who have contracted for a qualified position in a** [**rural district or rural School**](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.cde.state.co.us%2Fcdeedserv%2Fcderuraldesignationlist&data=05%7C01%7CApril.Gonzales%40dhe.state.co.us%7C20835fb20366427efc4508db57d33006%7C472b2de6094648849c95a8326b5e99f5%7C0%7C0%7C638200336793075888%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=BCyUXwUUt2MflMBwvd6WPoLP4gKJw65feRI6tfQVEi8%3D&reserved=0)**.**

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* + - **Second, CDHE will approve applicants who have contracted for a qualified position in a** [**content shortage area**](https://nam11.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.cde.state.co.us%2Feducatortalent%2Fedshortage-surveyresults&data=05%7C01%7CApril.Gonzales%40dhe.state.co.us%7C20835fb20366427efc4508db57d33006%7C472b2de6094648849c95a8326b5e99f5%7C0%7C0%7C638200336793075888%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=4ngVmccdyjcQKktzJ%2F%2FmKB8NhDBlYyNpRawI1B1oV1g%3D&reserved=0)**.**
    - **Third, CDHE will approve applicants who have contract for a qualified position in a Colorado Public School, A** [**school operated by a board of cooperative services**](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.cde.state.co.us%2Fcdechart%2F20212022charterschoolcodelist&data=05%7C01%7CApril.Gonzales%40dhe.state.co.us%7C20835fb20366427efc4508db57d33006%7C472b2de6094648849c95a8326b5e99f5%7C0%7C0%7C638200336793075888%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=uPwVjCNjoE4zegW%2B22VgJn7JMIVfgNub8RQG5wjf4jQ%3D&reserved=0) **or a** [**facility school**](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.cde.state.co.us%2Ffacilityschools%2Ffacilityschools-directory-jan2023&data=05%7C01%7CApril.Gonzales%40dhe.state.co.us%7C20835fb20366427efc4508db57d33006%7C472b2de6094648849c95a8326b5e99f5%7C0%7C0%7C638200336793075888%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=h05Mjujc7Vbx4%2FKQyToJVlJ8SNoQvlJHswvcTZ%2FoXHI%3D&reserved=0)**.**
* **In approving applications for each pool of candidates listed above CCHE will first consider Colorado Licensed teachers and length of time employed under the license – beginning with those who have been employed the shortest amount of time.**

Applicants must re-apply each year for consideration.

1. **Staff Analysis**

The teacher educator loan forgiveness program is outlined on the priority and process that should be followed for staff to award the funds to awardees. The vendor, Tuition IO, has been contracted by the department to administer the application process, notification, awarding, verification, servicer payments, and awardee customer service. Applications are reviewed by the vendor and ranked based on the criteria and hierarchy outlined within the legislation. Before awarding, the department reviews and verifies the vendor’s use of the criteria and awarding. Department staff meet with the vendor bi-monthly to review/confirm the process and provide support when needed.

1. **Staff Recommendations**

**Staff recommend** **reauthorization of the Original Teacher Loan Forgiveness Program**

1. **Statutory Authority**

**C.R.S. §23-3.9-100.2 -Commission directive - approval of teacher education loan forgiveness program**

(1) (a) The general assembly authorizes the commission to develop and maintain AN EDUCATOR loan forgiveness pilot program for implementation beginning in the 2001-02 2019-20 academic year for payment of all or part of the principal and interest

**Attachment:**

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| Colorado Commission on Higher Education (CCHE)  October 24, 2024 | Agenda Item II, F  Page 1 of 3  Consent Item |

**Topic: Reauthorization of the Eligibility Requirements for the Student Educator Stipends Program**

**Prepared By: Corey Evans, Budget Director**

1. **Summary**

This item seeks reapproval of a revised policy on allocation and use of appropriated funds for the Student Educator Stipend Program and the Educator Test Stipend Program created by House Bill 22-1220: *Concerning Removing Barriers in Educator Preparation to Support Educator Candidates Entering the Educator Workforce* and House Bill 24- 1290: *Student Educator Stipend Program*. The reapproval comes from eligibility requirements from the changes from the federal student aid parameters, mainly the change from Estimated Family Contributions (EFC) to Student Aid Index (SAI).

1. **Background**

This item creates policy for two new stipend programs created by House Bill 22-1220 to address statewide teacher shortages and declining educator preparation program completion due in part to the financial burden incurred by teacher candidates. HB22-1220 builds on HB17-1003, which required the Colorado Department of Higher Education (DHE) and the Colorado Department of Education (CDE) to develop a collaborative plan to resolve the state’s then current and expected educator shortages. HB22-1220 requires CDHE to administer and report on the Student Educator Stipend and the Educator Test Stipend Programs. These programs are aligned with the plan derived from HB17-1003. This program was extended for one fiscal year under House Bill 24 – 1290: Student Educator Stipends. The Colorado Commission on Higher Education (CCHE) is tasked with developing a policy for administering these programs.

The Student Educator Stipend Program specifies that eligible candidates may receive up to $12,211 for a traditional 16-week student teaching clinical experience, while candidates completing a 32-week long clinical residency can receive up to $24,423.

To qualify for either the student educator stipend or the student educator test stipend, candidates must meet certain income eligibility requirements. If the candidate is a United States citizen or an eligible noncitizen as described in the glossary at the end of this fact sheet, then they are eligible to complete the Free Application for Federal Student Aid ([FAFSA](https://studentaid.gov/h/apply-for-aid/fafsa)). If not, they will need to complete the Colorado Application for State Financial Aid ([CASFA](https://cdhe.colorado.gov/students/preparing-for-college/colorado-application-for-state-financial-aid)).

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Once a candidate completes the FAFSA or CASFA, the EPP will determine their financial eligibility (being within 250% of Pell eligibility) based on their Adjusted Gross Income (AGI) and Student Aid Index (SAI). Also considered as part of those calculations are family size and the number of family members who will attend college or career school during the year. CDHE’s main objective is to ensure that the students are Pell eligible or within 250% of Pell. Per statute (CRS 23-3.9-302) a student cannot qualify for this program if they are determined to be above 250% of the maximum Pell amount as determined by the United States Department of Education. CDHE has provided educator preparation programs with guidance on prioritization groups but at no point can a student be eligible for this program who is found to be above the 250% Pell amount. Programs must ensure that all eligibility decisions are documented for reporting and possible auditing at a later date. Due to the varied needs of our educator preparation programs that are participating in HB22-1220, CDHE recommends the following three qualification formulas and has advised that programs should use the method that works best for their program.

Method 1:

The first priority group will be candidates who qualify with an Adjusted Gross Income (AGI) of $67,500.00 and no more than 16,637.50 Student Aid Index (SAI).  The 2nd priority\* group will be students with an AGI between $67,600.00-$90,000.00 and no more than 16,637.50 SAI.

Method 2:

Priority 1:  Candidate is Pell Eligible (Max, Min, or Calculated)

Priority 2\*: Needs to be further defined by your Financial Aid team but to include: 250% of min Pell eligibility based on 2022 AGI, Federal Poverty Guidelines and Family Size. Min Pell eligibility is determined using a percentage within the poverty guideline, based on the status of the student (dependent or independent).

Method 3:

Each participating program will be responsible for establishing a process to standardize the qualification and approvals of each student within 250% of Pell. A written policy and procedure guide must be submitted to CDHE in order to provide documentation of the established process.

\*For all the methods we intend to fund both priority groups. The priority groups are to help sort the students because priority group 1 should be less time intensive for the qualification.

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1. **Staff Analysis**

Program staff has made updates to reflect statutorily mandate inflation adjustments to the stipend amount. In FY 22-23 Students received $11,000 for a 16-week residency and $22,000 for a 32-week residency. Statute requires that these amounts be adjusted for inflation. Program staff has also allowed schools to select one of the three above options to determine eligibility of students for the program, this was after long consultation with financial aid directors and program directors. Each IHE is required to inform CDHE on the methodology they choose, but MUST approve all students within 250% of Pell.

1. **Staff Recommendations**

**Staff recommends approval of the guidelines and reauthorization of the Student Educator Stipend Policy.**

1. **Statutory Authority**

**23-3.9-302. Student educator stipend program - created - guidelines - definition.**

(1)(a) THERE IS CREATED IN THE DEPARTMENT THE STUDENT EDUCATOR STIPEND PROGRAM, REFERRED TO IN THIS SECTION AS THE "STIPEND PROGRAM". THE PURPOSE OF THE STIPEND PROGRAM IS TO AWARD STIPEND MONEY TO AN ELIGIBLE STUDENT TO REDUCE THE FINANCIAL BARRIERS TO ENTERING THE EDUCATOR WORKFORCE WHILE THE STUDENT IS A STUDENT EDUCATOR.

(b) THE COMMISSION SHALL ADOPT ANY NECESSARY POLICIES AND THE DEPARTMENT SHALL ADOPT ANY NECESSARY GUIDELINES TO IMPLEMENT AND ADMINISTER THE STIPEND PROGRAM. THE DEPARTMENT SHALL COLLECT DATA TO MEASURE THE EFFECTIVENESS OF THE STIPEND PROGRAM...

…

(2)(b)(I) NO LATER THAN AUGUST 1, 2022, AND NO LATER THAN AUGUST 1 EACH YEAR THEREAFTER, THE DEPARTMENT, SUBJECT TO AVAILABLE APPROPRIATIONS, SHALL DISBURSE TO EACH APPROVED PROGRAM OF PREPARATION MONEY TO DISTRIBUTE AS STIPEND MONEY TO EACH ELIGIBLE STUDENT, PLUS ADDITIONAL MONEY TO PAY THE DIRECT COSTS OF OPERATING THE STIPEND PROGRAM. THE APPROVED PROGRAM OF PREPARATION SHALL DISTRIBUTE STIPEND MONEY, USING THE STANDARD METHODS FOR ALLOCATING STATE-BASED FINANCIAL AID OR AS WAGES FOR EMPLOYMENT, TO EACH ELIGIBLE STUDENT IN MONTHLY INSTALLMENTS.

1. **Attachments**

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| Colorado Commission on Higher Education (CCHE)  October 24, 2024 | Agenda Item II, G  Page 1 of 5  Consent Item |

**TOPIC: Approval Of Two-Year Cash-Funded Capital List for Colorado Mesa University**

**PREPARED BY: Kennedy Evans, Budget & Policy Analyst**

1. **SUMMARY**

This consent item amends the Two-Year Cash Funded Capital Program List for Colorado Mesa University. The amended list reflects the addition of the Colorado Mesa University Centennial Village Student Housing project.

1. **BACKGROUND**

Under C.R.S. 23-1-106, the Colorado Commission on Higher Education (CCHE) must provide the legislative Capital Development Committee (CDC) with either approval or commentary on amendments to the two-year cash-funded capital program lists submitted by public institutions of higher education. Capital construction projects or acquisition of real property less than or equal to two million dollars that are exclusively cash funded, and projects not for new construction less than or equal to ten million dollars that are exclusively cash funded are exempted from this process. Governing boards have the authority to submit new two-year lists and amendments to the CCHE and CDC at any point during the fiscal year; however, projects on the two-year list may not commence until approved by the CDC. Any project expected to exceed the originally approved appropriation by fifteen percent or more must submit an amended two-year list item for approval.

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1. **STAFF ANALYSIS**

**Centennial Village Student Housing project**

Table 1 displays the cost of the Centennial Village Student Housing project.

**Table 1:** Two-Year Cash Funded Capital Program, Centennial Village Student Housing project.

FY 2023-24 Through FY 2024-25 List

|  |  |
| --- | --- |
| **Cash Funds** | $53,646,606 |
| **Federal Funds** | $0 |
| **Total Funds** | $53,646,606 |

**Project Description:** Colorado Mesa University requests $53,646,606 in cash spending authority to construct its new Centennial Village Student Housing project. CMU anticipates 30-year Tax Exempt interest rates between 3.5% and 4.5%. The anticipated annual debt service payment of ±$3,212,117 will be paid with increased revenues housing contracts and meal plans.

Colorado Mesa University welcomed its largest freshman class in its history in August, 2024. The 30% increase in freshman (n~600 students) combined with the lack of on campus and off campus options, results in the need to add an additional 300-320 on campus beds. The lack of housing during the fall semester was offset somewhat by an additional 140 beds that were added to the campus inventory in January 2023, off campus lease of 64 beds in a nearby apartment complex, and the creation of 60 beds within existing residence halls on campus (doubling up beds, placing beds in Resident Assistant Apartments, converting study rooms into residence hall rooms, etc.) Unfortunately, all the above resulted in the need to place 24 students off campus in hotels.

Campus housing benefits all campus programs and student populations by providing affordable housing for current and future students. CMU makes campus housing available for students at CMU Tech as well as students taking courses on our main campus.

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CMU needs to move quickly to design and construct the Centennial Village Student housing project to meet current and anticipated demand, ideally prior to the start of the fall semester, 2025. Housing students in local hotels is an option CMU hopes not to have to exercise in the future.

1. **STAFF RECOMMENDATIONS**

**Staff recommends that the amended Two-Year Cash Funded Capital Program List for Colorado Mesa University be approved and that the decision be forwarded to the Capital Development Committee and the Office of State Planning and Budgeting.**

1. **STATUTORY AUTHORITY**

C.R.S. 23-1-106(1) Except as permitted by subsection (9) of this section, it is declared to be the policy of the general assembly not to authorize any activity requiring capital construction or capital renewal for state institutions of higher education unless approved by the commission.

(5) (a) The commission shall approve plans for any capital construction or capital renewal project at any state institution of higher education regardless of the source of funds; except that the commission need not approve plans for any capital construction or capital renewal project at a local district college or area technical college or for any capital construction or capital renewal project described in subsection (9) of this section.

(b) The commission may except from the requirements for program and physical planning any project that requires two million dollars or less if the capital construction project is for new construction and funded solely from cash funds held by the institution or the project is funded through the higher education revenue bond intercept program established

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pursuant to section 235-139, or ten million dollars or less if the project is not for new construction and is funded solely from cash funds held by the institution.

(7)(c)(I)(B) The commission annually shall prepare a unified, two-year report for capital construction projects for new acquisitions of real property or for new construction, described in subsection (10) of this section, estimated to require total project expenditures exceeding two million dollars, coordinated with education plans. The commission shall transmit the report to the office of state planning and budgeting, the governor, the capital development committee, and the joint budget committee, consistent with the executive budget timetable. (II)(A) The commission shall submit the two-year projections prepared by each state institution of higher education for each two-year period to the office of state planning and budgeting and the capital development committee. The capital development committee shall conduct a hearing in each regular legislative session on the projections and either approve the projections or return the projections to the state institution of higher education for modification. The commission and the office of state planning and budgeting shall provide the capital development committee with comments concerning each projection.

(B) A state institution of higher education may submit to the staff of the capital development committee, the commission, and the office of state planning and budgeting an amendment to its approved two-year projection. The capital development committee shall conduct a hearing on the amendment within thirty days after submission during a regular legislative session of the general assembly or within forty-five days after submission during any period that the general assembly is not in regular legislative session. The capital development committee shall either approve the projections or return the projections to the state institution of higher education for modification. The commission and the office of state planning and budgeting shall provide the capital development committee with comments concerning each amendment.

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(10)(b) For any project subject to subsection (9) of this section, the governing board may enhance the project in an amount not to exceed fifteen percent of the original estimate of the cost of the project without the approval of the commission, the office of state planning and budgeting, the capital development committee, or the joint budget committee so long as the governing board notifies the commission, the office of state planning and budgeting, the capital development committee, and the joint budget committee in writing, explaining how the project has been enhanced and the source of the moneys for the enhancement.

**ATTACHMENT(S):**

**ATTACHMENT A:** Amended Two-Year Cash Funded Capital Program List – Colorado Mesa University

**ATTACHMENT B:** Cash Funded Capital Construction Request FY 24-25 – Colorado Mesa University

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

CCHE Cash Project Request Narrative

*This form serves as the narrative template for all institutional cash project requests. Please complete all the informational fields below.*

# **Summary information**

* Institution name: Colorado Mesa University
* Project name: Centennial Village Student Housing
* Please select the project type:New Construction
* Total general square footage and actual square footage: 104,000 GSF, 88,400 ASF

## **Summary of the capital project**

Please provide 3-4 sentences for each question.

* Describe the objective and purpose of the project:
  + Colorado Mesa University welcomed its largest freshman class in its history in August 2024, the 30% increase in freshman (n~600 students) combined with the lack of on campus and off campus options, results in the need to add an additional 300-320 on campus beds. The lack of housing during the fall semester was offset somewhat by an additional 140 beds that were added to the campus inventory in January 2023, off campus lease of 64 beds in a nearby apartment complex, and the creation of 60 beds within existing residence halls on campus (doubling up beds, placing beds in Resident Assistant Apartments, converting study rooms into residence hall rooms, etc.) Unfortunately, all the above resulted in the need to place 24 students off campus in hotels.
* Describe the spending authority requested and how the cash funds will be provided or the expected bond terms and how the bond will be repaid:
  + CMU requests $53,643,606 in spending authority for the Centennial Village Student Housing project. CMU anticipates 30-year Tax Exempt interest rates between 3.5% and 4.5%. The anticipated annual debt service payment of±$3,212,117 will be paid with increased revenues housing contracts and meal plans.
* Describe the campus programs and/or populations impacted by this project:
  + Campus housing benefits all campus programs and student populations by providing affordable housing for current and future students. CMU makes campus housing available for students at CMU Tech as well as students taking courses on our main campus.
* Identify the target LEED level and costs associated with HPCP compliance. If unknown, explain why:

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

* + The Centennial Village Student Housing project is exempt from the state of Colorado’s High Performance Certification Program. However, CMU will make design decisions commensurate with 3 Green Globes, the campus standard.

## **Additional information**

Provide any additional information you feel is important for the CCHE to know.

CMU needs to move quickly to design and construct the Centennial Village Student housing project to meet current and anticipated demand, ideally prior to the start of the fall semester, 2025. Housing students in local hotels is an option CMU hopes not to have to exercise in the future.

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

CCHE Cash Project Request Cost Summary

# **Institutional information:**

* Institution name: Colorado Mesa University
* Project name: Centennial Village Student Housing
* Prepared by: Kent Marsh
* Phone #: 970-778-7409
* Email:kmarsh3@coloradomesa.edu

# **Project information:**

* Project type: Capital Construction
* Is this an intercept program?Yes
* Does this project have a CDHE approved program plan?No
  + If yes, please list the approval date:Click or tap here to enter text.
* Project category: New Construction
* Estimated start date: November 2024
* Estimated completion date: January 2026
* Funding method: Debt

# **Project cost breakdown:**

|  |  |
| --- | --- |
| Funding Source: | Amount: |
| Cash Funds | $53,646,606 |
| Federal Funds | $0 |
| Project Total | $53,646,606 |

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| Colorado Commission on Higher Education (CCHE)  October 24, 2024 | Agenda Item II, H  Page 1 of 7  Consent Item |

**TOPIC: Approval Of Two-Year Cash-Funded Capital List for Colorado School of Mines**

**PREPARED BY: Kennedy Evans, Budget & Policy Analyst**

1. **SUMMARY**

This consent item amends the Two-Year Cash Funded Capital Program List for the Colorado School of Mines. The amended list reflects the addition of the Quantum COmmons Existing Lab Building Renovations and Quantum COmmons New Cleanroom Building.

