



# **COLORADO**

## **Colorado Commission on Higher Education**

Department of Higher Education

### **CCHE AGENDA**

**October 26, 2023**

**Hybrid Meeting**

**BUSINESS MEETING**

**1:00pm - 4:00pm**

**Auraria Campus  
Tivoli Student Union, Room 329  
Senate Chambers  
900 Auraria Pkwy. Denver 80204**

1600 Broadway, Suite 2200 • Denver, Colorado 80202 • (303) 862.3001

DR. ANGIE PACCIONE, EXECUTIVE DIRECTOR



## COLORADO

Colorado Commission on  
Higher Education

Department of Higher Education

Sarah Kendall Hughes, Chair  
Josh Scott, Vice-Chair  
Berrick Abramson  
Lisandra Gonzales  
Aaron Harber  
Teresa Kostenbauer  
Steven Meyer  
Ana Temu Otting  
Eric Tucker  
Jennifer Walmer  
Jim Wilson

### Colorado Commission on Higher Education

Thursday, October 26, 2023

Hybrid

Barb Weiske Senate Chambers  
Tivoli Student Union, Room 329  
900 Auraria Parkway

[ZOOM](#)

(Meeting ID: 818 9901 5337 / Passcode: 172515)

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11:30am – 12:15 pm

#### COMMISSIONER & ADVISOR WORK SESSION

11:30 am **Education to Employment** - *Katie Zaback, Vice President of Policy- Colorado Succeeds*  
*Wes Parham, Vice President of Public Affairs at Pinnacol Assurance*

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1:00 – 4:00pm

#### BUSINESS MEETING

- I. **Opening Business (20 minutes)**
  - A. Attendance
  - B. Approval of the Minutes for the September 7<sup>th</sup>, 2023 Commission Meeting
  - C. Reports
    1. Chair
    2. Vice-Chair
    3. Commission Standing Committees
      - a. Student Success & Workforce Alignment
      - b. Finance, Performance & Accountability
      - c. HB22-1349 Technical Workgroup Update
    4. Commissioners
    5. Advisors
  - D. Executive Director Report
  - E. Legislative Update
  - F. Public Comment
- II. **Consent Items (5 minutes)**
  - A. Renewal of Full Authorization for Colorado Technical University – *Heather DeLange, Director of Office of Private Postsecondary Education*



- B. Renewal of Provisional Authorization for Grand Canyon University – *Heather DeLange, Director of Office of Private Postsecondary Education*
- C. Capital IT Supplemental Request for Colorado School of Mines Re-envisioning Mines ERP Project – *Lauren Gilliland, Deputy Chief Financial Officer/Budget Director*
- D. Cash Spending Authority for Community College of Denver Clear Creek Building Renovation Project – *Lauren Gilliland, Deputy Chief Financial Officer/Budget Director*
- E. Non-monetary Supplemental for Community College of Aurora Improving Student Access to Technology Project – *Lauren Gilliland, Deputy Chief Financial Officer/Budget Director*
- F. Program Plans for Fiscal Year 2024-25 Capital Submissions – *Crystal L. Collins, Chief Financial Officer*

**III. Action Items (45 minutes)**

- A. CCHE Funding Formula Recommendation – *Lauren Gilliland, Deputy Chief Financial Officer/Budget Director*





**Minutes of the Colorado Commission on Higher Education (CCHE) Meeting  
Hybrid  
September 7, 2023**

**BUSINESS MEETING**

Chair Hughes called the business meeting to order at 1:13 pm.

**I. Opening Business**

**A. Attendance**

Commissioners attending: Chair Hughes, Vice Chair Scott, Commissioners Abramson, Gonzales, Harber, Kostenbauer, Meyer, Temu Otting, Tucker, Walmer, and Wilson, Executive Director Paccione

Advisors attending: Sen. Zenzinger, Rep. Story, Mark Cavanaugh, Michael Lightner, Melinda Piket-May, Mark Superka, Colleen O'Neil, Jamie Viefhaus-Zak, Leilani Domingo

**B. Approval of the Minutes for the July 28, 2023 Commission Meeting**

Commissioner Walmer moved to approve the July 28<sup>th</sup> minutes. Seconded by Commissioner Kostenbauer. The motion was approved.

**C. Reports**

1. Chair - Chair Hughes welcomed our new parent advisor, Jamie Viefhaus-Zak, and our new student advisor, Leilani Domingo. She acknowledged their presence and thanked them for their participation, involvement, and commitment. Chair Hughes encouraged the new advisors to not be timid but rather jump in and actively participate in the meetings and be the voice for their colleagues and students across the state. Their voice is needed and will help the Commission do its best work. Chair Hughes reported that the Governor had a press conference. She applauded the technical work group for the implementation of strategic plan efforts. She also complimented all of the commissioners who serve on the COSI board. She noted the focus of the work session on the work that the COSI board is doing.
2. Vice Chair - Vice Chair Scott thanked those who participated in the technical working group. He mentioned four institution representatives who were impactful and helped to move the conversation forward in an incredibly positive way. He shared that the Technical Working Group will have their fourth meeting upcoming later in September and that they are making good progress.
3. Commission Standing Committees
  - a. Student Success & Workforce Alignment - Commissioner Abramson reported that the committee took the last month off. The ad hoc committee on transfer acceptance will be kicking off this month. Invitations have been sent for the first



meeting on the 26<sup>th</sup> of September. Commissioners Wilson, Gonzales, and Kostenbauer are members of this committee. He welcomed others to join them. Commissioner Tucker shared that Senators Zenzinger and Marchman and other advisors are participating on this committee, as well. The committee is working to ensure a diverse set of advisors and representatives from different institutions to serve on the ad hoc committee. They will try to hold two meetings in the month of October, one in November, and two in December. The goal is to get recommendations back to the Commission before the end of the year.

- b. Finance, Performance & Accountability - Commissioner Tucker reported that the Committee met in mid-August. They have a couple of consent items today for approval. They also reviewed the capital and IT scoring after the appeals and everything went through. He said the Department Finance team and Kennedy Evans particularly did a great job of analyzing and reporting progress. The commissioners were able to ask questions regarding shifts from the original scoring to the final scoring. They believe this scoring process is well on track and is still being found useful. They will continue to update and refine it.
- c. HB22-1349 Technical Workgroup Update – Update provided in the Chair and Vice Chair reports.

#### 4. Commissioners

- a. Commissioner Kostenbauer reported on a point shared at the Commission retreat that nobody pays the sticker price for education. She reported that in speaking with parents they are all paying the sticker price for their children to attend college. She shared that she spoke to a parent from CU. She also referenced changes to Pell guidelines and how those have impacted some families. She asked if other commissioners had been speaking with parents and maybe were hearing the same stories.

#### 5. Advisors

- a. Advisor Lightner reported about the concept of three-year bachelor's degree. He shared that a couple of schools have come up with a reduced student credit hour bachelor's degree. Advisor Lightner shared about changes in access to varying accrediting agencies from the "regional accrediting" agencies to institutional accrediting agencies. He shared about programs in Utah and Idaho where they have a path to get a three-year degree, but it was rejected by the accreditor. Because of this, they sought out a different accreditor, which approved reduced credit hour BA degrees, with some being 90 credit hours and some at 96. These are thought to be the lowest credit hour bachelor's degrees in the country.
- b. Advisor Zenzinger reported that she resonated with Commissioner Kostenbauer's comment regarding the cost for higher education. She shared that she has one child at UNC and one at CSU and that this year they received half the financial aid compared to last year. She shared that the changes that came about were not positive for people who have multiple children in school.

- D. Executive Director Report - Executive Director Paccione gave a general shoutout to COSI's impact on student success and affordability. She shared that the Department will continue to advocate for it each year left in this administration. This quarter, Colorado Helps (CO Helps) reported a 116 percent increase in participants to the US Department of Labor. She shared that the increase is a result of partnering with the Institution for American Apprenticeships. The state initially got the \$12 million grant to have 5,000 healthcare apprentices within four years. Two of those years were impacted by COVID, but the program is currently at 56 percent toward that goal of 5,000 with one year to go. She reported that CDHE staff continues to work through our cybersecurity incident including working with the institutions to address the



concerns and data collection measures. Director Paccione took a moment to welcome Carla Blanc, the new Legislative Liaison for the Department. She provided an update regarding a Governor's Cabinet retreat held last week. She shared information about a new Executive Order announced by the Governor this week. She shared that the Governor's vision is to have every high school student graduate with a high school diploma and a credential of value - whether that's an associate degree, an IB diploma, AP credits, or work force credential of value. She also introduced Ian Boyce, the new controller for the Department.

**E. Legislative Update** – No report

**F. Public Comment** – No public comment

## **II. Consent Items**

- A. Renewal of Full Authorization for Denver Seminary – *Heather DeLange, Director of Office of Private Postsecondary Education*
- B. Two-Year Cash-Funded Capital List for University of Northern Colorado – *Kennedy Evans, Lead Finance Analyst*
- C. Two-Year Cash-Funded Capital List for Colorado School of Mines – *Kennedy Evans, Lead Finance Analyst*
- D. Non-Monetary Supplemental Request for Trinidad State College Freudenthal Library Renovation – *Kennedy Evans, Lead Finance Analyst*

Commissioner Tucker moved to approve the consent items. Seconded by Commissioner Gonzales. The motion was approved.

## **III. Action Items**

- A. Fiscal Year 2024-25 State-Funded Capital Projects and Priority Lists – *Kennedy Evans, Lead Finance Analyst*

Kennedy Evans, Lead Finance Analyst, presented the Finance, Performance and Accountability Committee's approved prioritized lists for Capital IT and Capital Construction/Renewal budget requests from institutions of higher education for full CCHE approval. Ms. Evans started with the Commission's statutory duties with regards to the capital budgeting process. Per C.R.S. 23-1-106, CCHE must annually submit a prioritized list of state funded capital construction/renewal and capital IT projects to the Office of State Planning and Budgeting, the Office of the State Architect, the Capital Development Committee (for construction/renewal), the Joint Technology Committee (for IT), and the Joint Budget Committee by November 1<sup>st</sup> of each year.

Ms. Evans defined each of the four types of capital projects reviewed. She stated \$170 million of state funds were appropriated for state institutions of higher education and broke that funding down by category. She reviewed the capital submission and review timeline.

Commissioner Wilson asked if the capital process was run through an ROI lens, congruent with the new strategic plan. Ms. Evans responded that it does not currently play a role, as the current rubric was revised three years ago, prior to the adoption of the new strategic plan. Capital criteria are on a five year review cycle, and the current iteration has a heavy focus on deferred maintenance. Chair Hughes stated that the focus on deferred maintenance was intentional and focused on maintaining existing assets rather than continuing to build and increasing the cost of



attendance. Executive Director Paccione noted that once metrics are in place from 1349, it will be easier to work the new strategic plan into the rubric.

Ms. Evans returned to reviewing the capital process including the Department's scoring, the Finance, Performance and Accountability Committee's initial look, the institutional appeal process, revised scoring, and the Committee's final approval.

Commissioner Harbor requested figures on the total outstanding deferred maintenance at institutions be provided at a later date.

Director Paccione spoke to AHEC's unique features and expressed gratitude that they can now score higher and get needed funding.

