



**CO L O R A D O**

**Colorado Commission on  
Higher Education**

Department of Higher Education

## **CCHE AGENDA**

**July 26, 2019**

**Ft. Lewis College  
Sitter Family Hall, Room 710  
Durango, Colorado**

**BUSINESS MEETING**  
11:15 am – 12:15pm

Join Zoom Meeting

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DR. ANGIE PACCIONE, EXECUTIVE DIRECTOR



## Colorado Commission on Higher Education

July 26, 2019

**Ft. Lewis College**  
Sitter Family Hall, Room 710  
1000 Rim Drive  
Durango, Colorado

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### BUSINESS MEETING

#### I. Opening Business

- A. Attendance
- B. Approval of the Minutes for the June 6, 2019 Commission Meeting
- C. Reports
  - i. Chair
  - ii. Vice Chair
  - iii. Commissioners
  - iv. Commission Standing Committees
  - v. Advisors
- D. Executive Director Report
- E. Public Comment

#### II. Commission Decision Items

- A. Consent
  - i. Recommend Approval of Cash Supplemental for Colorado School of Mines Subsurface Frontiers Building Project - *Lauren Gilliland*
  - ii. Recommend Approval of Amendment to Colorado School of Mines' Two-year Cash Fund Programs List - *Lauren Gilliland*
  - iii. Recommend Approval of Middle School Math Endorsement at University of Northern Colorado – *Dr. Brittany Lane*
  - iv. Recommend Approval of Culturally and Linguistically Diverse Education at Colorado College – *Dr. Brittany Lane*
  - v. Recommend Approval of Culturally and Linguistically Diverse Education at Relay Graduate School of Education – *Dr. Brittany Lane*



- vi. Recommend Approval of COF Eligibility and Student FTE for Extended Studies Programs for FY2020 – *Dr. Chris Rasmussen*

**B. Discussion**

- i. Budget Update and Legislative Agenda Update – *Jason Schrock and Chloe Mugg*





**Minutes of the Colorado Commission on Higher Education (CCHE) Meeting  
At Morgan Community College, 920 Barlow Road, Ft. Morgan, Colorado  
June 6, 2019**

**Commissioner and Advisor Learning Session**

The Learning Session this month was a presentation by Chloe Mugg, Legislative Liaison, Senator Tammy Story, and Representative Cathy Kipp on the recent legislative session and department implementation plans.

**BUSINESS MEETING**

**I. OPENING BUSINESS**

Chairman Luis Colon called the business meeting to order at 1:15 p.m.

**A. Attendance**

Chairman Luis Colon, Vice Chairman Renny Fagan, Commissioners Tom McGimpsey, Pardis Mahdavi, and Monte Moses. Commissioners Jeanette Garcia and Mary Beth Buescher joined by phone.

CCHE Advisory Committee members attending: Wayne Artis, Mark Cavanaugh, Chad Marturano, Christina Powell, Misti Ruthven, Senator Tammy Story, Representative Cathy Kipp.

**B. President's Welcome**

Dr. Curt Freed, Morgan Community College President, welcomed the commission to campus. He presented information about the college, the campus and the community. He also discussed plans for a new science and technology center. Dr. Freed reviewed the work that's been done on the four strategic goals of the master plan.

**C. Minutes**

Commissioner Mahdavi moved to approve the minutes for the May 3, 2019 CCHE Meeting. The motion was seconded by Commissioner McGimpsey and passed unanimously.

**D. Chair, Vice Chair, Commissioners and Advisors Reports**

Chairman Colon announced that Commissioner Donner has been appointed to lead Emily Griffith Opportunity School. He congratulated her and thanked her for her time on the commission. Commissioner Mahdavi has been appointed Dean of the School of Social Transformation at Arizona State University in Phoenix. He congratulated her and thanked her for her service to the commission. Chairman Colon recognized that Commissioners Moses and Garcia are both leaving the commission having fulfilled two four-year terms. They will be recognized at the close of today's meeting. He also recognized and thanked commissioners and staff currently working on the funding formula revisions.

Vice-Chair Fagan thanked Chairman Colon for the recognition of the funding formula work. He thanks the legislative team at CDHE for their efforts throughout the year and Dr. Paccione for leading the team through the legislative session. Vice-Chair Fagan said that this is a time of change for all with new a new administration and new legislators. He thanked Senator Storey and Representative Kipp for their work at the legislature and for advising the commission.

Commissioner Mahdavi thanked Chairman Colon and all the commissioners for the experience of serving on the commission. She loved being on the commission and learned a lot along the way. She invited anyone who might be in the Phoenix area to contact her and for all to stay in touch.

Advisor Ruthven thanked the commission on behalf of CDE Commissioner Anthes for the support. She reported that 54 K-12 education and adult basic education related bills passed this legislative session. Specifically, the concurrent enrollment bill passed and will require continued partnership with CDHE and school districts. Also, the career advising legislation will require work with CDHE, HEI's, work force centers, K-12 counselors, and adult basic ed advisors.

Advisor Miranda announced that Anne Nandel passed away a few weeks ago. She was a member of the Colorado Commission on Higher Ed for eight years back in the nineties and she served as chair for the commission for two of those eight, the final two years of her eight years on the commission. She was also a valued member of the CSU and Ft. Collins community.

Advisor Cavanaugh reported that Chancellor Chopp at DU will be stepping down at the end of June. Provost Jeremy Hapner will assuming the role of Chancellor. He recognized Chancellor Chopp for her inspirational leadership.

#### **E. Executive Director Report**

Dr. Paccione reported that the department's Chief of Staff, Amanda DeLaRosa has left to join Lumina Foundation. She was instrumental in making the transition to a new executive director easy. Applications for the position are currently being accepted. Dr. Paccione was able to attend some commencement ceremonies around the state this past graduation season. She mentioned the practice at Ft. Lewis College of graduates being allowed to wear Native American regalia or military uniforms. She suggested that all institutions should consider allowing this practice. There were numerous bill signings throughout the state, which were great to be a part of. Chloe Mugg will be leading staff in implementation of all the new legislation. Dr. Paccione recognized staffers Jason Schrock, Emily Burns, and Emma Fedorchuk for their work in the funding formula process. The CEO meeting this month included a learning session on block chain. Spencer Ellis was thanked for his part in coordinating that presentation. She met with the Executive Director of Public Safety to discuss the coursework police officers do while in the academy and whether or not those certificates are counted toward state completion goals. This question also applies to firefighters and EMTs.

#### **F. Public Comment**

Brandon Thierry, with the State Student Advisory Council reported to the commission. He explained that the original statute for the group limited participation to in-state

students. The group took this up as a legislative initiative and got the statute changed to include 14,000 students in the community college system to participate. The group conducted a survey on obstacles that face community college students and two clear obstacles came to light. Access to food is the first issue and the cost of textbooks is the second. The council is making plans to address both issues.

## **II. CONSENT ITEMS**

- A. Two-Year Cash Funded Capital Program List Amendment - Western Colorado University - Lauren Gilliland**
- B. Two-Year Cash Funded Capital Program List Amendment - Otero Junior College - Lauren Gilliland**
- C. Degree Authorization Act: Johns Hopkins University Request for Renewal of Provisional Authorization – Heather DeLange**

Commissioner McGimpsey moved to approve consent items A through C. The motion was seconded by Commissioner Mahdavi and passed unanimously.

## **III. ACTION ITEMS**

- A. Proposed Revisions to CCHE Policy I, Part K: Policies and Procedures for Conflict Resolution Among Public Institutions of Higher Education – Dr. Chris Rasmussen**

The Commission discussed recommended changes to the existing conflict resolution policy, which expand its focus beyond the Auraria Center to address disputes among public institutions across Colorado. Changes included several recommendations made in response to stakeholder feedback and advice from the Colorado Office of the Attorney General. Staff also recommended changing the name of the policy to Policies and Procedures for Resolution of Disputes Among Public Institutions of Higher Education. Commissioner McGimpsey moved to accept staff recommendations; Commissioner Mahdavi seconded. Commissioner Fagan offered an amendment to strike from section 6.01.05 the language “and relies on the voluntary compliance of institutions with Commission decisions toward this end”. Commissioner Mahdavi seconded. The motion to amend passed unanimously. The original motion then passed unanimously.

- B. Confirmation of CCHE Advisors –Katie Zaback**

Section 3 of the Commission Bylaws defines the makeup of the CCHE Advisory Committee and the terms of service for each member. CDHE staff presented principles to guide the selection of non-legislative advisory committee members. Student Advisor Troy Fossett and CFO Advisor Chad Marturano were thanked for their service to CCHE. The Commission approved the following advisor appointments for 2019-2020: Wayne Artis from Pikes Peak Community College, Faculty Advisor; Kimberly Johnson from the Colorado Community College System, Student Advisor; Brad Baca from Western Colorado University, CFO Advisor; Mark Cavanaugh representing the Independent Higher Education Council (IHEC). All advisors will serve a two-year term except the student advisor who serves for a single year with the option to renew.

#### **IV. DISCUSSION ITEMS**

##### **A. Fiscal Year 2019-2020 Financial Aid Allocations- Emily Burns**

Emily Burns, Lead Finance Analyst led a discussion of the various types of state funded financial aid: undergraduate and graduate need-based aid, work-study, merit, and career and technical education. She also provided a recap of the in-depth analysis of the need-based financial aid allocation model which was also part of the April CCHE Learning Session. Ms. Burns went on to explain that the allocations being discussed would, if approved, be distributed to the various public and private institutions of higher education eligible for state-funded financial aid allocations in the upcoming 2019-2020 fiscal year.

##### **B. HB 19-1196 Proposed Interim Revisions to CCHE Policy VI, Part F: State Funded Financial Aid Policies - Emily Burns**

Emily Burns, Lead Finance Analyst explained that the recent passage of HB 19-1196 necessitates a series of changes to the CCHE policies governing state-funded financial aid to the eligible public and private instruction of higher education. These changes will be required because HB 19-1196 allows state-funded financial aid to be distributed to students qualifying for resident tuition under the SB13-033, otherwise known as ASSET. Given that students qualifying for resident tuition per SB 13-033, commonly referred to as ASSET students, are not eligible for federal financial aid and unable to complete a FAFSA, the existing processes for determining the level of need for all students eligible for state-funded financial aid are no longer viable. Also given the decentralized nature of financial aid packaging and the existing infrastructure for delivering institutionally funded financial aid to ASSET students, Ms. Burns recommended the approval of an interim policy, which would allow institutions to use their existing institutional methodology for determining need of individual ASSET students and packaging aid accordingly. CDHE staff is in the process of developing a statewide aid application and methodology for ASSET students. Staff anticipates this process to be completed by the September CCHE meeting. There was discussion of the legality of such an interim policy change, especially in light of the politically sensitive nature of HB 19-1196. The questions were raised by Commissioner Moses who asked CDHE staff to work with the Colorado Attorney General's Office to ensure the legality of the interim policy revision. Pending a positive answer from the Colorado Attorney General's Office, Commissioner Moses made a motion to move this item from discussion to action, the motion was granted unanimously. CDHE staff has since received confirmation from the Colorado Attorney General that it is within the legal purview of the CCHE to create a temporary interim policy to allow the use of existing institutional methodology to determine need for ASSET students while a statewide application and policy is developed.

