

**MINUTES OF THE
BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

April 24, 2007 - 9:30 a.m.

The Colorado Private Occupational Schools Board convened at the Auraria Higher Education Center, Tivoli Student Center, Room 640, 900 Auraria Parkway, Denver Colorado 80204.

Chair Tom Twardowski called the meeting to order at 9:40 a.m. and greeted guests. Board roll call was taken. The Board members, Division staff and guests were introduced.

Board Members Present:

Tom Twardowski, Chair	Jerry Sirbu, Vice Chair	Robert Martin
Buddy Douglass	Thomas Narvaez	

Board Members Absent: Lisa Bennison Noll

Division Staff Present:

Jim Parker, Director	Georgia Roberts, Deputy Director
Renee Belisle, Program Supervisor	Valorie Briggs, Program Supervisor
Voni Oerman, Program Supervisor	Arla Hamel, Administrative Assistant

Board Counsel Present:

Dixon Waxter, Attorney General, Office of the Colorado Attorney General was available by telephone.

Guests Present:

Hansa, Prana Yoga and Ayurveda Mandala Training Center – Denver
Glen and Nancy Werth, Longs Peak Academy – Longmont
Nicole Sexsmith, CAE Denver Aviation Training Center – Denver
Robert Lee, Advance Training Center – Clifton
Patrick Armbrust, Armbrust Real Estate Institute – Westminster
Janet Perry, McKinley College – Ft. Collins
Trish Bowen, McKinley College – Ft. Collins
Marcie Levine, Ridge View Academy – Watkins
Harold Ovsiowitz, Alliance Real Estate Academy – Denver
Kim Eickhoff, Nutrition Therapy Institute – Denver
Dale LeMonds, Aveda Institute Denver – Denver

Approval of the March 27, 2007 Minutes:

Board action on the minutes was tabled until the May 22, 2007 meeting.

Additions/changes to the April 24, 2007 Board Agenda for consideration:

Unibell Real Estate Academy and discussion of the signed stipulation was added. The Board agreed to discuss after the regular schools agenda items were concluded.

Directors Report: Quarterly Report by the Director of Division activities. Board agreed to discuss after regular schools agenda items and following Unibell.

Staff Report:

1. Rocky Mountain School of Animal Acupressure – Denver

Program Supervisor Oerman reported the course was modified, as directed by the Board and is now in compliance.

New Business Action items:

A. Consideration of Renewal of Certificate of Approval

1. Ridge View Academy - Watkins

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Ridge View Academy, Watkins. School representative Marcie Levine was present. Based on the Board having determined that the school bond be set in the amount of \$5,000; that the school has complied and submitted a bond in the amount of \$5,000; and that Ridge View Academy, 28101 E. Quincy Ave., Watkins, CO 80137 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and unanimously passed.

2. Armbrust Real Estate Institute - Westminster

Program Supervisor Briggs brought to the Board's attention for consideration of renewal Armbrust Real Estate Institute, Westminster. School representative Patrick Armbrust was present. The school having satisfied the Board's inquiry and the Board having determined that the school bond be set in the amount of \$5,588; that the school has complied and submitted a bond in the amount of \$50,000; and that Armbrust Real Estate Institute, 7355 W. 88th Avenue #D, Westminster, CO 80021 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and unanimously passed.

3. Aveda Institute Denver - Denver

Program Supervisor Briggs brought to the Board's attention for consideration of renewal Aveda Institute Denver, Denver. School representative Dale LeMonds was present. The school having satisfied the Board's inquiry and the Board having determined that the school bond be set in the amount of \$223,185; that the school has complied and submitted a bond in the amount of \$240,000; and that Aveda Institute Denver, 700 16th Street, Denver, CO 80202 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and unanimously passed.