Commissioner Kostenbauer moved to approve the Capital Construction/Renewal and Capital IT prioritized lists and forward them to the Office of State Planning and Budgeting, as well as appropriated legislative Committees. Commissioner Tucker seconded. The item was approved without objection.

Senator Zenzinger thanked Ms. Evans and stated that the Joint Budget Committee takes the Commission's prioritization very seriously. She noted that the influx of federal dollars has made more capital funding possible, and that this is not likely to continue this year. Therefore, she stated the Commission's input is more important than ever. She also stated that continuation projects are given high priority.

#### **IV. Discussion Items**

A. Board Training – *Michael McMaster, Attorney General's Office*

Meeting adjourned at 2:32 pm.



**TOPIC:** DEGREE AUTHORIZATION – APPROVE THE RENEWAL OF FULL AUTHORIZATION FOR COLORADO TECHNICAL UNIVERSITY

**PREPARED BY:** HEATHER DELANGE, OFFICE OF PRIVATE POSTSECONDARY EDUCATION

## **I. SUMMARY**

This consent item recommends the renewal of Full Authorization for Colorado Technical University pursuant to the Degree Authorization Act (§23-2-101 C.R.S.).

## **II. BACKGROUND**

The Colorado Commission on Higher Education (CCHE) has statutory responsibility for administration of Title 23, Article 2 of the Colorado Revised Statutes, commonly referred to as the Degree Authorization Act (DAA). The Act sets out the terms by which the Commission may authorize accredited private colleges and universities, out-of-state public colleges and universities, and seminaries and bible colleges to operate in Colorado.

The DAA outlines the Department’s jurisdiction over private education programs available to the residents of the state of Colorado. The DAA establishes standards to (1) prevent misrepresentation, fraud, and collusion in offering educational programs to the public and (2) protect, preserve, foster, and encourage the educational programs offered by private educational institutions, which meet generally recognized criteria of quality and effectiveness as determined through voluntary accreditation.

Pursuant to statute and policy, all authorized institutions under the DAA must renew authorization periodically. The renewal period varies by the type of authorization that the institution holds from the CCHE. A private college or university that has full authorization “shall apply for renewal of authorization in accordance with the schedule for institutional reaccreditation by its accrediting body or every three years, whichever is longer.”

Full Authorization is awarded to institutions that demonstrate consistent compliance with statute and policy, which are institutionally accredited by an institutional accrediting agency that is recognized by the U.S. Department of Education, and has had a successful on-site review or reaffirmation of accreditation for its Colorado location(s). These institutions are subject to the deceptive trade practice provisions in §23-2-104, C.R.S.

Colorado Technical University is a private, for-profit university that has been operating in Colorado as an accredited institution since 1980. The University has been accredited by the Higher Learning Commission (HLC) throughout its operation in Colorado and currently offers programs ranging from the certificate level through the Doctoral level. Through its self-reporting, the



University reported 48,666 students for Calendar Year 2022 for its two brick and mortar campuses in Colorado as well as its online presence nationwide.

### **III. STAFF ANALYSIS**

Pursuant to CCHE Policy Section I, Part J, the accreditation cycle triggers the renewal of authorization for institutions that are awarded Full Authorization by the CCHE. The Higher Learning Commission's Institutional Actions Council continued the accreditation of Colorado Technical University with the next reaffirmation of accreditation in 2032-33. HLC accreditation assures quality by verifying that an institution meets threshold requirements and is engaged in continuous improvement. All institutions are required to submit data annually in their institution update, undergo annual monitoring of financial and non-financial indicators, and adhere to HLC policies and practices.

With the renewal of accreditation by HLC, Colorado Technical University applied to the Department in August 2023 for renewal of Full Authorization in accordance with the CCHE policy, Section I, Part J.

In addition to renewing and maintaining its accreditation, Colorado Technical University continues to meet and comply with all requirements for authorization to operate in Colorado. In a review of the Department's student complaint database, there are no outstanding complaints against Colorado Technical University.

Upon review of the HLC reaffirmation letter and the Seminary's continued compliance, Department staff recommend Colorado Technical University for the renewal of Full Authorization.

### **IV. STAFF RECOMMENDATION**

**Staff recommends the Commission approve the renewal of Full Authorization for Colorado Technical University.**

### **STATUTORY AUTHORITY**

C.R.S §23-2-103.3(5) A private college or university that has authorization from the commission pursuant to this section and maintains its accreditation shall apply to the department for reauthorization in accordance with the schedule for reaccreditation by its accrediting body or every three years, whichever is longer. A seminary or religious training institution shall apply for reauthorization every three years. A private college or university or seminary or religious training institution that seeks reauthorization shall submit an application in accordance with the procedures and policies adopted by the commission and shall pay the reauthorization fee established by the commission pursuant to section 23-2-104.5.

**TOPIC:** DEGREE AUTHORIZATION – APPROVE THE RENEWAL OF PROVISIONAL AUTHORIZATION FOR GRAND CANYON UNIVERSITY

**PREPARED BY:** HEATHER DELANGE, OFFICE OF PRIVATE POSTSECONDARY EDUCATION

## **I. SUMMARY**

This agenda item recommends the renewal of Provisional Authorization for Grand Canyon University to operate in Colorado pursuant to the Degree Authorization Act (§23-2-101 et seq.).

## **II. BACKGROUND**

The Colorado Commission on Higher Education (CCHE) has statutory responsibility for administration of Title 23, Article 2 of the Colorado Revised Statutes, commonly referred to as the Degree Authorization Act (DAA). The Act sets out the terms by which the Commission may authorize accredited private colleges and universities, out-of-state public colleges and universities, and seminaries and bible colleges to operate in Colorado.

The DAA outlines the Department's jurisdiction over private education programs available to the residents of the state of Colorado. The DAA establishes standards to (1) prevent misrepresentation, fraud, and collusion in offering educational programs to the public and (2) protect, preserve, foster, and encourage the educational programs offered by private educational institutions, which meet generally recognized criteria of quality and effectiveness as determined through voluntary accreditation.

Provisional authorization is the authorization level for institutions, new or new to Colorado, which have been evaluated by Department staff under Commission procedures and authorized by the Commission to enroll students, offer instruction, graduate students, and award degrees under the condition that the institution is continuously seeking and is making satisfactory progress toward accreditation at the local site. Institutions with provisional authorization are required to renew annually and must receive accreditation at the Colorado site within three years of initial authorization. However, there is a one-time extension for institutions who otherwise comply with the continuous progress toward accreditation and any other required approvals for the Colorado site.

Grand Canyon University is a private university that is headquartered in Phoenix, Arizona. GCU serves traditional-aged students attending on-campus classes in Phoenix and working adult students who attend cohort classes either on campus, an off-site location, or attend online.

GCU is planning to offer an Accelerated Bachelor of Science in Nursing (ABSN). The program is designed for individuals who want to pursue a career in nursing and have advanced standing, or who already have a bachelor's degree (or higher) in a non-nursing major.

Grand Canyon University is institutionally accredited by the Higher Learning Commission and has held this accreditation since 1968. The next reaffirmation of accreditation with HLC is in 2026-27. GCU also holds specialized accreditation by the Commission on Collegiate Nursing Education (CCNE). The next on-site evaluation for CCNE will occur in the Fall of 2030.

### **III. STAFF ANALYSIS**

As required by the Degree Authorization Act, Grand Canyon University submitted the required documents concerning its organization, programs, faculty, accreditation, and finances for the consideration of authorization renewal.

GCU is in the process of applying for approval for its nursing program through the Colorado State Board of Nursing. While the extension of provisional authorization allows institutions to begin enrolling students, institutions seeking approval for nursing programs must obtain partial approval from the Board of Nursing prior to doing so and must maintain compliance with the legal operation as an institution of higher education.

### **IV. STAFF RECOMMENDATIONS**

**Staff recommends the Commission approve the renewal of provisional authorization for Grand Canyon University to offer its ABSN program in Colorado under the Degree Authorization Act.**

### **STATUTORY AUTHORITY**

#### **C.R.S. §23-2-103.3 Authorization to operate in Colorado – renewal**

(1) (a) To operate in Colorado, a private college or university shall apply for and receive authorization from the commission. A private college or university shall obtain a separate authorization for each campus, branch, or site that is separately accredited. A private, nonprofit college or university shall submit with its application verification of nonprofit status, including a copy of the institution's tax-exempt certificate issued by the Colorado department of revenue.

(b) After receiving an application, the department shall review the application to determine whether the private college or university is institutionally accredited by a regional or national accrediting body recognized by the United States department of education. The department shall not recommend and the commission shall not approve an application from a private college or university that, in the two years preceding submission of the application, has had its accreditation suspended or withdrawn or has been prohibited from operating in another state or that has substantially the same owners, governing board, or principal officers as a private college or university that, in the two years preceding submission of the application, has had its accreditation suspended or withdrawn or has been prohibited from operating in another state.

(2) To operate in Colorado, a private college or university shall be institutionally accredited on the basis of an on-site review by a regional or national accrediting body recognized by the United States department of education; except that a private college or university may operate for an initial period without accreditation if the commission determines, in accordance with standards established by the commission, that the private college or university is likely to become accredited in a reasonable period of time or is making progress toward accreditation in accordance with the accrediting body's policies. The commission may grant a provisional authorization to a private college or university to operate for an initial period without accreditation. The private college or university shall annually renew its provisional authorization and report annually to the commission concerning the institution's progress in obtaining accreditation.

**TOPIC:** RECOMMENDATION FOR APPROVAL OF SUPPLEMENTAL FOR  
COLORADO SCHOOL OF MINES – RE-ENVISIONING MINES ERP

**PREPARED BY:** LAUREN GILLILAND, DEPUTY CHIEF FINANCIAL OFFICER

**I. SUMMARY**

This action item seeks approval of the regular supplemental submitted by Colorado School of Mines to add \$1,141,115 in institutional cash spending authority to their Re-envisioning Mines ERP for a World Class User capital IT project. These funds will cover project costs for needed additional consulting services.

**II. BACKGROUND**

The Commission first reviewed and approved this project in 2021 as part of the Fiscal Year 2021-22 Capital IT budget request, including it on its prioritized list. The project received its initial appropriation of \$789,000 capital construction funds and \$122,000 cash funds for Phase 1 in Fiscal Year 2021-22. It received an additional appropriation in Fiscal Year 2022-23 of \$2,304,000 in capital construction funds and \$239,000 cash funds for Phase 2. Colorado School of Mines (Mines) requested funding for Phase 3 of the project as part of the Fiscal Year 2023-24 project but was ultimately not funded by the legislature. Of note, this project was originally presented as a collaboration between Mines and Metropolitan State University of Denver, but the above numbers only speak to Mines' portion.

During the first two years of this project, Colorado School of Mines and Metropolitan State University of Denver (MSU) have moved towards replacing their core enterprise systems. Each school had completed a comprehensive external analysis prior to requesting funding, which found that the current state of their Ellucian Banner system was not meeting the needs of the institutions. The analyses included best practice comparisons, constituent interviews, and a market review of available solutions. Mines and MSU have worked in close collaboration to advance a comprehensive enterprise system transformation at their respective institutions, leveraging the same ERP product suite, the same implementation partner, and working to align processes wherever practical.