##### **C. Budget Update – Jason Schrock**

Jason Schrock, Senior Director of Finance, CDHE provided an update on the Department's work on developing the FY 2020-21 budget requests due to the Governor's Office of State Planning and Budgeting (OSPB) on July 1. For this budget submission, each state department must submit requests that meet two budget targets: a 5 percent reduction in funding and a 2 percent increase.

Mr. Schrock discussed the information submitted from higher education institutions in response to the 5% reduction scenario. (Only state funding for higher education institutions is subject to the budget targets, not their tuition or other funding.) The Department plans to provide a summary of the reductions in programs and services that institutions submitted, and the impacts on their operations, in the 5% reduction budget scenario submission to OSPB. Mr. Schrock also indicated that, in addition to the 2% increase and 5% reduction scenarios, the Department will be submitting a separate request for a larger increase in state funding to institutions. This request will be submitted in order to help institutions continue to make progress on Master Plan goals, including on affordability and improving student success.

Mr. Schrock also noted the other budget requests for Department programs. Some of these requests are for maintaining the operations of existing programs, while others are for new initiatives to help the Department and higher education institutions meet Master Plan goals.

Inta Morris, Chief Operating Officer and Chief Financial Officer, CDHE provided an update on the evaluation of the higher education funding model. She discussed the new draft framework for the formula that was developed based on feedback the Department has heard on the model, including from the Funding Formula Working Group. The new formula is intended to have increased alignment with the Master Plan, especially regarding addressing the equity gaps in higher education, and also to have greater predictability and transparency.

Department staff will be developing more detailed model options based on the new overall model framework and will present the options at the Funding Formula Working Group meeting on June 26. The CCHE is scheduled to meet on the funding formula on July 9.

## **V. COMMISSION INITIATIVES**

### **A. Open Educational Resources (OER) Updates - Spencer Ellis**

- Staff briefed the Commission, Advisors and others on statewide OER activities as part of the implementation of HB18-1331. Staff highlighted the statewide trainings, workshops, professional development opportunities and statewide OER Conference, all of which address statute directives. Staff noted several small updates regarding the OER grant program and confirmed the Commission would receive the first annual report, along with the JBC and Education Committee, by the October 1 deadline.

### **B. 2019 CCHE Retreat Update – Katrina Smith & Katie Zaback reviewed logistical details for the upcoming retreat in Durango on July 24-26.**

Questionnaires regarding travel plans were distributed to commissioners and advisors in attendance.

***Closing presentations by Luis Colon – Commissioners Moses and Garcia were presented with proclamations in recognition of their many years of service to the commission. Both will also receive state flags that were flown over the capitol in their honor.***

*There being no further business, the meeting adjourned at 3:30pm.*

**TOPIC:** RECOMMEND APPROVAL OF CASH SUPPLEMENTAL FOR  
COLORADO SCHOOL OF MINES SUBSURFACE FRONTIERS  
BUILDING PROJECT

**PREPARED BY:** LAUREN GILLILAND, LEAD FINANCE ANALYST

**I. SUMMARY**

This consent item is to approve a cash supplemental request submitted by the Colorado School of Mines (CSM) for their capital project constructing the Subsurface Frontiers Building (SSF). The FY19-20 Long Bill includes an appropriation of \$1.9 million in state funds and \$9.4 million in cash funds. Estimates of \$18.1 million in state funds and \$91.7 million in cash funds were given for FY20-21 for the second and final phase of the project. CSM is seeking a supplemental to increase FY19-20 cash spending authority to \$120 million. This will allow them to bond for the entire cash portion of the project at once, taking advantage of the current favorable interest rate environment. Additionally, this cash appropriation is \$18.9 million higher than the initially proposed total cash contribution due to CSM's identification of the need for an additional 25,000 square feet. This is not a request for additional state funding.

**II. BACKGROUND**

In the FY19-20 Long Bill, the CSM received \$1.9 million in state funding and \$9.4 million cash spending authority for phase one of their SSF projects. This building will house both CSM and United States Geological Survey (USGS) programs. Phase one of the project is primarily design and pre-construction. CSM is requesting the second and final phase of the SSF project in FY20-21. This project is considered a continuation project and therefore has a relatively high probability of being funded. This second phase will complete the construction and outfitting of the building.

Supplemental appropriations amend prior appropriations that were contained in a past or current year Long Bill. CSM is requesting cash spending authority of \$120 million in FY19-20, which is \$110.6 million greater than what was originally appropriated for this fiscal year. The project originally proposed spending cash funds of \$9.4 million in FY19-20 and \$91.7 million in FY20-21. CSM has now identified the need for an additional 25,000 square feet to allow for programmatic growth and to meet larger than expected USGS per FTE space requirements. This has increased the cash need for the entire project by \$18.9 million to \$120 million total. Further, CSM has noted the current, favorable interest rate environment. It is financial advantageous for CSM to bond for the entire cash portion of the project this year. This supplemental would allow for each of these changes. This supplemental does not require additional state funding.

Although the deadline for supplemental requests is January 1, occasionally an institution or state agency will come to the Joint Budget Committee (JBC) of the Legislature from July through December to seek additional funding as an emergency supplemental request. This occurs when an institution needs the additional funding earlier in the fiscal year. The requirements for approval of an emergency supplemental are laid out in C.R.S. 24-75-111. The requests must be urgent and

meet one of four criteria. The criterion this request falls under is requesting funding due to data which was not available when the original appropriation was made. Namely, the current, favorable interest rate environment and benefit of bonding for the entire project's cash component at once justifies the change in timing of cash spending authority. Additionally, higher than anticipated USGS square footage per FTE requirements—and the realization that growth space is needed for CSM programs housed in the building—necessitate the addition of 25,000 square feet to the building design and have added to the project's cost.

For the State Controller to grant CSM the new cash spending authority requested, this supplemental must be approved by the Colorado Commission on Higher Education, the Office of State Planning and Budgeting, the Capital Development Committee, and the Joint Budget Committee.

### **III. STAFF ANALYSIS**

#### **Summary of Request:**

Table 1 displays the summary of the supplemental cash adjustment.

**Table 1:  
Summary of Adjustment**

<b>Fiscal Year to be Modified</b>	<b>Total Funds</b>	<b>Capital Construction Fund (CCF)</b>	<b>Cash Funds (CF)</b>
FY 2019-2020	\$110,630,982	\$0	\$110,630,982

**Subsurface Frontiers Building:** This nearly 212,000-square foot building will serve as an interdisciplinary research facility serving both CSM and USGS programs. It will be an academic and research focused space, housing mineral exploration, subsurface mineral economics, geophysics and more. It will include lab space with specialized equipment such as electron microscopes, collaboration spaces, classrooms and office space. The collaboration between CSM and USGS will foster collaborative efforts in the application of geoscience to solve problems such as sustainable energy sources and expansion of mineral supplies.

**Analysis of Request:** CSM's request meets the criteria of an emergency supplemental budget request. This request impacts only their institutional cash spending authority and does not increase state funding. The increase in estimated cash contributions across the entire project is due to the addition of 25,000 square feet. This additional space will allow for programmatic growth and will help CSM meet USGS' square footage per FTE requirement. The movement of all cash spending authority on the project into FY19-20 will allow CSM to bond for their portion of the funding all at once. This gives CSM more allows them to take advantage of the current low interest rate environment. This will reduce costs to CSM long-term.

#### **IV. STAFF RECOMMENDATIONS**

**Staff recommends that the Commission approve the emergency “1331” supplemental request submitted by the Colorado School of Mines. Approval will be communicated to the Office of State Planning and Budgeting, the Capital Development Committee, and the Joint Budget Committee.**

#### **V. STATUTORY AUTHORITY**

C.R.S. § 23-1-106

(1) Except as permitted by subsection (9) of this section, it is declared to be the policy of the general assembly not to authorize any activity requiring capital construction or capital renewal for state institutions of higher education unless approved by the commission.

C.R.S. § 24-75-111

(1) For fiscal years commencing on or after July 1, 1997, in addition to any overexpenditure allowed pursuant to section 24-75-109, the controller may allow any department, institution, or agency of the state, including any institution of higher education, to make an expenditure in excess of the amount authorized by an item of appropriation for such fiscal year if:

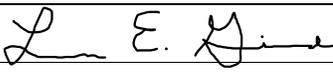
- (a) The overexpenditure is for any purpose of a department, institution, or agency of the state; and
- (b) The overexpenditure is necessary due to unforeseen circumstances arising while the general assembly is not meeting in regular or special session during which such overexpenditure can be legislatively addressed.

#### **ATTACHMENTS:**

**ATTACHMENT A:** Colorado School of Mines Cash Supplemental Request for Subsurface Frontiers Building - Narrative

**ATTACHMENT B:** Colorado School of Mines Cash Supplemental Request for Subsurface Frontiers Building - Cost Detail



FY 2019-20 SUPPLEMENTAL CAPITAL CONSTRUCTION/CAPITAL RENEWAL REQUEST- NARRATIVE (S CC_CR-N)	
Capital Construction Fund Amount (CCF):	\$20,000,000
Cash Fund Amount (CF):	\$120,000,000
Intercept Program Request? (Yes/No):	Yes
Supplemental Type (Supplemental/1331 Supplemental)	1331 Supplemental
Institution Name:	Colorado School of Mines
Project Title:	Subsurface Frontiers Building
Project Phase (Phase _of_):	1 of 2
State Controller Project Number (if continuation):	GCPJJ030A/GXPJJ030A
Project Type:	<input checked="" type="checkbox"/> Capital Construction (CC)
	<input type="checkbox"/> Capital Renewal (CR)
Original Appropriation Year:	FY 2019/2020
Fiscal Year to be Modified:	FY 2019/2020
Name & Title of Preparer:	Chris Cocallas
E-mail of Preparer:	cocallas@mines.edu
Institution Signature Approval:	Chris Cocallas 6.10.2019 Revised 7.14.19 Date
CDHE Signature Approval:	 7/16/19 Date
OSPB Signature Approval:	Date
Revision (Yes/No) Submittal Date:	No

**A. SUPPLEMENTAL CRITERIA:**

This request meets criteria A.3, "Data which was not available when the original appropriation was made."

**B. SUPPLEMENTAL JUSTIFICATION:**

This supplement request seeks approval for two reasons.

1). During the schematic design phase of the project, it was determined that additional space was needed for the USGS building program requirements. This space includes program support space and an increase to SF/FTE requirements. In addition, Mines and the USGS are strategically planning for future growth based on the unique programmatic synergies that developed during the program and design phases of the project. The solution to these space needs is to add 25,000 GSF to accommodate the USGS programmatic growth requirements and to add future “shelled” space to accommodate future growth.

Mines seeks emergency supplemental approval to allow for the design to continue without delay. An uncertainty in appropriation translates directly to the design and budget. It would not be prudent to continue with the design with out knowing the final appropriation/budget. Also, construction escalation rates are (and have been) at a high rate and a time delay can cost several million dollars. We predict construction cost escalation to be 4% for the next year. We estimate a nine month delay to the construction of this project would cost the University \$3.3M.

2). Mines has a rare opportunity to finance this project at interest rates that are covering near historic lows (please refer to the attached chart). The financing terms for a project of this scale can have major economic consequences for the University over time. For instance, for \$100M of fixed rate bonds, a 0.50% increase in bond yields would represent a \$7M present value impact (~400K/yr in debt service), funds that could otherwise be invested in the classroom. As an indication for how quickly rates can shift, just six months ago 20-yr taxable and tax-exempt rates were approximately 0.50% and 0.70% higher, respectively.