1. **BACKGROUND**

Under C.R.S. 23-1-106, the Colorado Commission on Higher Education (CCHE) must provide the legislative Capital Development Committee (CDC) with either approval or commentary on amendments to the two-year cash-funded capital program lists submitted by public institutions of higher education. Capital construction projects or acquisition of real property less than or equal to two million dollars that are exclusively cash funded, and projects not for new construction less than or equal to ten million dollars that are exclusively cash funded are exempted from this process. Governing boards have the authority to submit new two-year lists and amendments to the CCHE and CDC at any point during the fiscal year; however, projects on the two-year list may not commence until approved by the CDC. Any project expected to exceed the originally approved appropriation by fifteen percent or more must submit an amended two-year list item for approval.

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| Colorado Commission on Higher Education (CCHE)  October 24, 2024 | Agenda Item II, H  Page 2 of 7  Consent Item |

1. **STAFF ANALYSIS**

**Quantum COmmons Existing Lab Building Renovations**

Table 1 displays the cost of the Quantum COmmons Existing Lab Building Renovations.

**Table 1:** Quantum COmmons Existing Lab Building Renovations

FY 2023-24 Through FY 2024-25 List

|  |  |
| --- | --- |
| **Cash Funds** | $9,900,000 |
| **Federal Funds** | $0 |
| **Total Funds** | $9,900,000 |

**Project Description:** Colorado School of Mines requests $9,900,000 in cash spending authority for its Quantum COmmons Existing Lab Building Renovations project. Colorado School of Mines is providing up-front cash funds for this project and will seek reimbursement through state tax credits pursuant to HB24-1325.

This lab renovation project will be an integral part of the 70-acre Quantum COmmons campus in enabling the federal Economic Development Administration’s designation of Colorado as the nation’s Quantum Technology Hub. The renovated facility will house laser labs, dilution refrigerator labs, workspaces, offices, conference spaces and support amenities for members of the Elevate Quantum consortium. It is anticipated that the majority of the building will remain “as is” with the modifications primarily considered a tenant improvement. Building systems will likely need to be repaired and/or upgraded.

This lab renovation is the first step in developing Colorado’s Quantum Technology Hub, which is being managed by Elevate Quantum, a consortium of Colorado quantum companies and Colorado’s R1 universities. The Quantum COmmons will be developed, in full, to further Colorado’s position as the Quantum Technology Hub global leader. This facility combines unique spaces, supportive programming, and rich resources designed to help the quantum

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community successfully launch companies based on their breakthrough ideas, solutions, and technologies. These facilities will offer capabilities in solid state and AMO modalities, alongside fabrication services to accelerate the speed of iteration across the entire quantum industry. This will enable breakthroughs ranging from artificial intelligence, climate tech, and healthcare to sensing and well beyond.

In support of Colorado’s Quantum Technology Hub, Colorado School of Mines and several key partners recently broke ground on the Quantum COmmons at Arvada, one of two initial locations in Colorado. This property was purchased by the Colorado School of Mines (and is being developed by Mines) for the sole purpose of supporting the U.S. Department of Commerce Economic Development Administration (EDA) designation of Colorado as the nation’s leader in advancing the U.S. position and strategy in quantum. When Quantum COmmons at Arvada comes online in 2026, it will have:

1. ~10,000 square foot fabrication lab/cleanroom building to support prototyping and low volume manufacturing
2. 2.~17,000 square foot open-access quantum labs with a collaborative community design
3. 70 acres available for open access facility expansion and co-location and growth of quantum startups and scale-ups.

Elevate Quantum, a designated Tech Hub by the EDA, was awarded $40.5 million in federal funding. That funding activated $74 million in matching state support through House Bill 24-1325, which was signed into law on May 28, 2024 by Governor Polis. This legislation provides financial support for the Colorado Technology Hub; $44M in tax credits and $30M in loan backing. Also activated by the federal and state funding is $1 billion in private capital to help realize its ambitious plans to make the Mountain West — and partner Colorado School of

Mines — the global leader in quantum innovation. Quantum COmmons at Arvada is a key asset for the technology hub and over half of the $40.5 million in EDA funding will go toward critical equipment and capabilities to establish the Quantum Commons at Arvada site. It will be

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developed into a leading global technology park, providing open-access user facilities critical to accelerating the speed of progress in the quantum industry.

**Quantum COmmons New Cleanroom Building**

Table 1 displays the cost of the Quantum COmmons New Cleanroom Building.

**Table 1:** Quantum COmmons New Cleanroom Building

FY 2023-24 Through FY 2024-25 List

|  |  |
| --- | --- |
| **Cash Funds** | $17,000,000 |
| **Federal Funds** | $0 |
| **Total Funds** | $17,000,000 |

**Project Description:** Colorado School of Mines requests $9,900,000 in cash spending authority for its Quantum COmmons New Classroom Building. Colorado School of Mines is providing up-front cash funds for this project and will seek reimbursement through state tax credits pursuant to HB24-1325.

This new cleanroom building project will be an integral part of the 70-acre Quantum COmmons campus in enabling the federal Economic Development Administration’s designation of Colorado as the nation’s Quantum Technology Hub. The main function of this building will be to establish a unique nanofabrication facility for members of the Elevate Quantum consortium. which will produce photonic integrated circuits, addressing the critical industry need for quantum technology utilized in communications, defense, and remote sensing. The new building will house a shell space for a modular pre-built cleanroom enclosure; as well as supporting spaces such as gowning offices, break room, and loading dock. The facility will depend on infrastructure typically used for small-scale semiconductor research and development, and fabrication.

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1. **STAFF RECOMMENDATIONS**

**Staff recommends that the amended Two-Year Cash Funded Capital Program List for Colorado School of Mines be approved and that the decision be forwarded to the Capital Development Committee and the Office of State Planning and Budgeting.**

1. **STATUTORY AUTHORITY**

C.R.S. 23-1-106(1) Except as permitted by subsection (9) of this section, it is declared to be the policy of the general assembly not to authorize any activity requiring capital construction or capital renewal for state institutions of higher education unless approved by the commission.

(5) (a) The commission shall approve plans for any capital construction or capital renewal project at any state institution of higher education regardless of the source of funds; except that the commission need not approve plans for any capital construction or capital renewal project at a local district college or area technical college or for any capital construction or capital renewal project described in subsection (9) of this section.

(b) The commission may except from the requirements for program and physical planning any project that requires two million dollars or less if the capital construction project is for new construction and funded solely from cash funds held by the institution or the project is funded through the higher education revenue bond intercept program established pursuant to section 235-139, or ten million dollars or less if the project is not for new construction and is funded solely from cash funds held by the institution.

(7)(c)(I)(B) The commission annually shall prepare a unified, two-year report for capital construction projects for new acquisitions of real property or for new construction, described in subsection (10) of this section, estimated to require total project expenditures exceeding two million dollars, coordinated with education plans. The commission shall transmit the report to the office of state planning and budgeting, the

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governor, the capital development committee, and the joint budget committee, consistent with the executive budget timetable. (II)(A) The commission shall submit the two-year projections prepared by each state institution of higher education for each two-year period to the office of state planning and budgeting and the capital development committee. The capital development committee shall conduct a hearing in each regular legislative session on the projections and either approve the projections or return the projections to the state institution of higher education for modification. The commission and the office of state planning and budgeting shall provide the capital development committee with comments concerning each projection.

(B) A state institution of higher education may submit to the staff of the capital development committee, the commission, and the office of state planning and budgeting an amendment to its approved two-year projection. The capital development committee shall conduct a hearing on the amendment within thirty days after submission during a regular legislative session of the general assembly or within forty-five days after submission during any period that the general assembly is not in regular legislative session. The capital development committee shall either approve the projections or return the projections to the state institution of higher education for modification. The commission and the office of state planning and budgeting shall provide the capital development committee with comments concerning each amendment.

(10)(b) For any project subject to subsection (9) of this section, the governing board may enhance the project in an amount not to exceed fifteen percent of the original estimate of the cost of the project without the approval of the commission, the office of state planning and budgeting, the capital development committee, or the joint budget committee so long as the governing board notifies the commission, the office of state planning and budgeting, the capital development committee, and the joint budget

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committee in writing, explaining how the project has been enhanced and the source of the money for the enhancement.

**ATTACHMENT(S):**

**ATTACHMENT A:** Amended Cash Funded Capital Request - Quantum COmmons Existing Lab Building Renovations– Colorado School of Mines

**ATTACHMENT B:** Amended Cash Funded Capital Request - Quantum COmmons New Cleanroom Building– Colorado School of Mines

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

**CCHE Cash Project Request Narrative**

*This form serves as the narrative template for all institutional cash project requests. Please complete all the informational fields below.*

# **Summary information**

1. Institution name: Colorado School of Mines
2. Project name: Quantum COmmons Existing Lab Building Renovations
3. Please select the project type:Modification
4. Total general square footage and actual square footage: ~20,000 GSF, ~13,000 ASF

## **Summary of the capital project**

Please provide 3-4 sentences for each question.

* Describe the objective and purpose of the project:
  + This lab renovation project will be an integral part of the 70-acre Quantum COmmons campus in enabling the federal Economic Development Administration’s designation of Colorado as the nation’s Quantum Technology Hub. The renovated facility will house laser labs, dilution refrigerator labs, workspaces, offices, conference spaces and support amenities for members of the Elevate Quantum consortium. It is anticipated that the majority of the building will remain “as is” with the modifications primarily considered a tenant improvement. Building systems will likely need to be repaired and/or upgraded.
* Describe the spending authority requested and how the cash funds will be provided or the expected bond terms and how the bond will be repaid:
  + Requesting spending authority for a 100% cash funded project. Colorado School of Mines is providing up-front cash funds for this project and will seek reimbursement through state tax credits pursuant to HB24-1325.
* Describe the campus programs and/or populations impacted by this project:
  + This lab renovation is the first step in developing Colorado’s Quantum Technology Hub, which is being managed by Elevate Quantum, a consortium of Colorado quantum companies and Colorado’s R1 universities. The Quantum COmmons will be developed, in full, to further Colorado’s position as the Quantum Technology Hub global leader. This facility combines unique spaces, supportive programming, and rich resources designed to help the quantum community successfully launch companies based on their breakthrough ideas, solutions, and technologies. These facilities will offer capabilities in solid state and AMO modalities, alongside fabrication services to accelerate the speed of iteration across the entire quantum industry. This will enable breakthroughs ranging from artificial intelligence, climate tech, and healthcare to sensing and well beyond.
* Identify the target LEED level and costs associated with HPCP compliance. If unknown, explain why:
  + Not applicable. Per Colorado Revised Statute 24-30-1305.5, this project does not require HPCP compliance because the project will not receive state funds. However, Mines will endeavor to design the project and specify systems and materials that comply with sustainability and high-performance best practices. Specific strategies will be identified and evaluated as the design progresses. LEED Gold will be used as a benchmark and target for design decisions, and certification will likely be pursued. The project costs associated with achieving LEED Gold are approximately 5%.

## **Additional information**

Provide any additional information you feel is important for the CCHE to know.

In support of Colorado’s Quantum Technology Hub, Colorado School of Mines and several key partners recently broke ground on the Quantum COmmons at Arvada, one of two initial locations in Colorado. This property was purchased by the Colorado School of Mines (and is being developed by Mines) for the sole purpose of supporting the U.S. Department of Commerce Economic Development Administration (EDA) designation of Colorado as the nation’s leader in advancing the U.S. position and strategy in quantum. When Quantum COmmons at Arvada comes online in 2026, it will have:1. ~10,000 square foot fabrication lab/cleanroom building to support prototyping and low volume manufacturing2. ~17,000 square foot open-access quantum labs with a collaborative community design3. 70 acres available for open access facility expansion and co-location and growth of quantum startups and scale-ups. Elevate Quantum, a designated Tech Hub by the EDA, was awarded $40.5 million in federal funding. That funding activated $74 million in matching state support through House Bill 24-1325, which was signed into law on May 28, 2024 by Governor Polis. This legislation provides financial support for the Colorado Technology Hub; $44M in tax credits and $30M in loan backing. Also activated by the federal and state funding is $1 billion in private capital to help realize its ambitious plans to make the Mountain West — and partner Colorado School of Mines — the global leader in quantum innovation. Quantum COmmons at Arvada is a key asset for the technology hub and over half of the $40.5 million in EDA funding will go toward critical equipment and capabilities to establish the Quantum Commons at Arvada site. It will be developed into a leading global technology park, providing open-access user facilities critical to accelerating the speed of progress in the quantum industry.

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

**CCHE Cash Project Request Cost Summary**

# **Institutional information:**

* Institution name: Colorado School of Mines
* Project name: Quantum COmmons Existing Lab Building Renovations (The Lab)
* Prepared by: Jered Minter
* Phone #: 303-273-3336
* Email:minter@mines.edu

# **Project information:**

* Project type: Capital Construction
* Is this an intercept program?No
* Does this project have a CDHE approved program plan?NA
  + If yes, please list the approval date:Click or tap here to enter text.
* Project category: Auxiliary
* Estimated start date: December 2024
* Estimated completion date: May 2026
* Funding method: Cash

# **Project cost breakdown:**

|  |  |
| --- | --- |
| Funding Source: | Amount: |
| Cash Funds | $9,900,000 |
| Federal Funds | $0 |
| Project Total | $9,900,000 |

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

**CCHE Cash Project Request Narrative**

*This form serves as the narrative template for all institutional cash project requests. Please complete all the informational fields below.*

# **Summary information**

1. Institution name: Colorado School of Mines
2. Project name: Quantum COmmons New Cleanroom Building
3. Please select the project type:New Construction
4. Total general square footage and actual square footage: ~14,000 GSF, ~9,000 ASF

## **Summary of the capital project**

Please provide 3-4 sentences for each question.

* Describe the objective and purpose of the project:
  + This new cleanroom building project will be an integral part of the 70-acre Quantum COmmons campus in enabling the federal Economic Development Administration’s designation of Colorado as the nation’s Quantum Technology Hub. The main function of this building will be to establish a unique nanofabrication facility for members of the Elevate Quantum consortium. which will produce photonic integrated circuits, addressing the critical industry need for quantum technology utilized in communications, defense, and remote sensing. The new building will house a shell space for a modular pre-built cleanroom enclosure; as well as supporting spaces such as gowning offices, break room, and loading dock. The facility will depend on infrastructure typically used for small-scale semiconductor research and development, and fabrication.
* Describe the spending authority requested and how the cash funds will be provided or the expected bond terms and how the bond will be repaid:
  + Requesting spending authority for a 100% cash funded project. Colorado School of Mines is providing up-front cash funds for this project and will seek reimbursement through state tax credits pursuant to HB24-1325.
* Describe the campus programs and/or populations impacted by this project:
  + This new building is the first step in developing Colorado’s Quantum Technology Hub, which is being managed by Elevate Quantum, a consortium of Colorado quantum companies and Colorado’s R1 universities. The Quantum COmmons will be developed, in full, to further Colorado’s position as the Quantum Technology Hub global leader. This facility combines unique spaces, supportive programming, and rich resources designed to help the quantum community successfully launch companies based on their breakthrough ideas, solutions, and technologies. These facilities will offer capabilities in solid state and AMO modalities, alongside fabrication services to accelerate the speed of iteration across the entire quantum industry. This will enable breakthroughs ranging from artificial intelligence, climate tech, and healthcare to sensing and well beyond.
* Identify the target LEED level and costs associated with HPCP compliance. If unknown, explain why:
  + Not applicable. Per Colorado Revised Statute 24-30-1305.5, this project does not require HPCP compliance because the project will not receive state funds. However, Mines will endeavor to design the project and specify systems and materials that comply with sustainability and high-performance best practices. Specific strategies will be identified and evaluated as the design progresses. LEED Gold will be used as a benchmark and target for design decisions and certification will likely be pursued. The project costs associated with achieving LEED Gold are approximately 5%.

## **Additional information**

Provide any additional information you feel is important for the CCHE to know.

In support of Colorado’s Quantum Technology Hub, Colorado School of Mines and several key partners recently broke ground on the Quantum COmmons at Arvada, one of two initial locations in Colorado. This property was purchased by the Colorado School of Mines (and is being developed by Mines) for the sole purpose of supporting the U.S. Department of Commerce Economic Development Administration (EDA) designation of Colorado as the nation’s leader in advancing the U.S. position and strategy in quantum. When Quantum COmmons at Arvada comes online in 2026, it will have:1.~10,000 square foot fabrication lab/cleanroom building to support prototyping and low-volume manufacturing2.~17,000 square foot open-access quantum labs with a collaborative community design3.70 acres available for open access facility expansion and co-location and growth of quantum startups and scale-ups. Elevate Quantum, a designated Tech Hub by the EDA, was awarded $40.5 million in federal funding. That funding activated $74 million in matching state support through House Bill 24-1325, which was signed into law on May 28, 2024 by Governor Polis. This legislation provides financial support for the Colorado Technology Hub; $44M in tax credits and $30M in loan backing. Also activated by the federal and state funding is $1 billion in private capital to help realize its ambitious plans to make the Mountain West — and partner Colorado School of Mines — the global leader in quantum innovation. Quantum COmmons at Arvada is a key asset for the technology hub and over half of the $40.5 million in EDA funding will go toward critical equipment and capabilities to establish the Quantum Commons at Arvada site. It will be developed into a leading global technology park, providing open-access user facilities critical to accelerating the speed of progress in the quantum industry.

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

**CCHE Cash Project Request Cost Summary**

# **Institutional information:**

* Institution name: Colorado School of Mines
* Project name: Quantum COmmons New Cleanroom Building (The Fab)
* Prepared by: Jered Minter
* Phone #: 303-273-3336
* Email:minter@mines.edu

# **Project information:**

* Project type: Capital Construction
* Is this an intercept program?No
* Does this project have a CDHE approved program plan?NA
  + If yes, please list the approval date:Click or tap here to enter text.
* Project category: Auxiliary
* Estimated start date: December 2024
* Estimated completion date: May 2026
* Funding method: Cash

# **Project cost breakdown:**

|  |  |
| --- | --- |
| Funding Source: | Amount: |
| Cash Funds | $17,000,000 |
| Federal Funds | $0 |
| Project Total | $17,000,000 |
|  |  |

|  |  |
| --- | --- |
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**TOPIC: Recommended Approval of a Regular Supplemental for Trinidad State College Freudenthal Library Renovation**

**PREPARED BY: Kennedy Evans, Budget & Policy Analyst**

1. **SUMMARY**

This action item seeks approval of the two regular supplemental requests submitted by Trinidad State College. The first request is to increase their cash spending authority on their Freudenthal Library renovation project by $695,139. This request is due to insufficient funding due to inflation and supply chain issues brought on by the COVID-19 pandemic. The second request is to increase their cash spending authority for phase two of the project by $195,000. This money has already been spent on the project due to a misunderstanding of the authority needed to spend cash funds on a state-funded project.

1. **BACKGROUND**

Request Number One: Trinidad State College (TSC) originally appropriated funding for this project based on a budget created in April 2020. This budget was created prior to the unprecedented cost increases in construction caused by the COVID-19 Pandemic. As a result, TSC had to drastically cut costs through scope reduction in the design phase, which severely limited the program.

Throughout the construction phase, TSC, alongside the Architect and Contractor, budgeted conservatively and as a result have been able to utilize project savings to construct some, but not all, of the scope that was reduced early in design. To cover this shortfall in budget, TSC has identified a grant and received donations through its foundation, totaling $695,139. TSC requests the use of these additional cash funds to be able to realize the full scope of the original design program.

|  |  |
| --- | --- |
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Request Number Two: Trinidad State College (TSC) was originally appropriated funding for this project based on a budget that was created in April 2020. This budget was created prior to the unprecedented cost increases in construction because of the COVID-19 Pandemic. As a result, TSC had to drastically cut costs through scope reduction in the design phase which severely limited the program, which included the elimination of the patio upgrades.