Mines went live with Workday's Human Capital Management and Financials Enterprise Resource Planning (ERP) platform on July 1, 2023. Their original timeframe was extended by six months, increasing costs, to allow themselves time to further test payroll, and include HR and identity access functions, that were not part of the original scope. Given that the third phase of the project was not funded in Fiscal Year 2023-24, Mines removed the student information system (SIS) portion of this project, which was slated for the fourth phase. However, they still need additional cash spending authority to finish out the project.

### **III. STAFF ANALYSIS**

#### **Summary of Request:**

**Table 1** displays the summary of the increased spending authority adjustment.

**Table 1:**  
**Summary of Increased Spending Authority Adjustment**

<b>Fiscal Year to be Modified</b>	<b>Total Funds</b>	<b>Capital Construction Funds (CCF)</b>	<b>Cash Funds (CF)</b>
FY 2023-24	\$1,141,115		\$1,141,115

Mines received funding for the first two phases of this project in Fiscal Year 2021-22 and Fiscal Year 2022-23, but a third phase was not funded by the legislature in Fiscal Year 2023-24. Given the additional work that needs to be done on the project, Mines is proposing adding institutional cash spending authority in the amount of \$1,141,115. No additional state funds are being requested.

### **IV. STAFF RECOMMENDATIONS**

**Staff recommend approval to this regular supplemental request and for the request to be forwarded to the Office of State Planning and Budgeting, and Capital Development Committee for further review.**

### **V. STATUTORY AUTHORITY**

C.R.S. § 23-1-106

(1) Except as permitted by subsection (9) of this section, it is declared to be the policy of the general assembly not to authorize any activity requiring capital construction or capital renewal for state institutions of higher education unless approved by the commission.

#### **ATTACHMENTS:**

**ATTACHMENT A:** Colorado School of Mines Supplemental Request



FY 2023-24 SUPPLEMENTAL CAPITAL IT REQUEST- NARRATIVE (S C_IT-N)		
Capital Construction Fund Amount (CCF):	\$3,093,000	
Cash Fund Amount (CF):	\$1,765,885	
Intercept Program Request? (Yes/No):		
Supplemental Type (Regular Supplemental /1331 Supplemental/Non-monetary Supplemental)	Supplemental Cash Fund Request	
Institution Name:	Colorado School of Mines	
Project Title:	Re-envisioning Mines ERP for a world class user experience	
Project Phase (Phase _of_):	3 of 3 Final	
State Controller Project Number (if continuation):		
Project Type:		Technology Hardware
	X	Technology Software
Original Appropriation Year:	2022	
Fiscal Year to be Modified:	2024	
Name & Title of Preparer:	Amanda Mojica, Chief of Staff OCIO	
E-mail of Preparer:	amojica@mines.edu	
Institution Signature Approval:	Name/Date	
CDHE Signature Approval:	Date	
Revision (Yes/No)		
Submittal Date:	Date	

**A. SUPPLEMENTAL CRITERIA:**

*Describe how the supplemental meets the criteria required for submission. See instructions for further detail.*

The implementation of our ERP HR/Finance system was complex and required additional consulting resources to ensure a successful go-live.

**B. SUPPLEMENTAL JUSTIFICATION:**

*Describe the problem along with the conditions leading to the necessity of this supplemental request and the proposed solution. See instructions for further detail.*

The complexity of the project became clearer with time requiring more external expertise to ensure business processes were properly developed for success.

Our last proposal request was not approved, and when we did not receive additional funding from the State for the third year of our original request, we needed to use Mines funds to cover the additional expenses.

**C. PROJECT SUMMARY/STATUS:**

*Provide a brief scope description of the project and explain the status of the prior appropriated phases. See instructions for further detail.*

Both Metropolitan State University of Denver (MSU Denver) and Colorado School of Mines (Mines) first presented this multi-year initiative in FY 2021-22. The funds allocated in the past two fiscal years allowed our institutions to move toward replacing core enterprise systems and have demonstrated the state's commitment to driving technological innovation and efficiency within higher education.

Mines went live with Workday's Human Capital Management and Financials Enterprise Resource Planning (ERP) platform on July 1, 2023. Our original timeframe was extended by 6 months, increasing costs, to allow us time to further test payroll, and include HR and identity access functions, that were not part of the original scope. Mines reduced the third-year request and did not receive funding. We eliminated our fourth-year request in reflection of the removal of the student information system (SIS) from this project.

**D. SUMMARY OF FUNDING CHANGE:**

Fiscal Year to be Modified	Total Funds	Capital Construction Fund (CCF)	Cash Funds (CF)
FY2023-24	\$ 1,141,115	\$0	\$ 1,141,115

**E. ASSUMPTIONS FOR CALCULATIONS:**

*Describe the calculations used to justify the funding amount requested in the Cost Summary. See instructions for further detail.*

The Cost Summary consists of actual expenditures and commitments of the project through fiscal year 2024. The only assumption included in the request is related to additional training for the teams responsible for managing Workday.

1. Professional services, actual costs and obligations totals:
  - a. Software \$674,710
  - b. Professional Services \$430,405
  - c. Training Costs \$ 36,000

**F. CONSEQUENCES IF NOT FUNDED:**

*Explain the likely outcome if this request is not approved. See instructions for further detail.*

Mines cash has been spent or committed in order to reach the go-live of this project. If rejected, we have no way to back out of what we've already done.

**G. ADDITIONAL REQUEST INFORMATION:**



*Provide any additional information necessary to fully explain the supplemental request. See instructions for further detail.*

<b>Additional Request Information</b>	<b>Yes</b>	<b>No</b>	<b>Additional Information</b>
Is this request driven by a new statutory mandate?		<b>x</b>	
Will this request require a statutory change?		<b>x</b>	
Is this a one-time request?	<b>x</b>		

**TOPIC:** RECOMMEND APPROVAL OF REVISION TO COMMUNITY COLLEGE OF DENVER TWO-YEAR CASH-FUNDED CAPITAL LIST

**PREPARED BY:** LAUREN GILLILAND, DEPUTY CHIEF FINANCIAL OFFICER

**I. SUMMARY**

This consent item seeks approval to amend the Two-Year Cash Funded Capital Program List for Community College of Denver. The amended list reflects the addition of the Clear Creek Building Renovation.

**II. BACKGROUND**

Under C.R.S. 23-1-106, the Colorado Commission on Higher Education (CCHE) must provide the legislative Capital Development Committee (CDC) with either approval or commentary on amendments to the two-year cash-funded capital program lists submitted by public institutions of higher education. Capital construction projects or acquisition of real property less than or equal to two million dollars that are exclusively cash funded, and projects not for new construction less than or equal to ten million dollars that are exclusively cash funded are exempted from this process. Governing boards have the authority to submit new two-year lists and amendments to the CCHE and CDC at any point during the fiscal year; however, projects on the two-year list may not commence until approved by the CDC. Any project expected to exceed the originally approved appropriation by fifteen percent or more must submit an amended two-year list item for approval.

**III. STAFF ANALYSIS**

**Clear Creek Building Renovation.**

Table 1 displays the cost of the Clear Creek Building Renovation.

**Table 1:** Two-Year Cash Funded Capital Program, Clear Creek Building Renovation.

FY 2023-24 Through FY 2024-25 List	
<b>Cash Funds</b>	<b>\$8,920,000</b>
<b>Federal Funds</b>	<b>\$3,000,000</b>
<b>Total Funds</b>	<b>\$11,920,000</b>

**Project Description:** The Community College of Denver (CCD) requests \$8,920,000 in cash funds spending authority and \$3,000,000 in federal fund spending authority for their Clear Creek Building Renovation project. The federal portion of the project will come from Federal Higher Education Emergency Relief Fund (HEERF) dollars. The project primarily focuses on the full replacement of all HVAC system components of the 15,128 General Square Footage building, which is over 46 years old. Since the work requires electrical system upgrades and removal of

most of the ceilings and some of the walls, additional remodeling is planned, including a full replacement of concrete roof tiles.

This building is currently primarily administrative, housing the President's suite, the CCD Foundation, and the Marketing and Communications departments. The college plans to use the building to host essential college functions and events. This is one of two buildings that CCD owns on the shared campus. CCD students also take classes in and utilized shared buildings on the AHEC campus.

This item was reviewed by the Commission's Finance, Performance and Accountability Subcommittee on October 13th, and was recommended to be forwarded to the full Commission for approval.

#### **IV. STAFF RECOMMENDATIONS**

**Staff recommend approval of the amended Two-Year Cash Funded Capital Program List for Community College of Denver, and the forwarding of the decision to the Capital Development Committee and the Office of State Planning and Budgeting.**

#### **V. STATUTORY AUTHORITY**

C.R.S. 23-1-106(1) Except as permitted by subsection (9) of this section, it is declared to be the policy of the general assembly not to authorize any activity requiring capital construction or capital renewal for state institutions of higher education unless approved by the commission.

(5) (a) The commission shall approve plans for any capital construction or capital renewal project at any state institution of higher education regardless of the source of funds; except that the commission need not approve plans for any capital construction or capital renewal project at a local district college or area technical college or for any capital construction or capital renewal project described in subsection (9) of this section.

(b) The commission may except from the requirements for program and physical planning any project that requires two million dollars or less if the capital construction project is for new construction and funded solely from cash funds held by the institution or the project is funded through the higher education revenue bond intercept program established pursuant to section 23-5-139, or ten million dollars or less if the project is not for new construction and is funded solely from cash funds held by the institution.

(7)(c)(I)(B) The commission annually shall prepare a unified, two-year report for capital construction projects for new acquisitions of real property or for new construction, described in subsection (10) of this section, estimated to require total project expenditures exceeding two million dollars, coordinated with education plans. The commission shall transmit the report to the office of state planning and budgeting, the governor, the capital development committee, and the joint budget committee, consistent with the executive budget timetable.

(II)(A) The commission shall submit the two-year projections prepared by each state institution of higher education for each two-year period to the office of state planning and budgeting and the capital development committee. The capital development committee shall conduct a hearing in each regular legislative session on the projections and either approve the projections or return the projections to the state institution of higher education for modification. The commission and the office of state planning and budgeting shall provide the capital development committee with comments concerning each projection.

(B) A state institution of higher education may submit to the staff of the capital development committee, the commission, and the office of state planning and budgeting an amendment to its approved two-year projection. The capital development committee shall conduct a hearing on the amendment within thirty days after submission during a regular legislative session of the general assembly or within forty-five days after submission during any period that the general assembly is not in regular legislative session. The capital development committee shall either approve the projections or return the projections to the state institution of higher education for modification. The commission and the office of state planning and budgeting shall provide the capital development committee with comments concerning each amendment.

(10)(b) For any project subject to subsection (9) of this section, the governing board may enhance the project in an amount not to exceed fifteen percent of the original estimate of the cost of the project without the approval of the commission, the office of state planning and budgeting, the capital development committee, or the joint budget committee so long as the governing board notifies the commission, the office of state planning and budgeting, the capital development committee, and the joint budget committee in writing, explaining how the project has been enhanced and the source of the moneys for the enhancement.

