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**Colorado Commission on Higher Education  
Standing Committee on Student & Academic Affairs  
September 1, 2016 10:45 am – 11:45 am**

**Location: Colorado State University-Pueblo, Occhiato University Center Ballroom (middle section), 2200 Bonforte Boulevard, Pueblo, CO 8100**

**For audio: Call In: 1-877-820-7831 then enter 156473# (CSU-Pueblo has not confirmed if it will be possible to call in for this meeting but try this number.)**

**NOTES**

1. Greetings & Introductions – *Chairman Anderson, CCHE*  
The minutes from the last meeting were already approved and posted on the [CDHE's website](#).
2. Report Out: Complete College America Convening on 15 to Finish – *Chairman Anderson and Commissioner Garcia, CCHE and Tim Flanagan, CDHE*  
All in attendance found this convening to be beneficial and others who have not yet attended a CCA convening are encouraged to attend one. One take-away is that the way the federal government caps financial aid at 12 credits per semester sends the message to students that 12 credits/semester is full-time, but it is not. Students need to take 15 credits/semester to graduate with an associate's in 2 years or baccalaureate in 4 years. Research shows that many students who are not taking full load actually could handle it. CDHE declined CCA's invitation to make this a formal initiative in Colorado because of other initiatives already underway and the fact that CDHE can insert "15 to Finish" messaging in current work with the institutions.
3. Brief Overview of Agenda Item II H Recommend Approval of Minor Changes and Updates to the Current and New Admission Policy—*Carl Einhaus, CDHE*  
Carl briefly explained that the requested changes to the Admission Policy are mostly procedural, due to legislative changes and/or changes to the statewide equivalency exams. Additional changes which will involve discussion will be proposed in the coming future.
4. Overview of CDHE's New Degree Proposal Review Process – *Ian Macgillivray, CDHE*
  - a) At the last CCHE meeting, the Commission asked CDHE staff to give an overview of the review process that results in an agenda item recommending



approval of a new degree. CDHE will use Fort Lewis College's recently approved B.S. in Computer Engineering as an example.

- b) [See handout: *CCHE policy i-partv.pdf*]
- c) [See handout: *Program Proposal Worksheet 2017-2018 Computer Engineering v6.docx*] \*This is a 74 page document—it's not necessary to print it off.
- d) [See handout: *Degrees Entered in SURDS.pdf*]

Take-aways were that the faculty/institutions put a lot of thought and planning into new degree proposals before ever going to their governing boards; CCHE approval of new degrees is important to have the degree in a formal record and so that CDHE can enter the degree in SURDS for institutions to report enrollment and completion; and so that IPEDS, USDOE and HLC can see what degrees institutions are offering for financial aid (Title IV) and gainful employment compliance. New degrees/programs are often possible because of grants/gifts to institutions. The extent to which adding new degrees affects the financial health of an institution or the state system of higher education is a concern but difficult to ascertain.

5. Supplemental Academic Instruction Follow-Up— *Ian Macgillivray, CDHE*

- a) At the last CCHE meeting, the Commission asked for an update on why some 4-year institutions have not submitted proposals to offer SAI.

The 4-year institutions that admit remedial students either have an SAI program or will have soon. SAI is not necessary or cost-effective for the institutions that admit few remedial students because there are other student supports that work just as well. The tuition that an SAI program could bring in could pay for the program but at at least one institution the department that could offer the SAI would not be allowed to keep the revenue and so has not moved forward to implement SAI.

6. CCHE Remedial Policy Revision Update— *Ian Macgillivray, CDHE*

- a) CDHE staff recommends permission to change cut scores in the policy without going to CCHE for approval. These cut scores are set by the testing companies, they sometimes change, and it would be a lot less work for everyone if staff could simply update those scores notify the CCHE, rather than make it an agenda item.

The Commission would want to see what parts of the policy are considered “substantive” and which are not and be sure that anything that could be updated/revised without Commission approval would not have negative effects.

There was also discussion about Performance Contracts and their relation to the Master Plan (which got discussed more in the regular meeting) but this might be a good topic for the next Standing Committee meeting. Commissioners also requested to see the CDHE's Communication Plan for ensuring K12 understands math pathways.

