

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

April 24, 2012, 9:30 A.M.

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Lisa Bennison Noll, Chair, called the meeting to order at 9:37 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum and a two-thirds majority of the Board members were present.

Board Members Present:

Lisa Bennison Noll, Chair	Tom Narvaez, Vice Chair	Winnifred Rovig
Jerry Sirbu	Robert Martin	

Board Members Absent:

Buddy Douglass

Division Staff Present:

Jim Parker, Director	Renee Belisle, Program Specialist
Bernadette Esquibel, Program Specialist	Voni Oerman, Program Specialist
Karla Viteri, Program Specialist	Loretta Perez, Administrative Assistant

Division Staff Absent:

Georgia Roberts, Deputy Director

Board Counsel Present:

Jessica Salazar, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

April McMicken, Summit Salon and Beauty School – Woodland Park
Jennifer Shoemaker, Summit Salon and Beauty School – Woodland Park
Irina Gavrilov, Stillwater College of Allied Health - Denver
Lisa Miller, Regency Beauty Institute – Fort Collins
Darlene Matthews, Paragon Culinary School – Colorado Springs
Talismae Martin, NuAge Para-Medical Esthetics & Laser College - Centennial
Nathan Larson, CollegeAmerica - Denver
Dennis Truitt, College of International Esthetics – Arvada
Gwilda Wiyaka – Path Home Shamanic Arts – Berthoud
Tom Bresnan, Accounting and Business School of the Rockies – Greenwood Village
Tristan Tran, Colorado Beauty College – Aurora
Burton Lee, Colorado License Express – Boulder
Kriss Childress, Greater Pueblo Dental Assisting School – Pueblo
Jeannie King-Scurlock, NuAge Para-Medical Esthetics & Laser College – Centennial
Patrick Armbrust, Armbrust Real Estate Institution – Greenwood Village
Laura Sanchez, Nueva Imagen Beauty School – Aurora
Christian Scott, Nueva Imagen Beauty School – Aurora
Tom Wright, Wright Drink Bartending – Denver

Brittany Taylor, Wright Drink Bartending – Denver
Arlene Malay, College of International Esthetics – Arvada
Jim Jones, The Rolf Institute of Structural Integration – Boulder
Paul Talafuse, American Dream Real Estate School – Longmont
Dirk McCusition, Boulder College of Massage Therapy – Boulder
Monte Long, Colorado School for Guides, LLC - Montrose
Rico Munn, Attorney for CollegeAmerica – Fort Collins

Approval of the March 27, 2012 Board Meeting Public Session Minutes:

The Board reviewed the March 27, 2012 meeting minutes. Mr. Narvaez moved for approval of the minutes as read. The motion was seconded and passed.

Approval of the March 27, 2012 Board Meeting Executive Session Minutes:

The Board reviewed the March 27, 2012 meeting minutes. Mr. Narvaez moved for approval of the minutes as read. The motion was seconded and passed.

Additions / Changes to the Agenda:

Director Parker informed the Board that there is one hand-carry under section "D" "Consideration of Approval of Provisional Certificate of Approval" number 4, NuAge Para-Medical Esthetics & Laser College, Centennial, a new stand alone course.

Staff and Director Report:

The Director also informed that all contingency approvals concerning Board action taken at the March 27, 2012, meeting have been met, recorded and are on file with the Division.

A. Consideration of Approval Programs / Stand Alone Courses

1. Southwest School of Massage & Aesthetics. Inc. - Durango

Program Specialist Belisle brought to the Board's attention for review and consideration one new stand alone course, Eyelash Extension Training, proposed by Southwest School of Massage & Aesthetics, Inc., Durango. A school representative was available by telephone. Based upon the Board having determined that the above-referenced course for Southwest School of Massage & Aesthetics, Inc., 1315 Main Avenue, Suite 316, Durango, CO 81301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced course effective April 24, 2012. The motion was seconded and unanimously passed.

2. The Pilates Center - Boulder

Program Specialist Belisle brought to the Board's attention for review and consideration two new stand alone courses: (1) The Art of Group Teaching; and (2) 4 exercises in 1: Seamless Classes Any Level, proposed by The Pilates Center. A school representative was available by telephone. Based upon the Board having determined that the above-

referenced courses for The Pilates Center, 5500 Flatiron Parkway, Suite 110, Boulder, CO 80301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced courses effective April 24, 2012. The motion was seconded and unanimously passed.