**ATTACHMENTS:**

**ATTACHMENT A:** Amended Two-Year Cash Funded Capital Program List – Community College of Denver

**ATTACHMENT B:** Cash Funded Capital Construction Request Submission – Clear Creek Building Renovation

<b>Form CC-LCF</b>									
Two-Year Capital Construction - List of Cash Funded Projects FY 2023-24 to FY 2024-25 Revised 10/23						Prepared By: Randall White			
						Phone: 303-352-3356			
						E-Mail: <a href="mailto:randy.white@ccd.edu">randy.white@ccd.edu</a>			
Institution Name:		Community College of Denver							
Project Title:		Clear Creek Building Renovation							
Funding Source		Total Project Cost		Project Type:		Capital Renewal		Project Category:	
Cash Funds <b>CF</b>		\$ 8,920,000		Intercept Project:		NA		Est. Start Date:	
Federal Funds <b>FF</b>		\$ 3,000,000		DHE Approved Program Plan:		N/A		Est. Completion Date:	
Total Funds <b>TF</b>		\$ 11,920,000		List Approval Date (month/year)		N/A		Funding Method:	
								Academic	
								February-24	
								Cash reserves and Federal funding.	

Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		

Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		
Project Title:								
Funding Source		Total Project Cost		Project Type:		Project Category:		
Cash Funds	CF	\$	-	Intercept Project:		Est. Start Date:		
Federal Funds	FF	\$	-	DHE Approved Program Plan:		Est. Completion Date:		
Total Funds	TF	\$	-	List Approval Date (month/year)		Funding Method:		

## CC-C2: CASH FUNDED CAPITAL CONSTRUCTION REQUEST FY 2023-24

<b>1. SUMMARY INFORMATION</b>	
a. Agency or Institution Name:	Community College of Denver
b. Project Name:	<b>Clear Creek Building Renovation</b>
c. New construction, modification, or acquisition?	<input type="checkbox"/> New Construction <input type="checkbox"/> Modification <input type="checkbox"/> Acquisition <input checked="" type="checkbox"/> Capital Renewal
d. Total Square Footage	15,128 GSF    5,156 ASF

<b>2. BRIEF SUMMARY OF CAPITAL PROJECT</b>	
a. In 3-4 sentences summarize the objective and purpose of the project.	The project primarily focuses on full replacement of all HVAC system components including the main air handling system, cooling system, boiler system, enhancing filtration to current standards as a result of COVID, replacement of the temperature control system with digital controls, sealing existing ductwork, removing the building from the aging steam boiler currently located in St. Elizabeth's church, testing and balancing of the mechanical systems, replacing a broken air handling unit damper, and implementing demand controlled ventilation. In addition, because the work requires electrical system upgrades and removal of most of the ceilings and some of the walls in the building in order to access ductwork, additional remodeling to the building is also planned, including a full replacement of the concrete roof tiles.
b. In 3-4 sentences explain what spending authority is requested, and how the cash funds will be provided, or the expected bond terms and how the bond will be repaid.	Total spending authority requested of \$11.92 million, with up to \$3M of that coming from Federal HEERF Funds and the remainder from cash reserves.
c. In 3-4 sentences identify the campus programs and/or populations impacted by this project.	Clear Creek with house the President's suite, the CCD Foundation, Marketing and Communications departments, and the CCD Foundation Offices. The college plans to use the building to host these essential college functions as well as college events such as Foundation receptions, pinning ceremonies, program graduations, etc. College events and gatherings held by the college are typically organized, led, and attended by these departments. The building is ideal for these functions since a parking lot used for campus guests is located directly in front of the building. The offices currently used by these functions with then be occupied by other essential college administrative functions who are critically short of space.
d. Identify the target LEED level and costs associated with HPCP compliance. If unknown explain why.	Since this project began below the minimum threshold of \$10M we did not design LEED specifically into the renovation. However, now that it is above the threshold we are working to design as great a LEED level in as possible given the budget we are working with.



### 3. ADDITIONAL INFORMATION

	<p>This is one of two buildings that CCD owns – the Confluence building and this building. In contrast, MSU Denver owns four buildings and CU Denver owns three buildings on the 150-acre Auraria campus. All other buildings are owned and managed by the Auraria Higher Education Center (AHEC). A small portion of the building was remodeled in 2014, but overall, the building systems, finishes, roof, and windows are original and have received little ongoing maintenance and no upgrades or improvements over its 46 year history.</p>
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**TOPIC:** RECOMMENDATION FOR APPROVAL OF NONMONETARY  
SUPPLEMENTAL FOR COMMUNITY COLLEGE OF AURORA  
IMPROVING STUDENT ACCESS TO TECHNOLOGY PROJECT

**PREPARED BY:** LAUREN GILLILAND, DEPUTY CHIEF FINANCIAL OFFICER

**I. SUMMARY**

This action item seeks approval of the nonmonetary supplemental submitted by Community College of Aurora (CCA) to change the intended use of funds on their Improving Student Access to Technology project, which is partially cash funded and partially state funded. There is no monetary impact on either the state or the institution. While the requested use of funds remains within the original scope of the project, the breakdown of expenditures is changing enough to require additional approval.

**II. BACKGROUND**

This project was originally reviewed by the Finance, Performance and Accountability Committee and full Commission in 2022. It was approved and submitted on CCHE's prioritized capital IT list sent to the Office of State Planning and Budgeting, Joint Technology Committee, and Joint Budget Committee for further consideration. JTC recommended to JBC that the project be funded, and the project was funded in the Fiscal Year 2022-23 Long Bill. The appropriation included \$476,923 capital construction funds, and \$52,992 institutional cash funds. Community College of Aurora has now submitted a request to, without additional state or institutional funding, spend funds differently than originally proposed. The proposed use of funds remains within the spirit of the project's original scope.

**III. STAFF ANALYSIS**

During the time that the Fiscal Year 2022-23 project request was moving through the legislative process for ultimate inclusion in the Long Bill, CCA's network environment became in dire need of intervention. To ensure business operations and continuity of services to students, faculty, and staff, CCA utilized its Higher Education Emergency Funds (HEERF) to repair and make improvements to its core infrastructure. This was to avoid catastrophic equipment failure and/or disruption to mission critical services.

Thus far, CCA has made additional improvements to its wireless infrastructure, spending a total of \$94,996 of the original appropriation. CCA is requesting permission to reallocate the remaining funds available to address other areas of concern.

CCA's originally approved breakdown of funding was as follows:

- Professional Services - \$34,842
- Equipment - \$469,839
  - Servers - \$278,267

- Network equipment/cabling - \$191,572
- Project Contingency - \$25,234

While CCA addressed some immediate concerns with HEERF funds and used appropriated state funds to address some of the items in the original proposal, new pressing issues have emerged. They are currently experiencing challenges with classroom infrastructure and believe that reallocating funding will allow them to address those challenges. Specifically, CCA is requesting approval to reallocate a total of \$409,685 of its appropriation towards classroom computing needs. This would still fall under the scope of the original request, which did specify “classroom computing,” but would pose a different breakdown.

The initiatives the reallocated funds would cover include:

- 1) Modernizing and working to make technology more accessible by investing in new updated computer labs, expanding their laptop program, and updating campus/classroom infrastructure, and adopting the use of interactive boards for academic support services to help with tutoring sessions and creating a more immersive experience;
- 2) Making mobile technology more accessible to students by increasing the number of laptop cards in high traffic areas: library, tutoring spaces, and academic support areas; and
- 3) Updating delapidated classroom technology and improving distance learning infrastructure.

#### **IV. STAFF RECOMMENDATIONS**

**Staff recommend approval of the nonmonetary supplemental request for Community College of Aurora’s Improving Student Access to Technology Project, and for the request to be sent to the Office of State Planning and Budgeting and Capital Development Committee for further review.**

#### **V. STATUTORY AUTHORITY**

C.R.S. 24-75-111.5

(1) For purposes of this section, “nonmonetary adjustment” means a change that does not affect the amount of the appropriation, including a name change, an extension of time for completion, a scope change, a transfer between departments, or other such similar changes.

(2) For fiscal years commencing on or after July 1, 2015, the controller may allow any department, institution, or agency of the state, including any institution of higher education, to expend moneys differently from the authority granted by an item of appropriation for a capital construction budget item or an information technology capital project if the capital construction, controlled maintenance, capital renewal project, or information technology capital project that the appropriation was for requires a nonmonetary adjustment for its timely continuation and the nonmonetary adjustment is due to unforeseen circumstances arising while the general assembly is

not meeting in regular or special session during which such nonmonetary adjustment would be legislatively addressed, under the following circumstances:

(a) If the nonmonetary adjustment is in regard to a capital construction budget item and is requested by a department, institution, or agency of the state other than the department of law, the department of the treasury, the department of state, the judicial department, or the legislative department:

(I) The request for the nonmonetary adjustment has been submitted to the office of state planning and budgeting for approval and the office of state planning and budgeting has approved the nonmonetary adjustment, in whole or in part; and

(II) Upon approval by the office of state planning and budgeting, the request for the nonmonetary adjustment has been submitted to the capital development committee for consideration; and

(III) Upon the issuance of a written recommendation regarding the nonmonetary adjustment by the capital development committee, the request for the nonmonetary adjustment has been submitted to the joint budget committee for approval; and

(IV) The request for the nonmonetary adjustment has been approved, in whole or in part, by a majority vote of the members of the joint budget committee, and the controller has received written confirmation of such approval from the joint budget committee; or

(b) If the nonmonetary adjustment is in regard to a capital construction budget item and is requested by the department of law, the department of the treasury, the department of state, the judicial department, or the legislative department:

(I) The request for the nonmonetary adjustment has been submitted to the capital development committee for consideration; and

(II) Upon the issuance of a written recommendation regarding the nonmonetary adjustment by the capital development committee, the request for the nonmonetary adjustment has been submitted to the joint budget committee for approval; and

(III) The request for the nonmonetary adjustment has been approved, in whole or in part, by a majority vote of the members of the joint budget committee, and the controller has received written confirmation of such approval from the joint budget committee.

(3) Any department, institution, or agency of the state requesting a nonmonetary adjustment pursuant to subsection (1) of this section shall make the request in such form and shall include in the request such information as may be required by the office of state planning and budgeting, the capital development committee, the joint technology committee, and the joint budget committee, as applicable.

(4) Nonmonetary adjustments must be consistent with the original purpose for which the appropriation was made and may not change the amount of the appropriation.

(5) The joint budget committee shall introduce a supplemental appropriation for the fiscal year in which the nonmonetary adjustment occurred that reflects the nonmonetary adjustment.

## **ATTACHMENTS**

**ATTACHMENT A:** Supplemental Capital IT Request Narrative



FY 2023-24 SUPPLEMENTAL CAPITAL IT REQUEST- <i>NARRATIVE (S C_IT-N)</i>		
Capital Construction Fund Amount (CCF):	\$0	
Cash Fund Amount (CF):	\$0	
Intercept Program Request? (Yes/No):	No	
Supplemental Type (Regular Supplemental /1331 Supplemental/Non-monetary Supplemental)		
Institution Name:	Community College of Aurora	
Project Title:	Improving Student Access to Technology	
Project Phase (Phase _of_):	1 of 1	
State Controller Project Number (if continuation):	2023-017122	
Project Type:	<input checked="" type="checkbox"/>	Technology Hardware
	<input type="checkbox"/>	Technology Software
Original Appropriation Year:	2023	
Fiscal Year to be Modified:	FY 2023-2024	
Name & Title of Preparer:	Lynne Winchell	
E-mail of Preparer:	<a href="mailto:Lynne.Winchell@ccaaurora.edu">Lynne.Winchell@ccaaurora.edu</a>	
Institution Signature Approval:		Date
CDHE Signature Approval:		Date
Revision (Yes/No)		
Submittal Date:		Date

#### **A. SUPPLEMENTAL CRITERIA:**

During the time that the FY 2022-2023 JTC project request (Project # 2023-017122) was going through legislative budget process, CCA's network environment was in dire need of intervention. To ensure CCA's business operations and continuity of services to our students, faculty, and staff CCA Leadership utilized its Higher Education Emergency Funds (HEERF) to repair and make improvements to its core infrastructure. This was to avoid catastrophic equipment failure and/or disruption to mission critical services. The initial investment was not a complete overhaul of our network. CCA replaced access points throughout the CentreTech campus and a couple of out dated production servers.

