

BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING
April 23, 2013, 9:30 A.M.

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Lisa Bennison Noll, Chair called the meeting to order at 9:45 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum and a two-third majority of the Board members were present.

Board Members Present:

Lisa Bennison Noll, Chair	Tom Narvaez, Vice Chair	Winnifred Rovig
Buddy Douglass	Arlene Rae Malay	Steven W. Steele

Board Members Present Via Telephone:

Jennifer Sprague

Division Staff Present:

Georgia Roberts, Deputy Director	Renee Belisle, Program Specialist
Bernadette Esquibel, Program Specialist	Voni Oerman, Program Specialist
Karla Viteri, Program Specialist	Loretta Perez, Administrative Assistant

Division Staff Absent:

Lorna Candler, Director

Board Counsel Present:

Erica Weston, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Erin Juhlin, CollegeAmerica – All Colorado Locations
John Todd, Colorado School of Trades - Lakewood
Bill Deneke, Colorado School of Trades - Lakewood
Ann Kiser, Parelli Natural Horsemanship University – Pagosa Springs
Jeannie King, NuAge Para-Medical Esthetics & Laser College - Centennial
Virginia Sisneros, Montrose Dental Assisting Course - Montrose
Tom Wright, Wright Drink Bartending – Denver
Brad VanDyke, Aveda Institute Denver - Denver
Andrew Iwersen, Denver School of Massage Therapy – Denver
Jimmy Brown, Denver School of Massage Therapy – Denver
Nathen Larsen, CollegeAmerica – Colorado Spring
Brian Burkey, Blue Rose Tattoo & Piercing School – Denver
Julienne Fabrizio, Blue Rose Tattoo & Piercing School – Denver
Sarah Molina, Aveda Institute Denver – Denver
Brittany Taylor, Wright Drink Bartending – Denver
Lauren Schlicht, Phlebotomy Learning Center of Denver – Denver
Bill McAfee, Pikes Peak School of Real Estate – Colorado Springs
Bruce Jordan Real Estate College, Ltd. – Greenwood Village

Marie Kuo, Holmes College – Denver
Melissa Hayes, Accounting & Business School of the Rockies – Greenwood Village
Joe Scancarello, Accounting & Business School of the Rockies – Greenwood Village
Dale LeMonds, Aveda Institute Denver - Denver
Mary Garrard, Arts & Education Hairdressing Academy – Broomfield
Gillian Keiper, Concentric Healing Institute – Boulder
Micah McDougle, Paul Mitchell The School – Colorado Springs
Pastor Quansah, Love Christian Fellowship Educational Center – Denver
Bill Keil, Professional Beauty School – Aurora
Patricia Keil, Professional Beauty School – Aurora
Marla Knapp, The Salon Professional Academy – Colorado Springs
James Morgan, Academy of Natural Therapy – Greeley

Approval of the March 26, 2013 Board Meeting Public Session Minutes:

The Board reviewed the March 26, 2013 meeting minutes. Mr. Douglass moved for approval of the minutes as read. The motion was seconded and passed.

Approval of the March 26, 2013 Executive Session Minutes:

The Board reviewed the March 26, 2013 meeting minutes. Ms. Malay moved for approval of the minutes as read. The motion was seconded and passed.

Additions / Changes to the Agenda:

Deputy Director Georgia Roberts requested the following changes/additions to the agenda: Under section "B" - Consideration of Renewal of Certificate of Approval that item numbers "13" Stacey James Institute – Parker, "15" Blackfox Training Institute, LLC., - Longmont, bled, "19" BL International Beauty College III – Denver; and under section "C" Consideration of Renewal of Certificate of Approval with Programs/Course item "1" School of Natural Medicine International – Boulder all be removed from this month's agenda and tabled until a later meeting. Deputy Director Roberts also asked to add an informational item, concerning Boulder College of Massage Therapy, Boulder, under "Other Business" item "2". The Board accepted the changes to the agenda.