4. Barbizon School of Modeling & Personal Improvement – Ft. Collins

Program Supervisor Briggs brought to the Board's attention for consideration of renewal of Barbizon School of Modeling & Personal Improvement, Ft. Collins. A representative was available by telephone. The school having satisfied the Board's inquiry and the Board having determined that the school bond be set in the amount of \$5,000; that the school has complied and submitted a bond in the amount of \$37,500; and that Barbizon School of Modeling & Personal Improvement, 425 W. Prospect Road, Ft. Collins, CO 80526 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

5. Barbizon School of Modeling & Personal Improvement – Grand Junction

Program Supervisor Briggs brought to the Board's attention for consideration of renewal of the Barbizon School of Modeling & Personal Improvement, Grand Junction. A representative was available by telephone. The school having satisfied the Board's inquiry and the Board having determined that the school bond be set in the amount of \$5,000; that the school has complied and submitted a bond in the amount of \$37,500; and that Barbizon School of Modeling & Personal Improvement, 718 Horizon Drive, Grand Junction, CO 81505 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

6. Cheeks International Academy of Beauty Culture - Greeley

Program Supervisor Briggs brought to the Board's attention for consideration of renewal Cheeks International Academy of Beauty Culture, Greeley. A representative was available by telephone. The school satisfied the Board's inquiry. The Board having

determined that the school bond be set in the amount of \$22,376; that the school has complied and submitted a bond in the amount of \$30,000; and that Cheeks International Academy of Beauty Culture, 2547 B 11th Avenue, Greeley, CO 80631 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

7. Longs Peak Academy - Longmont

Program Supervisor Briggs brought to the Board's attention for consideration of renewal Longs Peak Academy, Longmont. School representatives Glen and Nancy Werth were present. The school satisfied the Board's inquiry. The Board having determined that the school bond be set in the amount of \$27,443; that the school has complied and submitted a certificate of deposit in the amount of \$50,000; and that Longs Peak Academy, 700 Ken Pratt Boulevard #111, Longmont CO 80501 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

8. Prana Yoga and Ayurveda Mandala Training Center - Denver

Program Supervisor Briggs brought to the Board's attention for consideration of renewal Prana Yoga and Ayurveda Mandala Training Center, Denver. School representative Carol Ann (Hansa) Knox Johnson was present. The school satisfied the Board's inquiry. The Board having determined that the school bond be set at the statutory minimum amount of \$5,000; that the school has complied and submitted a bond in the amount of \$15,000; and that Prana Yoga and Ayurveda Mandala Training Center, 3333 Federal Boulevard, Denver, CO 80211 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2010. The motion was seconded and passed.

B. Consideration of Renewal of Certificate of Approval with Change of Ownership

1. Alliance Real Estate Academy - Denver

Program Supervisor Briggs brought to the Board's attention Alliance Real Estate Academy, Denver for consideration of renewal and an application for a change of ownership. It was the will of the board to consider in separate motions. School representative Harold Ovsowitz was present. The school satisfied the Board's inquiry. The Board having determined that the school bond be set at the statutory minimum

amount of \$5,000; that the school has complied and submitted a bond in the amount of \$15,000; and that Alliance Real Estate Academy, 2750 S. Wadsworth Blvd #D-100, Denver, CO 80227 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be approved and Mr. Martin moved that the change of ownership be granted for the period beginning July 1, 2007 and ending June 30, 2010. Both motions were seconded and passed

C. Consideration of Approval of Provisional Certificate of Approval

1. Advance Training Center - Clifton

Program Supervisor Belisle brought to the Board's attention for consideration, Advance Training Center, Clifton, as a new school with proposed program: Heavy Equipment Operator. School representative Mr. Robert Lee was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$28,080; that the school submitted a bond in the amount of \$30,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin motioned that Advance Training Center, 32 B Road, Clifton, CO 81520 be approved as well as the program and that a Provisional Certificate of Approval be granted to the school for the period beginning April 24, 2007 and ending June 30, 2008. The motion was seconded and unanimously passed.

D. Consideration of Approval of Programs / Courses

1. CAE Denver Aviation Training Center – Denver

Program Supervisor Belisle brought to the Board's attention for review and consideration one new stand alone course: Jump Start Course, proposed by the CAE Denver Aviation Training Center, Denver. School representative Nicole Sexsmith was present. The school satisfied the Board's inquiry. Based on the Board having determined that the above-referenced course for CAE Denver Aviation Training Center, 4501 Airport Way, Gateway Park, Denver CO 80239 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved to approve the new course effective April 24, 2007. The motion was seconded and carried unanimously.

2. Nutrition Therapy Institute – Denver

Program Supervisor Belisle brought to the Board's attention for review and consideration one new program: Natural Foods Chef Program proposed by Nutrition Therapy Institute, Denver. School representative Kim Eickhoff was present. Based on the Board

having determined that the above-referenced program for Nutrition Therapy Institute, 1574 York Street, Suite 100, Denver, CO 80206 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved to approve the new program effective April 24, 2007. The motion was seconded and carried unanimously.