Mines seeks emergency supplemental approval to allow us to move forward with financing and reduce the financial impact by an estimated \$7M.

**C. PROJECT SUMMARY/STATUS:**

Based on a history of successful collaboration, the Colorado School of Mines (Mines) and the United States Geological Survey (USGS) seek to revolutionize Earth science in the 21st Century by partnering in a new interdisciplinary research facility entitled the Subsurface Frontiers Building. This academic and research focused Building will serve as the home for both organizations’ mineral exploration, subsurface mineral economics programs. The relocation and collocation will provide unique national resources fostering collaborative efforts in the application of geoscience to solve real-world problems including the discovery of sustainable sources of energy, an expansion of potential mineral supplies and strategies to balance energy, water and climate for a more sustainable future.

The combination of both institution’s world-class programs in geoscience and USGS’s impartial scientific research related to the earth’s subsurface, provides a unique opportunity to establish a national center with the best researchers and finest equipment, which will fundamentally transform applied geoscience research. Colorado School of Mines intends to construct and own the facility on land the University already owns within its Main Campus in Golden, Colorado. USGS will lease significant space within the new Building and collaborate with Mines faculty and students in five areas of thematic focus or research centers. USGS will relocate from existing outdated facilities at the Denver Federal Center.

Detailed programming efforts and schematic design are complete, and research focuses, collaborative centers and shared laboratory facilities have been identified. The project is envisioned as a new stand-alone 5-6 story Building of approximately 180,189 gross square feet. Occupancies include research laboratories, imaging labs, classrooms, conference rooms, offices and associated spaces.

**D. SUMMARY OF FUNDING CHANGE:**

Fiscal Year to be Modified	Total Funds	Capital Construction Fund (CCF)	Cash Funds (CF)
FY2019-2020	\$110,630,982	\$0.00	\$110,630,982

**E. ASSUMPTIONS FOR CALCULATIONS:**

Based on the program cost estimate, \$603/GSF was applied to 25,000 GSF to account for the added building space. This equals an additional construction cost of \$15,075,000. Another 25.3% of the cost was added for fees, inflation, and contingency equaling \$3,819,082. The resulting added project cost equals \$18,894,082. Inflation is added at 8% total (4% per year) to the midpoint of construction.

**F. CONSEQUENCES IF NOT FUNDED:**

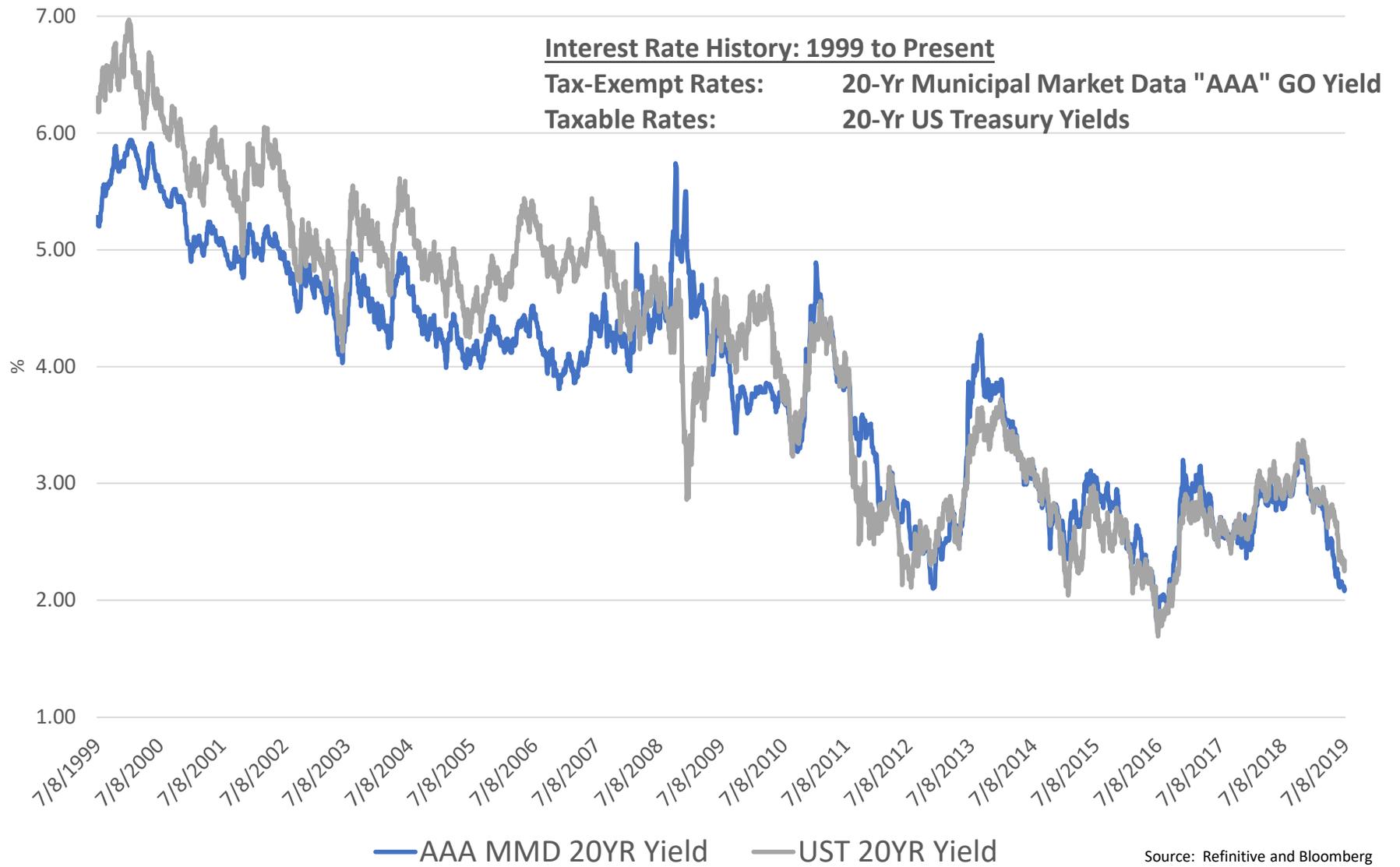
If this increase to the project funding is not appropriated, the full programmatic function of the Subsurface Frontiers building will not be realized. The future contributions to the worldwide body of knowledge about Earth sciences will suffer. Access to knowledge about our planet’s energy and mineral resources will also suffer. Planning for future growth related to the programmatic function of the Subsurface Frontiers is most efficient and cost effective by building shell space vs. a costly addition or a separate structure.

The following are other signification consequences of inaction:

- **Institutional missions will fall short** – the academic and research mission of the University will be hampered without this facility especially in the areas of geophysics, geochemistry, and geology.
- **Workforce pipeline will suffer**—teaching the next generation of Earth Science researchers is one critical aspect for both the University and, especially, the USGS.
- **Research funding capacity will diminish and fall short of University goals**—the University’s goal of growing annual research funding will be harder to achieve without specialized facilities that attract faculty who land research funding.
- **Partnerships will not occur**—the interdisciplinary science expertise of both the University and USGS will not come to fruition
- **Diminished educational opportunities of students as well as general public**

**G. ADDITIONAL REQUEST INFORMATION:**

<b>Additional Request Information</b>	<b>Yes</b>	<b>No</b>	<b>Additional Information</b>
Is this request driven by a new statutory mandate?		X	
Will this request require a statutory change?		X	
Is this a one-time request?	X		
Will this request involve any IT components?		X	



Source: Refinitive and Bloomberg

**TOPIC:** RECOMMEND APPROVAL OF AMENDMENT TO COLORADO SCHOOL OF MINES' TWO-YEAR CASH FUNDED CAPITAL PROGRAM LIST – COLORADO SCHOOL OF MINES

**PREPARED BY:** LAUREN GILLILAND, LEAD FINANCE ANALYST

**I. SUMMARY**

This consent item is to amend the Two-Year Cash Funded Capital Program List for Colorado School of Mines. The List would be amended to reflect the addition of the Parking Garage II and Frontage Building project, the addition of the Southeast Campus Utility Infrastructure project, and the revision of the Operations Building project.

**II. BACKGROUND**

Under state law, C.R.S. 23-1-106, the Colorado Commission on Higher Education and the legislative Capital Development Committee must consider and approve amendments to the two-year cash funded capital program lists for capital construction projects or acquisition of real property exceeding two million dollars that are exclusively cash funded. Governing boards have the authority to submit new two-year lists and amendments to the CCHE or Capital Development Committee (CDC) at any point during the fiscal year. However, projects on the two-year list may not commence until both the CCHE and the CDC consider and approve the list. Any project expected to exceed the originally approved appropriation by fifteen percent or more must submit an amended two-year list item for approval.

**III. STAFF ANALYSIS**

**Parking Garage II and Frontage Building:**

Table 1 displays the total cost of constructing the Parking Garage II and Frontage Building.

**Table 1:**Two-Year Cash Funded Capital Program, Parking Garage II and Frontage Building FY 2020-21 List

<b>Cash Funds</b>	\$33,000,000
<b>Federal Funds</b>	\$0.00
<b>Total Funds</b>	<b>\$33,000,000</b>

**Project Description:** This parking garage will provide approximately 820 new parking spaces. These new spaces will more than offset those lost in the construction of the new Subsurface Frontiers building, which will be built on existing surface lots. It will also allow for three additional buildings identified in the campus facilities master plan to be built on current surface lots later. In addition to parking space, this building will have a 20,000-square foot commercial space, which will be used as collaboration space for the campus.

**Southeast Campus Utility Infrastructure:**

Table 2 displays the total cost of constructing the Southeast Campus Utility Infrastructure.

**Table 2:**Two-Year Cash Funded Capital Program, Southeast Campus Utility Infrastructure  
FY 2020-21 List

<b>Cash Funds</b>	\$10,000,000
<b>Federal Funds</b>	\$0.00
<b>Total Funds</b>	<b>\$10,000,000</b>

**Project Description:** Utility improvements are required to support campus growth in the southeast portion of campus. The facilities master plan includes several new research facilities on this side of campus, which will need to access steam, chilled water and power. CSM provides steam from a newly renovated heating plant and chilled water from central chiller plants. Power is distributed from a central point of connection to Xcel. This project will extend steam, chilled water and power services down the 18th Street utility corridor from the west. Also included is increasing the size of two sections of the steam main to reduce “bottlenecks” and allow proper steam pressure and temperature to be delivered to new buildings on 18th Street.

**Operations Building:**

Table 3 displays the total cost of constructing the Operations Building.

**Table 3:**Two-Year Cash Funded Capital Program, Operations Building  
FY 2020-21 List

<b>Cash Funds</b>	\$8,800,000
<b>Federal Funds</b>	\$0.00
<b>Total Funds</b>	<b>\$8,800,000</b>

**Project Description:** This project was originally submitted and approved for \$7,500,000 cash spending authority. When a project is expected to exceed initial cash appropriation by more than 15 percent, it must be resubmitted to CCHE and CDC for approval. The building being constructed will house all Mines’ operations units. Currently, operations live in a series of disparate spaces, which is inefficient; this will provide for consolidation. Costs for the project came in higher than initially estimated, resulting in the need for the project to be resubmitted.