Staff / Director Report:

Program Specialist Oerman and Program Specialist Viteri reported that all contingency approvals concerning Board action taken at the March 26, 2013 meeting have been met, recorded, and are on file with the Division.

Deputy Director Roberts regretfully informed the Board that this is the last official meeting for Board member Jennifer Sprague; wished Ms. Sprague the very best in her new position; and presented a bouquet of flowers as a token of the Division and Board's appreciation for her active and dedicated service.

A. Consideration of Approval Programs / Stand Alone Courses

1. Colorado School of Trades - Lakewood

Program Specialist Belisle brought to the Board's attention for review and consideration one new stand alone course, Basic CNC (Computer Numerical Control) Mastercam, proposed by Colorado School of Trades, Lakewood. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced course for Colorado School of Trades, 1575 Hoyt Street, Lakewood, CO 80215, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced course effective April 23, 2013. The motion was seconded and unanimously passed.

2. IBMC College - Greeley

Board member Steven Steele recused himself from the IBMC College, Greeley, Fort Collins and Longmont matters, citing an appearance of a conflict of interest. A quorum and a two-thirds majority of the Board members were still present.

Program Specialist Belisle brought to the Board's attention for review and consideration four new programs: (1) Cosmetology; (2) Hairstyling Program; (3) Nail Technician Program; and (4) Esthetician, proposed by IBMC College, Greeley. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for IBMC College, 5400 West 11th Street, Suite D, Greeley, CO 80634 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the programs effective April 23, 2013. The motion was seconded and unanimously passed.

3. IBMC College – Fort Collins

See # 4 below

4. IBMC College – Fort Collins & Longmont

Program Specialist Belisle brought to the Board's attention for consideration one new program, Dental Assisting – Diploma, proposed by IBMC College, Fort Collins and IBMC College, Longmont. It was the will of the Board to consider the one new program for both locations as one combined matter. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for both locations, IBMC College, 3842 South Mason Street, Fort Collins, CO 80525 and IBMC College, 2315 North Main Street, Longmont, CO 80501 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the program effective April 23, 2013. The motion was seconded and unanimously passed.

5. The Pilates Center - Boulder

Program Specialist Belisle brought to the Board's attention for review and consideration five new stand alone courses: (1) Odds and Ends: Exploring the Misc Exercise; (2) Exploring Natural Movement; (3) Back to the Future; (4) The Power of Spirals; and (5) Be One with the Spring, proposed by The Pilates Center, Boulder. No school representative was present. Based upon the Board having determined that the above-referenced courses for The Pilates Center, 5500 Flatiron Parkway, Suite 110, Boulder, CO 80301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the courses effective April 23, 2013. The motion was seconded and unanimously passed.

6. Accounting & Business School of the Rockies – Greenwood Village

Program Specialist Oerman brought to the Board's attention for review and consideration three new programs: (1) Computer Skills Program; (2) Accounting Technician Certificate; and (3) Accounting Technician Certificate – On Line, proposed by Accounting & Business School of the Rockies, Greenwood Village. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for Accounting & Business School of the Rockies, 5420 S. Quebec Street, Suite 100, Greenwood Village, CO 80111 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the programs effective April 23, 2013. The motion was seconded and unanimously passed.

7. Colorado Institute of Massage Therapy – Colorado Springs

Program Specialist Oerman brought to the Board's attention for review and consideration one new stand alone course, Facilitated Stretching for the Cervical Region, proposed by Colorado Institute of Massage Therapy, Colorado Springs. No school representative was present. Based upon the Board having determined that the above-referenced course for Colorado Institute of Massage Therapy, 1490 W. Fillmore Street, Colorado Springs, CO 80904, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the above-referenced course effective April 23, 2013. The motion was seconded and unanimously passed.

8. Clover Leaf University - Denver

Program Specialist Oerman brought to the Board's attention for review and consideration one new stand alone course, Intro to Greenhouse Cultivation Certification 101, proposed by Clover Leaf University. No school representative was present. It was the will of the Board to table this matter until a school representative was available.