3. Salon Blue Wave - Durango

Program Supervisor Belisle brought to the Board's attention for review and consideration one new program: Hairstylist, proposed by Salon Blue Wave, Durango. A school representative was available by telephone. The school satisfied the Board's inquiry. Based on the Board having determined that the above-referenced program for Salon Blue Wave, 123 West 9th Street, Durango, CO 81301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved to approve the new program effective April 24, 2007. The motion was seconded and carried unanimously.

4. A Cut Above Beauty Academy – Cortez

Program Supervisor Briggs brought to the Board's attention for review and consideration two stand alone courses: Advanced Chemical Peels and Microdemabrasion proposed by A Cut Above Beauty Academy, Cortez. School representative Deanna Hinton was available by telephone. The school satisfied the Board's inquiry. Based on the Board having determined that the above-referenced stand alone courses for A Cut Above Beauty Academy, 10964 Road 26, Suite 201, Cortez, CO 81321 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved to approve the new stand alone courses, effective April 24, 2007. The motion was seconded and carried unanimously.

5. McKinley College – Ft. Collins

Program Supervisor Briggs brought to the Board's attention for review and consideration one new program proposed by McKinley College, Ft. Collins: Associate in Applied Science in Fashion Merchandising. School representatives Trish Bowen and Janet Perry were present. The school satisfied the Board's inquiry. Based on the Board having determined that the above-referenced program for McKinley College, 2001 Lowe Street, Ft. Collins, CO 80525 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved to approve the new program effective April 24, 2007, contingent upon the phrase "entry-level" be added to the program objective. The motion was seconded and carried unanimously.

E. Consideration of Approval of Standard Certificates for Out of State

1. Academy for Real Estate Professionals - Nevada

Program supervisor Belisle introduced Academy for Real Estate Professionals, Nevada for Consideration as an Out-of-State school. The Board having determined that the school bond be set in the amount of \$50,000, and that Academy for Real Estate Professionals, 2251 N. Rampart Blvd., #393, Las Vegas, NV 89128 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and the minimum requirements of the Division, Mr. Douglass motioned that the Standard Certificate of Approval be granted for the period beginning July 1, 2007 and ending June 30, 2008. The motion was seconded and carried.

Notification of School Closings:

1. International Beauty Academy-AB – Colorado Springs
2. Permanent Make-Up Academy of the South West – Colorado Springs

Other Business

1. Unibell Real Estate Academy.

A signed stipulation was received from the owner of Unibell Real Estate Academy. Per the agreement, the school was placed put on probation through 2008, for non compliance of their assessment fees. The Board noted the agreement had been signed with no modification or proposed amendments proposed by the school. Mr. Martin moved to approve the agreement effective April 24, 2007. The motion was seconded and carried unanimously.

2. Quarterly Report to the Board of Division and Board Activities

Director Jim Parker presented the Division's Quarterly Report to the Board. The Board reviewed and discussed the number of student complaints. It was the Board consensus that in future reports, if there are multiple filing of students complaints which raise substantially similar claims that this be reported as "one complaint with multiple filers" as opposed to different complaints. The Board explained that this enables it to better distinguish and determine if there are several issues/problems at a school; or one about which several students may have complained.

It was brought to the Board's attention that there is no statutory requirement in respect to Private Occupational Schools that a student must first attempt to resolve a matter through a school's grievance policy, although the Board finds this to be a best practice and asks the Division to continue to encourage students to attempt this before filing.

Concerning the Bellazzo Institute the Director reported that the Division took the bond company up on an invitation to ask it to reconsider its initial decision against two students; that the bonding company concurred with the Division's assessment and was

currently working with the attorney for the defunct school and the bonding company to arrange payment to the two students found to be entitled to receive funds.

In respect to the Division's budget, the Director indicated that he may recommend that the fees remain at the current level for another fiscal year in order to access the accuracy of them.

Adjournment:

Having no further business, Mr. Martin moved for adjournment. The motion was seconded and passed. The Board meeting adjourned at 11:20 p.m.

The next regularly scheduled meeting of the Board is Tuesday, May 22, 2007.