**IV. STAFF RECOMMENDATIONS**

**Staff recommends that the Commission approve the amended Two-Year Cash Funded Capital Program List for Colorado School of Mines and forward the list to the Capital Development Committee and the Office of State Planning and Budgeting.**

**V. STATUTORY AUTHORITY**

C.R.S. 23-1-106(1) Except as permitted by subsection (9) of this section, it is declared to be the policy of the general assembly not to authorize any activity requiring capital construction or capital renewal for state institutions of higher education unless approved by the commission.

(5) (a) The commission shall approve plans for any capital construction or capital renewal project at any state institution of higher education regardless of the source of funds; except that the commission need not approve plans for any capital construction or capital renewal project at a local district college or area technical college or for any capital construction or capital renewal project described in subsection (9) of this section.

(b) The commission may except from the requirements for program and physical planning any project that requires two million dollars or less if the capital construction project is for new construction and funded solely from cash funds held by the institution or the project is funded through the higher education revenue bond intercept program established pursuant to section 23-5-139, or ten million dollars or less if the project is not for new construction and is funded solely from cash funds held by the institution.

(7)(c)(I)(B) The commission annually shall prepare a unified, two-year report for capital construction projects for new acquisitions of real property or for new construction, described in subsection (10) of this section, estimated to require total project expenditures exceeding two million dollars, coordinated with education plans. The commission shall transmit the report to the office of state planning and budgeting, the governor, the capital development committee, and the joint budget committee, consistent with the executive budget timetable.

(II)(A) The commission shall submit the two-year projections prepared by each state institution of higher education for each two-year period to the office of state planning and budgeting and the capital development committee. The capital development committee shall conduct a hearing in each regular legislative session on the projections and either approve the projections or return the projections to the state institution of higher education for modification. The commission and the office of state planning and budgeting shall provide the capital development committee with comments concerning each projection.

(B) A state institution of higher education may submit to the staff of the capital development committee, the commission, and the office of state planning and budgeting an amendment to its approved two-year projection. The capital development committee shall conduct a hearing on the amendment within thirty days after submission during a regular legislative session of the general assembly or within forty-five days after submission during any period that the general assembly is not in regular legislative session. The capital development committee shall either approve the projections or return the projections to the state institution of higher education for modification. The commission and the office of state planning and budgeting shall provide the capital development committee with comments concerning each amendment.

(10)(b) For any project subject to subsection (9) of this section, the governing board may enhance the project in an amount not to exceed fifteen percent of the original estimate of the cost of the project without the approval of the commission, the office of state planning and budgeting, the

capital development committee, or the joint budget committee so long as the governing board notifies the commission, the office of state planning and budgeting, the capital development committee, and the joint budget committee in writing, explaining how the project has been enhanced and the source of the moneys for the enhancement.

**ATTACHMENTS:**

**ATTACHMENT A:** Amended Two-Year Cash Funded Capital Program List – Colorado School of Mines

# Form CC-LCF

Two-Year Capital Construction - List of Cash Funded Projects  
 FY 2019-20 to FY 2020-21  
 Revised X/XX

Prepared By: Chris Cocallas  
 Phone: 303 273 3920  
 E-Mail: [Cocallas@mines.edu](mailto:Cocallas@mines.edu)

**Institution Name:** Colorado School of Mines

**Project Title:** Parking Garage II + Frontage Building

Funding Source		Total Project Cost	Project Type:	Project Category:
Cash Funds	CF	\$ 33,000,000	New Construction	Auxiliary
Federal Funds	FF	\$ -	Intercept Project: No	Est. Start Date: July-19
Total Funds	TF	\$ 33,000,000	DHE Approved Program Plan: Pending	Est. Completion Date: May-21
			List Approval Date (month/year)	Funding Method: Other

**Project Title:** Utilities Project

Funding Source		Total Project Cost	Project Type:	Project Category:
Cash Funds	CF	\$ 10,000,000	New Construction	Auxiliary
Federal Funds	FF		Intercept Project: No	Est. Start Date: December-19
Total Funds	TF	\$ 10,000,000	DHE Approved Program Plan: Pending	Est. Completion Date: May-20
			List Approval Date (month/year)	Funding Method: Other

**Project Title:** Operations Building

Funding Source		Total Project Cost	Project Type:	Project Category:
Cash Funds	CF	\$ 8,800,000	New Construction	Auxiliary
Federal Funds	FF		Intercept Project: No	Est. Start Date: September-17
Total Funds	TF	\$ 8,800,000	DHE Approved Program Plan: Yes	Est. Completion Date: May-19
			List Approval Date (month/year) June-17	Funding Method: Other

**Project Title:**

Funding Source		Total Project Cost	Project Type:	Project Category:
Cash Funds	CF	\$ -		
Federal Funds	FF	\$ -	Intercept Project:	Est. Start Date:
Total Funds	TF	\$ -	DHE Approved Program Plan:	Est. Completion Date:
			List Approval Date (month/year)	Funding Method:

**Project Title:**

Funding Source		Total Project Cost	Project Type:	Project Category:
Cash Funds	CF	\$ -		
Federal Funds	FF	\$ -	Intercept Project:	Est. Start Date:
Total Funds	TF	\$ -	DHE Approved Program Plan:	Est. Completion Date:
			List Approval Date (month/year)	Funding Method:

**Project Title:**

Funding Source		Total Project Cost	Project Type:	Project Category:
Cash Funds	CF	\$ -		
Federal Funds	FF	\$ -	Intercept Project:	Est. Start Date:
Total Funds	TF	\$ -	DHE Approved Program Plan:	Est. Completion Date:
			List Approval Date (month/year)	Funding Method:

<b>Project Title:</b>						
<b>Funding Source</b>		<b>Total Project Cost</b>	<b>Project Type:</b>		<b>Project Category:</b>	
Cash Funds	<b>CF</b>	\$ -	Intercept Project:		Est. Start Date:	
Federal Funds	<b>FF</b>	\$ -	DHE Approved Program Plan:		Est. Completion Date:	
Total Funds	<b>TF</b>	\$ -	List Approval Date (month/year)		Funding Method:	
<b>Project Title:</b>						
<b>Funding Source</b>		<b>Total Project Cost</b>	<b>Project Type:</b>		<b>Project Category:</b>	
Cash Funds	<b>CF</b>	\$ -	Intercept Project:		Est. Start Date:	
Federal Funds	<b>FF</b>	\$ -	DHE Approved Program Plan:		Est. Completion Date:	
Total Funds	<b>TF</b>	\$ -	List Approval Date (month/year)		Funding Method:	
<b>Project Title:</b>						
<b>Funding Source</b>		<b>Total Project Cost</b>	<b>Project Type:</b>		<b>Project Category:</b>	
Cash Funds	<b>CF</b>	\$ -	Intercept Project:		Est. Start Date:	
Federal Funds	<b>FF</b>	\$ -	DHE Approved Program Plan:		Est. Completion Date:	
Total Funds	<b>TF</b>	\$ -	List Approval Date (month/year)		Funding Method:	
<b>Project Title:</b>						
<b>Funding Source</b>		<b>Total Project Cost</b>	<b>Project Type:</b>		<b>Project Category:</b>	
Cash Funds	<b>CF</b>	\$ -	Intercept Project:		Est. Start Date:	
Federal Funds	<b>FF</b>	\$ -	DHE Approved Program Plan:		Est. Completion Date:	
Total Funds	<b>TF</b>	\$ -	List Approval Date (month/year)		Funding Method:	
<b>Project Title:</b>						
<b>Funding Source</b>		<b>Total Project Cost</b>	<b>Project Type:</b>		<b>Project Category:</b>	
Cash Funds	<b>CF</b>	\$ -	Intercept Project:		Est. Start Date:	
Federal Funds	<b>FF</b>	\$ -	DHE Approved Program Plan:		Est. Completion Date:	
Total Funds	<b>TF</b>	\$ -	List Approval Date (month/year)		Funding Method:	
<b>Project Title:</b>						
<b>Funding Source</b>		<b>Total Project Cost</b>	<b>Project Type:</b>		<b>Project Category:</b>	
Cash Funds	<b>CF</b>	\$ -	Intercept Project:		Est. Start Date:	
Federal Funds	<b>FF</b>	\$ -	DHE Approved Program Plan:		Est. Completion Date:	
Total Funds	<b>TF</b>	\$ -	List Approval Date (month/year)		Funding Method:	

<b>Project Title:</b>						
<b>Funding Source</b>		<b>Total Project Cost</b>	<b>Project Type:</b>		<b>Project Category:</b>	
Cash Funds	<b>CF</b>	\$ -	Intercept Project:		Est. Start Date:	
Federal Funds	<b>FF</b>	\$ -	DHE Approved Program Plan:		Est. Completion Date:	
Total Funds	<b>TF</b>	\$ -	List Approval Date (month/year)		Funding Method:	
<b>Project Title:</b>						
<b>Funding Source</b>		<b>Total Project Cost</b>	<b>Project Type:</b>		<b>Project Category:</b>	
Cash Funds	<b>CF</b>	\$ -	Intercept Project:		Est. Start Date:	
Federal Funds	<b>FF</b>	\$ -	DHE Approved Program Plan:		Est. Completion Date:	
Total Funds	<b>TF</b>	\$ -	List Approval Date (month/year)		Funding Method:	
<b>Project Title:</b>						
<b>Funding Source</b>		<b>Total Project Cost</b>	<b>Project Type:</b>		<b>Project Category:</b>	
Cash Funds	<b>CF</b>	\$ -	Intercept Project:		Est. Start Date:	
Federal Funds	<b>FF</b>	\$ -	DHE Approved Program Plan:		Est. Completion Date:	
Total Funds	<b>TF</b>	\$ -	List Approval Date (month/year)		Funding Method:	
<b>Project Title:</b>						
<b>Funding Source</b>		<b>Total Project Cost</b>	<b>Project Type:</b>		<b>Project Category:</b>	
Cash Funds	<b>CF</b>	\$ -	Intercept Project:		Est. Start Date:	
Federal Funds	<b>FF</b>	\$ -	DHE Approved Program Plan:		Est. Completion Date:	
Total Funds	<b>TF</b>	\$ -	List Approval Date (month/year)		Funding Method:	
<b>Project Title:</b>						
<b>Funding Source</b>		<b>Total Project Cost</b>	<b>Project Type:</b>		<b>Project Category:</b>	
Cash Funds	<b>CF</b>	\$ -	Intercept Project:		Est. Start Date:	
Federal Funds	<b>FF</b>	\$ -	DHE Approved Program Plan:		Est. Completion Date:	
Total Funds	<b>TF</b>	\$ -	List Approval Date (month/year)		Funding Method:	
<b>Project Title:</b>						
<b>Funding Source</b>		<b>Total Project Cost</b>	<b>Project Type:</b>		<b>Project Category:</b>	
Cash Funds	<b>CF</b>	\$ -	Intercept Project:		Est. Start Date:	
Federal Funds	<b>FF</b>	\$ -	DHE Approved Program Plan:		Est. Completion Date:	
Total Funds	<b>TF</b>	\$ -	List Approval Date (month/year)		Funding Method:	

**TOPIC:** RECOMMEND APPROVAL OF MIDDLE SCHOOL MATH ENDORSEMENT AT UNIVERSITY OF NORTHERN COLORADO DENVER

**PREPARED BY:** DR. BRITTANY LANE, DIRECTOR FOR EDUCATOR PREPARATION

**I. SUMMARY**

This consent item recommends approval to offer the Middle School Math Endorsement (4.24) at the University of Northern Colorado Denver (UNC).