9. International Institute of Cosmetics - Denver

Program Specialist Viteri brought to the Board's attention for review and consideration one new stand alone course, Electric Files, proposed by International Institute of Cosmetics,

Denver. No school representative was present. Based upon the Board having determined that the above-referenced course for International Institute of Cosmetics, 2411 W. Alameda Avenue, Denver, CO 80223, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced course effective April 23, 2013 contingent upon a correction being made as discussed. The motion was seconded and unanimously passed.

10. Paul Mitchell The School – Colorado Springs

Program Specialist Esquibel brought to the Board's attention for review and consideration one new program, Barbering, proposed by Paul Mitchell the School, Colorado Springs. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for Paul Mitchell The School, 118 W Colorado Avenue, Colorado Springs, CO 80903, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced program effective April 23, 2013. The motion was seconded and unanimously passed.

B. Consideration of Renewal of Certificate of Approval

1. Pikes Peak School of Real Estate – Colorado Springs

Program Specialist Belisle brought to the Board's attention for consideration of renewal Pikes Peak School of Real Estate, Colorado Springs. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$234.00; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Pikes Peak School of Real Estate, 5755 Mark Dabling Blvd., Suite 110, Colorado Springs, CO 80919, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

2. Concentric Healing Institute - Boulder

Program Specialist Belisle brought to the Board's attention for consideration of renewal The Concentric Healing Institute, Boulder. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$14,700; that the school submitted a bond in the amount of \$20,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Concentric Healing Institute, 5330 Manhattan Cir., Unit D, Boulder, CO 80303, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

3. Jordan Real Estate College, Ltd., Greenwood Village

Program Specialist Belisle brought to the Board's attention for consideration of renewal Jordan Real Estate College, Ltd., Greenwood Village. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$3,600; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted to Jordan Real Estate College, Ltd., 7600 E. Orchard Road, Suite 165-S, Greenwood Village, CO 80111, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

4. Bartending Academy – Colorado Springs

Program Specialist Oerman brought to the Board's attention for consideration of renewal Bartending Academy, Colorado Springs. No school representative was present. Upon determining that the school is in compliance with the required surety level in the amount of \$3,588; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted to Bartending Academy, 6551 N. Academy Blvd., Colorado Springs, CO 80918, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

5. Phlebotomy Learning Center of Denver - Denver

Program Specialist Oerman brought to the Board's attention for consideration of renewal Phlebotomy Learning Center of Denver, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$24,765; that the school submitted a bond in the amount of \$25,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Steele moved that the Standard Certificate of Approval be granted to Phlebotomy Learning Center of Denver, 1780 S. Bellaire Street, Suite 780, Denver, CO 80222, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

6. Love Christian Fellowship Educational Center - Denver

Program Specialist Oerman brought to the Board's attention for consideration of renewal Love Christian Fellowship Educational Center, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$2,500; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably

maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Love Christian Fellowship Educational Center, 4651 Tulsa Court, Denver, CO 80235, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

7. Colorado School for Guides - Montrose

Program Specialist Oerman brought to the Board's attention for consideration of renewal Colorado School for Guides, Montrose. School representative was available by telephone. Upon determining that the school is in compliance with the required surety level in the amount of \$11,975; that the school submitted a bond in the amount of \$15,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Colorado School for Guides, 1840 Biron Road, Montrose, CO 81401, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

8. Academy of Natural Therapy - Greeley

Program Specialist Viteri brought to the Board's attention for consideration of renewal Academy of Natural Therapy, Greeley. No school representative was present. Upon determining that the school is in compliance with the required surety level in the amount of \$30,000; that the school submitted a bond in the amount of \$50,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Academy of Natural Therapy, 625 8th Avenue, Greeley, CO 80631, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

9. Denver School of Massage Therapy - Westminster

Program Specialist Viteri brought to the Board's attention for consideration of renewal Denver School of Massage Therapy, Westminster. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$702,284; that the school submitted Training Assurance Foundation (TAF) coverage in the amount of \$702,284; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Denver School of Massage Therapy, 8991 Harlan Street, Suite B, Westminster, CO 80031, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

10. Aveda Institute Denver - Denver

Program Specialist Viteri brought to the Board's attention for consideration of renewal Aveda Institute Denver, Denver. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$20,493.36; that the school submitted a bond in the amount of \$350,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Aveda Institute Denver, 700 16th Street, Denver, CO 80202, for the period beginning July 1, 2013 and ending June 30, 2016, contingent upon a correction being made as discussed. The motion was seconded and unanimously passed.