B. Consideration of Renewal of Certificate of Approval

1. Stillwater College of Allied Health - Denver

Program Specialist Viteri brought to the Board's attention for consideration of renewal Stillwater College of Allied Health, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$15,000; that the school submitted bond in the amount of \$15,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Stillwater College of Allied Health, 4155 E. Jewell Avenue, #405, Denver, CO 80222, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

2. The Rolf Institute of Structural Integration - Boulder

Program Specialist Viteri brought to the Board's attention for consideration of renewal The Rolf Institute of Structural Integration, Boulder. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$215,490; that the school submitted bond in the amount of \$215,490; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted to The Rolf Institute of Structural Integration, 5055 Chaparral Court, Suite 103, Boulder, CO 80301, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

3. Summit Salon and Beauty School – Woodland Park

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Summit Salon and Beauty School, Woodland Park. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$6,694; that the school submitted bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved that the Standard Certificate of Approval be granted to Summit Salon and Beauty School, 110 W. Midland Avenue, Woodland Park, CO 80863, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

4. Armbrust Real Estate Institute – Greenwood Village

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Armbrust Real Estate Institute, Greenwood Village. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$24,300; that the school submitted bond in the amount of \$25,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Armbrust Real Estate Institute, 7100 E. Belleview, #311, Greenwood Village, CO 80111, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

5. American School of Dental Assisting - Arvada

See # 6 below

6. American School of Dental Assisting – Arvada & Denver

Program Specialist Esquibel brought to the Board's attention for review and consideration of renewal, two school locations, American School of Dental Assisting, Arvada and American School of Dental Assisting, Denver. It was the will of the Board to consider both locations as one combined matter. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school American School of Dental Assisting, Arvada is in compliance with the required surety level in the amount of \$1,000; that the school submitted a certificate of deposit in the amount of \$26,155.93; and American School of Dental Assisting, Denver is in compliance with the required surety level in the amount of \$1,100; that the school submitted a certificate of deposit in the amount of \$26,155.93; and that both can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted to American School of Dental Assisting, 7913 Allison Way, Suite 203, Arvada, CO 80004 and American School of Dental Assisting, 1250 S. Parker Road, Suite 103, Denver, CO 80231 for the period beginning July 1, 2012 and ending June 30, 2015. The combined motion was seconded and unanimously passed.

7. Rocky Mountain Dental Assisting Institute - Broomfield

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Rocky Mountain Dental Assisting Institute, Broomfield. A school representative was available by telephone. Upon determining that the school is in compliance with the required surety level in the amount of \$3,750; that the school submitted bond in the amount of \$6,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved that the Standard Certificate of Approval be granted to Rocky Mountain Dental Assisting Institute, 13605 Xavier Lane, Suite C, Broomfield, CO 80023, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

8. Regency Beauty Institute - Fort Collins

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Regency Beauty Institute, Fort Collins. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$266,625; that the school submitted bond in the amount of \$267,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted to Regency Beauty Institute, 2236 East Harmony Drive, Fort Collins, CO 80528, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

9. College of International Esthetics - Arvada

Program Specialist Esquibel brought to the Board's attention for consideration of renewal College of International Esthetics, Arvada. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$4,848; that the school submitted bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted to College of International Esthetics, 7330 W 52nd Avenue, Unit T, Arvada, CO 80528, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

10. Colorado License Express - Boulder

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Colorado License Express, Boulder. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$3,767.03; that the school submitted certificate of deposit in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Colorado Licenses Express, 5345 Arapahoe Avenue, Suite 7, Boulder, CO 80301, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

11. Greater Pueblo Dental Assisting School - Pueblo

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Greater Pueblo Dental Assisting School, Pueblo. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$9,000; that the school submitted bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved

that the Standard Certificate of Approval be granted to Greater Pueblo Dental Assisting School, 1407 W. 29th Street, Pueblo, CO 81008, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

12. Paragon Culinary School – Colorado Springs

Program Specialist Belisle brought to the Board’s attention for consideration of renewal Paragon Culinary School, Colorado Springs. A school representative was present. The school satisfied the Board’s inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$3,000; that the school submitted certificate of deposit in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division’s minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Paragon Culinary School, 505 Pope’s Bluff Trail, Colorado Springs, CO 80907, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

13. Colorado Beauty College - Aurora

Program Specialist Belisle brought to the Board’s attention for consideration of renewal Colorado Beauty College, Aurora. A school representative was present. The school satisfied the Board’s inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$19,750; that the school submitted bond in the amount of \$30,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division’s minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Colorado Beauty College, 13410 E. Mississippi Avenue, Aurora, CO 80012, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

14. Path Home Shamanic Arts - Berthoud

Program Specialist Belisle brought to the Board’s attention for consideration of renewal Path Home Shamanic Arts, Berthoud. A school representative was present. The school satisfied the Board’s inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$3,958; that the school submitted bond in the amount of \$25,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division’s minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Path Home Shamanic Arts, 310 Common Drive, Berthoud, CO 80513, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

15. Rita B Institute - Aspen

Program Specialist Belisle brought to the Board’s attention for consideration of renewal Rita B Institute, Aspen. A school representative was available by telephone. Upon determining that the school is in compliance with the required surety level in the amount of \$15,000;

that the school submitted bond in the amount of \$25,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Rite B Institute, 112 S. Miller Street, Aspen, CO 80023, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