**II. BACKGROUND**

Pursuant to C.R.S. §23-1-121, the Colorado Commission on Higher Education (CCHE) considers approval of all educator preparation programs at public and private institutions of higher education after receiving an affirmative recommendation from the Colorado State Board of Education (SBE).

The process for initial approval of new educator preparation programs is as follows:

- The Colorado Department of Higher Education (DHE) reviews an application, through the parameters of the Degree Authorization Act, for operational compliance. If the program meets the requirements, DHE makes a recommendation to the Colorado Commission on Higher Education for “provisional authorization.”
- The Colorado Department of Education (CDE) conducts a review of the endorsement program to ensure its content is designed and implemented in a manner that will enable a candidate to meet the requirements for licensure in Colorado (C.R.S. §22-60.5).
- Following that review, CDE makes a recommendation to the SBE for consideration.
- If the SBE approves the application, the approval is forwarded to DHE.
- Upon receiving an approval from SBE, DHE reviews the proposed program for the following statutory performance criteria [C.R.S. §23-1-121(2)]:
  - a comprehensive admission system;
  - ongoing advising and screening of candidates; integration of theory and practice in coursework and field-based training;
  - supervised field-based experience; and,
  - assessment of candidates’ subject matter and professional knowledge and ability to apply the professional knowledge base.
- DHE would then forward a recommendation for approval or denial to CCHE for action.

**III. STAFF ANALYSIS**

SBE approved the addition of a middle school math endorsement in June 2018. The new endorsement allows those interested in teaching middle school math the ability to do so without having to demonstrate proficiency on the PRAXIS exam necessary to teach higher level high

school math. The SBE approved the content of the UNC endorsement program at its meeting on March 14, 2019, and CDE staff transmitted its affirmative recommendation to the Department.

Department staff has analyzed the proposed program according to the statutory performance criteria set forth in C.R.S. §23-1-121(2) and confirmed it is comparable to the IHEs already approved secondary math program; therefore, the program meets statutory performance criteria.

Pursuant to Colorado Revised Statutes §23-5-129(6)(b), Department staff finds the proposed degree is consistent with the institution's statutory role and mission and meets the educator preparation requirements in §23-1-121, C.R.S. The degree complies with GT Pathways requirements and the 120-credit cap.

#### **IV. STAFF RECOMMENDATION**

**Staff recommends that the Commission approve the Middle School Math (4.24) educator preparation program at UNC.**

#### **III. STATUTORY AUTHORITY**

##### **C.R.S. §23-1-121-Commission directive - approval of educator preparation programs – review**

(2) The commission shall adopt policies establishing the requirements for educator preparation programs offered by institutions of higher education. The department shall work in cooperation with the state board of education in developing the requirements for educator preparation programs. At a minimum, the requirements shall ensure that each educator preparation program complies with section 23-1-125, is designed on a performance-based model, and includes:

(a) A comprehensive admission system that includes screening of a candidate's dispositions for the field in which he or she is seeking licensure, consideration of a candidate's academic preparation for entry into his or her desired endorsement area or areas, and preadmission advising for students who are considering becoming candidates. The department shall work in collaboration with the programs to define any dispositions considered to be appropriate for educators.

(b) Ongoing advising and screening of candidates by practicing educators or faculty members;

(c) Course work and field-based training that integrates theory and practice and educates candidates in the methodologies, practices, and procedures of standards-based education, as described in parts 4 and 10 of article 7 of title 22, C.R.S., and specifically in teaching to the state academic standards adopted pursuant to section 22-7-406, C.R.S., or, beginning December 15, 2012, teaching to the state preschool through elementary and secondary education standards adopted pursuant to section 22-7-1005, C.R.S.;

(d) A requirement that, during the course of the preparation program, each teacher candidate in an initial licensure program complete a minimum of eight hundred hours, each principal and administrator candidate complete a minimum of three hundred hours, and each other advanced

degree or add-on endorsement candidate complete appropriate supervised field-based experience that relates to predetermined learning standards and includes best practices and national norms related to the candidate's endorsement;

(e) A requirement that each candidate, prior to graduation, must demonstrate the skills required for licensure, as specified by rule of the state board of education pursuant to section 22-2-109 (3), C.R.S., in the manner specified by rule of the state board;

(f) Comprehensive, ongoing assessment including evaluation of each candidate's subject matter and professional knowledge and ability to demonstrate skill in applying the professional knowledge base.

**TOPIC:** RECOMMEND APPROVAL OF CULTURALLY AND LINGUISTICALLY DIVERSE EDUCATION AT COLORADO COLLEGE

**PREPARED BY:** DR. BRITTANY LANE, DIRECTOR OF EDUCATOR PREPARATION

**I. SUMMARY**

This consent item recommends approval to offer Culturally and Linguistically Diverse Education (CLD 4.22) at Colorado College (CC).

**II. BACKGROUND**

Pursuant to C.R.S. §23-1-121, the Colorado Commission on Higher Education considers approval of all educator preparation programs at public and private institutions of higher education after receiving an affirmative recommendation from the State Board of Education (SBE).

The process for initial approval of new educator preparation programs is as follows:

- The Colorado Department of Education (CDE) conducts a review of the endorsement program to ensure its content is designed and implemented in a manner that will enable a candidate to meet the requirements for licensure in Colorado (C.R.S. §22-60.5).
- Following that review, CDE makes a recommendation to the SBE for consideration.
- If the SBE approves the application, the approval is forwarded to DHE.
- Upon receiving an approval from SBE, DHE reviews the proposed program for statutory performance criteria [C.R.S. §23-1-121(2)]:
  - a comprehensive admission system;
  - ongoing advising and screening of candidates;
  - integration of theory and practice in coursework and field-based training;
  - supervised field-based experience; and,
  - assessment of candidates' subject matter and professional knowledge and ability to apply the professional knowledge base.
- DHE forwards a recommendation for approval or denial to CCHE for action.

**III. STAFF ANALYSIS**

The SBE approved the content of CC's CLD endorsement program at its meeting on May 8, 2019, and CDE staff transmitted its affirmative recommendations to the department.

This program supports the development of educator candidates at CC. Department staff has analyzed the proposed program according to the statutory performance criteria set forth in C.R.S. §23-1-121(2) and confirmed it meets the statutory performance criteria. The following evidence is summarized from the institution's proposal:

1. **Comprehensive admission system:** CC's admission criteria is commensurate with other programs in the CC Education Department for Master of Arts in Teaching (M.A.T) candidates. They ensure a comprehensive admission system to screen candidate's dispositions, looking for reflective and ethical practitioners, collaborators, effective practitioners and students who hold asset perspectives about students' and family's cultural backgrounds.
2. **Ongoing screening and advising:** The Education Services Manager serves as the primary advisor for the following issues: understanding the structure and expectations of the program; transcript reviews and content preparedness; application process; financial aid options; CDE licensure application; and job search. The Director of Teacher Preparation continually assesses dispositions and skills to determine the best placement level/school and continually assessing academic and personal growth
3. **Integration of theory and practice (aligned with Colorado Academic Standards) in coursework and field-based training:** The Education Department's four defined learning outcomes are measured using multiple methods during each of the teacher preparation courses. All teacher preparation courses feature concurrent teaching experiences, and faculty work with area schools to assure a variety of field experiences with identified role models.
4. **Supervised field-based experience:** Due to CC's unique "block plan," all education courses integrate theory and field experiences throughout the teacher education programs.
5. **Candidate skills and content knowledge:** Ongoing assessment will be conducted throughout the program, and upon completion students will take and pass the PRAXIS, which is required for licensure.
6. **Continual improvement:** The institution continually assesses candidate's subject matter and professional development. Further, CC continues to review programs annually as part of their regular practice.

Pursuant to Colorado Revised Statutes §23-5-129(6)(b), department staff finds the proposed degree is consistent with the institution's statutory role and mission and meets the educator preparation requirements in §23-1-121, C.R.S. The degree complies with GT Pathways requirements and the 120-credit cap.

#### **IV. STAFF RECOMMENDATION**

**Staff recommends that the Commission approve the Culturally and Linguistically Diverse Education program and degree at CC.**

#### **V. STATUTORY AUTHORITY**

##### **C.R.S. §23-1-121-Commission directive - approval of educator preparation programs**

(2) The commission shall adopt policies establishing the requirements for educator preparation programs offered by institutions of higher education. The department shall work in cooperation with the state board of education in developing the requirements for educator preparation programs. At a minimum, the requirements shall ensure that each educator preparation program

complies with section 23-1-125, is designed on a performance-based model, and includes:

(a) A comprehensive admission system that includes screening of a candidate's dispositions for the field in which he or she is seeking licensure, consideration of a candidate's academic preparation for entry into his or her desired endorsement area or areas, and preadmission advising for students who are considering becoming candidates. The department shall work in collaboration with the programs to define any dispositions considered to be appropriate for educators.

(b) Ongoing advising and screening of candidates by practicing educators or faculty members;

(c) Course work and field-based training that integrates theory and practice and educates candidates in the methodologies, practices, and procedures of standards-based education, as described in parts 4 and 10 of article 7 of title 22, C.R.S., and specifically in teaching to the state academic standards adopted pursuant to section 22-7-406, C.R.S., or, beginning December 15, 2012, teaching to the state preschool through elementary and secondary education standards adopted pursuant to section 22-7-1005, C.R.S.;

(d) A requirement that, during the course of the preparation program, each teacher candidate in an initial licensure program complete a minimum of eight hundred hours, each principal and administrator candidate complete a minimum of three hundred hours, and each other advanced degree or add-on endorsement candidate complete appropriate supervised field-based experience that relates to predetermined learning standards and includes best practices and national norms related to the candidate's endorsement;

(e) A requirement that each candidate, prior to graduation, must demonstrate the skills required for licensure, as specified by rule of the state board of education pursuant to section 22-2-109 (3), C.R.S., in the manner specified by rule of the state board;

(f) Comprehensive, ongoing assessment including evaluation of each candidate's subject matter and professional knowledge and ability to demonstrate skill in applying the professional knowledge base.

**TOPIC:** RECOMMEND APPROVAL OF CULTURALLY AND LINGUISTICALLY DIVERSE EDUCATION AT RELAY GRADUATE SCHOOL OF EDUCATION

**PREPARED BY:** DR. BRITTANY LANE, DIRECTOR OF EDUCATOR PREPARATION

**I. SUMMARY**

This consent item recommends approval to offer Culturally and Linguistically Diverse Education (CLD 4.22) at Relay Graduate School of Education (Relay GSE)

**II. BACKGROUND**

Pursuant to C.R.S. §23-1-121, the Colorado Commission on Higher Education considers approval of all educator preparation programs at public and private institutions of higher education after receiving an affirmative recommendation from the State Board of Education (SBE).

The process for initial approval of new educator preparation programs is as follows:

- The Colorado Department of Education (CDE) conducts a review of the endorsement program to ensure its content is designed and implemented in a manner that will enable a candidate to meet the requirements for licensure in Colorado (C.R.S. §22-60.5).
- Following that review, CDE makes a recommendation to the SBE for consideration.
- If the SBE approves the application, the approval is forwarded to DHE.
- Upon receiving an approval from SBE, DHE reviews the proposed program for statutory performance criteria [C.R.S. §23-1-121(2)]:
  - a comprehensive admission system;
  - ongoing advising and screening of candidates;
  - integration of theory and practice in coursework and field-based training;
  - supervised field-based experience; and,
  - assessment of candidates' subject matter and professional knowledge and ability to apply the professional knowledge base.
- DHE forwards a recommendation for approval or denial to CCHE for action.