11. The Salon Professional Academy – Colorado Springs

Program Specialist Viteri brought to the Board's attention for consideration of renewal The Salon Professional Academy, Colorado Springs. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$105,808.95; that the school submitted a bond in the amount of \$75,000 and a letter of credit in the amount of \$75,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to The Salon Professional Academy, 4388 Austin Bluffs Parkway, Colorado Springs, CO 80918, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

12. Professional Beauty School - Aurora

Program Specialist Viteri brought to the Board's attention for consideration of renewal Professional Beauty School, Aurora. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$4,899; that the school submitted a certificate of deposit in the amount of \$6,407.45; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Professional Beauty School, 4102 South Parker Road, Aurora, CO 80012, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

13. Montrose Dental Assisting Course - Montrose

Program Specialist Viteri brought to the Board's attention for consideration of renewal Montrose Dental Assisting Course, Montrose. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$13,800; that the school submitted a bond in the amount of \$15,000; and that the school can be reasonably maintained in compliance with

the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Montrose Dental Assisting Course, 646 South 1st Street, Montrose, CO 81401, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

14. Blue Rose Tattoo & Piercing School - Denver

Program Specialist Viteri brought to the Board's attention for consideration of renewal Blue Rose Tattoo & Piercing School, Denver. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$7,000; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Blue Rose Tattoo & Piercing School, 7000 N. Washington, Denver, CO 80229, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

15. Wright Drink Bartending - Denver

Program Specialist Viteri brought to the Board's attention for consideration of renewal Wright Drink Bartending, Denver. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$1,700; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Wright Drink Bartending, 4800 Colorado Boulevard, Denver, CO 80012, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

16. NuAge Para-Medical Esthetics & Laser College - Centennial

Program Specialist Viteri brought to the Board's attention for consideration of renewal NuAge Para-Medical Esthetics & Laser College, Centennial. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a certificate of deposit in the amount of \$5,500; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to NuAge Para-Medical Esthetics & Laser College, 6726 S. Revere Parkway #A-180, Centennial, CO 80112, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

17. American School of Dental Assisting – Ft. Collins

Program Specialist Esquibel brought to the Board's attention for consideration of renewal American School of Dental Assisting, Ft. Collins. A school representative was available by telephone. Upon determining that the school is in compliance with the required surety level in the amount of \$1,500; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Steele moved that the Standard Certificate of Approval be granted to American School of Dental Assisting, 373 W. Drake Road, Suite 7, Ft. Collins, CO 80526, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

18. Arts and Education Hairdressing Academy - Broomfield

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Arts and Education Hairdressing Academy, Broomfield. A school representative was available by telephone. Upon determining that the school is in compliance with the required surety level in the amount of \$91,627; that the school submitted a bond in the amount of \$100,000; that the school has timely met the terms of a previously issued Stipulated Agreement and Board Order; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Arts and Education Hairdressing Academy, 150 Flatiron Crossing Drive, Broomfield, CO 80021, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

19. Holmes College – Denver

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Holmes College, Denver. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$0; that the school submitted a bond in the minimally required amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Holmes College, 925 S. Niagara Street, Suite 250, Denver, CO 80224, for the period beginning July 1, 2013 and ending June 30, 2016, contingent upon a correction being made as discussed. The motion was seconded and unanimously passed.