16. Boulder College of Massage Therapy - Boulder

Program Specialist Belisle brought to the Board's attention for consideration of renewal Boulder College of Massage Therapy, Boulder. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$442,358; that the school submitted bond in the amount of \$485,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted to Boulder College of Massage Therapy, 6255 Longbow Drive, Boulder, CO 80301, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

C. Consideration of Renewal of Certificate of Approval with Programs / Courses

1. American Dream Real Estate School - Longmont

Program Specialist Viteri brought to the Board's attention for consideration of renewal American Dream Real Estate School, Longmont, and for review and consideration one new stand alone course, Colorado Contracts Review. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$8,893; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted American Dream Real Estate School, 2432 Main Street, Longmont, CO 80501 for the period beginning July 1, 2012 and ending June 30, 2015, and the above-referenced course be approved effective April 24, 2012. The combined motion was seconded and unanimously passed

D. Consideration of Approval of Provisional Certificate of Approval

1. Colorado School for Guides, LLC - Montrose

Program Specialist Oerman brought to the Board's attention for consideration Colorado School for Guides, LLC, Montrose, a new school with one proposed program, Outdoor Guide. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$12,475; that the school submitted a bond in the amount of \$15,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the

Division's minimum requirements, Mr. Martin in a combined motion moved that a Provisional Certificate of Approval be granted to Colorado School for Guides, LLC, 1840 Biron Road, Montrose, CO 81401 for the period beginning April 24, 2012, ending June 30, 2013, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

2. Nueva Imagen Beauty School - Aurora

Program Specialist Viteri brought to the Board's attention for consideration Nueva Imagen Beauty School, Aurora, a new school with two proposed programs: (1) Hairstylist; and (2) Manicurist. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion moved that a Provisional Certificate of Approval be granted to Nueva Imagen Beauty School, 12102 E. Mississippi Avenue, Aurora, CO 80012 for the period beginning April 24, 2012, ending June 30, 2013, and that the programs before the Board be approved. The combined motion was seconded and unanimously passed.

3. Wright Drink Bartending - Denver

Program Specialist Viteri brought to the Board's attention for consideration Wright Drink Bartending, Denver, a new school with one proposed program, Commercial Bartending. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$1,7000; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez in a combined motion moved that a Provisional Certificate of Approval be granted Wright Drink Bartending, 4800 Colorado Boulevard, Denver, CO 80012 for the period beginning April 24, 2012, ending June 30, 2013, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

4. NuAge Para-Medical Esthetics & Laser College - Centennial

Program Specialist Viteri brought to the Board's attention for consideration, NuAge Para-Medical Esthetics & Laser College, Centennial, a new school with one proposed program, and eleven new stand alone courses. The new program is: (1) 600 Hour Esthetics Program. The stand alone course are: (1) Eye Lash Extensions; (2) Chemical Peels; (3) Permanent Makeup; (4) Microdermabrasion; (5) Manual Lymphatic Drainage (MLD); (6) Advanced Botox & Dermal Fillers; (7) 50 Hour Naturopathic Esthetician Course; (8) 100 Hour Certified Laser Specialist; (9) Basic Esthetic Fillers Course; (10) Basic Botox Course; and (11) Para-Medical Esthetics Course. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the

minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion moved that a Provisional Certificate of Approval be granted to NuAge Para-Medical Esthetics & Laser College, 6726 S. Revere Parkway, #A-180, Centennial, CO 80112 for the period beginning April 24, 2012, ending June 30, 2013, and that the program and stand alone courses before the Board be approved, contingent upon a correction being made as discussed. The combined motion was seconded and unanimously passed.

E. Consideration of Change of Ownership

2. Accounting and Business School of the Rockies – Greenwood Village

Program Specialist Oerman brought to the Board's attention for consideration application for a change of ownership Accounting and Business School of the Rockies, Greenwood Village. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required minimum surety level in the amount of \$4,390; that the school submitted a bond in the amount of \$25,000; and that Accounting and Business School of the Rockies, 5420 S. Quebec Street, Greenwood Village, CO 80111 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the change of ownership be granted for the period beginning April 24, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

F. Student Complaints/Matters of Non Compliance/Legal Action

1. CollegeAmerica – Colorado Springs/COA 2305

Assistant Attorney General Salazar reviewed the Stipulation and Final Agency Order with the Board. After due deliberation and discussion, corrections were discussed, noting a correction to be made referencing the program objective of the AOS-Medical Specialties Program, not the School. Mr. Martin made a motion to accept the Stipulation and Final Agency Order regarding CollegeAmerica, Colorado Springs/ COA2305, contingent upon all revisions and corrections being made as discussed. The motion was seconded and unanimously passed.

Other Business:

Director Parker informed that Senate Bill 12-164 has gone to Senate and is on its way to the House.

Adjournment:

There being no other business, Mr. Narvaez motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools' Meeting of April 24, 2012, adjourned at 10:45 A.M.

The next regularly scheduled meeting of the Board is Tuesday, May 22, 2012, at 9:30 A.M. and will be held at:

Auraria Higher Education Campus
Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204
Telephone: (303) 866-2723