CCHE Cash Project Request Narrative

*This form serves as the narrative template for all institutional cash project requests. Please complete all the informational fields below.*

# Summary information

* Institution name: Click or tap here to enter text.
* Project name:
* Please select the project type:New Construction
* Total general square footage and actual square footage: Click or tap here to enter text.

## Summary of the capital project

Please provide 3-4 sentences for each question.

* Describe the objective and purpose of the project:
	+ Click or tap here to enter text.
* Describe the spending authority requested and how the cash funds will be provided or the expected bond terms and how the bond will be repaid:
	+ Click or tap here to enter text.
* Describe the campus programs and/or populations impacted by this project:
	+ Click or tap here to enter text.
* Identify the target LEED level and costs associated with HPCP compliance. If unknown, explain why:
	+ Click or tap here to enter text.

## Additional information

Provide any additional information you feel is important for the CCHE to know.

Click or tap here to enter text.

CCHE Cash Project Request Cost Summary

# Institutional information:

* Institution name: Click or tap here to enter text.
* Project name:
* Prepared by:
* Phone #:
* Email:Click or tap here to enter text.

# Project information:

* Project type: Click or tap here to enter text.
* Is this an intercept program?Choose an item.
* Does this project have a CDHE approved program plan?Choose an item.
	+ If yes, please list the approval date:Click or tap here to enter text.
* Project category:
* Estimated start date:
* Estimated completion date:Click or tap here to enter text.
* Funding method:

# Project cost breakdown:

|  |  |
| --- | --- |
| Funding Source: | Amount: |
| Cash Funds | Click or tap here to enter text. |
| Federal Funds | Click or tap here to enter text. |
| Project Total | Click or tap here to enter text. |