C. Consideration of Change of Ownership

1. Parelli Natural Horsemanship University – Pagosa Springs

Program Specialist Oerman brought to the Board's attention for consideration application for a change of ownership for Parelli Natural Horsemanship University, Pagosa Springs. A school representative was present. The school satisfied the Board's inquiry. Upon

determining that the school is in compliance with the required minimum surety level in the amount of \$302,400; that the school submitted a bond in the amount of \$302,400; and that Parelli Natural Horsemanship University, 7110 Hwy 160 W., Pagosa Springs, CO 81147 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the change of ownership be granted for the period beginning April 23, 2013 and ending June 30, 2014. The motion was seconded and unanimously passed.

D. Notification of School Closings

As an informational item only the staff reported the closing of three schools: Colorado Hypnosis Institute, Denver; New Star Beauty School, Denver; and LaFrano Massage Dynamic, Breckenridge. Staff confirmed that there were no enrolled students at the time, and that student records and certificates of approval have been submitted to the Division.

Other Business:

1. CollegeAmerica – Fort Collins

Board member Steven Steele recused himself from the CollegeAmerica matter, citing an appearance of a conflict of interest. A quorum and a two-thirds majority of the Board members were still present.

Assistant Attorney General Erica Weston updated the Board on the status of two student complaints concerning CollegeAmerica, Fort Collins, and the proposed Stipulated Agreement that was discussed at the March 26, 2013 meeting. School representatives were present Attorney Weston identified that there were still some terms at issue. CollegeAmerica CEO Eric Juhlin asked for a brief opportunity to inform the Board of the School's reason for wanting some terms modified. An opportunity to address the Board was provided. Discussion ensued about the terms of the proposed Stipulated Agreement still pending final approval. The Board indicated it would like to consult with its legal counsel before proceeding, for the purpose of learning what legal options may be available to it under the circumstances reported, and the effect on pending litigation. Mr. Narvaez motioned to convene into Executive Session pursuant to §24-6-402(3) (b) (III), C.R.S., on pending or imminent court action and pursuant to §24-6-402(3) (a) (II), to discuss matters required to be kept confidential. Ms. Malay seconded, and the motion to convene into Executive Session was unanimously passed.

The regular public board meeting recorder was turned off, and the Board of Private Occupational Schools convened into Executive Session at 11:05 A.M. for the purposes described above as requiring confidentiality. No member of the general public was present. The Executive Session recorder was turned on.

Executive Session concluded and the public session of the Board meeting reconvened at 11:24 A.M. The Executive Session recorder was turned off. The tape was removed and marked "April 23, 2013 Executive Session". The public session recorder was turned on and the general public was welcomed back.

Assistant Attorney General Weston affirmed for the public record that the Executive Session was for the sole purpose of providing legal advice to the Board and to otherwise engage in what in good faith is believed to be attorney-client privileged matters required to be kept confidential.

After due deliberation and discussion, which included but was not limited to additional delineation of the nature of the alternate programs that will be offered to the respective complainants; and the time frame in which the complainants will have to accept the alternative training, Mr. Douglass motioned for the Board to accept the proposal as discussed and offered by Mr. Juhlin and to move to vacate or otherwise dismissed the two complaints that are pending litigation before the Office of Administrative Courts. The motion was seconded and passed unanimously. The Board then directed that Attorney Weston prepare the final draft of the Stipulated Agreement to be presented for signature to the School and ratification by the Board, and to expeditiously seek to vacate and otherwise have dismissed the two complaints that are currently pending litigation before the Office of Administrative Courts within the time frame that she deems appropriate.

2. Boulder College of Massage Therapy – Boulder

As an informational item only, Deputy Director Roberts and Program Specialist Belisle provided a brief update concerning Boulder College of Massage Therapy, Boulder and the options this non-profit school is currently exploring.

Adjournment:

There being no other business, Mr. Narvaez motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools' Meeting of April 23, 2013, adjourned at 11:33 A.M.

The next regularly scheduled meeting of the Board is Tuesday, May 28, 2013, at 9:30 A.M. and will be held at:

Auraria Higher Education Campus
Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204
Telephone (303) 866-2723