Since CCA was only able to make a one-to-one swap to access points and out dated production servers with HEERF funding prior to receiving the JTC funding for this project, some needed improvements were put on hold e.g., expanding wireless access to other areas, upgrading dilapidate Ethernet cabling, and making technology improvements to learning spaces. Once CCA received the JTC funding, in FY 2022-2023, CCA was able to make these additional improvements to its wireless infrastructure, and thus far, has been able to spend down a total of \$94,996, of the approved \$529,915. CCA would like to request permission to reallocate the remaining funds available to address other areas of concern.

## **B. SUPPLEMENTAL JUSTIFICATION:**

In FY 2021 CCA submitted a project request to the Joint Technology Committee for the below line items:

### **Improving Student Access to Technology - Total budget request \$529,915**

- **Professional Services - \$34,842**
- **Equipment - \$469,839**
  - Servers - \$278,267
  - Network equipment/cabling - \$191,572
- **Project Contingency: \$25,234**

This request was going through the legislative budget process as CCA was experiencing problems with our servers and access points. Unsure the JTC funding request would be approved, CCA utilize its HEERF funding to purchase additional access points and servers.

At the moment, CCA-IT has been able to use capital-IT funds/JTC funding to “improve student access to technology” by addressing its wireless infrastructure and providing a more robust wireless coverage.

- 40 new wireless Access Points (AP's) were added to its CentreTech location.
- New updated cabling (CAT6 ethernet Plenum rated) both, internal and external, to each access point, to assist with impedance performance.

## **C. PROJECT SUMMARY/STATUS:**

CCA-IT is committed to enhancing the student experience and would like to focus on updating front-facing technology. We are currently experiencing some challenges with our classroom infrastructure, and we believe that a reallocation in funding will allow us to make significant improvements to these areas.

CCA is requesting approval to reallocate a total of \$409,685 towards “Classroom Computing” needs. This request would still fall within the scope of the original request, see below:

### **A. Project Summary/Status:**

[...This project is designed to **improve the student experience interacting with technology at CCA. We will address things such as wireless access, classroom computing, and outside access to needed computing resources for students.**] — source: FY 2022-2023 Capital IT Project Request-Narrative (CC-IT-N)

As stated above, the original request/project scope, for a total of \$529,915, entailed making improvements to: student access to technology, address wireless access, classroom computing, and outside access to needed computing resources for students. With the most recent upgrades to CCA's core infrastructure, and ensuring that mission critical services will not be compromised, CCA would like to reallocate the remaining funding available within the “Professional Services” and “Equipment” section of the JTC request (see attached cost summary). The reallocation would be utilized to address the following initiatives, which still fits within the project scope:

- 1) Modernize and work to make “technology” much more accessible by investing in new updated computer labs, expanding our laptop loan program, update our campus/classroom infrastructure, and

adopt the use of interactive boards for Academic Support Services to help with tutoring sessions and create a much more immersive experience.

2) Make mobile technology much more accessible to our students by increasing the number of laptop carts in high traffic areas: library, tutoring spaces, and academic support services areas.

3) Update delapidated classroom technology and improve Distance Learning infrastructure – possibly connect to the Rural College Consortium project that was funded through JTC. Become one of the Metro schools that can deliver content to all other rural colleges/communities.

If reallocation is granted, CCA will move forward with a new plan and will fully expend the funding by the end of Fiscal Year 2023-24.

#### **D. SUMMARY OF FUNDING CHANGE:**

Fiscal Year to be Modified	Total Funds	Capital Construction Fund (CCF)	Cash Funds (CF)
FY20 <u>23</u> - <u>24</u>	\$0	\$0	\$0

No changes to the funding is being requested. CCA is only requesting permission to reallocate how the remaining funding of \$409,685 would be utilized.

#### **E. ASSUMPTIONS FOR CALCULATIONS:**

CCA is not asking for additional funding, just a reallocation of funds, which would be used towards “Classroom Computing.”

Description	Current Allocation	Requested Allocation	Change
Professional Services	\$34,842	\$0	(\$34,842)
Equipment	\$469,839	\$504,681	\$34,842
Project Contingency	\$25,234	\$25,234	\$0
Total Budget	\$529,915	\$529,915	\$0

#### **F. CONSEQUENCES IF NOT FUNDED:**

This non-monetary request and reallocation of funding will allow CCA the ability to continue making improvements to front-facing technologies and help advance its core mission of helping students succeed in the classroom and prepare them with 21<sup>st</sup> century skills, so that our students can be work-force ready. This request still falls within the scope of the original JTC request, and the main focus would be to use these funds for advancing classroom technology services and putting technology at the hands of our students.

#### **G. ADDITIONAL REQUEST INFORMATION:**

Project scope entails working with CO State approved vendors on getting the necessary quotes and developing “Statements of Work” for the above initiatives. Once we have the necessary paperwork in

place, then we can proceed to the implementation phase. This would be a one-time request and if reallocation is granted, CCA will move forward with a new plan and will fully expend the funding by the end of Fiscal Year 2023-24.

In addition, this reallocation would still fall under the **“Equipment”** section of the project, which lists: PC’s, Laptops, Terminals, and PDA’s, and as previously stated, this request still falls well within the scope of the original proposal.

Additional Request Information	Yes	No	Additional Information
Is this request driven by a new statutory mandate?		X	
Will this request require a statutory change?		X	
Is this a one-time request?	X		



**TOPIC:** APPROVE PROGRAM PLANS AND WAIVERS FOR FY 2024-25  
REQUESTED CAPITAL PROJECTS

**PREPARED BY:** CRYSA L. COLLINS, CHIEF FINANCIAL OFFICER

**I. SUMMARY**

This consent item seeks approval of new or revised program plans or exemptions for capital projects submitted in the Fiscal Year 2023-24 budget cycle, pursuant to C.R.S. 23-1-106(3).

**II. BACKGROUND**

C.R.S. 23-1-106(3) states that no capital construction or capital renewal shall commence except in accordance with an approved facility master plan and program plan. Statute exempts projects with total expenditures of less than \$2 million. CDHE has analyzed all revised and new program plans, along with exemption requests associated with projects submitted as part of the FY 2023-24 capital request. CCHE must approve these for the projects to commence.

Per CCHE Policy Section III, Part E: Facilities Program Planning, program plans must analyze the amounts, types, and relative locations of space required and/or facility system upgrades or replacement for current and projected program plans and define program and cost elements. The following are required for approval:

- Consistency with role and mission; academic, facility and technology planning goals; state higher education policy.
- Consistency with campus facilities master plan and academic master planning.
- Consistency of space utilization with CCHE guidelines and campus physical master plan space allocations.
- Alternative facilities solutions and life-cycle costs as required by CCHE.
- Appropriateness of source of funds, cost estimate methods, financing implications for life cycle of construction as required, operations, and maintenance at projected enrollment increases.

All program plans must include a third-party audit.

**III. STAFF ANALYSIS**

Staff reviewed all program plans submitted to ensure compliance with statute and CCHE policy. Eleven submissions require new or revised program approval. There are no requested three-year program plan waivers this year.

#### **IV. STAFF RECOMMENDATION**

Staff recommend the following actions:

1. Approval of the following eleven new or revised program plans:
  - Colorado Mesa University – Performance Arts Expansion
  - Colorado School of Mines – Utilities Infrastructure
  - Metropolitan State University – Classroom to Career Hub (C2 Hub)
  - University of Northern Colorado – College of Osteopathic Medicine
  - Colorado State University – Veterinary Health and Education Center
  - University of Colorado Anschutz – Strauss Health Science Library Renovation
  - University of Northern Colorado – McKee Hall Renewal
  - Colorado Mesa University – Allied Health Relocation
  - University of Colorado – Economics Building Renovation
  - University of Northern Colorado – Candelaria Hall Capital Renewal
  - University of Northern Colorado – Crabbe Hall Renewal

#### **V. STATUTORY AUTHORITY**

C.R.S. §23-1-106 Duties and powers of the commission with respect to capital construction and long-range planning.

- (3) The commission shall review and approve facility master plans for all state institutions of higher education on land owned or controlled by the state or an institution and capital construction or capital renewal program plans for projects other than those projects described in subsection (9) of this section. The commission shall forward the approved facility master plans to the office of the state architect. Except for those projects described in subsection (9) of this section, no capital construction or capital renewal shall commence except in accordance with an approved facility master plan and program plan.
- (5) (a) The commission shall approve plans for any capital construction or capital renewal project at any state institution of higher education regardless of the source of funds; except that the commission need not approve plans for any capital construction or capital renewal project at a local district college or area technical college or for any capital construction or capital renewal project described in subsection (9) of this section.
- (b) The commission may except from the requirements for program and physical planning any project that requires two million dollars or less if the capital construction project is for new construction and funded solely from cash funds held by the institution or the project is funded through the higher education revenue bond intercept program established pursuant

to section 23-5-139, or ten million dollars or less if the project is not for new construction and is funded solely from cash funds held by the institution.

(9) (d) (II) A plan for a capital construction or capital renewal project is not subject to review or approval by the commission if such project is:

(A) Estimated to require total expenditures of two million dollars or less if the capital construction project is for new acquisitions of real property or for new construction and funded solely from cash funds held by the institution or the project is funded through the higher education revenue bond intercept program established pursuant to section 23-5-139; or

(B) Estimated to require total expenditures of ten million dollars or less if the project is not for new acquisitions of real property or for new construction and is funded solely from cash funds held by the institution.

**TOPIC: RECOMMENDATION FOR APPROVAL OF THE FUNDING ALLOCATION FORMULA FOR FISCAL YEAR 2024-25**

**PREPARED BY: LAUREN GILLILAND, DEPUTY CHIEF FINANCIAL OFFICER**

**I. SUMMARY**

C.R.S. 23-18-303.5 grants the Commission the ability to recommend funding per the funding formula established by H.B. 20-1366. The Commission may make recommendations on formula structure, specifically the portion of funding flowing through each step and the weighting of performance variables in Step 2. The Commission may also choose to recommend either a specific funding level, or a set of general principles.

**II. BACKGROUND**

*Fiscal Year 2023-24 State Operating Funding*

For the Fiscal Year 2023-24 budget, the 10 public governing boards received \$920.5 million in operating funding and an additional \$238.5 million in proportional increases to the University of Colorado Medical School, Colorado State University's Veterinary School, the Local District Colleges, and the Area Technical Colleges. This represents an 11.5% increase over Fiscal Year 2022-23. \$27 million went through Step 1 of the formula with the remainder flowing through Step 2.