Throughout the construction phase, TSC, alongside the Architect and Contractor, budgeted conservatively and as a result have been able to utilize project savings to construct some, but not all, of the patio scope that was reduced early in design. To cover this shortfall in budget, TSC Foundation has raised funds through a naming rights campaign and TSC has realized savings on Phase 1 of the project that will be applied to Phase 2 to realize the full patio scope. The total additional spending authority TSC requests is $195,000. TSC requests the use of cash funds to be able to realize the full scope of the patio upgrades.

1. **STAFF ANALYSIS**

**Summary of Request:**

**Table 1** displays the summary of the first supplemental adjustment.

**Table 1:**

**Summary of Supplemental Adjustment**

|  |  |  |  |
| --- | --- | --- | --- |
| **Fiscal Year to be Modified** | **Total Funds** | **Capital Construction Fund (CCF)** | **Cash Funds (CF)** |
| Original Appropriation FY 21-22 | $6,276,339 | $6,276,339 | $0 |
| Supplemental FY 22-23 | $6,276,339 | $6,276,339 | $0 |
| Current Supplemental FY 23-24 | $6,847,376 | $6,152,237 | $695,139 |

|  |  |
| --- | --- |
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**Freudenthal Library Renovation**: The primary intent of the Phase 1 Freudenthal Library Renovation is to create enhanced learning and collaboration spaces for the use of not only students and staff, but also the local Trinidad community as well. Furthermore, the project modernizes a building that has not had capital improvement to this scale since it was built in the mid-1960s. The project turned underutilized spaces into areas for collaboration, including a Maker Space, Study Lounge, and a Multi-Use space with team study rooms, conference rooms, and a business incubator space.

Construction commenced in April 2023 and is nearly complete. The only contracted construction work remaining is the completion of the new grand entryway. Otherwise, there are a handful of smaller items to complete, including roller shades, security gates, limited additional furniture, and repairs to the existing air conditioning that was not within budget and, therefore, excluded from the design. However, as the result of Naming Right Donation Campaign led by TSC Foundation, TSC desires to utilize those funds to complete the original project scope.

**Table 2** displays the summary of the second supplemental adjustment.

**Table 2:**

**Summary of Supplemental Adjustment**

|  |  |  |  |
| --- | --- | --- | --- |
| **Fiscal Year to be Modified** | **Total Funds** | **Capital Construction Fund (CCF)** | **Cash Funds (CF)** |
| Original Appropriation FY 22 – 23 | $ 1,165,125 | $ 1,165,125 | $0 |
| Supplemental FY 23-24 | $1,165,125 | $1,165,125 | $0 |
| Current Supplemental FY 24-25 | $1,484,227 | $1,289,227 | $195,000 |

|  |  |
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**Freudenthal Library Renovation**: Phase 2 Freudenthal Library Renovation has two main goals: First, to deconstruct and renovate the Louden Henritze Archaeology Museum, which has not changed for nearly 30 years. Second, to totally renovate the patio area on the second floor. The patio has been severely underutilized, as it has deteriorated over the years both aesthetically and functionally. This project will create a space for the TSC Community to enjoy and address critical drainage issues.

Construction commenced in December 2023 and is nearing completion. The Museum is complete except for work on one last change order, and underground plumbing/electrical is currently underway for the patio. The slab will be poured shortly, and the project will be completed in early October 2024.

1. **STAFF RECOMMENDATIONS**

**Staff recommend that the Commission approve this regular supplemental request for Trinidad State College and forward it to the Capital Development Committee and the Office of State Planning and Budgeting for further review.**

1. **STATUTORY AUTHORITY**

C.R.S. 23-1-106(1) Except as permitted by subsection (9) of this section, it is declared to be the policy of the general assembly not to authorize any activity requiring capital construction or capital renewal for state institutions of higher education unless approved by the commission.

**ATTACHMENT(S):**

**ATTACHMENT A:** Supplemental Narrative – TSC Freudenthal Library Phase 1

**ATTACHMENT B:** Supplemental Cost Detail Form – TSC Freudenthal Library Phase 1

**ATTACHMENT C:** Supplemental Narrative – TSC Freudenthal Library Phase 2

**ATTACHMENT D:** Supplemental Cost Detail Form – TSC Freudenthal Library Phase 2

**STATE OF COLORADO DEPARTMENT OF HIGHER EDUCATION Print date 10/15/24**

“If you have issues accessing any of this content, if one of the file formats prevents you from accessing information, or if you have questions or suggestions regarding accessibility of any of our content, please contact us by email at [Questions@dhe.state.co.us](mailto:Questions@dhe.state.co.us).”

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **FY 24-25 SUPPLEMENTAL CAPITAL CONSTRUCTION/CAPITAL RENEWAL REQUEST - *COST SUMMARY (S CC\_CR-C)*** | | | | | | | |
| *(A)* | (1) **Funding Type:** | State Funded | | (2) **Supplemental Type:** | | Regular | |
| *(B)* | (1) **Institution:** | Trinidad State College | | (2) **Name of Preparer:** | | Shannon Shiveley | |
| *(C)* | (1) **Project Title:** | Freudenthal Library Renovation | | (2) **Email of Preparer:** | | Shannon.Shiveley@trinidadstate.edu | |
| *(D)* | (1) **Project Phase ( \_\_ of \_\_):** | 1 of 2 | | (2) **State Controller Project # (if continuation):** | | 2017-057P21 | |
| *(E)* | (1) **Project Type:** | Capital Construction (CC) | | (2) **Institution Signature Approval:** | | Date | |
| *(F)* | (1) **Original Appropriation Year:** | 13-Jul-05 | | (2) **CDHE Signature Approval:** | | Date | |
| *(G)* | (1) **Intercept Program?:** | No | | (2) **Revision? If yes, previous submittal date:** | |  | Date |
| *(1)* |  | **(a) New Total Project Cost** | **(b) Total Prior-Year Appropriation(s)**  **Excluding Modified FY** | **(c) Appropriation for the Modified Fiscal Year** | **(d) Supplemental Request For Modified Fiscal Year** | | **(e) New Modified FY Total Request** |
|  | ***Land /Building Acquisition*** | | | | | | |
| *(2)* | Land Acquisition | $ - | $ - | $ - | **$ -** | | $ - |
| *(3)* | Building Acquisition | $ - | $ - | $ - | **$ -** | | $ - |
| *(4)* | ***Total Acquisition Costs*** | $ - | $ - | $ - | $ - | | $ - |
|  | ***Professional Services*** | | | | | | |
| *(5)* | Planning Documentation | $ - | $ - | $ - | **$ -** | | $ - |
| *(6)* | Site Surveys, Investigations, Reports | $ 3 6,000 | $ - | $ 3 6,000 |  | | $ 36,000 |
| *(7)* | Architectural/Engineering/ Basic Services | $ 486,732 | $ - | $ 4 86,732 |  | | $ 486,732 |
| *(8)* | Code Review/Inspection | $ 6 6,372 | $ - | $ 6 6,372 |  | | $ 66,372 |
| *(9)* | Construction Management | $ 1 91,993 | $ - | $ 1 91,993 |  | | $ 191,993 |
| *(10)* | Advertisements | $ 2,000 | $ - | $ 2 ,000 |  | | $ 2,000 |
| *(11)* | Other (Specify) | $ 80,000 | $ - | $ 8 0,000 |  | | $ 80,000 |
| *(12)* | Inflation Cost for Professional Services | $ - | $ - | $ - | **$ -** | | $ - |
| *(13)* | Inflation Percentage Applied |  | 0.00% | 0.00% | 0.00% | | 0.00% |
| *(14)* | ***Total Professional Services*** | $ 863,097 | $ - | $ 863,097 | $ - | | $ 863,097 |
|  | ***Construction or Improvement*** | | | | | | |
| *(15)* | Infrastructure Service/Utilities | $ - | $ - | $ - | **$ -** | | $ - |
| *(16)* | Infrastructure Site Improvements | $ - | $ - | $ - | **$ -** | | $ - |
| *(17)* | Structure/Systems/ Components |  | | | | | |
| *(18)* | Cost for New (GSF): | $ - | $ - | $ - | **$ -** | | $ - |
| *(19)* | New at $\_\_\_\_\_\_\_\_ X \_\_\_\_\_\_\_\_\_\_\_\_\_GSF |  | | | | | |
| *(20)* | Cost for Renovation (GSF): | $ 4 ,648,775 | $ - | $ 4 ,043,316 | **$ 605,459** | | $ 4,648,775 |
| *(21)* | Renovation at $\_\_\_\_\_\_ X \_\_\_\_\_\_\_GSF |  | | | | | |
| *(22)* | Cost for Capital Renewal (GSF): | $ - | $ - | $ - | **$ -** | | $ - |
| *(23)* | Renewal at $\_\_\_\_\_\_\_ X \_\_\_\_\_\_\_\_\_\_\_GSF |  | | | | | |
| *(24)* | Other (Abatement) | $ 240,000 | $ - | $ 2 40,000 | **$ -** | | $ 240,000 |
| *(25)* | High Performance Certification Program | $ 141,516 | $ - | $ 1 41,516 | **$ -** | | $ 141,516 |
| *(26)* | Inflation for Construction | $ - | $ - | $ - | **$ -** | | $ - |
| *(27)* | Inflation Percentage Applied |  | 0.00% | 0.00% | **0.00%** | | 0.00% |
| *(28)* | ***Total Construction Costs*** | $ 5,030,291 | $ - | $ 4,424,832 | $ 605,459 | | $ 5,030,291 |
|  | ***Equipment and Furnishings*** | | | | | | |
| *(29)* | Equipment | $ 464,680 | $ - | $ 3 75,000 | **$ 89,680** | | $ 464,680 |
| *(30)* | Furnishings | $ - | $ - | $ - | **$ -** | | $ - |
| *(31)* | Communications | $ - | $ - | $ - | **$ -** | | $ - |
| *(32)* | Inflation for Equipment & Furnishings | $ - | $ - | $ - | **$ -** | | $ - |
| *(33)* | Inflation Percentage Applied |  | 0.00% | 0.00% | **0.00%** | | 0.00% |
| *(34)* | ***Total Equipment & Furnishings Cost*** | $ 464,680 | $ - | $ 375,000 | **$ 89,680** | | $ 464,680 |
|  | ***Miscellaneous*** | | | | | | |
| *(35)* | Art in Public Places | $ 4 2,834 | $ - | $ 4 2,834 | **$ -** | | $ 42,834 |
| *(36)* | Relocation Costs | $ - | $ - | $ - | **$ -** | | $ - |
|  |  |  |  |  |  | |  |
| *(37)* | Other Costs [specify] | $ - | $ - | $ - |  | | $ - |
| *(38)* | Other Costs [specify] | $ - | $ - | $ - | **$ -** | | $ - |
| *(39)* | Other Costs [specify] | $ - | $ - | $ - | **$ -** | | $ - |
| *(40)* | Other Costs [specify] | $ - | $ - | $ - | **$ -** | | $ - |
| *(41)* | ***Total Misc. Costs*** | $ 42,834 | $ - | $ 42,834 | $ - | | $ 4 2,834 |
|  | ***Total Project Costs*** |  |  |  |  | |  |
| *(42)* | ***Total Project Costs*** | **$ 6,400,902** | **$ -** | **$ 5,705,763** | **$ 695,139** | | **$ 6,400,902** |
|  | ***Project Contingency*** | | | | | | |
| *(43)* | 5% for New | $ - | $ - | $ - | **$ -** | | $ - |
| *(44)* | 10% for Renovation | $ 570,576 | $ - | $ 5 70,576 |  | | $ 570,576 |
| *(45)* | ***Total Contingency*** | $ 446,474 | $ - | $ 570,576 | $ (124,102) | | $ 446,474 |
|  | ***Total Budget Request*** |  |  |  |  | |  |
| *(46)* | ***Total Budget Request*** | **$ 6,847,376** | **$ -** | **$ 6,276,339** | **$ 571,037** | | **$ 6,847,376** |
|  | ***Funding Source*** | | | | | | |
| *(47)* | Capital Construction Fund (CCF) | $ 6 ,152,237 | $ - | $ 6 ,276,339 | **$ (124,102)** | | $ 6,152,237 |
| *(48)* | Cash Funds (CF) | $ 695,139 | $ - | $ - | **$ 695,139** | | $ 695,139 |
| *(49)* | Reappropriated Funds (RF) | $ - | $ - | $ - | **$ -** | | $ - |
| *(50)* | Federal Funds (FF) | $ - | $ - | $ - | **$ -** | | $ - |
|  | TOTAL | $6,847,376 | $0 | $6,276,339 | $571,037 | | $6,847,376 |
|  |  |  |  |  |  | |  |

CC/CR-SC, Rev. 5/17

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**STATE OF COLORADO**

**DEPARTMENT OF HIGHER EDUCATION**

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| **FY 2024-25 SUPPLEMENTAL CAPITAL CONSTRUCTION/CAPITAL RENEWAL REQUEST- *NARRATIVE (S CC\_CR-N)*** | | |
| **Capital Construction Fund Amount (CCF):** | **$6,152,237** | |
| **Cash Fund Amount (CF):** | $695,139 | |
| Intercept Program Request? (Yes/No): | No | |
| Supplemental Type (Supplemental/  1331 Supplemental) | Supplemental | |
| Institution Name: | Trinidad State College | |
| Project Title: | Freudenthal Library Renovation | |
| Project Phase (Phase \_of\_): | 1 of 2 | |
| State Controller Project Number  (if continuation): | 2017-057P21 | |
| Project Type: | x | Capital Construction (CC) |
|  | Capital Renewal (CR) |
| Original Appropriation Year: | FY 21-22 | |
| Fiscal Year to be Modified: | FY 24-25 | |
| Name & Title of Preparer: | Shannon Shiveley | |
| E-mail of Preparer: | [Shannon.shiveley@trinidadstate.edu](mailto:Shannon.shiveley@trinidadstate.edu) | |
| Institution Signature Approval: | Date | |
| CDHE Signature Approval: | Date | |
| Revision (Yes/No)  Submittal Date: | Date | |

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**A. SUPPLEMENTAL CRITERIA:**

*Describe how the supplemental meets the criteria required for submission. See instructions for further detail.*

Unforeseen cost increases across the construction industry after original appropriation was made.

**B. SUPPLEMENTAL JUSTIFICATION:**

*Describe the problem along with the conditions leading to the necessity of this supplemental request and the proposed solution. See instructions for further detail.*

Trinidad State College (TSC) was originally appropriated funding for this project based on a budget that was created in April 2020. This budget was created prior to the unprecedented cost increases in construction because of the COVID-19 Pandemic. As a result, TSC had to drastically cut costs through scope reduction in the design phase which severely limited the program.

Throughout the construction phase, TSC, alongside the Architect and Contractor, budgeted conservatively and as a result have been able to utilize project savings to construct some, but not all, of the scope that was reduced early in design. To cover this shortfall in budget, TSC has identified a grant and received donations through its foundation, totaling $695,139. TSC requests the use of these additional cash funds to be able to realize the full scope of the original design program.

**C. PROJECT SUMMARY/STATUS:**

*Provide a brief scope description of the project and explain the status of the prior appropriated phases. See instructions for further detail.*

The primary intent of the Phase 1 Freudenthal Library Renovation is to create enhanced learning and collaboration spaces for the use of not only students and staff, but also the local Trinidad community as well. Furthermore, the project modernizes a building that has not had capital improvement to this scale since it was built in the mid-1960s. The project turned underutilized spaces into areas for collaboration, including a Maker Space, Study Lounge, and a Multi-Use space with team study rooms, conference rooms, and a business incubator space.

Construction commenced in April 2023 and is nearly complete. The only contracted construction work remaining is the completion of the new grand entryway. Otherwise, there are a handful of smaller items to complete, including roller shades, security gates, limited additional furniture, and repairs to the existing air conditioning that were not within budget and therefore excluded from the design. However, as the result of Naming Right Donation Campaign led by TSC Foundation, TSC desires to utilize those funds to complete the original project scope.

**D. SUMMARY OF FUNDING CHANGE:**

|  |  |  |  |
| --- | --- | --- | --- |
| Fiscal Year to be Modified | Total Funds | Capital Construction Fund (CCF) | Cash Funds (CF) |
| Original Appropriation  FY 21-22 | $6,276,339 | $6,276,339 | $0 |
| Supplemental  FY 22-23 | $6,276,339 | $6,276,339 | $0 |
| Current Supplemental  FY 23-24 | $6,847,376 | $6,152,237 | $695,139 |

**E. ASSUMPTIONS FOR CALCULATIONS:**

*Describe the calculations used to justify the funding amount requested in the Cost Summary. See instructions for further detail.*

Amounts are actual costs. **Please note, the reduction in Capital Construction Funds is the result of reallocating funds from Phase 1 to Phase 2 of the project to offset the cash funds added to Phase 1 and in order to afford the full courtyard renovation scope in Phase 2.**

**F. CONSEQUENCES IF NOT FUNDED:**

*Explain the likely outcome if this request is not approved. See instructions for further detail.*

TSC has already spent most of the funds requested under this supplemental. If not funded, TSC will need to cover the costs out of the general fund.