**III. STAFF ANALYSIS**

The SBE approved the content of Relay GSE's CLD endorsement program at its meeting on May 8, 2019, and CDE staff transmitted its affirmative recommendations to the department.

This program supports the development of Master of Arts in Teaching (MAT) educator candidates in Relay GSE's residency program. Department staff has analyzed the proposed program according to the statutory performance criteria set forth in C.R.S. §23-1-121(2) and confirmed it meets the statutory performance criteria. The following evidence is summarized from the institution's proposal:

1. **Comprehensive admission system:** Relay GSE's admissions philosophy is to recruit and admit individuals who have a mindset of high expectations, are committed to the work of teaching English Language Learners and are eager to take on the accountability and unique preparation offered by Relay GSE. Relay GSE has graduate students in Denver Public Schools, which has 23,000 students, 33 percent of whom are designated as ELLs. The institution is exploring opportunities with Aurora Public Schools (16,000 ELL students, 40 percent), making this endorsement valuable for both the graduate student and K-12 school partners.
2. **Ongoing screening and advising:** Relay GSE found that there is often a correlation between graduate students who struggle in their coursework and graduate students who struggle in their K-12 classrooms. Faculty members are available to informally observe struggling graduate students in their K-12 classrooms as necessary to ensure that graduate students receive the professional support they need to be successful. Moreover, when a graduate student struggles in his or her classroom, Relay faculty advisors reach out to the graduate student's mentor to develop an aligned plan for improvement.
3. **Integration of theory and practice (aligned with Colorado Academic Standards) in coursework and field-based training:** The CLD program will equip teachers with the skills and mindsets needed to support ELLs in the classroom. The CLD program will prepare graduate students with the skills needed to effectively foster appropriate native language and English language development in bilingual, ELL and English language instruction classroom settings. This ensures that graduate students across all campuses receive the same essential knowledge and skills needed to be effective teachers and that the institution can coordinate student assessments cohesively across all campuses.
4. **Supervised field-based experience:** The proposed program is comprised of the three ELL courses combined with the core course sequence, which incorporates CLD curricula and practical experiences throughout.
5. **Candidate skills and content knowledge:** The primary responsibility for monitoring student performance sits with the Dean and faculty members, as they carefully track graduate student progress; communicate progress to graduate students throughout the term; and intervene to support student academic success as necessary.
6. **Continual improvement:** Faculty members also engage in student support data analyses and are provided ongoing training to consistently improve faculty-wide student support structures. Pursuant to Colorado Revised Statutes §23-5-129(6)(b), department staff finds the proposed degree is consistent with the institution's statutory role and mission and meets the educator preparation requirements in §23-1-121, C.R.S. The degree complies with GT Pathways requirements and the 120-credit cap.

#### **IV. STAFF RECOMMENDATION**

**Staff recommends that the Commission approve the Culturally and Linguistically Diverse Education endorsement program at Relay Graduate School of Education.**

#### **V. STATUTORY AUTHORITY**

**C.R.S. §23-1-121-Commission directive - approval of educator preparation programs**

(2) The commission shall adopt policies establishing the requirements for educator preparation programs offered by institutions of higher education. The department shall work in cooperation with the state board of education in developing the requirements for educator preparation programs. At a minimum, the requirements shall ensure that each educator preparation program complies with section 23-1-125, is designed on a performance-based model, and includes:

(a) A comprehensive admission system that includes screening of a candidate's dispositions for the field in which he or she is seeking licensure, consideration of a candidate's academic preparation for entry into his or her desired endorsement area or areas, and preadmission advising for students who are considering becoming candidates. The department shall work in collaboration with the programs to define any dispositions considered to be appropriate for educators.

(b) Ongoing advising and screening of candidates by practicing educators or faculty members;

(c) Course work and field-based training that integrates theory and practice and educates candidates in the methodologies, practices, and procedures of standards-based education, as described in parts 4 and 10 of article 7 of title 22, C.R.S., and specifically in teaching to the state academic standards adopted pursuant to section 22-7-406, C.R.S., or, beginning December 15, 2012, teaching to the state preschool through elementary and secondary education standards adopted pursuant to section 22-7-1005, C.R.S.;

(d) A requirement that, during the course of the preparation program, each teacher candidate in an initial licensure program complete a minimum of eight hundred hours, each principal and administrator candidate complete a minimum of three hundred hours, and each other advanced degree or add-on endorsement candidate complete appropriate supervised field-based experience that relates to predetermined learning standards and includes best practices and national norms related to the candidate's endorsement;

(e) A requirement that each candidate, prior to graduation, must demonstrate the skills required for licensure, as specified by rule of the state board of education pursuant to section 22-2-109 (3), C.R.S., in the manner specified by rule of the state board;

(f) Comprehensive, ongoing assessment including evaluation of each candidate's subject matter and professional knowledge and ability to demonstrate skill in applying the professional knowledge base.

**TOPIC:** RECOMMEND APPROVAL OF COF ELIGIBILITY AND STUDENT FTE FOR EXTENDED STUDIES PROGRAMS FOR FY2020

**PREPARED BY:** DR. CHRIS RASMUSSEN, DIRECTOR OF ACADEMIC AFFAIRS

**I. SUMMARY**

This consent item recommends approval of College Opportunity Fund (COF) eligibility for the Extended Studies degree programs listed below for Fiscal Year 2020.

**II. BACKGROUND**

COF eligibility for selected off-campus (Extended Studies) undergraduate programs is approved by the Commission per C.R.S. §23-1-109(5). CCHE Policy Section IV: Statewide Extended Studies, subsection 5.02, which states that “up to one-half of one percent of the total estimated state eligible [COF] credit hours will be allocated to off-campus programs.” Following this policy, in the spring of 2019 Department staff collected proposals from institutions to recommend to the Commission for approval and reviewed these proposals in consultation with the Academic Council. The Department recommends Commission approval only for programs that result in the completion of a degree or other credential. Other considerations include how the program will help meet the State of Colorado’s workforce development needs; the extent to which the program is directed at underserved populations; and justification of any duplication of a similar program offered by another institution in the same geographic area.

**III. DEGREE PROGRAMS FOR PROPOSED FY2020 COF ELIGIBILITY**

Staff recommends approving the requested FTE for COF eligibility for the following institutions’ off-campus programs:

**Adams State University (30 COF FTE)**

*Offered at Pueblo Community College*

- B.S. in Business Administration with Health Care Administration Emphasis (30 FTE)

**Fort Lewis College (10 COF FTE)**

*Offered at Purgatory Resort, Durango*

- Certificate in Ski Operations

**Metropolitan State University Denver (255 COF FTE)**

*Offered at the MSU Denver South Campus, Greenwood Village*

- B.S. in Accounting (25 COF FTE)
- B.A. in Psychology (20 COF FTE)
- B.S. in Hotel Management (20 COF FTE)
- B.S. in Restaurant Management (20 COF FTE)
- B.S. in Management (15 COF FTE)
- B.S. in Computer Information Systems (10 COF FTE)
- B.S. in Marketing (10 COF FTE)
- B.S. in Criminal Justice and Criminology (15 COF FTE)
- B.S. in Engineering Technology (15 COF FTE)
- B.S. in Event and Meeting Management (20 COF FTE)
- B.S. in Health Care Management (15 COF FTE)
- B.S. in Advanced Manufacturing Sciences (15 COF FTE)
- B.S. in Nursing (15 COF FTE)
- B.S. in Social Work (20 COF FTE)
- B.S. in Finance (5 COF FTE)
- B.A. in Spanish (15 COF FTE)

**University of Northern Colorado (190 COF FTE)**

*Offered at the Center for Urban Education, Lowry Campus*

- B.A. in Elementary Education
- B.A. in Early Childhood Education
- B.A. in Special Education

Amounts of requested FTE for COF eligibility are summarized below in Table 1.

**Table 1: Requested COF FTE**

<b>Institution</b>	<b>Requested COF FTE</b>
Adams State University	30
Fort Lewis College	10
MSU Denver	255
University of Northern Colorado	190
<b>TOTAL</b>	<b>485</b>

**IV. STAFF ANALYSIS**

Per CCHE Policy Section IV: Statewide Extended Studies, “up to one-half of one percent of the total estimated state eligible [COF] credit hours will be allocated to off-campus programs.” The Department’s Division of Finance reports that the amount of COF allocated to off-campus

programs for FY2020 is approximately 6,310 FTE. The institutions' off-campus requested 485 FTE for COF eligibility for FY2020 listed above does not exceed the allowable amount. Moreover, Department staff and institutional representatives verify that these programs are designed to help meet the State of Colorado's workforce development needs; extend opportunities to underserved populations; and are justifiable in light of any duplication of similar programs offered by another institution in the same geographic area.

## **V. STAFF RECOMMENDATION**

**Staff recommends that the Commission approve COF eligibility and requested FTE for the Extended Studies program listed above for FY2020.**

## **VI. STATUTORY AUTHORITY**

### **C.R.S. §23-1-109. Duties and powers of the commission with regard to off-campus instruction**

- (1) The general assembly declares its intent that the state-supported institutions of higher education may engage in instruction off the geographic boundaries of their campuses.
- (2) The commission shall define, after consultation with the governing boards of institutions, the geographic and programmatic service areas for each state-supported institution of higher education. No such institution shall provide instruction off-campus in programs or in geographic areas or at sites not approved by the commission, unless otherwise provided by law.
- (3) The general assembly declares its intent that all instruction at two-year institutions, including the first two years of instruction at Adams state university and Colorado Mesa university, shall be funded throughout the institutions' commission-approved service area on the same basis as on-campus instruction.
- (4) The department shall administer any centralized, statewide extension and continuing education program of instruction that may be offered by any state-supported baccalaureate and graduate institution. All instruction offered outside the geographic boundaries of the campus, including instruction delivered by television or other technological means, shall be a part of this program unless exempted by policy and action of the commission.
- (5) The commission shall set policies, after consultation with the governing boards of institutions, which define which courses and programs taught outside the geographic boundaries of the campus may be eligible for general fund support. The commission may include funding for those courses and programs in its systemwide funding recommendations to the general assembly.

**TOPIC:** BUDGET AND LEGISLATIVE UPDATE

**PREPARED BY:** JASON SCHROCK, SENIOR DIRECTOR OF FINANCE  
CHLOE MUGG, LEGISLATIVE LIAISON

## **I. SUMMARY**

This discussion item is to provide a status update on 2020-21 budget and legislative related items for the Department.

## **II. BACKGROUND**

The Department submitted the FY 2020-21 budget request to the Governor's Office of State Planning and Budgeting on July 1, 2019. The Commission has statutory authority, pursuant to Colorado Revised Statutes (C.R.S.) 23-1-105 (8), to make funding recommendations for state-supported institutions of higher education as part of the annual budget request. Pursuant to Colorado Revised Statutes (C.R.S.) 24-37-304 (1), the Governor's Office of State Planning and Budgeting prepares an annual budget request of all state executive agencies, including the Department of Higher Education. Pursuant to the Governor's budget instructions, the FY 2020-21 budget request was required to include two scenarios: a 5 percent overall budget reduction and a 2 percent overall budget increase.