*1366 Funding Allocation Formula*

H.B. 20-1366 established a new funding allocation formula for higher education., first used in Fiscal Year 2021-22.

The funding formula contains three steps. Most or all funding allocated to governing boards is calculated through Step 2 of the formula. In this step, each category of performance is assigned a weight. Next, each metric is measured using a series of calculations that first look at a governing board's change in performance over time, then compares each governing board's change in performance to the change at other institutions statewide. The eight metrics included in step two of the formula are designated in statute and include:

- Resident enrollment;
- Credential production;
- Enrollment of Pell-eligible students as a proportion of a governing board's total student population;
- Enrollment of students included in the Department's race and ethnicity metric (which includes African American or Black, Hispanic or Latinx, American Indian or Alaska

Native, and Two or More Races when at least one of the races is one previously listed) as a proportion of a governing board's total student population;

- Retention rate;
- Graduation rate within 100% of time;
- Graduation rate within 150% of time; and,
- Enrollment of first-generation students as a proportion of a governing board's total student population.

Step 1 of the formula allocates base-building funding based on Strategic Plan goals, institutional needs, base funding concerns, specific institutional projects, and funding related to specific populations. In FY 2023-24, the General Assembly allocated \$27.0 million (approximately 3% of total funding through the formula, and 28% of the increase) through five metrics in Step 1:

- First generation student counts (both the count of full-time equivalent students and headcount), distributed based on the calibrated first-generation student count at each institution as a percentage of calibrated first-generation student counts statewide;
- The headcount of students included in the formula's race and ethnicity metric as a percentage of an institution's total resident student headcount, calibrated based on the institution's share of funding in the prior year;
- The headcount of Pell-eligible students as a percentage of an institution's total resident student headcount, calibrated based on the institution's share of funding in the prior year; and
- The successful retention of the groups included in the Department's race/ethnicity metric, allocated via the distribution methodology used in Step 2.

Step 3 of the formula is similar to Step 1 in that it provides the opportunity to allocate additional funding for purposes of making progress toward goals identified in the systemwide strategic planning process or other areas as identified by the Commission. However, funding in step three is one-time as opposed to base-building. Step three has not yet been used.

### *Core Minimum Cost Increases*

Higher education institutions experience annual increases to operational cost driven by employee compensation needs, healthcare costs, and other inflationary increases. These are referred to as core minimum cost increases. Core minimum cost increases represent the ongoing cost of current operations, they do not represent spending on new programs or services.

Estimates presented at the Finance, Performance and Accountability subcommittee meeting totaled \$140.0 million across governing boards. Of this increase, 68% was attributable to personnel costs and 32% was attributable to other education and general (E&G) costs. Assumptions include a 3% increase for salaries, 5% increase for health, life and dental benefits, and 4.7% increase for other E&G. The inflation estimate is based on the Office of State Planning & Budgeting's June

forecast. Salary and health, life, dental percentages are not indicative of the Governor's November 1 request, which is confidential at this time.

A \$140.0 million core minimum cost estimate represents a 12.8% increase over state General Fund support to higher education or a 3.8% increase over total E&G budgets, which includes tuition revenue. It is important to note that General Fund increases are not the only way to cover core minimum cost increases. General Fund only represents 27% of total E&G funding across all governing boards, though this varies quite a bit amongst institutions. The remaining funding comes from resident and nonresident tuition. Therefore, institutions may seek to increase resident and/or nonresident tuition rates to cover costs. The General Assembly generally recommends caps on resident tuition increases in the Long Bill. For Fiscal Year 2023-24, this rate is 5.0%. It is important to note that some institutions have also seen persistent enrollment decreases, which adversely effects tuition revenue.

#### *Institutional Recommendation on Use of the Funding Allocation Formula in Fiscal Year 2024-25*

At this time, the public governing boards have not made a recommendation on total level of funding for Fiscal Year 2024-25. However, they continue to emphasize the importance of supporting core minimum cost increases. They offer the viewpoint that not covering core minimum cost increases amounts to a funding decrease in real (versus nominal) terms. They also continue to assert that the two mechanisms through which core minimum cost increases can be covered are General Fund increases or tuition increases. Therefore, they see a direct tradeoff between state funding and their ability to keep tuition increases down. There has also been general agreement in the past years that funding up to the point of covering core minimum cost increases should go through Step 2 of the formula, with Steps 1 and 3 being reserved for state investment above and beyond that amount.

#### *Past Commission Recommendations for Operating Funding*

In October of 2021, the Commission issued a recommendation on funding for FY 2022-23. It began by recognizing the Colorado context as follows:

- Significant decline in long-run state funding
- Colorado IHE funding fairs poorly on a national scale
- Governor Polis has made up ground from previous state cuts
- Significant one-time federal support for CO students during the COVID-19 pandemic
- Increasing costs/inflation
- The tuition-state funding conundrum / "balance"
- Affordability remains a significant challenge
- Persistent and large equity gaps in Colorado
- Telling the Colorado postsecondary story through data remains challenging

It issued the following call to action: "We need to break the annual cycle of debate about how the combination of scarce state funding and tuition increases will cover inflationary growth in core

minimum costs and instead shift our focus to building on Colorado's competitive advantage nationally and to best meet the needs of Colorado's diverse student population, by ensuring that Colorado's post-secondary pathways are a steppingstone to economic opportunity for the next generation of Colorado learners. To accomplish this, we will need to continue to invest in improving trust across all stakeholders via alignment around an updated post-secondary workforce vision for Colorado."

The Commission's budget recommendations focused on a set of principles rather than a dollar amount. Those principles were as follows:

- Create aligned postsecondary and workforce vision for Colorado
- Foster momentum of HB21-1330 process
- Leverage one-time federal funds
- Rethink financial aid with a lens towards equity
- Cover inflationary costs
- Down payment on transformation
- Heightened accountability and accessible and transparent data

In October of 2022, the Commission recommended the weighting of the metrics in Step 2 remain the same as previous years, and that all funding flow through Step 2 of the funding formula for FY 2023-24.

### **III. STAFF ANALYSIS**

There are multiple factors the Commission may consider when forming their FY 2024-25 funding recommendation. Given the sustained high core minimum cost increases this year, the Commission may want to consider recommending all funding flow through step two of the formula. This was the approach discussed in the Finance, Performance and Accountability Committee meeting, though no official recommendation was made.

Second, commissioners can recommend various weightings of the variables in step two of the formula. Recent conversations indicate a preference for keeping the weightings the same. This ensures consistency and allows for a longer period to measure the impact such weightings have. The weightings are as follows:

- Resident Enrollment – 10%
- Credential Production – 5%
- % Pell – 20%
- % Students in Specified Race/Ethnicity Groups – 20%
- Retention Rate – 20%
- Graduation Rate in 100% of Time – 10%
- Graduation Rate in 150% of Time – 10%

- First-Generation Enrollment – 5%

Attachment A summarizes funding changes for each governing board under a flat, 2.5% increase, and 5% increase scenario where all funding goes through Step 2 with the same metric weightings as last year using updated data reviewed by the governing boards. These scenarios are not indicative of the Governor's final request but are shown for illustrative purposes. Attachment B shows the performance of each governing board on each of the Step 2 metrics. Attachment C provides an illustration of how the performance funding portion of the formula works.

#### **IV. STAFF RECOMMENDATIONS**

The Department's recommendation will be tied to the Governor's budget request. As the Governor's budget request is not public until November 1<sup>st</sup>, staff does not have an official recommendation at this time. By statute, the Commission is required to vote on the weighting of metrics in Step 2 of the formula, and the percentage of funding flowing through each step of the formula. The Commission may also choose to recommend a level of funding, though it is not required to do so.

#### **V. STATUTORY AUTHORITY**

##### ***Higher Education Funding Allocation Formula:***

C.R.S. § 23-18-303.5

(2) Ongoing additional funding. Prior to calculating performance funding recommendations pursuant to subsection (4) of this section, the commission, in conjunction with the department and in collaboration with the governing boards, may recommend an additional amount of funding pursuant to this subsection (2) for an institution, which amount is ongoing base funding for the receiving institution and is included in the calculation of funding pursuant to this part 3 in subsequent state fiscal years. The commission may recommend an additional amount of funding for the following purposes:

(a) To increase appropriations over the previous state fiscal year in order to make progress toward master plan goals, which may include addressing base funding disparities or funding priorities not addressed through the performance funding metrics. The commission shall focus its recommendations on broad institutional, systemwide, or state policy goals.

(b) (I) To recognize an institution's additional costs related to or associated with educating and providing services to resident first-generation undergraduate students.

(II) If the commission recommends additional funding for an institution or institutions pursuant to this subsection (2)(b), funding is calculated for an institution by dividing the institution's resident first-generation undergraduate student head count, based on the most recent census data collected by the department pursuant to section 23-18-302 (12)(b), by the institution's overall resident undergraduate student population head count from the fall census, and then multiplying the quotient by the institution's resident first-generation undergraduate student head count,



resulting in the institution's "calibrated first-generation undergraduate student head count". An institution's percentage share of additional funding pursuant to this subsection (2)(b) is then determined by dividing the institution's calibrated first-generation undergraduate student head count by the sum of the calibrated first-generation undergraduate student head counts for all institutions that receive additional funding pursuant to this subsection (2)(b).

(3) Temporary additional funding. After calculating funding recommendations pursuant to subsections (2) and (4) of this section, the commission, in conjunction with the department and in collaboration with the governing boards, may recommend an additional amount of temporary funding pursuant to this subsection (3) for an institution for purposes of making progress toward goals identified in the systemwide master planning process set forth in section 23-1-108 or other areas as identified by the commission. Additional funding received pursuant to this subsection (3) must be allocated for a specific period of time, is not ongoing base funding, and is not included in the calculation of funding pursuant to this part 3 in subsequent state fiscal years or in the calculation of the total state appropriation made pursuant to this part 3.

(4) Performance funding metrics. (a) After calculating funding recommendations pursuant to subsection (2) of this section, the commission, in conjunction with the department and in collaboration with the governing boards, shall calculate performance funding for each governing board based on the rate of change over time in the performance of the institutions overseen by the governing board on the performance funding metrics specified in subsection (4)(b) of this section. The recommendation for performance funding may reflect a change in the total state appropriation, less the amount appropriated pursuant to subsection (3) of this section, from the preceding state fiscal year.

C.R.S. § 23-18-306

(1) (a) For the 2021-22 state fiscal year and each state fiscal year thereafter, the department and commission shall submit a budget request by November 1 of each year that include:

(i) a detailed description of requests for additional ongoing and temporary funding pursuant to section 23-18-303.5 (2) and (3) and recommendations for additional funding, if any; and

(ii) recommendations for:

(a) changes in the amount of performance funding pursuant to section 23-18-303.5 (4), if any;

(b) the percentage allocation of performance funding among the performance funding metrics specified in section 23-18-303.5 (4)(b);

(c) additional funding for fee-for-service contracts pursuant to section 23-18-304, if any; and

(d) tuition spending authority for the state institutions of higher education.