**G. ADDITIONAL REQUEST INFORMATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Additional Request Information** | **Yes** | **No** | **Additional Information** |
| Is this request driven by a new statutory mandate? |  | **x** |  |
| Will this request require a statutory change? |  | **x** |  |
| Is this a one-time request? | **x** |  |  |
| Will this request involve any IT components? | **x** |  | **Conference room technology acquired as part of this project** |

*Provide any additional information necessary to fully explain the supplemental request. See instructions for further detail.*

**STATE OF COLORADO** Print Date: 10/17/2024

**DEPARTMENT OF HIGHER EDUCATION**

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|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **SUPPLEMENTAL CAPITAL CONSTRUCTION/CAPITAL RENEWAL REQUEST - *COST SUMMARY (S CC\_CR-C)*** | | | | | | |
| *(A)* | (1) **Funding Type:** | State Funded | | (2) **Supplemental Type:** | | Regular | |
| *(B)* | (1) **Institution:** | Trinidad State Junior College | | (2) **Name of Preparer:** | | Shannon Shiveley | |
| *(C)* | (1) **Project Title:** | Freudenthal Library Renovation | | (2) **Email of Preparer:** | | shannon.shiveley@trinidadstate.edu | |
| *(D)* | (1) **Project Phase ( \_\_ of \_\_):** | 2 of 2 | | (2) **State Controller Project # (if continuation):** | | 2017-057P21 | |
| *(E)* | (1) **Project Type:** | Capital Construction (CC) | | (2) **Institution Signature Approval:** | | Date | |
| *(F)* | (1) **Original Appropriation Year:** | 1-May-22 | | (2) **CDHE Signature Approval:** | | Date | |
| *(G)* | (1) **Intercept Program?:** | No | | (2) **Revision? If yes, previous submittal date:** | |  | Date |
| *(1)* |  | **(a) New Total Project Cost** | **(b) Total Prior-Year Appropriation(s)**  **Excluding Modified FY** | **(c) Appropriation for the Modified Fiscal Year** | **(d) Supplemental Request For Modified Fiscal Year** | | **(e) New Modified FY Total Request** |
|  | ***Land /Building Acquisition*** | | | | | | |
| *(2)* | Land Acquisition | $ - | $ - | $ - | **$ -** | | $ - |
| *(3)* | Building Acquisition | $ - | $ - | $ - | **$ -** | | $ - |
| *(4)* | ***Total Acquisition Costs*** | $ - | $ - | $ - | $ - | | $ - |
|  | ***Professional Services*** | | | | | | |
| *(5)* | Planning Documentation | $ - | $ - | $ - | **$ -** | | $ - |
| *(6)* | Site Surveys, Investigations, Reports | $ 6,682 |  | $ 6,682 | **$ -** | | $ 6 ,682 |
| *(7)* | Architectural/Engineering/ Basic Services | $ 90,355 |  | $ 90,355 | **$ -** | | $ 9 0,355 |
| *(8)* | Code Review/Inspection | $ 1 2,321 |  | $ 12,321 | **$ -** | | $ 1 2,321 |
| *(9)* | Construction Management | $ 3 5,641 |  | $ 35,641 | **$ -** | | $ 3 5,641 |
| *(10)* | Advertisements | $ 3 71 |  | $ 371 | **$ -** | | $ 3 71 |
| *(11)* | Other (Commissioning & Relocation) | $ 1 4,851 |  | $ 14,851 | **$ -** | | $ 1 4,851 |
| *(12)* | Inflation Cost for Professional Services | $ - | $ - | $ - | **$ -** | | $ - |
| *(13)* | Inflation Percentage Applied |  | 0.00% | 0.00% | 0.00% | | 0.00% |
| *(14)* | ***Total Professional Services*** | $ 160,221 | $ - | $ 160,221 | $ - | | $ 1 60,221 |
|  | ***Construction or Improvement*** | | | | | | |
| *(15)* | Infrastructure Service/Utilities | $ - | $ - | $ - | **$ -** | | $ - |
| *(16)* | Infrastructure Site Improvements | $ - | $ - | $ - | **$ -** | | $ - |
| *(17)* | Structure/Systems/ Components |  | | | | | |
| *(18)* | Cost for New (GSF): | $ - | $ - | $ - | **$ -** | | $ - |
| *(19)* | New at $\_\_\_\_\_\_\_\_ X \_\_\_\_\_\_\_\_\_\_\_\_\_GSF |  | | | | | |
| *(20)* | Cost for Renovation (GSF): | $ 1,069,693 |  | $ 750,591 | **$ 319,102** | | $ 1 ,069,693 |
| *(21)* | Renovation at $\_\_\_\_\_\_ X \_\_\_\_\_\_\_GSF |  | | | | | |
| *(22)* | Cost for Capital Renewal (GSF): | $ - | $ - | $ - | **$ -** | | $ - |
| *(23)* | Renewal at $\_\_\_\_\_\_\_ X \_\_\_\_\_\_\_\_\_\_\_GSF |  | | | | | |
| *(24)* | Other (Abatement) | $ 4 4,553 |  | $ 44,553 | **$ -** | | $ 4 4,553 |
| *(25)* | High Performance Certification Program | $ 2 6,270 |  | $ 26,270 | **$ -** | | $ 2 6,270 |
| *(26)* | Inflation for Construction | $ - | $ - | $ - | **$ -** | | $ - |
| *(27)* | Inflation Percentage Applied |  | 0.00% | 0.00% | **0.00%** | | 0.00% |
| *(28)* | ***Total Construction Costs*** | $ 1,140,516 | $ - | $ 821,414 | $ 319,102 | | $ 1 ,140,516 |
|  | ***Equipment and Furnishings*** | | | | | | |
| *(29)* | Equipment | $ 6 0,873 |  | $ 60,873 | **$ -** | | $ 6 0,873 |
| *(30)* | Furnishings | $ - | $ - | $ - | **$ -** | | $ - |
| *(31)* | Communications | $ - | $ - | $ - | **$ -** | | $ - |
| *(32)* | Inflation for Equipment & Furnishings | $ - | $ - | $ - | **$ -** | | $ - |
| *(33)* | Inflation Percentage Applied |  | 0.00% | 0.00% | **0.00%** | | 0.00% |
| *(34)* | ***Total Equipment & Furnishings Cost*** | $ 60,873 | $ - | $ 60,873 | **$ -** | | $ 6 0,873 |
|  | ***Miscellaneous*** | | | | | | |
| *(35)* | Art in Public Places | $ 7,951 |  | $ 7,951 | **$ -** | | $ 7 ,951 |
| *(36)* | OSA ADA 1% Requirement | $ 7,951 | $ - | $ 7 ,951 | **$ -** | | $ 7,951 |
| *(37)* | Other Costs [specify] | $ - | $ - | $ - | **$ -** | | $ - |
| *(38)* | Other Costs [specify] | $ - | $ - | $ - | **$ -** | | $ - |
| *(39)* | Other Costs [specify] | $ - | $ - | $ - | **$ -** | | $ - |
| *(40)* | Other Costs [specify] | $ - | $ - | $ - | **$ -** | | $ - |
| *(41)* | ***Total Misc. Costs*** | $ 15,902 | $ - | $ 15,902 | $ - | | $ 1 5,902 |
|  | ***Total Project Costs*** |  |  |  |  | |  |
| *(42)* | ***Total Project Costs*** | **$ 1,377,512** | **$ -** | **$ 1,058,410** | **$ 319,102** | | **$ 1,377,512** |
|  | ***Project Contingency*** | | | | | | |
| *(43)* | 5% for New | $ - | $ - |  | **$ -** | | $ - |
| *(44)* | 10% for Renovation | $ 1 06,715 |  | $ 106,715 | **$ -** | | $ 1 06,715 |
| *(45)* | ***Total Contingency*** | $ 106,715 | $ - | $ 106,715 |  | | $ 1 06,715 |
|  | ***Total Budget Request*** |  |  |  |  | |  |
| *(46)* | ***Total Budget Request*** | **$ 1,484,227** | **$ -** | **$ 1,165,125** | **$ 319,102** | | **$ 1,484,227** |
|  | ***Funding Source*** | | | | | | |
| *(47)* | Capital Construction Fund (CCF) | $ 1,289,227 |  | $ 1,165,125 | **$ 124,102** | | $ 1 ,289,227 |
| *(48)* | Cash Funds (CF) | $ 1 95,000 | $ - | $ - | **$ 195,000** | | $ 195,000 |
| *(49)* | Reappropriated Funds (RF) | $ - | $ - | $ - | **$ -** | | $ - |
| *(50)* | Federal Funds (FF) | $ - | $ - | $ - | **$ -** | | $ - |
|  | TOTAL | $1,484,227 | $0 | $1,165,125 | $319,102 | | $1,484,227 |

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**STATE OF COLORADO**

**DEPARTMENT OF HIGHER EDUCATION**

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| **FY 2022-23 SUPPLEMENTAL CAPITAL CONSTRUCTION/CAPITAL RENEWAL REQUEST- *NARRATIVE (S CC\_CR-N)*** | | |
| **Capital Construction Fund Amount (CCF):** | **$1,289,277** | |
| **Cash Fund Amount (CF):** | $195,000 | |
| Intercept Program Request? (Yes/No): | No | |
| Supplemental Type (Supplemental/  1331 Supplemental) | 1331 Supplemental | |
| Institution Name: | Trinidad State College | |
| Project Title: | Freudenthal Library Renovation | |
| Project Phase (Phase \_of\_): | Phase 2 of 2 | |
| State Controller Project Number  (if continuation): | 2017-057P21 | |
| Project Type: | x | Capital Construction (CC) |
|  | Capital Renewal (CR) |
| Original Appropriation Year: | 2022 | |
| Fiscal Year to be Modified: | FY 24-25 | |
| Name & Title of Preparer: | Shannon Shiveley | |
| E-mail of Preparer: | [Shannon.Shiveley@trinidadstate.edu](mailto:Shannon.Shiveley@trinidadstate.edu) | |
| Institution Signature Approval: | Date | |
| CDHE Signature Approval: | Date | |
| Revision (Yes/No)  Submittal Date: | Date | |

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**A. SUPPLEMENTAL CRITERIA:**

*Describe how the supplemental meets the criteria required for submission. See instructions for further detail.*

Unforeseen cost increases across the construction industry after original appropriation was made.

**B. SUPPLEMENTAL JUSTIFICATION:**

*Describe the problem along with the conditions leading to the necessity of this supplemental request and the proposed solution. See instructions for further detail.*

Trinidad State College (TSC) was originally appropriated funding for this project based on a budget that was created in April 2020. This budget was created prior to the unprecedented cost increases in construction because of the COVID-19 Pandemic. As a result, TSC had to drastically cut costs through scope reduction in the design phase which severely limited the program, which included the elimination of the patio upgrades.

Throughout the construction phase, TSC, alongside the Architect and Contractor, budgeted conservatively and as a result have been able to utilize project savings to construct some, but not all, of the patio scope that was reduced early in design. To cover this shortfall in budget, TSC Foundation has raised funds through a naming rights campaign and TSC has realized savings on Phase 1 of the project that will be applied to Phase 2 to realize the full patio scope. The total additional spending authority TSC requests is $195,000. TSC requests the use of cash funds to be able to realize the full scope of the patio upgrades.

**C. PROJECT SUMMARY/STATUS:**

*Provide a brief scope description of the project and explain the status of the prior appropriated phases. See instructions for further detail.*

Phase 2 Freudenthal Library Renovation has two main goals. First to deconstruct and renovate the Louden Henritze Archaeology Museum, which has not changed for nearly 30 years. And second to totally renovate the patio area on the second floor. The patio has been severely underutilized as it has deteriorated over the years both aesthetically and functionally. This project will create a space for the TSC Community to enjoy and address critical drainage issues.

Construction commenced in December 2023 and is nearing completion. The Museum is complete except for work on one last change order and underground plumbing/electrical is currently underway for the patio. The slab will be poured shortly and the project will be completed in early October 2024.

**D. SUMMARY OF FUNDING CHANGE:**

|  |  |  |  |
| --- | --- | --- | --- |
| Fiscal Year to be Modified | Total Funds | Capital Construction Fund (CCF) | Cash Funds (CF) |
| Original Appropriation  FY 22 – 23 | $ 1,165,125 | $ 1,165,125 | $0 |
| Supplemental  FY 23-24 | $1,165,125 | $1,165,125 | $0 |
| Current Supplemental  FY 24-25 | $1,484,227 | $1,289,227 | $195,000 |

**E. ASSUMPTIONS FOR CALCULATIONS:**

*Describe the calculations used to justify the funding amount requested in the Cost Summary. See instructions for further detail.*

Amounts are actual costs. **Please note, the increase in Capital Construction Funds is the result of reallocating funds (savings) from Phase 1 to Phase 2 of the project to offset the cash funds added to Phase 2 and in order to afford the full courtyard renovation scope in Phase 2. In other words, TSC is not requesting an increase in the allocated CCF dollars.**

**F. CONSEQUENCES IF NOT FUNDED:**

*Explain the likely outcome if this request is not approved. See instructions for further detail.*

TSC has already spent most of the funds requested under this supplemental. If not funded, TSC will need to cover the costs out of the general fund.

**G. ADDITIONAL REQUEST INFORMATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Additional Request Information** | **Yes** | **No** | **Additional Information** |
| Is this request driven by a new statutory mandate? |  | **X** |  |
| Will this request require a statutory change? |  | **X** |  |
| Is this a one-time request? | **x** |  |  |
| Will this request involve any IT components? |  | **X** |  |
|  |  |  |  |

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| Colorado Commission on Higher Education (CCHE)  October 24, 2024 | Agenda Item II, J  Page 1 of 6  Consent Item |

**TOPIC: Approval Of Two-Year Cash-Funded Capital List for Colorado State University, Fort Collins**

**PREPARED BY: Kennedy Evans, Budget & Policy Analyst**

1. **SUMMARY**This consent item amends the Two-Year Cash Funded Capital Program List for Colorado State University, Fort Collins. The amended list reflects the addition of the Colorado State Forest Service Nursery Renovation and the Don and Susie Law Engineering Future Technologies Building.
2. **BACKGROUND**

Under C.R.S. 23-1-106, the Colorado Commission on Higher Education (CCHE) must provide the legislative Capital Development Committee (CDC) with either approval or commentary on amendments to the two-year cash-funded capital program lists submitted by public institutions of higher education. Capital construction projects or acquisition of real property less than or equal to two million dollars that are exclusively cash funded, and projects not for new construction less than or equal to ten million dollars that are exclusively cash funded are exempted from this process. Governing boards have the authority to submit new two-year lists and amendments to the CCHE and CDC at any point during the fiscal year; however, projects on the two-year list may not commence until approved by the CDC. Any project expected to exceed the originally approved appropriation by fifteen percent or more must submit an amended two-year list item for approval.

|  |  |
| --- | --- |
| Colorado Commission on Higher Education (CCHE)  October 24, 2024 | Agenda Item II, J  Page 2 of 6  Consent Item |

1. **STAFF ANALYSIS**

**Colorado State Forest Service Nursery Renovation**

Table 1 displays the cost of the Colorado State Forest Service Nursery Renovation project.

**Table 1:** Two-Year Cash Funded Capital Program, Colorado State Forest Service Nursery Renovation project

FY 2023-24 Through FY 2024-25 List

|  |  |
| --- | --- |
| **Cash Funds** | $9,000,000 |
| **Federal Funds** | $5,320,000 |
| **Total Funds** | $14,320,000 |

**Project Description:** Colorado State University, Fort Collins, requests $14,320,000 in cash spending authority to renovate their Forest Service Nursery. CSU intends to fund this request using funds from the Colorado State Legislature and federal grants.

The Colorado State Forest Service (CSFS) Nursery, located on the Foothills Campus of Colorado State University in Fort Collins, is the state’s leader in producing low-cost, Colorado-grown seedling trees and shrubs for conservation purposes. The CSFS Nursery produces more than 40 species, all selected for their hardiness and adaptability, which are ideal for landowners and land managers to use for conservation in Colorado’s diverse environments. Restoration is increasingly important considering the growing frequency, size, and severity of disturbances such as forest fires. Active reforestation is important in Colorado because natural regeneration is often hindered by the loss of mature trees and their seeds, poor soil conditions, and the impacts of climate change. This project will construct a greenhouse/headhouse complex, new shade structures and minor maintenance upgrades to the existing tree processing facility.

|  |  |
| --- | --- |
| Colorado Commission on Higher Education (CCHE)  October 24, 2024 | Agenda Item II, J  Page 3 of 6  Consent Item |

**Don and Susie Law Engineering Future Technologies Building**

Table 1 displays the cost of the Don and Susie Law Engineering Future Technologies Building project.

**Table 1:** Two-Year Cash Funded Capital Program, Don and Susie Law Engineering Future Technologies Building project

FY 2023-24 Through FY 2024-25 List

|  |  |
| --- | --- |
| **Cash Funds** | $160,000,000 |
| **Federal Funds** | $0 |
| **Total Funds** | $160,000,000 |

**Project Description:** Colorado State University, Fort Collins, requests $14,320,000 in cash spending authority to construct the new Don and Susie Law Engineering Future Technologies Building. CSU will be funding this request through student facility fees and donations.

This project will construct a new building on the site of the existing Glover Building, which will be deconstructed. The Future Technologies Building will be a major new academic project transforming the heart of campus, positioning CSU for sustained excellence in education and research. Located between the main Engineering and Computer Science buildings, the Future Technologies Building will fuse together engineering, computer science, and artificial intelligence to equip CSU engineering and computer science students with unique, cutting-edge skills to prepare them to be leaders in 21st-century innovation.

This project will support interdisciplinary teams of faculty and students with expertise in engineering, AI, computing, data science, and other domains. It will also provide space for a new Construction Engineering program.

|  |  |
| --- | --- |
| Colorado Commission on Higher Education (CCHE)  October 24, 2024 | Agenda Item II, J  Page 4 of 6  Consent Item |

1. **STAFF RECOMMENDATIONS**

**Staff recommends that the amended Two-Year Cash Funded Capital Program List for Colorado State University be approved and that the decision be forwarded to the Capital Development Committee and the Office of State Planning and Budgeting.**

1. **STATUTORY AUTHORITY**

C.R.S. 23-1-106(1) Except as permitted by subsection (9) of this section, it is declared to be the policy of the general assembly not to authorize any activity requiring capital construction or capital renewal for state institutions of higher education unless approved by the commission.

(5) (a) The commission shall approve plans for any capital construction or capital renewal project at any state institution of higher education regardless of the source of funds; except that the commission need not approve plans for any capital construction or capital renewal project at a local district college or area technical college or for any capital construction or capital renewal project described in subsection (9) of this section.

(b) The commission may except from the requirements for program and physical planning any project that requires two million dollars or less if the capital construction project is for new construction and funded solely from cash funds held by the institution or the project is funded through the higher education revenue bond intercept program established pursuant to section 235-139, or ten million dollars or less if the project is not for new construction and is funded solely from cash funds held by the institution.

(7)(c)(I)(B) The commission annually shall prepare a unified, two-year report for capital construction projects for new acquisitions of real property or for new construction, described in subsection (10) of this section, estimated to require total project

|  |  |
| --- | --- |
| Colorado Commission on Higher Education (CCHE)  October 24, 2024 | Agenda Item II, J  Page 5 of 6  Consent Item |

expenditures exceeding two million dollars, coordinated with education plans. The commission shall transmit the report to the office of state planning and budgeting, the

governor, the capital development committee, and the joint budget committee, consistent with the executive budget timetable. (II)(A) The commission shall submit the two-year projections prepared by each state institution of higher education for each two-year period to the office of state planning and budgeting and the capital development committee. The capital development committee shall conduct a hearing in each regular legislative session on the projections and either approve the projections or return the projections to the state institution of higher education for modification. The commission and the office of state planning and budgeting shall provide the capital development committee with comments concerning each projection.

(B) A state institution of higher education may submit to the staff of the capital development committee, the commission, and the office of state planning and budgeting an amendment to its approved two-year projection. The capital development committee shall conduct a hearing on the amendment within thirty days after submission during a regular legislative session of the general assembly or within forty-five days after submission during any period that the general assembly is not in regular legislative session. The capital development committee shall either approve the projections or return the projections to the state institution of higher education for modification. The commission and the office of state planning and budgeting shall provide the capital development committee with comments concerning each amendment.

(10)(b) For any project subject to subsection (9) of this section, the governing board may enhance the project in an amount not to exceed fifteen percent of the original estimate of the cost of the project without the approval of the commission, the office of state planning and budgeting, the capital development committee, or the joint budget

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committee so long as the governing board notifies the commission, the office of state planning and budgeting, the capital development committee, and the joint budget

committee in writing, explaining how the project has been enhanced and the source of the money for the enhancement.

**ATTACHMENT(S):**

**ATTACHMENT A:** Amended Two-Year Cash Funded Capital Program List – Colorado State University

**ATTACHMENT B:** Cash Funded Capital Construction Request FY 24-25 – Colorado State University

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

**CCHE Cash Project Request Narrative**

*This form serves as the narrative template for all institutional cash project requests. Please complete all the informational fields below.*

# **Summary information**

1. Institution name: Colorado State University Fort Collins
2. Project name: Don and Susie Law Engineering Future Technologies Building
3. Please select the project type:New Construction
4. Total general square footage and actual square footage: 165,000 GSF

## **Summary of the capital project**

Please provide 3-4 sentences for each question.