The department also submitted a series of additional requests designed to support policy related to pursuing the goals in the Master Plan. In addition, the Department was required to submit legislative proposals to the governor's office by July 12, 2019. The governor's office must approve all proposals before extensive stakeholder work can begin.

## **III. STAFF ANALYSIS**

A general overview of the FY 2020-21 budget and legislative request will be provided. The Department cannot move forward on any items until they have been approved by the governor's office.

## **IV. STAFF RECOMMENDATIONS**

**This is an information item only; no formal action is required by the Commission.**

## **V. STATUTORY AUTHORITY**

**23-1-105. Duties and powers of the commission with respect to appropriations**

(8) The funding recommendations made by the commission for state-supported institutions of higher education and by the executive director for the divisions of the department of higher education shall be made to the governor and the general assembly as a part of the budget request for the department of higher education and shall be submitted in accordance with the budget procedures of part 3 of article 37 of title 24, C.R.S., and in conformance with section 24-75-201.1, C.R.S.

**23-18-306 Duties and powers of the commission – department - role and mission factors and performance metrics - consultation with interested parties - facilitator - reports - definition – repeal**

(5.5) (a) COMMENCING IN 2019 AND EVERY FIVE YEARS THEREAFTER, THE COMMISSION SHALL REVIEW THE FUNDING FORMULA ESTABLISHED PURSUANT TO THIS SECTION AND, BY NOVEMBER 1, 2019, AND NOVEMBER 1 EVERY FIVE YEARS THEREAFTER, SUBMIT A REPORT TO THE GOVERNOR, THE JOINT BUDGET COMMITTEE OF THE GENERAL ASSEMBLY, AND THE EDUCATION COMMITTEES OF THE SENATE AND THE HOUSE OF REPRESENTATIVES, OR ANY SUCCESSOR COMMITTEES, CONTAINING CHANGES TO THE FUNDING FORMULA AND ANY RECOMMENDATIONS FOR LEGISLATIVE CHANGES.

(b) IN CONDUCTING THE REVIEW REQUIRED BY SUBSECTION (5.5)(a) OF THIS SECTION, THE COMMISSION AND THE DEPARTMENT SHALL:

- (I) CONVENE ONE OR MORE MEETINGS WITH INTERESTED PARTIES TO DISCUSS THE EXISTING FUNDING MODEL AND TO LEARN OF ISSUES RAISED BY THE INTERESTED PARTIES;
- (II) CONDUCT AN ANALYSIS OF THE ISSUES IDENTIFIED BY INTERESTED PARTIES AND POSSIBLE SOLUTIONS;
- (III) ENGAGE DIRECTLY WITH THE INSTITUTIONS TO STRIVE FOR CONSENSUS AMONG THE INSTITUTIONS ON ANY PROPOSED CHANGES; AND
- (IV) IF APPLICABLE, DEVELOP A SET OF CHANGES TO RECOMMEND TO THE GOVERNOR AND COMMITTEES OF THE GENERAL ASSEMBLY.

(c) NOTWITHSTANDING THE PROVISIONS OF SECTION 24-1-136 (11)(a)(I), THE REPORTING REQUIREMENT PURSUANT TO THIS SUBSECTION (5.5) CONTINUES INDEFINITELY.



## COLORADO COMMISSION ON HIGHER EDUCATION

- Interim Chair Vanecia Kerr (*D- 6<sup>th</sup> Congressional District*) 1<sup>st</sup> term ends June 2018
- Commissioner Paul Berrick Abramson (*U-7<sup>th</sup> Congressional District*) 1<sup>st</sup> term ends July 2023
- Commissioner Mary Beth Buescher (*D-3<sup>rd</sup> Congressional District*) 1<sup>st</sup> term ends June 2020
- Commissioner Luis Colón (*R-4<sup>th</sup> Congressional District*) 2nd term ends June 2021
- Commissioner Cassie Gannett (*U-5<sup>th</sup> Congressional District*) 1<sup>st</sup> term ends June 2020
- Commissioner Tom McGimpsey (*R-2<sup>nd</sup> Congressional District*) 1<sup>st</sup> term ends June 2021
- Commissioner Charlotte Olena (*D-1<sup>st</sup> Congressional District*) 1<sup>st</sup> term ends July 2023
- Commissioner Brittany Stich (*D-1<sup>st</sup> Congressional District*) 1<sup>st</sup> term ends July 2022
- Commissioner Steven Trujillo (*D-3<sup>rd</sup> Congressional District*) 1<sup>st</sup> term ends July 2023
- Commissioner Eric Tucker (*U-5<sup>th</sup> Congressional District*) 1<sup>st</sup> term ends July 2023

## ADVISORY COMMITTEE

### Legislative Advisors

- Representative Julie McCluskie, *House Majority Appointment*
- Representative Cathy Kipp, *House Majority Appointment*
- Representative Kevin Van Winkle, *House Minority Appointment*
- Senator Nancy Todd, *Senate Majority Appointment*
- Senator Tammy Story, *Senate Majority Appointment*
- Senator Paul Lundeen, *Senate Minority Appointment*

### Subject Matter Advisors

- Mr. Wayne Artis, *Faculty Representative*
- Mark Cavanaugh, *IHEC Representative*
- Mr. Brad Baca, *Institutional Finance Representative*
- Dr. Rick Miranda, *Academic Council Representative*
- Ms. Misti Ruthven, *K-12 Representative*
- Ms. Christina Powell, *Parent Representative*
- Kim Johnson, *Student Representative*





## INSTITUTION AND SYSTEM LEADERS

<u><b>INSTITUTION</b></u>	<u><b>CEO</b></u>	<u><b>LOCATION</b></u>
<b>Adams State University</b>	Dr. Cheryl Lovell, President	Alamosa
<b>Aims Community College</b>	Dr. Leah Bornstein, President	Greeley
<b>Community College System</b>	Joe Garcia, Chancellor	Denver
Arapahoe CC	Dr. Diana Doyle, President	Littleton
Colorado Northwestern CC	Ron Granger, President	Rangely
CC of Aurora	Dr. Betsy Oudenhoven, President	Aurora
CC of Denver	Dr. Everette Freeman, President	Denver
Front Range CC	Andy Dorsey, President	Westminster
Lamar CC	Dr. Linda Lujan, President	Lamar
Morgan CC	Dr. Curt Freed, President	Ft. Morgan
Northeastern JC	Jay Lee, President	Sterling
Otero JC	Jim Rizzuto, President	La Junta
Pikes Peak CC	Dr. Lance Bolton, President	Colorado Springs
Pueblo CC	Dr. Patty Erjavec, President	Pueblo
Red Rocks CC	Dr. Michele Haney, President	Lakewood
Trinidad State JC	Dr. Carmen Simone, President	Trinidad
<b>Colorado Mesa University</b>	Tim Foster, President	Grand Junction
<b>Colorado Mountain College</b>	Dr. Carrie Besnette Hauser, President	Glenwood Springs
<b>Colorado School of Mines</b>	Paul Johnson, President	Golden
<b>Colorado State System</b>	Dr. Tony Frank, Chancellor	Denver
CSU-Ft Collins	Dr. Joyce McConnell, President	Fort Collins
CSU-Pueblo	Dr. Timothy Mottet, President	Pueblo
CSU-Global Campus	Dr. Becky Takeda-Tinker, President	Greenwood Village
<b>CU System</b>	Mark Kennedy, President	Denver
CU – Boulder	Dr. Philip DiStefano, Chancellor	Boulder
UCCS	Dr. Venkat Reddy, Chancellor	Colorado Springs
UCD	Dr. Dorothy Horrell, Chancellor	Denver
UC-Anschutz	Don Elliman, Chancellor	Aurora, Denver
<b>Emily Griffith Technical College</b>	Stephanie Donner, Executive Director	Denver
<b>Ft. Lewis College</b>	Dr. Tom Stritikus, President	Durango
<b>Metropolitan State University of Denver</b>	Janine Davidson, President	Denver
<b>Pickens Technical College</b>	Teina McConnell, Executive Director	Aurora



**Technical College of the Rockies**

Michael Klouser, Director

Delta

**University of Northern Colorado**

Dr. Andy Feinstein, President

Greeley

**Western State Colorado University**

Dr. Gregory Salsbury, President

Gunnison

## COLORADO COMMISSION ON HIGHER EDUCATION - BYLAWS

### **Section 1. Organization and Meetings**

- 1.1 **Organization:** Pursuant to C.R.S. §23-1-102, the Commission shall consist of eleven members appointed by the Governor with the consent of the Senate. The members of the Commission are selected on the basis of their knowledge of and interest in higher education and shall serve for four-year terms. No member of the Commission may serve more than two consecutive full four-year terms.
- 1.2 **Officers:** Pursuant to C.R.S. §23-1-110, the officers of the Commission shall be the Chair and Vice Chair. The Secretary shall be the Executive Director of the Commission and the Department and is a non-voting member of the Commission. The Governor appoints, with the consent of the Senate, the Executive Director to serve as the executive officer of the Commission and the Department.
- 1.3 All officers shall be elected at the May meeting of the Commission to serve a term of one year, except the Secretary whose term shall be coterminous with his or her term as Executive Director. Any member may nominate themselves or another member to be chair or vice-chair. Members will vote on each position; if there is more than one nomination the vote will be conducted by private ballot to be counted by the Secretary. Officers shall be limited to two consecutive terms, unless an exception is approved by a vote of more than 60 percent of the Commission. When possible, a Commissioner is encouraged to serve as vice-chair prior to becoming chair.
- 1.4 **Regular Meetings of the Commission:** The Commission shall adopt at the October Commission meeting a schedule of regular meetings of the Commission for the following calendar year.
- 1.3 **Notice of Meetings:** Any meetings at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance, shall be held only after full and timely notice to the public. In addition to any other means selected by the Commission for giving notice to the public, the Commission shall post notice of its meetings at the office of the Colorado Department of Higher Education located at 1560 Broadway, Suite 1600, Denver, Colorado 80202 and on the Colorado Department of Higher Education website. Notices shall be posted no less than two days prior to the holding of the meeting. The posting shall include specific agenda information where possible.
- 1.4 **Special Meetings:** Special meetings of the Commission may be held at the call of the Chair on two days' notice, or at the request of five members of the Commission who may petition the Chair to call such a meeting. Notice of special meetings shall be made electronically or by telephone and posted at the office and on the website of the Colorado

Department of Higher Education no less than two days prior to the meeting date.

- 1.5 **Conduct of Meetings:** The Chair shall preside at all meetings at which he or she is present. In the Chair's absence, the Vice Chair shall preside, and in the event both are absent, those present shall elect a presiding officer. All meetings shall be conducted in accordance with all State laws and regulations. The parliamentary rules contained in Robert's Rules of Order, latest revision, shall govern in all cases to which they are applicable, except as modified herein.
- 1.6 **Attendance at Meetings:** The term of any member of the Commission who misses more than two consecutive regular Commission meetings without good cause, as determined by the Chair, shall be terminated and his successor appointed in the manner provided for appointments under C.R.S. §23-1-102.
- 1.7 **Preparation of Agenda:** Meeting agendas shall be prepared by the Executive Director of the Department. A monthly agenda call will be scheduled with the Chair, Vice Chair, and Executive Director, or his or her designee, to discuss and approve the proposed agenda. At a regular or special meeting, an item of business may be considered for addition to the agenda by a majority vote of the Commissioners present.
- 1.8 **Minutes of the Commission:** The Secretary shall maintain an accurate set of minutes of Commission meetings, which shall include a complete record of all actions taken by the Commission. Such minutes shall constitute a permanent record. After the minutes of each meeting are completed they shall be reviewed by the Commission and, after approval, posted on the CCHE website and made available to the public for inspection upon written request.
- 1.9 **Standing Committees:** The Commission may create standing or ad hoc committees comprised of Commissioners to research and make recommendations on specific issues for the full Commission to consider and act on.