**ATTACHMENT(S):**

Attachment A: FY 2024-25 Funding Formula Scenario Summary

Attachment B: Governing Board Performance on Step 2 Metrics

Attachment C: Funding Formula One-Pager

	Flat Scenario		2.5% Inc Scenario		5% Inc Scenario	
Governing Board	\$ Change	% Change	\$ Change	% Change	\$ Change	% Change
Adams State University	\$ (111,491)	-0.5%	\$ 473,302	2.0%	\$ 1,058,095	5.9%
Colorado Mesa University	(41,709)	-0.1%	1,074,383	2.4%	2,190,476	4.9%
Metropolitan State University	618,381	0.7%	2,964,524	3.2%	5,310,668	5.2%
Western Colorado University	192,571	1.0%	701,850	3.5%	1,211,129	6.6%
Colorado State University System <sup>1</sup>	130,324	0.1%	3,493,805	2.6%	6,857,287	5.0%
Fort Lewis College	56,103	0.3%	532,621	2.8%	1,009,139	5.8%
University of Colorado System <sup>1</sup>	328,715	0.2%	5,732,767	2.7%	11,136,818	5.3%
Colorado School of Mines	361,203	1.1%	1,209,587	3.6%	2,057,970	6.5%
University of Northern Colorado	(347,526)	-0.6%	1,220,177	1.9%	2,787,879	5.1%
Colorado Community College System	(1,186,571)	-0.4%	5,512,461	2.0%	12,211,493	4.3%
<b>Governing Board Total</b>	<b>\$ 0</b>	<b>0.0%</b>	<b>\$ 22,915,476</b>	<b>2.5%</b>	<b>\$ 45,830,953</b>	<b>5.0%</b>

<sup>1</sup>SEPs not included

<sup>2</sup>Assumes all funding through Step 2 with same metric weightings as FY 2023-24

Agenda Item III A - Attachment B

	Four-Year Average (FY19-20 to 22-23) / Three-Year Average (FY19-20 to 21-22)							
Governing Board	Resident Enrollment	Credential Production	Percent Pell	% Race / Ethnicity Groups	Retention Rate	Grad Rate 100%	Grad Rate 150%	1st Gen
Adams State University	98.9%	98.7%	97.1%	99.4%	99.0%	104.0%	99.2%	101.8%
Colorado Mesa University	99.9%	101.3%	97.7%	100.1%	100.7%	101.0%	99.2%	99.0%
Metropolitan State University	96.5%	98.0%	101.3%	102.8%	99.7%	102.8%	100.0%	97.7%
Western Colorado University	101.3%	99.9%	96.2%	101.7%	103.0%	103.2%	98.5%	106.1%
Colorado State University System	98.9%	98.9%	98.7%	101.8%	100.3%	100.4%	99.3%	99.0%
Fort Lewis College	99.3%	96.6%	98.7%	102.7%	99.2%	101.6%	100.5%	100.4%
University of Colorado System	98.8%	100.1%	98.5%	100.8%	100.1%	102.7%	100.0%	98.4%
Colorado School of Mines	101.4%	102.2%	99.2%	102.4%	100.6%	100.4%	99.5%	104.0%
University of Northern Colorado	95.5%	97.4%	99.0%	101.9%	101.7%	97.3%	98.6%	94.7%
Colorado Community College System	99.5%	98.7%	95.9%	101.2%	100.5%	100.6%	99.8%	98.6%
<b>Average Percentage Change</b>	<b>99.0%</b>	<b>99.2%</b>	<b>98.2%</b>	<b>101.5%</b>	<b>100.5%</b>	<b>101.4%</b>	<b>99.5%</b>	<b>100.0%</b>



## Funding Allocation Model

HB 20-1366 established a new funding allocation model for higher education. The model contains three key steps. Steps one and three allocate flexible funding based on institutional needs, base funding concerns, specific institutional projects, and funding related to specific populations. Funding allocated via step one is base-building, while step three funding is one-time. Step two funding is based around performance in Master Plan categories and is discussed in further detail below. The Commission may make recommendations on all three steps of the model.

Step two allocates funding based on performance in the following Master Plan categories:

- Resident Enrollment
- Credential Production
- Pell-eligible Student Share
- Underrepresented Minority Student Share
- Retention Rate
- Graduation Rate at 100% of Time
- Graduation Rate at 150% of Time
- First Generation Student Share

First, each category of performance is assigned a weight. Next, each metric is measured using a series of calculations that first look at a governing board's change in performance over time, then compares each governing board's change in performance to the change at other institutions statewide. A simplified version of the calculation steps is shown below:

		BOARD A	BOARD B	BOARD C	TOTAL
1	Governing Board's share of total funding, FY 2020-21	<b>10%</b>	<b>20%</b>	<b>70%</b>	<b>100%</b>
2	Average enrollment for 3 years (FY 2016-17 to FY 2018-19)	100	500	900	1,500
3	Average enrollment for 4 years (FY 2016-17 to FY 2019-20)	105	550	910	1,565
4	4-year average as a percent of 3-year average	<b>105.0%</b>	<b>110.0%</b>	<b>101.1%</b>	<b>104.3%</b>
5	Calibrate to 2019-20 share of funding (Row 1 x Row 4)	10.5%	22.0%	70.8%	103.3%
6	Adjust so that total = 100% (Board Share of Row 5 divided by Row 5 Total)	<b>10.2%</b>	<b>21.3%</b>	<b>68.5%</b>	<b>100.0%</b>

In the above example, all four governing boards demonstrate improvement in the metric via enrollment growth. But Board C still sees a decrease in their share of funding – even though they are improving, they are not improving as much as the other schools. As a result, they receive a slightly smaller share of funding in this section, as demonstrated by the percentage of funding in Row 6 relative to Row 1. This calculation is replicated for each of the eight metrics included in the performance section of the formula.

## COLORADO COMMISSION ON HIGHER EDUCATION - BYLAWS

### **Section 1. Organization and Meetings**

- 1.1 Organization: Pursuant to C.R.S. §23-1-102, the Commission shall consist of eleven members appointed by the Governor with the consent of the Senate. The members of the Commission are selected on the basis of their knowledge of and interest in higher education and shall serve for four-year terms. No member of the Commission may serve more than two consecutive full four-year terms.
- 1.2 Officers: Pursuant to C.R.S. §23-1-110, the officers of the Commission shall be the Chair and Vice Chair. The Secretary shall be the Executive Director of the Commission and the Department and is a non-voting member of the Commission. The Governor appoints, with the consent of the Senate, the Executive Director to serve as the executive officer of the Commission and the Department.
- 1.3 All officers shall be elected at the May meeting of the Commission to serve a term of one year, except the Secretary whose term shall be coterminous with his or her term as Executive Director. Any member may nominate themselves or another member to be chair or vice-chair. Members will vote on each position; if there is more than one nomination the vote will be conducted by private ballot to be counted by the Secretary. Officers shall be limited to two consecutive terms, unless an exception is approved by a vote of more than 60 percent of the Commission. When possible, a Commissioner is encouraged to serve as vice-chair prior to becoming chair.
- 1.4 Regular Meetings of the Commission: The Commission shall adopt at the October Commission meeting a schedule of regular meetings of the Commission for the following calendar year.
- 1.3 Notice of Meetings: Any meetings at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance, shall be held only after full and timely notice to the public. In addition to any other means selected by the Commission for giving notice to the public, the Commission shall post notice of its meetings at the office of the Colorado Department of Higher Education located at 1560 Broadway, Suite 1600, Denver, Colorado 80202 and on the Colorado Department of Higher Education website. Notices shall be posted no less than two days prior to the holding of the meeting. The posting shall include specific agenda information where possible.
- 1.4 Special Meetings: Special meetings of the Commission may be held at the call of the Chair on two days' notice, or at the request of five members of the Commission who may petition the Chair to call such a meeting. Notice of special meetings shall be made electronically or by telephone and posted at the office and on the website of the Colorado

Department of Higher Education no less than two days prior to the meeting date.

- 1.5 Conduct of Meetings: The Chair shall preside at all meetings at which he or she is present. In the Chair's absence, the Vice Chair shall preside, and in the event both are absent, those present shall elect a presiding officer. All meetings shall be conducted in accordance with all State laws and regulations. The parliamentary rules contained in Robert's Rules of Order, latest revision, shall govern in all cases to which they are applicable, except as modified herein.
- 1.6 Attendance at Meetings: The term of any member of the Commission who misses more than two consecutive regular Commission meetings without good cause, as determined by the Chair, shall be terminated and his successor appointed in the manner provided for appointments under C.R.S. §23-1-102.
- 1.7 Preparation of Agenda: Meeting agendas shall be prepared by the Executive Director of the Department. A monthly agenda call will be scheduled with the Chair, Vice Chair, and Executive Director, or his or her designee, to discuss and approve the proposed agenda. At a regular or special meeting, an item of business may be considered for addition to the agenda by a majority vote of the Commissioners present.
- 1.8 Minutes of the Commission: The Secretary shall maintain an accurate set of minutes of Commission meetings, which shall include a complete record of all actions taken by the Commission. Such minutes shall constitute a permanent record. After the minutes of each meeting are completed they shall be reviewed by the Commission and, after approval, posted on the CCHE website and made available to the public for inspection upon written request.
- 1.9 Standing Committees: The Commission may create standing or ad hoc committees comprised of Commissioners to research and make recommendations on specific issues for the full Commission to consider and act on.

## **Section 2. Duties and Responsibilities of Officers**

- 2.1 Chair of the Commission: The Chair of the Commission shall preside at meetings of the Commission at which he or she is in attendance.
- 2.2 Vice Chair of the Commission: The Vice Chair shall perform all duties of the Chair in the Chair's absence.
- 2.3 The Secretary/Executive Director of the Commission: In addition to performing those duties established by law, the Executive Director of the Commission and Department shall: (a) serve as the Secretary of the Commission, (b) meet with the officers and staff of institutions of higher learning as the needs dictate for a mutual discussion of the matters affecting the responsibilities of the Commission, (c) meet with appropriate state and federal groups and/or officials on matters pertaining to the Commission, (d) meet with appropriate committees of the General Assembly on matters pertaining to the

Commission's responsibilities, (e) appoint such professional staff as in his or her judgment are required and are within the budget approved by the Commission and for which funds are available, (f) prepare an annual operating budget and work program for approval by the Commission, (g) implement the policies of the Commission and communicate those policies to interested parties as appropriate.

### **Section 3. The Advisory Committee**

3.1 There is hereby established an advisory committee pursuant to C.R.S. §23-1- 103).

Advisory Committee Members: The advisory committee shall consist of not less than thirteen members, to be designated as follows:

(a) Six members shall be appointed from the General Assembly, including three senators, two of whom shall be from the majority party, appointed by the President of the Senate and one of who shall be from the minority party appointed by the Minority Leader of the Senate, and three representatives, two of whom shall be from the majority party, appointed by the Speaker of the House of Representatives and one of who shall be from the minority party appointed by the Minority Leader of the House of Representatives. Said six members shall be appointed for terms of two years or for the same terms to which they were elected to the general assembly, whichever is the lesser. Successors shall be appointed in the same manner as the original members;

(b) One member shall be selected and designated by the Commission, as recommended by the Colorado Faculty Advisory Council, to represent the faculty in the state;

(c) One member shall be selected and designated by the Commission, as recommended by the Student Affairs Council, to represent the students in the state for a term of one year, commencing on July 1 of the year appointed;

(d) One member shall be selected and designated by the Commission who is a parent of a student enrolled in a state supported institution of higher education in Colorado to represent the parents of students for a term of two years, commencing on July 1 of the year appointed.