* Describe the objective and purpose of the project:
  + This project will construct a new building on the site of the existing Glover Building, which will be deconstructed. The Future Technologies Building will be a major new academic project transforming the heart of campus, positioning CSU for sustained excellence in education and research. Located between the main Engineering and Computer Science buildings, the Future Technologies Building will fuse together engineering, computer science, and artificial intelligence to equip CSU engineering and computer science students with unique, cutting-edge skills to prepare them to be leaders in 21st-century innovation.
* Describe the spending authority requested and how the cash funds will be provided or the expected bond terms and how the bond will be repaid:
  + CSU is requesting cash spending authority of $160M. Funding will be from student facility fees and donations.
* Describe the campus programs and/or populations impacted by this project:
  + This project will support interdisciplinary teams of faculty and students with expertise in engineering, AI, computing, data science, and other domains. It will also provide space for a new Construction Engineering program.
* Identify the target LEED level and costs associated with HPCP compliance. If unknown, explain why:
  + CSU anticipates LEED Gold for the project.

## **Additional information**

Provide any additional information you feel is important for the CCHE to know.

N/A

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

**CCHE Cash Project Request Cost Summary**

# **Institutional information:**

* Institution name: Colorado State University Fort Collins
* Project name: Don and Susie Law Engineering Future Technologies Building
* Prepared by: Shelly Carroll
* Phone #: 970-491-0167
* Email:shelly.carroll@colostate.edu

# **Project information:**

* Project type: New Construction
* Is this an intercept program?No
* Does this project have a CDHE approved program plan?No
  + If yes, please list the approval date:Click or tap here to enter text.
* Project category: AcademicClick or tap here to enter text.
* Estimated start date: November 2024
* Estimated completion date: August 2027
* Funding method: OtherClick or tap here to enter text.

# **Project cost breakdown:**

|  |  |
| --- | --- |
| Funding Source: | Amount: |
| Cash Funds | $160,000,000 |
| Federal Funds | $0 |
| Project Total | $160,000,000 |

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

**CCHE Cash Project Request Narrative**

*This form serves as the narrative template for all institutional cash project requests. Please complete all the informational fields below.*

# **Summary information**

1. Institution name: Colorado State University Fort Collins
2. Project name: Colorado State Forest Service Nursery Renovation
3. Please select the project type:Capital Renewal
4. Total general square footage and actual square footage: 34,400 GSF

## **Summary of the capital project**

Please provide 3-4 sentences for each question.

* Describe the objective and purpose of the project:
  + This project will construct a greenhouse/headhouse complex, new shade structures and minor maintenance upgrades to the existing tree processing facility.
* Describe the spending authority requested and how the cash funds will be provided or the expected bond terms and how the bond will be repaid:
  + CSU is requesting cash spending authority of $14.32M. Funding is from the Colorado State Legislature and Federal grants.
* Describe the campus programs and/or populations impacted by this project:
  + The Colorado State Forest Service (CSFS) Nursery, located on the Foothills Campus of Colorado State University in Fort Collins, is the state’s leader in producing low-cost, Colorado-grown seedling trees and shrubs for conservation purposes. The CSFS Nursery produces more than 40 species, all selected for their hardiness and adaptability, which are ideal for landowners and land managers to use for conservation in Colorado’s diverse environments. Restoration is increasingly important considering the growing frequency, size, and severity of disturbances such as forest fires. Active reforestation is important in Colorado because natural regeneration is often hindered by the loss of mature trees and their seeds, poor soil conditions, and the impacts of climate change.
* Identify the target LEED level and costs associated with HPCP compliance. If unknown, explain why:
  + CSU anticipates LEED will be waived for this project.

## **Additional information**

Provide any additional information you feel is important for the CCHE to know.

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

**CCHE Cash Project Request Cost Summary**

# **Institutional information:**

* Institution name: Colorado State University Fort Collins
* Project name: Colorado State Forest Service Nursery Renovation
* Prepared by: Shelly Carroll
* Phone #: 970-491-0167
* Email:shelly.carroll@colostate.edu

# **Project information:**

* Project type: Renovation
* Is this an intercept program?No
* Does this project have a CDHE approved program plan?NA
  + If yes, please list the approval date:Click or tap here to enter text.
* Project category: AcademicClick or tap here to enter text.
* Estimated start date: December 2024
* Estimated completion date: March 2026
* Funding method: GrantClick or tap here to enter text.

# **Project cost breakdown:**

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| --- | --- |
| Funding Source: | Amount: |
| Cash Funds | $9,000,000 |
| Federal Funds | $5,320,000 |
| Project Total | $14,320,000 |

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**TOPIC: Approval Of Capital Program Plans and Waivers For FY 2025-26 Requested Capital Projects**

**PREPARED BY: Kennedy Evans, Budget & Policy Analyst**

1. **SUMMARY**

This consent item seeks approval of new or revised program plans or exemptions for capital projects submitted in the Fiscal Year 2025-26 budget cycle, pursuant to C.R.S. 23-1-106(3).

1. **BACKGROUND**

C.R.S. 23-1-106(3) states that no capital construction or capital renewal shall commence except in accordance with an approved facility master plan and program plan. Statute exempts projects with total expenditures of less than $2 million. CDHE has analyzed all revised and new program plans and exemption requests associated with projects submitted as part of the FY 2025-26 capital request. CCHE must approve these before the projects can commence.

Per CCHE Policy Section III, Part E: Facilities Program Planning, program plans must analyze the amounts, types, and relative locations of space required and/or facility system upgrades or replacement for current and projected program plans and define program and cost elements. The following are required for approval:

* Consistency with role and mission; academic, facility and technology planning goals; state higher education policy.
* Consistency with campus facilities master plan and academic master planning.
* Consistency of space utilization with CCHE guidelines and campus physical master plan space allocations.

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* Alternative facilities solutions and life-cycle costs as required by CCHE; and
* Appropriateness of source of funds, cost estimate methods, financing implications for life cycle of construction as required, operations, and maintenance at projected enrollment increases.
* All program plans must include a third-party audit.

1. **STAFF ANALYSIS**

Staff reviewed all program plans submitted and requests for program plan waivers from institutions to ensure compliance with statute and CCHE policy. Nine submissions require approval from the new or revised program. Two projects with approved programs at least three years old requested approval of a three-year program plan waiver.

1. **STAFF RECOMMENDATIONS**

Staff recommend the following actions:

1. Approval of the following twelve new or revised program plans:

* + Adams State University: Admissions Welcome Center
  + Red Rocks Community College: Health Sciences, EMD, and Fire Science Building
  + Community College of Aurora: Classroom Building Level 3
  + Otero College: New Welding Shop Building
  + University of Colorado: CU Denver - Engineering Building
  + University of Colorado: UCCS - Cybersecurity Engineering Cleanroom
  + Colorado School of Mines: Steam Infrastructure
  + Colorado School of Mines: Utilities Infrastructure
  + Western State Colorado University: Leslie J. Savage Library Renovation

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2. Approval of the following two three-year program plan waivers:

* + Arapaho Community College, Health Programs Integration Renovation, Phase 2
  + Colorado Mesa University: Electrical and Computer Engineering (Phase 1 of 1)

1. **STATUTORY AUTHORITY**

C.R.S. §23-1-106 Duties and powers of the commission with respect to capital construction and long-range planning.

(3) The commission shall review and approve facility master plans for all state institutions of higher education on land owned or controlled by the state or an institution and capital construction or capital renewal program plans for projects other than those projects described in subsection (9) of this section. The commission shall forward the approved facility master plans to the office of the state architect. Except for those projects described in subsection (9) of this section, no capital construction or capital renewal shall commence except in accordance with an approved facility master plan and program plan..

(5) (a) The commission shall approve plans for any capital construction or capital renewal project at any state institution of higher education regardless of the source of funds; except that the commission need not approve plans for any capital construction or capital renewal project at a local district college or area technical college or for any capital construction or capital renewal project described in subsection (9) of this section.

(b) The commission may except from the requirements for program and physical planning any project that requires two million dollars or less if the capital construction project is for new construction and funded solely from cash funds held by the institution or the project is funded through the higher education revenue bond intercept program

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established pursuant to section 23-5-139, or ten million dollars or less if the project is not for new construction and is funded solely from cash funds held by the institution.

(9) (d) (II) A plan for a capital construction or capital renewal project is not subject to review or approval by the commission if such project is:

(A) Estimated to require total expenditures of two million dollars or less if the capital construction project is for new acquisitions of real property or for new construction and funded solely from cash funds held by the institution or the project is funded through the higher education revenue bond intercept program established pursuant to section 23-5-139; or

(B) Estimated to require total expenditures of ten million dollars or less if the project is not for new acquisitions of real property or for new construction and is funded solely from cash funds held by the institution**.**

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**TOPIC: Approval Of Two-Year Cash-Funded Capital List for Fort Lewis College**

**PREPARED BY: Kennedy Evans, Budget & Policy Analyst**

1. **SUMMARY**

This consent item amends the Two-Year Cash Funded Capital Program List for Fort Lewis College. The amended list reflects the addition of the Apartment Acquisition project.

1. **BACKGROUND**

Under C.R.S. 23-1-106, the Colorado Commission on Higher Education (CCHE) must provide the legislative Capital Development Committee (CDC) with either approval or commentary on amendments to the two-year cash-funded capital program lists submitted by public institutions of higher education. Capital construction projects or acquisition of real property less than or equal to two million dollars that are exclusively cash funded, and projects not for new construction less than or equal to ten million dollars that are exclusively cash funded are exempted from this process. Governing boards have the authority to submit new two-year lists and amendments to the CCHE and CDC at any point during the fiscal year; however, projects on the two-year list may not commence until approved by the CDC. Any project expected to exceed the originally approved appropriation by fifteen percent or more must submit an amended two-year list item for approval.

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1. **STAFF ANALYSIS**

**Apartment Acquisition**

Table 1 displays the cost of the Apartment Acquisition project.

**Table 1:** Apartment Acquisition

FY 2023-24 Through FY 2024-25 List

|  |  |
| --- | --- |
| **Cash Funds** | $9,900,000 |
| **Federal Funds** | $0 |
| **Total Funds** | $9,900,000 |

**Project Description:** Colorado School of Mines requests $12,500,000 in cash spending authority for its Apartment Acquisition project. Fort Lewis anticipates issuing $9.375 million in tax-exempt revenue bonds and $3.125 million in taxable revenue bonds to provide flexibility in offering up to 25% of the units to faculty/staff or external parties if needed for occupancy. The debt service and related operating expenses would be covered by rental revenue from the project. Given the building is less than ten years old, they are currently exploring a 20-25-year bond term.

In order to increase student housing capacity, which since COVID has exceeded internal capacity annually, Fort Lewis College is negotiating to purchase an apartment building that is off campus, which would provide an additional 68 beds. This complex was constructed in 2017, with a suite-style floor plan conducive to college students. This project will increase our apartment-style options for students who have experienced a significant increase in cost and a decrease in available inventory since 2020.

Fort Lewis College has a one-year live on-campus requirement. Since 2020, the number of housing applications for students with more than 30 credit hours has exceeded internal capacity every fall. Fort Lewis has currently entered a master lease with another apartment

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complex to provide an additional 90 beds and has not had any issues filling those spaces. This purchase would help alleviate that need and provide additional flexibility as we look at our options for replacing existing inventory (Mears apartments specifically). This is also significantly less expensive than building an apartment with 68 beds, as estimates received last fall for the Mears replacement estimated costs of $325,000 per bed, and this project would be $176,750 per bed.

1. **STAFF RECOMMENDATIONS**

**Staff recommends that the amended Two-Year Cash Funded Capital Program List for Fort Lewis College be approved and that the decision be forwarded to the Capital Development Committee and the Office of State Planning and Budgeting.**

1. **STATUTORY AUTHORITY**

C.R.S. 23-1-106(1) Except as permitted by subsection (9) of this section, it is declared to be the policy of the general assembly not to authorize any activity requiring capital construction or capital renewal for state institutions of higher education unless approved by the commission.

(5) (a) The commission shall approve plans for any capital construction or capital renewal project at any state institution of higher education regardless of the source of funds; except that the commission need not approve plans for any capital construction or capital renewal project at a local district college or area technical college or for any capital construction or capital renewal project described in subsection (9) of this section.

(b) The commission may except from the requirements for program and physical planning any project that requires two million dollars or less if the capital construction project is for new construction and funded solely from cash funds held by the institution or the project

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is funded through the higher education revenue bond intercept program established pursuant to section 235-139, or ten million dollars or less if the project is not for new construction and is funded solely from cash funds held by the institution.

(7)(c)(I)(B) The commission annually shall prepare a unified, two-year report for capital construction projects for new acquisitions of real property or for new construction, described in subsection (10) of this section, estimated to require total project expenditures exceeding two million dollars, coordinated with education plans. The commission shall transmit the report to the office of state planning and budgeting, the governor, the capital development committee, and the joint budget committee, consistent with the executive budget timetable. (II)(A) The commission shall submit the two-year projections prepared by each state institution of higher education for each two-year period to the office of state planning and budgeting and the capital development committee. The capital development committee shall conduct a hearing in each regular legislative session on the projections and either approve the projections or return the projections to the state institution of higher education for modification. The commission and the office of state planning and budgeting shall provide the capital development committee with comments concerning each projection.

(B) A state institution of higher education may submit to the staff of the capital development committee, the commission, and the office of state planning and budgeting an amendment to its approved two-year projection. The capital development committee shall conduct a hearing on the amendment within thirty days after submission during a regular legislative session of the general assembly or within forty-five days after submission during any period that the general assembly is not in regular legislative session. The capital development committee shall either approve the projections or return the projections to the state institution of higher education for modification. The

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commission and the office of state planning and budgeting shall provide the capital development committee with comments concerning each amendment.

(10)(b) For any project subject to subsection (9) of this section, the governing board may enhance the project in an amount not to exceed fifteen percent of the original estimate of the cost of the project without the approval of the commission, the office of state planning and budgeting, the capital development committee, or the joint budget committee so long as the governing board notifies the commission, the office of state planning and budgeting, the capital development committee, and the joint budget committee in writing, explaining how the project has been enhanced and the source of the moneys for the enhancement.

**ATTACHMENT(S):**

**ATTACHMENT A:** Amended Cash Funded Capital Request – Apartment Acquisition – Fort Lewis College

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

**CCHE Cash Project Request Narrative**

*This form serves as the narrative template for all institutional cash project requests. Please complete all the informational fields below.*

# **Summary information**

* Institution name: Fort Lewis College
* Project name: Apartment Acquisition
* Please select the project type:Acquisition
* Total general square footage and actual square footage: 22,941 GSF (Building), .868 acres ASF (property).

## **Summary of the capital project**

Please provide 3-4 sentences for each question.

* Describe the objective and purpose of the project:
  + In order to increase student housing capacity, which since COVID has exceeded internal capacity annually, Fort Lewis College is negotiating to purchase an apartment building that is off campus, which would provide an additional 68 beds. This complex was constructed in 2017, with a suite-style floor plan conducive to college students. This project will increase our apartment-style options for students who have experienced a significant increase in cost and a decrease in available inventory since 2020.
* Describe the spending authority requested and how the cash funds will be provided or the expected bond terms and how the bond will be repaid:
  + Fort Lewis College requests $12.5 million in cash spending authority for the project. We currently anticipate issuing $9.375 million in tax-exempt revenue bonds and $3.125 million in taxable revenue bonds to provide flexibility in offering up to 25% of the units to faculty/staff or external parties if needed for occupancy. The debt service and related operating expenses would be covered by rental revenue from the project. Given the building is less than ten years old, we are currently exploring a 20-25-year bond term.
* Describe the campus programs and/or populations impacted by this project:
  + Fort Lewis College has a one-year live on-campus requirement. Since 2020, the number of housing applications for students with more than 30 credit hours has exceeded internal capacity every fall. Fort Lewis has currently entered a master lease with another apartment complex to provide an additional 90 beds and has not had any issues filling those spaces. This purchase would help alleviate that need and provide additional flexibility as we look at our options for replacing existing inventory (Mears apartments specifically). This is also significantly less expensive than building an apartment with 68 beds, as estimates received last fall for the Mears replacement estimated costs of $325,000 per bed, and this project would be $176,750 per bed.
* Identify the target LEED level and costs associated with HPCP compliance. If unknown, explain why:
  + This would be determined during due diligence, but the current compliance with LEED is unknown. Any future renovations or capital work would be reviewed to increase compliance.

## **Additional information**

Provide any additional information you feel is important for the CCHE to know.

N/A

CC-C2: CCHE Cash Funded Capital Construction Request FY 2025-26

**CCHE Cash Project Request Cost Summary**

# **Institutional information:**

* Institution name: Fort Lewis College
* Project name: External Apartment Purchase
* Prepared by: Samantha Gallagher, Interim VP of Finance & Administration
* Phone #: 970-247-7435
* Email:smgallagher@fortlewis.edu

# **Project information:**

* Project type: Capital Construction Acquisition
* Is this an intercept program?No
* Does this project have a CDHE approved program plan?NA
  + If yes, please list the approval date:Click or tap here to enter text.
* Project category: Auxiliary
* Estimated start date: February 2025
* Estimated completion date: February 2025
* Funding method: Revenue Bonds

# **Project cost breakdown:**

|  |  |
| --- | --- |
| Funding Source: | Amount: |
| Cash Funds | $12,500,000 |
| Federal Funds | $0 |
| Project Total | $12,500,000 |

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**Prepared By: Corey Evans, Budget Direct & DeAnna Castenda, Budget and Policy Analyst**

1. **Summary**

This consent item seeks the authorization and consideration of participation in the state-funded student financial assistance program (financial aid) for Intellitec College (formerly the Institute of Business and Medical Careers, Inc. (IBMC). This request is needed due to a change in ownership which, pursuant to C.R.S 23-3.3-104, requires reapplication and authorization for this institution to continue to receive state-funded financial assistance program. IBMC was originally approved for participation in the state-funded student financial assistance program in 2008 and has continued to receive aid annually since then.

1. **Background**

Pursuant to Colorado Revised Statute 23-3.3-102 (2), the Colorado Commission on Higher Education is directed to establish eligibility guidelines and determine the institutions eligible for participation in the Colorado Student Aid Programs. Institutions applying to participate must meet two separate requirements. First, an institution must meet the statutory definition of institution of higher education as identified in C.R.S 23-3.3-101 (3).This statute states that institution means an educational institution operating in the state that meets all of the following:

* + Admits as regular students, persons having a certification of graduation from a school providing secondary education or comparable qualifications and persons for enrollment in courses which they reasonably may be expected to complete successfully.
  + Is accredited by a nationally recognized accrediting agency or association and, in the case of private occupational schools, holds a regular certificate in accordance with the provisions of article 64 of this title 23.

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* + Provides an educational program for which it awards a bachelor’s degree, provides not less than a two-year program which is acceptable for full credit towards such a degree, or provides not less than a six-month program of training to prepare students for gainful employment in a recognized occupation.
  + Is not a branch program of an institution of higher education whose principal campus and facilities are located outside this state.

C.R.S 23-3.3-104 directs CCHE to establish additional criteria for institutions beyond those required by statute. Current CCHE policy requires, at minimum, the following:

* Applicants must operate in Colorado for at least two years under current ownership.
* Applicant must successfully administer federal campus-based programs for two years under current ownership.
* Applicants must participate in and resolve any audits of their financial operations.
* Applicant must have proper accreditation standards; and
* Applicants must submit an application to the Commission for approval to participate in the state-based financial assistance program.