## **Section 2. Duties and Responsibilities of Officers**

- 2.1 **Chair of the Commission:** The Chair of the Commission shall preside at meetings of the Commission at which he or she is in attendance.
- 2.2 **Vice Chair of the Commission:** The Vice Chair shall perform all duties of the Chair in the Chair's absence.
- 2.3 **The Secretary/Executive Director of the Commission:** In addition to performing those duties established by law, the Executive Director of the Commission and Department shall: (a) serve as the Secretary of the Commission, (b) meet with the officers and staff of institutions of higher learning as the needs dictate for a mutual discussion of the matters affecting the responsibilities of the Commission, (c) meet with appropriate state and federal groups and/or officials on matters pertaining to the Commission, (d) meet with appropriate committees of the General Assembly on matters pertaining to the

Commission's responsibilities, (e) appoint such professional staff as in his or her judgment are required and are within the budget approved by the Commission and for which funds are available, (f) prepare an annual operating budget and work program for approval by the Commission, (g) implement the policies of the Commission and communicate those policies to interested parties as appropriate.

### **Section 3. The Advisory Committee**

3.1 There is hereby established an advisory committee pursuant to C.R.S. §23-1- 103).

Advisory Committee Members: The advisory committee shall consist of not less than thirteen members, to be designated as follows:

(a) Six members shall be appointed from the General Assembly, including three senators, two of whom shall be from the majority party, appointed by the President of the Senate and one of who shall be from the minority party appointed by the Minority Leader of the Senate, and three representatives, two of whom shall be from the majority party, appointed by the Speaker of the House of Representatives and one of who shall be from the minority party appointed by the Minority Leader of the House of Representatives. Said six members shall be appointed for terms of two years or for the same terms to which they were elected to the general assembly, whichever is the lesser. Successors shall be appointed in the same manner as the original members;

(b) One member shall be selected and designated by the Commission, as recommended by the Colorado Faculty Advisory Council, to represent the faculty in the state;

(c) One member shall be selected and designated by the Commission, as recommended by the Student Affairs Council, to represent the students in the state for a term of one year, commencing on July 1 of the year appointed;

(d) One member shall be selected and designated by the Commission who is a parent of a student enrolled in a state supported institution of higher education in Colorado to represent the parents of students for a term of two years, commencing on July 1 of the year appointed.

(e) Not more than four additional members representing educational or other groups may be selected and designated by the Commission to serve on the advisory committee.

The Commission has designated the four additional advisory committee members to represent:

- Chief Academic Officers of Colorado's state supported institutions of higher education, as recommended by the Colorado Academic Council;
- Chief Financial Officers of Colorado's state supported institutions of higher education, as recommended by the, as recommended by the Chief Financial Officers group;

- Independent Higher Education Institutions in Colorado (Colorado College, Regis, and Denver University), as recommended by the Independent Higher Education Council; and,
- The K-12 system, as recommended by the Colorado Department of Education.

All such appointments shall be for a term of two years, commencing on July 1 of the year appointed.

- 3.2 Notice and Agendas: All members of the advisory committee shall receive agendas and background material and be notified of all public meetings of the Commission and shall be invited to attend for the purpose of suggesting solutions for the problems and needs of higher education and maintaining liaison with the general assembly.
- 3.3 Recommendations of the Advisory Committee: The members of the advisory committee shall have full opportunity to present their views on any matter before the Commission.

#### **Section 4. Change in Bylaws**

- 4.1 Bylaws shall be subject to amendment at any meeting of the Commission provided any such proposed change is listed on the agenda in accordance with the procedure outlined in Section 1.5 Notice of Meetings. Bylaw changes must be approved by a majority of the Commission.

HISTORY: Adopted on September 10, 1965. Amended January 14, 1966; February 25, 1972; June 1, 1978; July 1, 1993; October 7, 2004; May 6, 2011; CCHE Agenda March 3, 2017 Item V; April 5, 2019

# Higher Education Glossary

**529 Savings Plan** - 529 plans are more than just savings accounts. These state-sponsored college savings plans were established by the federal government in Section 529 of the Internal Revenue Code to encourage families to save more for college. They offer unique state and federal tax benefits you can't get from other ways to save, making them one of the best ways to save for college.

**Accuplacer** - A suite of computer-adaptive placement tests that are used as assessment tools at institutions to evaluate the level of course work for a student. Students measured as needing additional course work will be assigned to remediation.

**Admission Standard** - includes both Freshman and Transfer standard. The freshman standard applies to all in-state and out-of-state new freshmen applicants and to transfer applicants with 12 or fewer college credit hours, except freshmen and transfer applicants who meet one of the admissions standards index exemptions. The transfer standard applies to all degree-seeking undergraduate transfer applicants with more than 12 college credit hours who do not meet one of the exemptions

**Admission Window** - Defined in Admission policy, "The maximum allowable percentage of admitted students who are not required to meet the CCHE admission standards within a specific fiscal year is referred to as the admissions window. Separate windows exist for the freshmen and transfer standards. The allowable percentage is determined by the Commission." The percentages vary by institution.

**CAP4K** - SB08-212, Preschool to Postsecondary Education Alignment Act; Colorado Achievement Plan for Kids.

**CHEA** - Council for Higher Education Accreditation. As described on their website, CHEA is "A national advocate and institutional voice for self-regulation of academic quality through accreditation, CHEA is an association of 3,000 degree-granting colleges and universities and recognizes 60 institutional and programmatic accrediting organizations."

**CIP** - Classification of Instructional Program; The purpose of which is to provide a taxonomic scheme that will support the accurate tracking, assessment, and reporting of fields of study and program completions activity. (Relevant in Role & Mission)

**CLEP** - College Level Examination Program; Earn college credit for passing a subject specific examination.

**COA** - Cost of Attendance; in the context of financial aid, it is an estimate of what it will reasonably cost the student to attend a given institution for a given period of time.

**Concurrent Enrollment** – A high school student enrolled for one or more classes at a college or university in addition to high school courses.

**Dually Enrolled** - A student enrolled at two institutions at the same time. This may affect enrollment reports when both institutions count that student as enrolled.

**EFC** - Expected Family Contribution; in the context of financial aid, it is calculated by a federally-approved formula that accounts for income, assets, number of family members attending college, and other information.

**FAFSA** - Free Application for Federal Student Aid. This is a free service provided by the Federal government under the Department of Education and students are not charged to complete/file the FAFSA.

**FAP** – Financial Aid Plan (HESP specific)

**FERPA** - Family Educational Rights and Privacy Act, view federal website. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

**FFS** – Fee-For-Service Contracts; A portion of the College Opportunity Fund program in addition to COF stipends, this contract provides funding to certain higher education institutions to supplement high cost programs and purchase additional services (such as graduate programs).

**Floor** - In reference to the admission window, the floor is the minimum requirements for admission without requiring an exception of some kind. This usually coincides with the Index score.

**FTE** - Full-time Equivalent; a way to measure a student's academic enrollment activity at an educational institution. An FTE of 1.0 means that the student is equivalent to full-time enrollment, or 30 credit hours per academic year for an undergraduate student.

**GEARUP** - Gaining Early Awareness and Readiness for Undergraduate Programs; A Federal discretionary grant program designed to increase the number of low-income students who are prepared to enter and succeed in postsecondary education.

**Guaranteed Transfer, GT Pathways** - gtPATHWAYS applies to all Colorado public institutions of higher education, and there are more than 900 lower-division general education courses in 20 subject areas approved for guaranteed transfer. Courses are approved at least twice per academic and calendar year and apply the next semester immediately following their approval.

**HB 1023** - In most cases, refers to HB 06S-1023, which declares "It is the public policy of the state of Colorado that all persons eighteen years of age or older shall provide proof that they are lawfully present in the United States prior to receipt of certain public benefits."

**HB 1024** - In most cases, refers to HB 06-1024, which declares "On or before September 1, 2006, each governing board of a state institution of higher education shall submit to the Colorado commission on higher education and the education committees of the senate and the house of representatives, or any successor committees, a report regarding underserved students".

**HB 1057** - In most cases, refers to HB 05-1057, which declares "a college preparation program operating within the school district that the college preparation program shall provide to the Colorado commission on higher education, on or before December 31 of each school year, a report specifying each student, by unique identifying number."

**HEAR** - Higher Education Admission Requirements, 2008-2010.

**Index, Index Score** - This index score is a quantitative evaluation that is part of a larger student application evaluation. The score is generated from academic achievement (GPA or High School Rank) and college placement tests (ACT or SAT). You can calculate your index score online. Index varies by institution depending on that institutions selection criteria.

**IPEDS** - Integrated Postsecondary Education Data System; Run by NCES, this system collects statistical data and information on postsecondary institutions. The Colorado Department of Higher Education submits aggregated data on public institutions to IPEDS.

**Need** - In the context of student financial aid, Need is calculated by the difference between the COA (Cost of Attendance) and the EFC (Expected Family Contribution)

**NCATE** - National Council for Accreditation of Teacher Education; NCATE is the profession's mechanism to help establish high quality teacher preparation.

**NCLB** - No Child Left Behind; The No Child Left Behind Act of 2001 (NCLB) reauthorized the Elementary and Secondary Education Act (ESEA) -- the main federal law affecting education from kindergarten through high school.

**PSEO** - Post Secondary Enrollment Option; A program that offers concurrent enrollment in college courses while in high school.

**PWR** - Postsecondary and Workforce Readiness; Definition was created during the SB08-212 CAP4K meetings.

**QIS** - Quality Indicator System; Implemented in HB96-1219, the specific quality indicators involved in QIS are similar to those used in the variety of quality indicator systems found in other states: graduation rates, freshmen retention and persistence rates, passing scores or rates on tests and licensure examinations, undergraduate class size, faculty teaching workload rates, and institutional support/administrative expenditures.

**REP** - Regional Education Provider; Colorado Statute authorizes Adams State College, Fort Lewis College, Mesa State College and Western State College to function as regional

educational providers and “have as their primary goal the assessment of regional educational needs...”  
Regional education providers focus their attention on a certain geographical area.

**SB 3** – In most cases refers to SB10-003, the Higher Education Flexibility Bill.

**SB 212** - In most cases, refers to HB 08-212, the CAP4K legislation.

**SBE** - State Board of Education; As described on their website, "Members of the Colorado State Board of Education are charged by the Colorado Constitution with the general supervision of the public schools. They have numerous powers and duties specified in state law. Individuals are elected on a partisan basis to serve six-year terms without pay."

**SFSF** – State Fiscal Stabilization Fund; A component of the ARRA legislation and funding.

**SURDS** - Student Unit Record Data System

**WICHE** - Western Interstate Commission for Higher Education; A regional research and policy organization that assists students, policymakers, educators, and institutional, business and community leaders. WICHE states include: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Washington, and Wyoming.

**WUE** - Western Undergraduate Exchange Program, managed by WICHE