(e) Not more than four additional members representing educational or other groups may be selected and designated by the Commission to serve on the advisory committee.

The Commission has designated the four additional advisory committee members to represent:

- Chief Academic Officers of Colorado's state supported institutions of higher education, as recommended by the Colorado Academic Council;
- Chief Financial Officers of Colorado's state supported institutions of higher education, as recommended by the, as recommended by the Chief Financial Officers group;

- Independent Higher Education Institutions in Colorado (Colorado College, Regis, and Denver University), as recommended by the Independent Higher Education Council; and,
- The K-12 system, as recommended by the Colorado Department of Education.

All such appointments shall be for a term of two years, commencing on July 1 of the year appointed.

- 3.2 Notice and Agendas: All members of the advisory committee shall receive agendas and background material and be notified of all public meetings of the Commission and shall be invited to attend for the purpose of suggesting solutions for the problems and needs of higher education and maintaining liaison with the general assembly.
- 3.3 Recommendations of the Advisory Committee: The members of the advisory committee shall have full opportunity to present their views on any matter before the Commission.

#### **Section 4. Change in Bylaws**

- 4.1 Bylaws shall be subject to amendment at any meeting of the Commission provided any such proposed change is listed on the agenda in accordance with the procedure outlined in Section 1.5 Notice of Meetings. Bylaw changes must be approved by a majority of the Commission.

<p>HISTORY: Adopted on September 10, 1965. Amended January 14, 1966; February 25, 1972; June 1, 1978; July 1, 1993; October 7, 2004; May 6, 2011; CCHE Agenda March 3, 2017 Item V; April 5, 2019</p>
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## INSTITUTION AND SYSTEM LEADERS

<b><u>INSTITUTION</u></b>	<b><u>CEO</u></b>	<b><u>LOCATION</u></b>
<b>Adams State University</b>	David Tandber, President	Alamosa
<b>Aims Community College</b>	Dr. Leah Bornstein, President	Greeley
<b>Community College System</b>	Joe Garcia, Chancellor	Denver
Arapahoe CC	President Dr. Stephanie Fujii,	Littleton
Colorado Northwestern CC	President Dr. Lisa Jones	Rangely
CC of Aurora	President Mordecai Brownlee,	Aurora
CC of Denver	President Marielena DeSanctis	Denver
Front Range CC	President Colleen Simpson	Westminster
Lamar CC	President Dr. Linda Lujan	Lamar
Morgan CC	President Dr. Curt Freed	Ft. Morgan
Northeastern JC	President Michael White	Sterling
Otero JC	President Dr. Timothy Alvarez	La Junta
Pikes Peak CC	President Dr. Lance Bolton	Colorado Springs
Pueblo CC	President Dr. Patty Erjavec	Pueblo
Red Rocks CC	President Dr. Michele Haney	Lakewood
Trinidad State JC	President Dr. Rhonda Epper	Trinidad
<b>Colorado Mesa University</b>	President John Marshall	Grand Junction
<b>Colorado Mountain College</b>	President Dr. Carrie Besnette Hauser	Glenwood Springs
<b>Colorado School of Mines</b>	President Paul Johnson	Golden
<b>Colorado State System</b>	Dr. Tony Frank, Chancellor	Denver
CSU-Ft Collins	President Amy Parsons	Fort Collins
CSU-Pueblo	President Dr. Timothy Mottet	Pueblo
CSU-Global Campus	President Becky Takeda-Tinker	Aurora
<b>CU System</b>	Interim President Todd Saliman	Denver
CU – Boulder	Chancellor Dr. Philip DiStefano	Boulder
UCCS	Chancellor Jennifer Sobanet	Colorado Springs
UCD	Chancellor Dr. Michelle Marks	Denver
UC-Anschutz	Chancellor Don Elliman	Aurora
<b>Emily Griffith Technical College</b>	Randy Johnson, Executive Director	Denver
<b>Ft. Lewis College</b>	President Dr. Tom Stritikus	Durango
<b>Metropolitan State University of Denver</b>	President Janine Davidson	Denver



<b>Pickens Technical College</b>	Dr. Teina McConnell, Executive	Aurora
<b>Technical College of the Rockies</b>	Allen Golden, Director	Delta
<b>University of Northern Colorado</b>	Dr. Andy Feinstein, President	Greeley
<b>Western State Colorado University</b>	Brad Baca, President	Gunnison

# Higher Education Glossary

**529 Savings Plan** - 529 plans are more than just savings accounts. These state-sponsored college savings plans were established by the federal government in Section 529 of the Internal Revenue Code to encourage families to save more for college. They offer unique state and federal tax benefits you can't get from other ways to save, making them one of the best ways to save for college.

**Accuplacer** - A suite of computer-adaptive placement tests that are used as assessment tools at institutions to evaluate the level of course work for a student. Students measured as needing additional course work will be assigned to remediation.

**Admission Standard** - includes both Freshman and Transfer standard. The freshman standard applies to all in-state and out-of-state new freshmen applicants and to transfer applicants with 12 or fewer college credit hours, except freshmen and transfer applicants who meet one of the admissions standards index exemptions. The transfer standard applies to all degree-seeking undergraduate transfer applicants with more than 12 college credit hours who do not meet one of the exemptions

**Admission Window** - Defined in Admission policy, "The maximum allowable percentage of admitted students who are not required to meet the CCHE admission standards within a specific fiscal year is referred to as the admissions window. Separate windows exist for the freshmen and transfer standards. The allowable percentage is determined by the Commission." The percentages vary by institution.

**CAP4K** - SB08-212, Preschool to Postsecondary Education Alignment Act; Colorado Achievement Plan for Kids.

**CHEA** - Council for Higher Education Accreditation. As described on their website, CHEA is "A national advocate and institutional voice for self-regulation of academic quality through accreditation, CHEA is an association of 3,000 degree-granting colleges and universities and recognizes 60 institutional and programmatic accrediting organizations."

**CIP** - Classification of Instructional Program; The purpose of which is to provide a taxonomic scheme that will support the accurate tracking, assessment, and reporting of fields of study and program completions activity. (Relevant in Role & Mission)

**CLEP** - College Level Examination Program; Earn college credit for passing a subject specific examination.

**COA** - Cost of Attendance; in the context of financial aid, it is an estimate of what it will reasonably cost the student to attend a given institution for a given period of time.

**Concurrent Enrollment** – A high school student enrolled for one or more classes at a college or university in addition to high school courses.

**Dually Enrolled** - A student enrolled at two institutions at the same time. This may affect enrollment reports when both institutions count that student as enrolled.

**EFC** - Expected Family Contribution; in the context of financial aid, it is calculated by a federally-approved formula that accounts for income, assets, number of family members attending college, and other information.

**FAFSA** - Free Application for Federal Student Aid. This is a free service provided by the Federal government under the Department of Education and students are not charged to complete/file the FAFSA.

**FAP** – Financial Aid Plan (HESP specific)

**FERPA** - Family Educational Rights and Privacy Act, view federal website. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

**FFS** – Fee-For-Service Contracts; A portion of the College Opportunity Fund program in addition to COF stipends, this contract provides funding to certain higher education institutions to supplement high cost programs and purchase additional services (such as graduate programs).

**Floor** - In reference to the admission window, the floor is the minimum requirements for admission without requiring an exception of some kind. This usually coincides with the Index score.

**FTE** - Full-time Equivalent; a way to measure a student's academic enrollment activity at an educational institution. An FTE of 1.0 means that the student is equivalent to full-time enrollment, or 30 credit hours per academic year for an undergraduate student.

**GEARUP** - Gaining Early Awareness and Readiness for Undergraduate Programs; A Federal discretionary grant program designed to increase the number of low-income students who are prepared to enter and succeed in postsecondary education.

**Guaranteed Transfer, GT Pathways** - gtPATHWAYS applies to all Colorado public institutions of higher education, and there are more than 900 lower-division general education courses in 20 subject areas approved for guaranteed transfer. Courses are approved at least twice per academic and calendar year and apply the next semester immediately following their approval.

**HB 1023** - In most cases, refers to HB 06S-1023, which declares "It is the public policy of the state of Colorado that all persons eighteen years of age or older shall provide proof that they are lawfully present in the United States prior to receipt of certain public benefits."

**HB 1024** - In most cases, refers to HB 06-1024, which declares "On or before September 1, 2006, each governing board of a state institution of higher education shall submit to the Colorado commission on higher education and the education committees of the senate and the house of representatives, or any successor committees, a report regarding underserved students".

**HB 1057** - In most cases, refers to HB 05-1057, which declares "a college preparation program operating within the school district that the college preparation program shall provide to the Colorado commission on higher education, on or before December 31 of each school year, a report specifying each student, by unique identifying number."

**HEAR** - Higher Education Admission Requirements, 2008-2010.

**Index, Index Score** - This index score is a quantitative evaluation that is part of a larger student application evaluation. The score is generated from academic achievement (GPA or High School Rank) and college placement tests (ACT or SAT). You can calculate your index score online. Index varies by institution depending on that institutions selection criteria.

**IPEDS** - Integrated Postsecondary Education Data System; Run by NCES, this system collects statistical data and information on postsecondary institutions. The Colorado Department of Higher Education submits aggregated data on public institutions to IPEDS.

**Need** - In the context of student financial aid, Need is calculated by the difference between the COA (Cost of Attendance) and the EFC (Expected Family Contribution)

**NCATE** - National Council for Accreditation of Teacher Education; NCATE is the profession's mechanism to help establish high quality teacher preparation.

**NCLB** - No Child Left Behind; The No Child Left Behind Act of 2001 (NCLB) reauthorized the Elementary and Secondary Education Act (ESEA) -- the main federal law affecting education from kindergarten through high school.

**PSEO** - Post Secondary Enrollment Option; A program that offers concurrent enrollment in college courses while in high school.

**PWR** - Postsecondary and Workforce Readiness; Definition was created during the SB08-212 CAP4K meetings.

**QIS** - Quality Indicator System; Implemented in HB96-1219, the specific quality indicators involved in QIS are similar to those used in the variety of quality indicator systems found in other states: graduation rates, freshmen retention and persistence rates, passing scores or rates on tests and licensure examinations, undergraduate class size, faculty teaching workload rates, and institutional support/administrative expenditures.

**REP** - Regional Education Provider; Colorado Statute authorizes Adams State College, Fort Lewis College, Mesa State College and Western State College to function as regional

educational providers and “have as their primary goal the assessment of regional educational needs...”  
Regional education providers focus their attention on a certain geographical area.

**SB 3** – In most cases refers to SB10-003, the Higher Education Flexibility Bill.

**SB 212** - In most cases, refers to HB 08-212, the CAP4K legislation.

**SBE** - State Board of Education; As described on their website, "Members of the Colorado State Board of Education are charged by the Colorado Constitution with the general supervision of the public schools. They have numerous powers and duties specified in state law. Individuals are elected on a partisan basis to serve six-year terms without pay."

**SFSF** – State Fiscal Stabilization Fund; A component of the ARRA legislation and funding.

**SURDS** - Student Unit Record Data System

**WICHE** - Western Interstate Commission for Higher Education; A regional research and policy organization that assists students, policymakers, educators, and institutional, business and community leaders. WICHE states include: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Washington, and Wyoming.

**WUE** - Western Undergraduate Exchange Program, managed by WICHE