The last institution to submit a new application for financial aid consideration was Lincoln College of Technology in 2016. Below is a list of all the IHEs who have applied for state-based financial aid and have been presented to CCHE:

* Denver Automotive and Disel College (Nov 2002)
* Education America (Nov 2002)
* Heritage College (Nov 2002)
* Johnson and Wales University (Nov 2003)
* Colorado Christian University (Jan 2004)
* Denver Career College (Nov 2005)

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* Institute of Business and Medical, Inc (June 2008)
* Everest College (Dec 2016)
* Lincoln College of Technology (Dec 2016)

The Department does not have a record of any institution applying to the CCHE for consideration since 2016. Due to the infrequency of the use of this policy and the time since the policy was updated, staff would recommend revisiting this policy for technical updates in the near term.

1. **Staff Analysis**

Intellitec College applied for state-based financial aid pursuant to C.R.S 23-3.3-104 in XXXXXX 2024 and the college meets the statutory definition of an Institution as defined in C.R.S 23-3.3-101 (3). The below table shows the criteria that Intellitec College has met:

* Participated in federal campus-based financial aid program for two years.
* Holds Department of Education approved accreditation.
* Provided financial statement for federal programs within the required audit report of its federal programs.
* Is not pervasively sectarian.
* Holds a Certificate of Approval from the Division of Private Occupational Schools.

Intellitec College (formerly IBMC) operated in the state of Colorado and participated in student financial aid un-interrupted since 2008. However, it has not operated for two years in Colorado under current leadership. While Colorado statute is silent on this requirement CCHE policy dictates this requirement be met before being eligible for the participation in the state-funded financial assistance program.

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1. **Staff Recommendations**

**Staff recommends approval of Intellitec College’s participation in the state-based financial student assistance program. Staff recommends waiver of CCHE policies indicating two-year ownership operation due to uninterrupted participation in state-funded financial assistance programs since 2008, in addition to ongoing compliance to statutorily required reporting. Due to this waiver, it is the recommendation of the commission to install more robust monitoring for Intellitec until they have successfully met the two-year requirement.**

1. **Statutory Authority**

**C.R.S 23-3.3-101**

**C.R.S 23-3.3-101 (4)**

**Attachment:**

Application for State Aid – Intellitec College

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**TOPIC: RECOMMENDATION FOR APPROVAL OF THE FISCAL YEAR 2025-26 FUNDING ALLOCATION FORMULA**

**PREPARED BY: CRYSTAL L. COLLINS, CHIEF FINANCIAL OFFICER**

1. **SUMMARY**

§ 23-18-303.5, C.R.S. grants the Commission, in conjunction with the Department and in collaboration with the Governing Boards, the ability to recommend funding through the Higher Education Funding Allocation Formula created under House Bill 20-1366. § 23-18-306, C.R.S. further empowers the Commission to recommend changes in the amount of funding that is allocated through each portion of the model (§ 23-18-306(1)(a)(I)(A)) and the percentage allocation of performance funding among the performance funding metrics (§ 23-18-36(1)(a)(I)(B)). The Commission may also draft a statement on general funding principles for transmission as part of the budget request to the Governor.

1. **BACKGROUND**

*Fiscal Year 2024-25 State Operating Funding Overview*

In Fiscal Year 2024-25, the 10 public governing boards received about $1 billion in state operating support, including an increase of $85 million compared to the previous fiscal year. Additionally, the state provided $257.7 million to support the operation of the Special Education Programs (SEPs)—including the University of Colorado School of Medicine and the Colorado State University Veterinary School—the Local District Colleges (LDCs), and the Area Technical Colleges (ATCs). This allocation includes over $39 million in additional funding to these programs compared to last year. This accounts for an increase of 9.3 percent in Step 2

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appropriations. Additionally, three governing boards received a total of $7.3 million through Step 1 to address master plan needs for rural serving institutions.

*Higher Education Funding Allocation Model*

Created through House Bill 20-1366, the current higher education allocation model has been used to distribute all operating support to public institutions of higher education in each of the last four fiscal years. The allocation of state support to IHEs is determined by three steps:

1. Step 1 – ongoing additional funding meant to address base funding disparities
2. Step 2 – ongoing funding allocated based on performance metrics
3. Step 3 – temporary funding acting as one-time support for institutions

Total state support is allocated through these three steps to determine a total funding amount for each public institution. These funds are then split between the College Opportunity Fund (COF) student stipends and the Fee For Service (FFS) reimbursement contracts.

Statute identifies the use of Step 1 as an option but not a requirement for funding each year. This step allows the state to address any funding disparities that may not be remedied by the growth in performance metrics. These include strategic planning goals, institutional needs, base funding concerns, specific institutional projects, and funding to support specific subpopulations of students. Step 1 has been used to distribute funding over $125 million in state support to IHEs, SEPs, LDCs, and ATCs since the formula was implemented to distribute funds in Fiscal Year 2021-22. These funds have been distributed based on student subpopulations (e.g., first-generation enrollment, underrepresented minority student enrollment, Pell eligible enrollment, and underrepresented student retention) and institutional needs (e.g., rural serving mission).

Step 2 is the main method for distributing funds to the governing boards. All base funding, any Step 1 funding from the previous fiscal year, and any new funding to address core costs are distributed through this part of the allocation model. The current funding allocation model

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includes eight metrics used to determine the performance of each of the Governing Boards. The performance metrics include:

1. Resident full-time enrollment
2. Resident first-generation headcount enrollment
3. Credential production
4. Resident Pell eligible student share of total headcount enrollment
5. Resident underrepresented minority student share of total headcount enrollment
6. Retention rate
7. Graduation rate at 100% of normal degree time
8. Graduation rate at 150% of normal degree time

Step 2 has been used to distribute nearly $230 million in new funding to the Governing Boards since implementation of the model in Fiscal Year 2021-22. This is in addition to the $800 million in base funding also distributed to the IHEs based on performance. Finally, statute requires that the SEPs, LDCs, and ATCs receive the same percentage change as the overall change through Step 2 for the Governing Boards. This has resulted in an additional $58 million in state support provided to these programs and colleges.

Finally, Step 3 operates very similarly to Step 1, providing an opportunity to provide additional one-time funds outside of the performance funding allocation. These funds can be used to make progress on the statewide strategic plan or other areas identified by the Commission, Governor, or Legislature. Step 3 funding has not yet been used.

*Base Operational Increases*

Institutions of higher education experience annual increases in operational costs driven by employee compensation needs, healthcare costs, and other inflationary factors. These base

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operational increases account for the the ongoing cost of current operations and do not address any spending required for new programs or services. Estimates were presented at the Finance, Performance, and Accountability standing committee meeting in July. This calculation included inflationary assumptions for salaries (3 percent increase in alignment with the FY2025 Long Bill), benefits (5 percent increase in alignment with the National Health Expenditures Average Growth Rate), and other expenses (2.6 percent inflationary increase included in the June 2024 Colorado Inflation Forecast). These rates are estimates and are not indicative of the Governor’s November 1 budget.

Based on expenditure estimates reported by the institutions through the Budget Data Book process, the Department determined that 70 percent of expenditures are attributable to personnel (salary and benefits) and the remaining 30 percent are attributable to other education and general costs. Based on these assumptions, the Department estimated that base operational costs could increase by $128.7 million in Fiscal Year 2025-26. This represents about a 12.9 percent increase over state operating support. However, state support increases are not the only source for additional revenue.

Currently, state general funds account for 31 percent of all education and general revenue reported by the governing boards. The remaining 69 percent is derived from tuition revenue generated by fees charged to resident and non-resident students. Increased tuition revenue can also offset additional base operational increases. The General Assembly historically recommends limits on tuition increases for resident, undergraduate students in Colorado. However, nonresident and graduate tuition rates are determined wholly by the institutions.

*Past Commission Recommendations for Operating Support*

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Each year, the Commission acts on determining weights and on the proportional distribution of available funds through the steps. Occasionally, the Commission has also provided a letter focused on principles for the Governor to consider. Since the current allocation model was established, the Commission has voted to maintain the same weight structure for the performance metrics to allow for longitudinal analysis of institutional response to these measures. Further, for the last two years, the Commission has recommended that all available funding be allocated through Step 2 based on performance until all core costs are met. Any remaining funding should then be distributed through Step 1.

1. **STAFF ANALYSIS**

The Commission may consider multiple factors when addressing the statutory obligations they must meet regarding the funding allocation formula. These factors were presented as part of the Finance, Performance, and Accountability (FPA) standing committee meeting on October 18 and will be presented to the full Commission in support of this agenda item. FPA acted on the following deliverables:

1. Setting the performance funding metric weights for Step 2 – the FPA recommended the Commission approve keeping the weights aligned to the previous higher education funding allocation formulas.
2. Recommending the proportional allocation of total funding through the various allocation model steps – the FPA advised that the Commission recommend that all available funding in Fiscal Year 2025-26 be distributed through Step 2 of the model until base operational cost increases are addressed. The FPA further advised that the Commission recommend any additional funding be distributed through Step 1.
3. Drafting a statement to the Governor – the FPA discussed the option for drafting a statement to provide to the Governor with perspective on higher education funding.

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Due to the timing of the Commission action in relation to the Governor’s budget process, the FPA commissioners present did not recommend drafting a statement concerning the Fiscal Year 2025-26 funding allocation.

1. **STAFF RECOMMENDATIONS**

The Department’s Fiscal Year 2025-26 Higher Education Budget Request will align with the Governor’s November 1 budget request. Since Commission action will occur before the November 1 public release of this information, the Department staff do not have an official recommendation for action. **Statute dictates that the Commission shall vote on the weights applied to the performance metrics in Step 2 of the allocation model. The Commission may also vote on the proportional distribution of available funding through the three steps of the allocation model**. The Commission may wish to transmit a statement on general funding principles to the Governor for consideration.

1. **STATUTORY AUTHORITY**

**Higher Education Funding Allocation Formula:**

**C.R.S. § 23-18-303.5**

(2) Ongoing additional funding. Prior to calculating performance funding recommendations pursuant to subsection (4) of this section, the commission, in conjunction with the department and in collaboration with the governing boards, may recommend an additional amount of funding pursuant to this subsection (2) for an institution, which amount is ongoing base funding for the receiving institution and is included in the calculation of funding pursuant to this part 3 in subsequent state fiscal years. The commission may recommend an additional amount of funding for the following purposes:

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(a) To increase appropriations over the previous state fiscal year in order to make progress toward master plan goals, which may include addressing base funding disparities or funding priorities not addressed through the performance funding metrics. The commission shall focus its recommendations on broad institutional, systemwide, or state policy goals.

(b) (I) To recognize an institution's additional costs related to or associated with educating and providing services to resident first-generation undergraduate students.

(II) If the commission recommends additional funding for an institution or institutions pursuant to this subsection (2)(b), funding is calculated for an institution by dividing the institution's resident first-generation undergraduate student head count, based on the most recent census data collected by the department pursuant to section 23-18-302 (12)(b), by the institution's overall resident undergraduate student population head count from the fall census, and then multiplying the quotient by the institution's resident first-generation undergraduate student head count, resulting in the institution's "calibrated first-generation undergraduate student head count". An institution's percentage share of additional funding pursuant to this subsection (2)(b) is then determined by dividing the institution's calibrated first-generation undergraduate student head count by the sum of the calibrated first-generation undergraduate student head counts for all institutions that receive additional funding pursuant to this subsection (2)(b).

(3) Temporary additional funding. After calculating funding recommendations pursuant to subsections (2) and (4) of this section, the commission, in conjunction with the department and in collaboration with the governing boards, may recommend an additional amount of temporary funding pursuant to this subsection (3) for an institution for purposes of making progress toward goals identified in the systemwide master planning process set forth in section 23-1-108 or other areas as identified by the commission. Additional funding received pursuant

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to this subsection (3) must be allocated for a specific period of time, is not ongoing base funding, and is not included in the calculation of funding pursuant to this part 3 in subsequent state fiscal years or in the calculation of the total state appropriation made pursuant to this part 3.

(4) Performance funding metrics. (a) After calculating funding recommendations pursuant to subsection (2) of this section, the commission, in conjunction with the department and in collaboration with the governing boards, shall calculate performance funding for each governing board based on the rate of change over time in the performance of the institutions overseen by the governing board on the performance funding metrics specified in subsection (4)(b) of this section. The recommendation for performance funding may reflect a change in the total state appropriation, less the amount appropriated pursuant to subsection (3) of this section, from the preceding state fiscal year.

**Higher Education Budget Process**

**C.R.S. § 23-18-306**

(1) (a) For the 2021-22 state fiscal year and each state fiscal year thereafter, the department and commission shall submit a budget request by November 1 of each year that include:

(i) a detailed description of requests for additional ongoing and temporary funding pursuant to section 23-18-303.5 (2) and (3) and recommendations for additional funding, if any; and

(ii) recommendations for:

(a) changes in the amount of performance funding pursuant to section 23-18-303.5 (4), if any;

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(b) the percentage allocation of performance funding among the performance funding metrics specified in section 23-18-303.5 (4)(b);

(c) additional funding for fee-for-service contracts pursuant to section 23-18-304, if any; and

(d) tuition spending authority for the state institutions of higher education.

**ATTACHMENT(S):**

**Attachment A:** Fiscal Year 2025-26 Higher Education Funding Allocation Formula Scenarios

**Attachment B:** Overview of Performance on Step 2 Metrics

**Attachment C:** HB20-1366 Higher Education Funding Allocation Model One-Pager

**Agenda Item III B - Attachment A - Overview of Performance on Step 2 Metrics**

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| --- | --- | --- | --- | --- |
| **Governing Board** | **Flat Funding Scenario** | | **Inflationary Increase Scenario** | |
| **$ Change** | **% Change** | **$ Change** | **% Change** |
| Adams State University | $ (742,413) | -2.7% | $ (6,208) | 0.0% |
| CCCS | 156,974 | 0.1% | 8,061,144 | 2.8% |
| Colorado Mesa University | (214,402) | -0.4% | 1,098,816 | 2.2% |
| Colorado School of Mines | 187,362 | 0.5% | 1,192,903 | 3.2% |
| CSU System | (349,372) | -0.2% | 3,607,359 | 2.5% |
| CU System | 128,276 | 0.1% | 6,519,458 | 2.8% |
| Fort Lewis College | 91,373 | 0.4% | 718,185 | 3.1% |
| MSU - Denver | 948,240 | 0.9% | 3,733,592 | 3.7% |
| University of Northern Colorado | (112,049) | -0.2% | 1,746,288 | 2.5% |
| Western Colorado University | (93,989) | -0.4% | 569,759 | 2.3% |
| **Governing Board Total** | **$ -** | **0.0%** | **$ 27,241,296** | **2.7%** |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Governing Board** | **Resident Enrollment (FTE)** | **Resident First Gen HC** | **Credential Production** | **Resident Pell as % of HC** | **Resident URM as % of HC** | **Retention Rate** | **Graduation Rate - 100%** | **Graduation Rate - 150%** |
| Adams | 101.9% | 109.4% | 101.5% | 91.8% | 97.4% | 98.7% | 96.4% | 98.4% |
| CCCS | 102.2% | 101.3% | 100.3% | 97.9% | 101.0% | 100.9% | 101.1% | 101.3% |
| Mesa | 101.0% | 98.4% | 98.4% | 98.7% | 100.0% | 100.3% | 101.3% | 101.5% |
| Mines | 101.2% | 103.2% | 101.9% | 99.6% | 103.5% | 100.2% | 100.1% | 99.1% |
| CSU System | 99.8% | 99.9% | 99.9% | 100.4% | 100.6% | 99.9% | 100.6% | 99.8% |
| CU System | 99.7% | 99.8% | 99.6% | 100.1% | 100.9% | 100.4% | 102.4% | 100.4% |
| FLC | 102.0% | 101.5% | 98.3% | 99.3% | 101.4% | 100.8% | 102.5% | 100.9% |
| MSU-Denver | 98.4% | 100.3% | 98.4% | 102.0% | 100.6% | 103.1% | 104.8% | 99.7% |
| UNC | 97.4% | 96.4% | 96.7% | 100.2% | 102.7% | 101.0% | 101.3% | 99.8% |
| Western | 100.9% | 101.0% | 99.6% | 94.0% | 104.3% | 100.1% | 101.5% | 101.2% |
| GB Average | 100.5% | 100.6% | 99.7% | 98.5% | 100.9% | 100.5% | 101.0% | 100.1% |

**Agenda Item III B - Attachment B - Overview of Performance on Step 2 Metrics**

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| **Performance Metric** | **2019-20** | **2020-21** | **2021-22** | **2022-23** | **2023-24** | **Change** |
| Resident Enrollment (FTE) | 139,895 | 133,270 | 127,469 | 127,366 | 131,891 | -5.7% |
| Resident First Gen HC | 77,143 | 70,696 | 67,188 | 67,295 | 69,948 | -9.3% |
| Credential Production | 48,301 | 47,283 | 45,962 | 45,454 | 46,439 | -3.3% |
| Resident Pell as % of HC | 31.3% | 29.7% | 28.0% | 26.9% | 27.2% | -4.1% |
| Resident URM as % of HC | 30.4% | 30.7% | 31.1% | 32.6% | 32.8% | 2.4% |
| Retention Rate | 74.3% | 73.7% | 73.7% | 75.4% | 76.8% | 2.5% |
| Graduation Rate - 100% | 33.0% | 34.5% | 36.2% | 36.8% | 38.4% | 5.4% |
| Graduation Rate - 150% | 51.9% | 52.6% | 53.7% | 52.1% | 54.1% | 2.2% |

**Funding Allocation Model**

House Bill 20-1366 established a new funding allocation model for higher education. The model contains three key steps. Steps one and three allocate flexible funding based on institutional needs, base funding concerns, specific institutional projects, and funding related to specific populations. Funding allocated via step one is base building, while step three funding is one-time. Step two funding is based around performance in Master Plan categories and is discussed in further detail below. The Commission may make recommendations on all three steps of the model.

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| **Performance Funding Metrics** | **Weight** |
| Resident Full-Time Enrollment | 10.0% |
| First-Generation Resident Headcount Enrollment | 5.0% |
| Credential Production | 5.0% |
| Pell-Eligible Student Share | 20.0% |
| Underrepresented Minority Student Share | 20.0% |
| Retention Rate | 20.0% |
| Graduation Rate at 100% of Normal Time | 10.0% |
| Graduation Rate at 150% of Normal Time | 10.0% |

First, each category of performance is assigned a weight. Next, each metric is measured using a series of calculations that first look at a governing board’s change in performance over time, then compares each governing board’s change in performance to the change at other institutions statewide. A simplified version of the calculation steps is shown below:

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| --- | --- | --- | --- | --- | --- |
|  |  | Board X | Board Y | Board Z | Total |
| A | Governing Board (GB) share of previous FY total funding | 10.0% | 20.0% | 70.0% | 100.0% |
| B | Average count/rate for 4 most recent years of available data | 105 | 550 | 910 | 1,565 |
| C | Average count/rate for 3 oldest years within the 4 most recent years of available data | 100 | 500 | 900 | 1,500 |
| D | 4-year average as a percent of 3-year average = [B/C] | 105.0% | 110.0% | 101.1% | 104.3% |
| E | Calculate GB Role & Mission Adjusted Share = [A\*D] & Total Role & Mission Adjusted Share = [Sum(A\*D)] | 10.5% | 22.0% | 70.8% | 103.3% |
| F | Calculate Each GB Performance Funding Metric Allocation = [Each Board Row E / Total Row E] | 10.2% | 21.3% | 68.5% | 100.0% |

In the above example, all three governing boards demonstrate improvement in the metric, however, Board Z still experiences a decline in the share of funding for this metric. Even though the board is improving, it is not improving at a greater rate than the other schools. As a result, Board Z receives a slightly smaller share of funding (e.g., percentage of funding in Row F relative to Row A). This calculation is replicated for each of the eight performance metrics included to determine total appropriations through step two.

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**TOPIC: RECOMMENDATION FOR THE 2025 FUNDING FORMULA REVIEW WORKING GROUP MEMBERSHIP**

**PREPARED BY: Crystal L. Collins, Chief Financial Officer**

1. **SUMMARY**

§ 23-18-307 (2)(a), C.R.S. directs the Commission to review the funding formula established in §23-18-303.5 every five years, with the first report to the Governor, the Joint Budget Committee, and the education committees of the Senate and House due by November 1, 2026. As part of this formula review process, statute allows the Commission to convene one or more meetings with interested parties to discuss the existing funding model and to learn of issues raised by the interested parties. Additionally, statute directs the Commission to engage directly with the institutions of higher education as part of this review and analysis of the current performance funding model. To facilitate this process, the Commission has identified the need to develop a working group of interested parties, including institutions, to ensure regular discussions with interested parties during the review process.

1. **BACKGROUND**

*HB20-1360 Higher Education Funding Allocation Model Creation*

House Bill 20-1360 established the current higher education funding allocation model. This model has been used to distribute all operating support to public institutions of higher education in each of the last four fiscal years. The allocation of state support to IHEs is determined by three steps:

1. Step 1 – ongoing additional funding meant to address base funding disparities

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1. Step 2 – ongoing funding allocated based on performance metrics
2. Step 3 – temporary funding acting as one-time support for institutions

Total state support is allocated through these three steps to determine a total funding amount for each public institution.

House Bill 20-1360 also included a requirement to review the funding formula every five years to identify any proposed changes to the model and any recommendations of legislative changes. In conducting the review, statute identifies several steps to take to complete this process, including engaging directly with the institutions and striving for consensus among the institutions on any proposed changes. The development of an inclusive working group was identified as a necessary step to facilitate consensus building during the review process.

The process of identifying working group membership was presented as part of the October 4 Special Called Finance, Performance, and Accountability (FPA) standing committee meeting. Utilizing the report [The Funding Formula Review Process: Guidance and Best Practices](https://sheeo.org/wp-content/uploads/2022/08/SHEEO_FundingFormula.pdf), the FPA discussed best practices for working group membership development. Best practices for working group membership are including voices that will ensure robust discussion that will indicate to external stakeholders a thorough and reasonable process, striking a balance between too many and too few members to ensure a productive process, and involving members from multiple stakeholder groups (e.g., legislative, executive, institutional, and third-party experts). Generally, it is best practice to include representatives from the institutions impacted by the formula under review, beginning with the President and allowing for designees or more specialized attendees depending on the agenda of the group.

Identification of the membership composition is the first part of developing a review committee. Additionally, the sponsoring organization should determine the process for

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selecting working group members. Member identification can be delegated to the representative organization. Or the sponsoring organization can request a pool of candidates to select from to ensure diversity of voices and feedback. The ability to provide designees by representatives can ensure participation over a many months long process. There is no established best practice for selecting group members. However, as with all aspects of a review process, feedback should be solicited and consensus on the process for selection should be the goal.

*Finance, Performance, and Accountability Committee Action*

Several factors informing the Commission action supported by this agenda item were first presented for consideration at the October 4 Special Called FPA meeting, and further refined through solicited feedback in the October 18 FPA meeting. The original draft membership for the formula review committee working group included the following:

1. Institutional representation – 16 members. One member for each governing board with individual campuses, two members for systems with multiple campuses, one member from the Local District Colleges (LDCs), and one member from the Area Technical Colleges (ATCs).
2. Government representation – 7 members. One member each from the Joint Budget Committee, Senate and House Education committees, Governor’s policy office, Governor’s budget office, Senate and House membership.
3. Agency representation – 3 members. Two members from the Commission and one member from the Department. Additional technical support from the Department.

During discussion of this draft membership at the October 4 meeting, the FPA members revised the draft to include three members for the community college system to reflect the larger number of campuses the system represents. This draft membership was provided to each public higher education institution CEO and CFO for feedback. Additionally, staff requested

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initial feedback on the process for selecting members once the composition of the working group was approved.

The Department received responses from six of the 13 CEOs and 10 of the 13 CFOs contacted through email. A summary of the feedback received is included in Attachment A of this agenda item. A summary is included below.

1. Working Group Membership Composition Feedback
   1. CEOs (6 respondents)
      1. 3 of 6 indicated they agreed with or did not raise concerns about the draft membership presented.
      2. 3 of 6 indicated they would like to see the draft membership change to reflect 1 representative per governing board.
      3. 2 of 6 indicated they would like to see additional representation from external voices.
   2. CFOs (10 respondents)
      1. 2 of 10 indicated they agreed with or did not raise concerns about the draft membership presented.
      2. 8 of 10 indicated they would like to see the draft membership change to reflect 1 representative per governing board.
      3. 3 of 10 indicated they would like to see the LDCs (Aims CC and Colorado Mountain College) each be represented.
2. Working Group Membership Selection Feedback
   1. CEOs (1 respondent)
      1. 1 respondent indicated they would like for the CEO to nominate possible representatives from a pool identified by the Commission.

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* 1. CFOs (4 respondents)
     1. 4 of 4 indicated they would like the governing boards to be responsible for choosing the individuals to serve on the committee.
     2. 3 of 4 indicated they would like the option to identify a designee for their member.

In response to this feedback, revised working group membership was presented at the October 18 FPA meeting for discussion. The revised membership for the formula review committee working group for discussion included the following **(changes bolded)**:

1. Institutional representation – **13 members. One member for each governing board**, **one member for each Local District College (LDC)**, and one member representing all Area Technical Colleges (ATCs).
2. Government representation – 7 members. One member each from the **Joint Budget Committee Staff**, Senate and House Education committees, Governor’s policy office, Governor’s budget office, Senate and House membership.
3. Agency representation – 3 members. Two members from the Commission and one member from the Department. Additional technical support from the Department.

In addition to this draft membership, FPA members discussed the selection process for the working group membership, focusing on allowing the members to select their own representatives, selecting the appropriate person for each meeting based on the committee meeting topic to ensure robust and informed feedback during committee meetings. After further comment from the public one additional change was made to the draft membership to move the Joint Budget Committee representative to a technical advisory role.

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1. **STAFF ANALYSIS**

The Commission may consider many factors when determining working group membership for the formula review process. Many of these factors are outlined above in the Background section. FPA acted on the following deliverables:

1. Identified a final recommended formula review committee working group membership for discussion by the full Commission.
2. Outlined a process for review committee members to identify participants based on the agenda set for each working group meeting.

Staff believe that the final draft working group membership presented for consideration reflects the feedback provided to the Commission after the October 4 meeting. Additionally, the process for identifying each participant will allow for robust discussions and increase the ability for representation for each participant at each meeting.

1. **STAFF RECOMMENDATIONS**

Staff defer to the Commission for final approval of this agenda item as the formula review process and the creation of the report that will be supported by this working group is statutorily the responsibility of the Commission.

1. **STATUTORY AUTHORITY**

**Higher Education Funding Allocation Model Review**

**C.R.S. § 23-18-306 (2)(a) – C.R.S. § 23-18-306 (2)(b)**

**ATTACHMENT(S):**

**Attachment A:** FRC Working Group Membership Institutional Feedback

**Attachment B:** Recommended FRC Working Group Membership

**Agenda Item III C – Attachment A**

**Formula Review Committee Working Group Membership Institutional Feedback**

**CDHE Outreach Email – Wednesday, October 9**

Good afternoon, all.

Hope this email finds you well. On Friday, October 4, the Colorado Commission on Higher Education had a special called meeting of the Finance, Performance, and Accountability (FPA) committee to discuss best practices for creating a formula review committee working group and methods for communication.

At the conclusion of the meeting, Commission members requested that the Department reach out to the CEOs and CFOs at our public institutions with the DRAFT FRC Working Group membership for feedback on the composition of the working group and initial thoughts on the process for identifying the representative on the committee.

Please find attached the draft five-year FRC working group membership document. This document is also available on the Department’s[website.](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcdhe.colorado.gov%2Fsites%2Fhighered%2Ffiles%2FDRAFT%25202025%2520FRC%2520Working%2520Group%2520Membership.pdf&data=05%7C02%7CCrystal.Collins%40dhe.state.co.us%7Cd65d22a4c00b4177a32b08dce95ac080%7C472b2de6094648849c95a8326b5e99f5%7C0%7C0%7C638641823535369125%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=Bqi4tE2T7MkvasNXjFi0NNKtxQ88yV58k28ZMk8Etbs%3D&reserved=0)

Please provide any comments or feedback on the draft membership, including the composition or process for identifying representatives, by emailing [crystal.collins@dhe](mailto:crystal.collins@dhe).state.co.us before **Tuesday, October 15 at 5PM**.

We look forward to working together over the next several months to review the higher education allocation model.

**Response Summary**

* 7 of 13 CEOs contacted provided feedback on draft membership composition
* 1 of 13 CEOs contacted provided feedback on membership selection process

**CEO Feedback**

* I think the list is good and catches all the major voices.
* I also think asking CEO’s to nominate folks from within some parameters the Commission would define makes sense.
  + You might ask the System CEO to nominate from within the institutional CFO, CAO and CEO pools or to justify if they wanted to nominate an institutional rep outside that group.
* My thinking there is you keep the committee formed of high-level folks who can speak on behalf of their organizations and yet have the skills to assure the working group makes progress.  Same could be done for members of the governing boards.  But in the end, you all would control who you picked from those nomination pools so you can balance the working group for all sorts of things.
* The membership looks inclusive.
* I understand the logical argument for giving more representation to the community college system, CSU, and CU. However, it could also be argued that representatives at the institutional level will allow the system to take the lead. Funding is distributed to a governing board and not an individual institution.
* I think there are too many people on the working group and it will be difficult to stay focused, make decisions, and move this forward. I highly recommend just having one representative from the respective governing boards.  With larger systems, they are used to having one spokesperson.
* Given that I do not believe that the members represent “votes” on how the model will be formulated, I would like to suggest that each governing board be limited to one member. As representatives, a single member should be able to represent their governing board’s position. The formula review committee is already pretty large and adding multiple voices from a governing board that will essentially be saying the same thing just adds noise.
* I appreciate the opportunity to review the membership. The fact that all the governing boards are represented is a good thing.
* My first preference, at this point, is to simply continue with the formula we have. It seems to work fine and I feel the risks, particularly for the small institutions, are simply too high if we open it up. If we are going to open it up, we will need to be very careful to ensure we can continue to advance equity, mobility, access, and opportunity.
* We need to have equal representation from the governing boards on the committee. Allowing our systems to have two reps on this group while others have just one creates a notable disadvantage for single campus institutions like mine. The current proposal risks drowning out certain perspectives while boosting others and will not cultivate the balanced, open dialogue that we need in this review process.
* We need to include space for external voices and expert perspectives. Several constituencies that aren’t included in your list are eager to contribute to this work, including: Trustees, employers, students. While these groups don’t need the same level of engagement as those on your proposed committee, there needs to be ways for these groups to offer their input.
* Additionally, we would benefit from hearing from other states/SHEEOs and outside experts as part of this process. It will help broaden our perspective on what is possible when it comes to HE funding.

**Response Summary**

* 10 of 13 CFOs contacted provided feedback on draft membership composition
* 1 of 13 CFOs contacted provided feedback on membership selection process

**CFO Feedback**

* This looks good to us. Let us know when you need reps, we are talking about that now.
* Our stance is that it would be more equitable for all governing boards to only have a single representative.
* I know my CEO shared some concerns about dual representation from some systems, which would be a concern if formal voting were expected for group decision making with all representatives having an equal vote.
* One other question, which may depend on method of selection for representatives and whether you have feedback from other IHEs for representative recommendations: Would you expect the group to made up mostly of CEOs, CFOs, or people at other levels, e.g., directors, AVPs, etc.?
* One suggestion we have is to make the IHE representatives align with the CFO group in terms of the number of slots. 1 per Gov Board, 1 CMC, 1 Aims, 1 Rep from the ATCs. This will help eliminate redundant feedback for those of us representing systems, knowing that we can adequately represent the views of all our campuses.
* Should the designees be tied to some share of voting for the working group, we would suggest that is tied to proportional representation based on enrollment of total students being served.
* We appreciate you sharing the working group composition, but it isn’t clear to us how this group will fit into the broader process of formula review and redesign. There are many other impacted stakeholders that would add meaningfully to the process, including the K-12 community, workforce development, national experts, community representatives, faculty, students and others. In order to understand the working group’s role, it would be helpful to have a broader understanding of the full process. In particular, we have questions about the role of the working group (recommendations, formula development, feedback, etc.), as well as how other stakeholder groups will be involved in the process.
* The group is very representative, but it is also very large and will be challenging to facilitate simply due to its size. We see two opportunities to reduce the size of the group without meaningfully impacting the representation of any institution impacted by the formula. First, any observations made by system representatives would undoubtedly be shared by representatives from their respective campuses. There are also some representatives identified who are not impacted by the current formula (local district colleges, area technical colleges). Given that, we would propose a group that consists of one representative of each of the IHEs that are impacted by the formula. That would help to limit group size and would keep the conversation focused on how any formula changes would play out for impacted institutions. (Of course, if the formula were to be modified to impact other institutions, we would support adding them to the working group.)
* Finally, while we have questions about the working group’s role, we assume that one key element will be to provide technical expertise and insight into different proposals. To fully meet that need, it would be helpful to specify that the representatives of each of the institutions would be the CFO or their designee. That would ensure a certain depth of subject matter knowledge that would serve the process well.
* Typically, representation is 1 per  governing board and I’d suggest that approach be used since the formula is per governing board.  That is, having additional institutional representatives for the CCCS, CU, and CSU does not offer unique expertise on the funding formula.
* Our only concern with this proposed structure is that the LDCs are separate institutions with separate boards of trustees, therefore, it is tricky to have only one representative representing both sets of interest.
* That said, we are happy to share one “vote”, if we can both be at the table to understand the changes fully for our institutions.
* Overall, we would prefer the ability of the Chancellor to select its official members of the committee that best represent the system and all its colleges—vs. having a predefined function or specified institutional representative defined for us.
* We would also request the ability, given the difficulty of schedules, to be able to swap out attendees if an official member cannot make it.
* In addition, it would be helpful for the CCHE to define the functional level they want from working group membership (technical vs. policy vs. executive leadership) as well as whether this group will have decision making responsibility (either through voting or some other mechanism). That will help inform which specific personnel from the system could best serve the process the Commission is envisioning.

**Agenda Item III C - Attachment B**

**Recommended Formula Review Committee Working Group Membership**

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Adams State University Representative | 14 | Senate Education Committee Representative |
| 2 | Colorado Mesa University Representative | 15 | House Education Committee Representative |
| 3 | Colorado School of Mines Representative | 16 | Governor’s Policy Office Representative |
| 4 | Fort Lewis College Representative | 17 | Governor’s OSPB Representative |
| 5 | Metropolitan State University – Denver Representative | 18 | President of the Senate Representative |
| 6 | University of Northern Colorado Representative | 19 | Speaker of the House Representative |
| 7 | Western Colorado University Representative | 20 | Joint Budget Committee Representative (technical support) |
| 8 | CO Community College System Representative | 21 | CCHE Commissioner |
| 9 | University of Colorado System Representative | 22 | CCHE Commissioner |
| 10 | Colorado State University System Representative | 23 | Executive Director of Department of Higher Education |
| 11 | Aims Community College Representative | 24 | CFO of Department of Higher Education (support staff) |
| 12 | Colorado Mountain College Representative | 25 | CPRO of Department of Higher Education (support staff) |
| 13 | Area Technical College Representative |  |  |

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Proposed CCHE 2025 Meeting Dates

Friday, January 3rd

Friday, February 7th

Friday, March 7th

Friday, April 4th

Friday, May 2nd

Thursday, June 5th

CCHE Retreat, July 9-11

Thursday, August 7

Thursday, September 4th

Thursday, October 16th

Thursday, November 13th

Thursday, December 4th

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**CCHE Discussion of Colorado’s Pathways Work - Current and Future - 9/5/2024**

**SB22-192 - Opportunities for Credential Attainment (a.k.a. Stackable Credential Pathways)**

**Dr. Ruthanne Orihuela led this work for the Department. CDHE convened 5 industry-specific leadership teams with representatives from:**

* industry and employers
* postsecondary education
* K-12 education
* state agencies (including CWDC, State Apprenticeship Agency, CDE)
* learner/earners
* non-governmental and advocacy organizations.

**This** **CDHE team and a large group of partners / stakeholders mapped out 11 pathways across 5 growing and high-demand industries:**

*5 pathways were approved by the Commission in December 2023*

* + - **Behavioral Health (1)**
      * + Social Work
    - **Cybersecurity (2)**
  + Information Security Analyst via Industry Certifications and Work Experience
  + Information Security Analyst via Cybersecurity Apprenticeship
    - **Education (2)**
      * Early Childhood Education to Degree + Licensure
      * Early Childhood Education Apprenticeship to Degree

Report on Pathways in Behavioral Health, Cybersecurity, and Education:

<https://highered.colorado.gov/Publications/Reports/Legislative/General/2023/2023_Stackable_Credentials_Report_FINAL.pdf>

*6 more pathways were approved in June 2024*

* + **Healthcare (3)**
    - * Emergency Medical Services
      * Nursing
      * Medical Technician
  + **Software Development (3)**
    - * Full-Stack Developer
      * Military to Front-End Developer
      * DevOps

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Report on Pathways in Healthcare and Software Development:

<https://highered.colorado.gov/Publications/Reports/Legislative/General/2024/2024_Stackable_Credentials_Report_FINAL.pdf>

**Under SB22-192, the Department also …**

* + Distributed $1.8 million to community colleges, local district colleges, and technical colleges to support students with enrollment in and completion of short-term credentials in high-demand industries.
  + Provided over $400,000 in technical assistance grants to IHEs to support the creation of new non-degree credentials.

**Lastly, the team developed a credential quality rubric** to determine whether a given credential should be recognized as a “quality and in-demand non-degree credential”. The rubric evaluates a credential against 4 “signals of quality”:

* + Proven **Demand** (connects to a Top Job or critical occupation in the Talent Pipeline)
  + Provides **Evidence of the Skills and Competencies** **gained**
  + **Employment Outcomes** – leads (directly or by stacking with other credentials) to a job paying a living wage
  + **Stackability** – credential is part of a stackable sequence allowing career progression, or it leads to a family living wage on its own.

**SB24-143 Credential Quality Classification (Frameworks for Nondegree Credential Evaluation and Classification) (This Work started September 2024)**

**Rationale:**

* + The bill recognized traditional degree programs are still the foundation of our postsecondary system. But also, that they don’t always meet Colorado's evolving skilled workforce needs.
    - Non-Degree Credentials (NDCs) that are purposefully aligned to postsecondary education programs allow workers to upskill and reskill in high-wage, in-demand jobs.
  + There are over 1 million unique education credentials offered in the United States. **This places a considerable burden on both learners and employers as they try to navigate this space.**

Therefore:

“Colorado requires a system that brings quality assurance, clarity, and order to the complex landscape of both nondegree and traditional degree credentials – by employing a

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quality assurance framework and an internationally recognized standard classification system”

* Validating high-quality credentials
* Indicating whether a credential develops in-demand skills that lead to good jobs
* Specifying how NDCs relate/transfer to degree programs

**In many ways, SB24-143 is a continuation of the work done under 22-192:**

* + - Uses the credential quality rubric
    - The credentials in the 11 pathways will be the first to be assessed for quality and assigned an ISCED classification.
    - Tasks the Department with identifying the next set of stackable pathways and industries.
    - Applies lessons learned from creation of the first pathways

**Deliverables and timeline**

* + - By July 2025 - Study and make recommendations concerning use of the ISCED as Colorado’s standard framework for organizing and classifying nondegree credentials. (with Partners/Stakeholders)
    - January 2026 (and annually) **- evaluate nondegree credentials offered through state-recognized programs**. For year one, evaluate the NDCs within the 11 existing stackable credential pathways.
    - January 2026 (and annually) - CDHE will **supply the State Workforce Development Council with a list of quality nondegree credential programs** for **inclusion in the Colorado Talent Report and in a credential registry** endorsed by the state.
    - Additional deliverables for the Office of the Future of Work:
      * Determine ISCED equivalency levels for apprenticeship programs
      * Post the apprenticeship’s ISCED level on certificates of completion and on the eligible training provider list from the CDLE.

**Project Stakeholders / Partners**

* + - Employers
    - Industry associations and Trade associations
  + Colorado Department of Labor & Employment (Office of the Future of Work, State Apprenticeship Agency)
    - State Workforce Development Council
    - Colorado Office of Economic Development

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* + - Colorado Department of Education
    - 2-year and 4-year IHEs
    - Learner/Earners

**ISCED International Standard Classification of Education**

**Background**

* + - The ISCED system was initially developed by UNESCO (United Nations Educational, Scientific and Cultural Organization) in the mid-1970s with extensive revisions in 1997 and 2011.
    - The objective was to produce internationally-comparable education statistics.

**ISCED uses a three-digit classification code:**

* + - * **1st digit = Education Level** (0 through 8). Zero being the US equivalent of early childhood education development and 8 being equivalent to a US doctoral degree program.
        + Most of our focus will be on ISCED levels 3-6
        + ISCED 3: Upper secondary education
        + ISCED 4: Post-secondary non-tertiary education
        + ISCED 5: Short-cycle tertiary education (associate degree in US)
        + ISCED 6: Bachelor’s or equivalent level
      * ISCED education level is based on requirements to enter the program, complexity and specialization of the educational content, program duration, type of teacher qualifications, and other factors.
* **2nd digit = Program Orientation** 
  + - * + Academic/General or Vocational/Professional
      * **3rd digit = Completion and Access (overlaps a bit with stackability)**
* “partial level completion” – no direct access to the higher level
* “level completion” – but no direct access to the next level
* “level completion with access to higher ISCED levels”

COLORADO COMMISSION ON HIGHER EDUCATION - BYLAWS

**Section 1. Organization and Meetings**

1.1 Organization: Pursuant to C.R.S. §23-1-102, the Commission shall consist of eleven members appointed by the Governor with the consent of the Senate. The members of the Commission are selected on the basis of their knowledge of and interest in higher education and shall serve for four-year terms. No member of the Commission may serve more than two consecutive full four-year terms.

1.2 Officers: Pursuant to C.R.S. §23-1-110, the officers of the Commission shall be the Chair and Vice Chair. The Secretary shall be the Executive Director of the Commission and the Department and is a non-voting member of the Commission. The Governor appoints, with the consent of the Senate, the Executive Director to serve as the executive officer of the Commission and the Department.

1.3 All officers shall be elected at the May meeting of the Commission to serve a term of one year, except the Secretary whose term shall be coterminous with his or her term as Executive Director. Any member may nominate themselves or another member to be chair or vice-chair. Members will vote on each position; if there is more than one nomination the vote will be conducted by private ballot to be counted by the Secretary. Officers shall be limited to two consecutive terms, unless an exception is approved by a vote of more than 60 percent of the Commission. When possible, a Commissioner is encouraged to serve as vice-chair prior to becoming chair.

1.4 Regular Meetings of the Commission: The Commission shall adopt at the October Commission meeting a schedule of regular meetings of the Commission for the following calendar year.

1.3 Notice of Meetings: Any meetings at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance, shall be held only after full and timely notice to the public. In addition to any other means selected by the Commission for giving notice to the public, the Commission shall post notice of its meetings at the office of the Colorado Department of Higher Education located at 1560 Broadway, Suite 1600, Denver, Colorado 80202 and on the Colorado Department of Higher Education website. Notices shall be posted no less than two days prior to the holding of the meeting. The posting shall include specific agenda information where possible.

1.4 Special Meetings: Special meetings of the Commission may be held at the call of the Chair on two days’ notice, or at the request of five members of the Commission who may petition the Chair to call such a meeting. Notice of special meetings shall be made electronically or by telephone and posted at the office and on the website of the Colorado

Department of Higher Education no less than two days prior to the meeting date.

1.5 Conduct of Meetings: The Chair shall preside over all meetings at which he or she is present. In the Chair’s absence, the Vice Chair shall preside, and in the event both are absent, those present shall elect a presiding officer. All meetings shall be conducted in accordance with all State laws and regulations. The parliamentary rules contained in Robert’s Rules of Order, latest revision, shall govern in all cases to which they are applicable, except as modified herein.

1.6 Attendance at Meetings: The term of any member of the Commission who misses more than two consecutive regular Commission meetings without good cause, as determined by the Chair, shall be terminated and his successor appointed in the manner provided for appointments under C.R.S. §23-1-102.

1.7 Preparation of Agenda: Meeting agendas shall be prepared by the Executive Director of the Department. A monthly agenda call will be scheduled with the Chair, Vice Chair, and Executive Director, or his or her designee, to discuss and approve the proposed agenda. At a regular or special meeting, an item of business may be considered for addition to the agenda by a majority vote of the Commissioners present.

1.8 Minutes of the Commission: The Secretary shall maintain an accurate set of minutes of Commission meetings, which shall include a complete record of all actions taken by the Commission. Such minutes shall constitute a permanent record. After the minutes of each meeting are completed they shall be reviewed by the Commission and, after approval, posted on the CCHE website and made available to the public for inspection upon written request.

1.9 Standing Committees: The Commission may create standing or ad hoc committees comprised of Commissioners to research and make recommendations on specific issues for the full Commission to consider and act on.

**Section 2. Duties and Responsibilities of Officers**

2.1 Chair of the Commission: The Chair of the Commission shall preside at meetings of the Commission at which he or she is in attendance.

2.2 Vice Chair of the Commission: The Vice Chair shall perform all duties of the Chair in the Chair’s absence.

2.3 The Secretary/Executive Director of the Commission: In addition to performing those duties established by law, the Executive Director of the Commission and Department shall: (a) serve as the Secretary of the Commission, (b) meet with the officers and staff of institutions of higher learning as the needs dictate for a mutual discussion of the matters affecting the responsibilities of the Commission, (c) meet with appropriate state and federal groups and/or officials on matters pertaining to the Commission, (d) meet with appropriate committees of the General Assembly on matters pertaining to the

Commission’s responsibilities, (e) appoint such professional staff as in his or her judgment are required and are within the budget approved by the Commission and for which funds are available, (f) prepare an annual operating budget and work program for approval by the Commission, (g) implement the policies of the Commission and communicate those policies to interested parties as appropriate.

**Section 3. The Advisory Committee**

3.1 There is hereby established an advisory committee pursuant to C.R.S. §23-1- 103). Advisory Committee Members: The advisory committee shall consist of not less than thirteen members, to be designated as follows:

(a) Six members shall be appointed from the General Assembly, including three senators, two of whom shall be from the majority party, appointed by the President of the Senate and one of who shall be from the minority party appointed by the Minority Leader of the Senate, and three representatives, two of whom shall be from the majority party, appointed by the Speaker of the House of Representatives and one of who shall be from the minority party appointed by the Minority Leader of the House of Representatives. Said six members shall be appointed for terms of two years or for the same terms to which they were elected to the general assembly, whichever is the lesser. Successors shall be appointed in the same manner as the original members;

(b) One member shall be selected and designated by the Commission, as recommended by the Colorado Faculty Advisory Council, to represent the faculty in the state;

(c) One member shall be selected and designated by the Commission, as recommended by the Student Affairs Council, to represent the students in the state for a term of one year, commencing on July 1 of the year appointed;

(d) One member shall be selected and designated by the Commission who is a parent of a student enrolled in a state supported institution of higher education in Colorado to represent the parents of students for a term of two years, commencing on July 1 of the tear appointed.

(e) Not more than four additional members representing educational or other groups may be selected and designated by the Commission to serve on the advisory committee. The Commission has designated the four additional advisory committee members to represent:

􀁸 Chief Academic Officers of Colorado’s state supported institutions of higher education, as recommended by the Colorado Academic Council;

􀁸 Chief Financial Officers of Colorado’s state supported institutions of higher education, as recommended by the, as recommended by the Chief Financial Officers group;

􀁸 Independent Higher Education Institutions in Colorado (Colorado College, Regis, and Denver University), as recommended by the Independent Higher Education Council; and,

􀁸 The K-12 system, as recommended by the Colorado Department of Education.

All such appointments shall be for a term of two years, commencing on July 1 of the year appointed.

3.2 Notice and Agendas: All members of the advisory committee shall receive agendas and background material and be notified of all public meetings of the Commission and shall be invited to attend for the purpose of suggesting solutions for the problems and needs of higher education and maintaining liaison with the general assembly.

3.3 Recommendations of the Advisory Committee: The members of the advisory committee shall have full opportunity to present their views on any matter before the Commission.

**Section 4. Change in Bylaws**

4.1 Bylaws shall be subject to amendment at any meeting of the Commission provided any such proposed change is listed on the agenda in accordance with the procedure outlined in Section 1.5 Notice of Meetings. Bylaw changes must be approved by a majority of the Commission.

HISTORY: Adopted on September 10, 1965. Amended January 14, 1966; February 25, 1972; June 1, 1978; July 1, 1993; October 7, 2004; May 6, 2011; CCHE Agenda March 3, 2017 Item V; April 5, 2019

**Institution & System Leaders**

|  |  |  |
| --- | --- | --- |
| **Institution** | **CEO** | **Location** |
| Adams State University | David Tanberg, President | Alamosa |
| Aims Community College | Dr. Leah Bornstein, President | Greeley |
| Community College System | Joe Garcia, Chancellor | Denver |
| Arapahoe CC | President, Dr. Stephanie Fuji | Littleton |
| Colorado Northwestern CC | President, Dr. Lisa Jones | Rangely |
| CC of Aurora | President, Mordecai Brownlee | Aurora |
| CC of Denver | President, Marielena DeSanctis | Denver |
| Front Range CC | President, Colleen Simpson | Westminster |
| Lamar CC | President, Dr. Linda Lujan | Lamar |
| Morgan CC | President, Dr. Curt Freed | Fort Morgan |
| Northeastern JC | President, Michael White | Sterling |
| Otero JC | President, Dr. Timothy Alvarez | La Junta |
| Pikes Peak CC | President, Dr. Lance Bolton | CO Springs |
| Pueblo CC | President, Dr. Patty Erjavec | Pueblo |
| Red Rocks CC | President, Dr. Landon Pirius | Lakewood |
| Trinidad JC | President, Dr. Rhonda Epper | Trinidad |
| Colorado Mesa University | John Marshall, President | Grand Junction |
| Colorado Mountain College | Dr. Matt Gianneschi, President | Glenwood Springs |
| Colorado School of Mines | Paul Johnson, President | Aurora |
| CU System | Todd Saliman, President | Denver |
| CU- Boulder | Dr. Phillip DiStefano, Chancellor | Boulder |
| UCCS | Jennifer Sobanet, Chancellor | CO Springs |
| UCD | Michelle Marks, Chancellor | Denver |
| UC- Anschultz | Don Elliman, Chancellor | Aurora |
| Emily Griffin Technical College | Randy Johnson, Executive Director | Denver |
| Ft. Lewis College | Steven Schwartz, President | Durango |
| Metro State University | Janine Davidson, President | Denver |
| Pickens Technical College | Dr. Teina McConnell, Executive Dir. | Auora |
| Technical College of the Rockies | Randall Palmer, Director | Delta |
| University of Northern CO | Dr. Andy Feinstein, President | Greeley |
| Western CO University | Brad Baca, President | Gunnison |

**Higher Education Glossary**

**529 Savings Plan** - 529 plans are more than just savings accounts. These state-sponsored college savings plans were established by the federal government in Section 529 of the Internal Revenue Code to encourage families to save more for college. They offer unique state and federal tax benefits you can’t get from other ways to save, making them one of the best ways to save for college.

**Accuplacer** - A suite of computer-adaptive placement tests that are used as assessment tools at institutions to evaluate the level of course work for a student. Students measured as needing additional course work will be assigned to remediation.

**Admission Standard** - includes both Freshman and Transfer standard. The freshman standard applies to all in-state and out-of-state new freshmen applicants and to transfer applicants with 12 or fewer college credit hours, except freshmen and transfer applicants who meet one of the admissions standards index exemptions. The transfer standard applies to all degree-seeking undergraduate transfer applicants with more than 12 college credit hours who do not meet one of the exemptions

**Admission Window** - Defined in Admission policy, "The maximum allowable percentage of admitted students who are not required to meet the CCHE admission standards within a specific fiscal year is referred to as the admissions window. Separate windows exist for the freshmen and transfer standards. The allowable percentage is determined by the Commission." The percentages vary by institution.

**CAP4K** - SB08-212, Preschool to Postsecondary Education Alignment Act; Colorado Achievement Plan for Kids.

**CHEA** - Council for Higher Education Accreditation. As described on their website, CHEA is "A national advocate and institutional voice for self-regulation of academic quality through accreditation, CHEA is an association of 3,000 degree-granting colleges and universities and recognizes 60 institutional and programmatic accrediting organizations."

**CIP** - Classification of Instructional Program; The purpose of which is to provide a taxonomic scheme that will support the accurate tracking, assessment, and reporting of fields of study and program completions activity. (Relevant in Role & Mission)

**CLEP** - College Level Examination Program; Earn college credit for passing a subject specific examination.

**COA** - Cost of Attendance; in the context of financial aid, it is an estimate of what it will reasonably cost the student to attend a given institution for a given period of time.

**Concurrent Enrollment** – A high school student enrolled for one or more classes at a college or university in addition to high school courses.

**Dually Enrolled** - A student enrolled at two institutions at the same time. This may affect enrollment reports when both institutions count that student as enrolled.

**EFC** - Expected Family Contribution; in the context of financial aid, it is calculated by a federally approved formula that accounts for income, assets, number of family members attending college, and other information.

**FAFSA** - Free Application for Federal Student Aid. This is a free service provided by the Federal government under the Department of Education and students are not charged to complete/file the FAFSA.

**FAP** – Financial Aid Plan (HESP specific)

**FERPA** - Family Educational Rights and Privacy Act, view federal website. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

**FFS** – Fee-For-Service Contracts; A portion of the College Opportunity Fund program in addition to COF stipends, this contract provides funding to certain higher education institutions to supplement high-cost programs and purchase additional services (such as graduate programs).

**Floor** - In reference to the admission window, the floor is the minimum requirements for admission without requiring an exception of some kind. This usually coincides with the Index score.

**FTE** - Full-time Equivalent; a way to measure a student's academic enrollment activity at an educational institution. An FTE of 1.0 means that the student is equivalent to full-time enrollment, or 30 credit hours per academic year for an undergraduate student.

**GEARUP** - Gaining Early Awareness and Readiness for Undergraduate Programs; A Federal discretionary grant program designed to increase the number of low-income students who are prepared to enter and succeed in postsecondary education.

**Guaranteed Transfer, GT Pathways** - gtPATHWAYS applies to all Colorado public institutions of higher education, and there are more than 900 lower-division general education courses in 20 subject areas approved for guaranteed transfer. Courses are approved at least twice per academic and calendar year and apply the next semester immediately following their approval.

**HB 1023** - In most cases, refers to HB 06S-1023, which declares "It is the public policy of the state of Colorado that all persons eighteen years of age or older shall provide proof that they are lawfully present in the United States prior to receipt of certain public benefits."

**HB 1024** - In most cases, refers to HB 06-1024, which declares "On or before September 1, 2006, each governing board of a state institution of higher education shall submit to the Colorado commission on higher education and the education committees of the senate and the house of representatives, or any successor committees, a report regarding underserved students".

**HB 1057** - In most cases, refers to HB 05-1057, which declares "a college preparation program operating within the school district that the college preparation program shall provide to the Colorado commission on higher education, on or before December 31 of each school year, a report specifying each student, by unique identifying number."

**HEAR** - Higher Education Admission Requirements, 2008-2010.

**Index, Index Score** - This index score is a quantitative evaluation that is part of a larger student application evaluation. The score is generated from academic achievement (GPA or High School Rank) and college placement tests (ACT or SAT). You can calculate your index score online. Index varies by institution depending on that institution’s selection criteria.

**IPEDS** - Integrated Postsecondary Education Data System; Run by NCES, this system collects statistical data and information on postsecondary institutions. The Colorado Department of Higher Education submits aggregated data on public institutions to IPEDS.

**Need** - In the context of student financial aid, Need is calculated by the difference between the COA (Cost of Attendance) and the EFC (Expected Family Contribution)

**NCATE** - National Council for Accreditation of Teacher Education; NCATE is the profession’s mechanism to help establish high quality teacher preparation.

**NCLB** - No Child Left Behind; The No Child Left Behind Act of 2001 (NCLB) reauthorized the Elementary and Secondary Education Act (ESEA) -- the main federal law affecting education from kindergarten through high school.

**PSEO** - Post Secondary Enrollment Option; A program that offers concurrent enrollment in college courses while in high school.

**PWR** - Postsecondary and Workforce Readiness; Definition was created during the SB08-212 CAP4K meetings.

**QIS** - Quality Indicator System; Implemented in HB96-1219, the specific quality indicators involved in QIS are similar to those used in the variety of quality indicator systems found in other states: graduation rates, freshmen retention and persistence rates, passing scores or rates on tests and licensure examinations, undergraduate class size, faculty teaching workload rates, and institutional support/administrative expenditures.

**REP** - Regional Education Provider; Colorado Statute authorizes Adams State College, Fort Lewis College, Mesa State College and Western State College to function as regional

educational providers and “have as their primary goal the assessment of regional educational needs..." Regional education providers focus their attention on a certain geographical area.

**SB 3** – In most cases refers to SB10-003, the Higher Education Flexibility Bill.

**SB 212** - In most cases, refers to HB 08-212, the CAP4K legislation.

**SBE** - State Board of Education; As described on their website, "Members of the Colorado State Board of Education are charged by the Colorado Constitution with the general supervision of the public schools. They have numerous powers and duties specified in state law. Individuals are elected on a partisan basis to serve six-year terms without pay."

**SFSF** – State Fiscal Stabilization Fund; A component of the ARRA legislation and funding.

**SURDS** - Student Unit Record Data System

**WICHE** - Western Interstate Commission for Higher Education; A regional research and policy organization that assists students, policymakers, educators, and institutional, business and community leaders. WICHE states include: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Washington, and Wyoming.

**WUE** - Western Undergraduate Exchange Program, managed by WICHE