

**MINUTES OF THE
BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

February 26, 2008 9:30 A.M.

The Colorado Private Occupational Schools Board convened at the Auraria Higher Education Center, Tivoli Student Center, Room 640, and 900 Auraria Parkway, Denver Colorado 80204.

Chair Jerry Sirbu called the meeting to order at 9:37 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum was present.

Board Members Present:

Jerry Sirbu, Chair	Robert Martin, Vice Chair	Tom Narvaez
Buddy Douglass	Winnifred Rovig	

Board Members Absent:

Tom Twardowski	Lisa Bennison Noll
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Division Staff Present:

Jim Parker, Director	Georgia Roberts, Deputy Director
Renee Belisle, Program Supervisor	Voni Oerman, Program Supervisor
Bernadette Esquibel, Program Supervisor	Arla Hamel, Administrative Assistant

Board Counsel Present:

Monica Aldridge, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Jim Brown, Northern Colorado College of Real Estate – Loveland
Bruce Stassen, Leader Quest Holdings, Inc. – Colorado Springs
Ben Krenz, Colorado School of Dental Assisting – Denver and Ft. Collins
Roni Bahl-Randall, Roni's Academy of Hair Design – Englewood
Roxanne Russ, American Real Estate College – Wheat Ridge
Pao Chin Huang, Ruseto College – Boulder
Paul Bergner, North American Institute of Medical Herbalism, Inc. - Boulder
Jennifer Overbey, The Real Estate School – Boulder
Karen A. McGrath, Pima Medical – Colorado Springs
Sam Pedregon, Pima Medical Institute – Colorado Springs
Lisa Hicks, Cheeks International Academy of Beauty Culture – Ft. Collins
Rob Stevenson, Cheeks International Academy of Beauty Culture – Ft. Collins
Kimberly Stone, Heritage College - Denver
Jennifer Sprague, Heritage College – Denver
Janet Perry, McKinley College – Ft. Collins
Trish Bowen, McKinley College – Ft. Collins
Veronica Styles, Westland Beauty Academy – Golden
Dave Ehrnstein, DME Enterprises, Inc. – Strasburg
Jeniffer Aloysius, CourtReps Real Time Institute – Denver
Patrick Wade, CourtReps Real Time Institute – Denver
Kim Eickhart, Nutrition Therapy Institute, Inc., - Denver

Rachel Lord, Just for Health School of Reflexology and Healing - Englewood
Pat Hardy, Everest College – Aurora
Jim Pileggi, Everest College – Thornton
Thomas Baltuskonis, Jackson Hewitt Tax School - Murray - Colorado Springs
Tave Accardo, Tave's Nail Academy – Ft. Collins
Desiree Sanchez, The Pilates Center – Boulder
Linda Farrington, Medisense – Colorado Springs
Arlene Malay, College of International Esthetics, Inc. – Arvada
Christine Paysiter, College of International Esthetics, Inc. - Arvada
Berta Mendias, Berta Mendias Academy of Permanent Make-Up – Firestone
Karen Lee, College of International Esthetics, Inc. - Arvada
Janelle Karas, Rocky Mountain Real Estate College – Centennial
Robert Horn, Colorado Institute of Massage Therapy - Colorado Springs
Lawrence Janowski, College of International Esthetics, Inc. - Arvada
Richard Tegtmeier, Colorado Outdoor Adventure Guide School- Victor
Gary Jordon, Colorado Outdoor Adventure Guide School – Victor
Paul Johnson, Colorado Outdoor Adventure Guide School - Victor

Approval of the Minutes:

The Board reviewed the Minutes of the January 22, 2008 meeting. Mr. Narvaez motion to approve the minutes as read. The motion was seconded and passed.

Changes / Additions to the Agenda:

1. A continuing matter concerning the Colorado Adventure Guide School was added to the agenda under "Student Complaints/Matters of Noncompliance/Legal Action", to be taken as item number 2 under that agenda item.

Staff Report: Program Specialist Belisle reported the status of one Board contingency approval, concerning Aveda Institute – Denver, granted on January 22, 2008. All contingencies have been met, recorded and on file.

Director Parker reported that based upon student assessments for the 2nd fiscal qtr. (October – December 2007) student enrollment has increased to just slightly over 41,000.

New Business Action Items:

A. Consideration of Approval of Standard Certificate of Approval

1. Southwest School of Massage & Integrated Bodywork, Inc. - Durango

Program Supervisor Belisle brought to the Board's attention for consideration of renewal Southwest School of Massage & Integrated Bodywork, Inc., Durango. A school representative was available by telephone. The Board had no questions for the school. The Board having determined that the school bond be set in the amount of \$42,000; that the school has complied and submitted a bond and a certificate of deposit in the amount of \$42,000; and that Southwest School of Massage & Integrated Bodywork, Inc., 2277 West 2nd Avenue, Suite #2, Durango, CO 81301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private

Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

2. **Cheeks International Academy of Beauty Culture – Ft. Collins**

Program Supervisor Esquibel brought to the Board's attention for consideration of renewal Cheeks International Academy of Beauty Culture, Ft. Collins. School representatives Lisa Hicks and Robert Stevenson were available. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$10,016; that the school has complied and submitted a bond in the amount of \$30,000; and that Cheeks International Academy of Beauty Culture, 2925 South College Avenue, Suite 9, Ft. Collins, CO 80525 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

3. **Just for Health School of Reflexology and Healing Arts - Englewood**

Program Supervisor Esquibel brought to the Board's attention for consideration of renewal Just for Health School of Reflexology and Healing Arts, Englewood. School representative Rachel Lord was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$2,850; that the school has complied and submitted a certificate of deposit in the amount of \$5,000; and that Just for Health School of Reflexology and Healing Arts, 3500 South Coronal Street Suite 1, Englewood, CO 80113 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

4. **North American Institute of Medical Herbalism, Inc. - Boulder**

Program Supervisor Esquibel brought to the Board's attention for consideration of renewal North American Institute of Medical Herbalism, Inc., Boulder. School representative Paul Bergner was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$4,458; that the school has complied and submitted a certificate of deposit in the amount of \$5,721.93; and that North American Institute of Medical Herbalism, Inc., 2900 Valmont Road, #F-1, Boulder, CO 80302 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

5. Northern Colorado College of Real Estate - Loveland

Program Supervisor Esquibel brought to the Board's attention for consideration of renewal Northern Colorado College of Real Estate, Loveland. School representative Jim Brown was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$12,225; that the school has complied and submitted a bond in the amount of \$30,000; and that Northern Colorado College of Real Estate, 3780 North Garfield Avenue, Loveland, CO 80538 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

6. Ruseto College – Boulder

Program Supervisor Esquibel brought to the Board's attention for consideration of renewal Ruseto College, Boulder. School representative Pao-Chin Huang was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$10,800; that the school has complied and submitted a certificate of deposit in the amount of \$13,600.52; and that Ruseto College, 2900 Valmont Road E-1 Boulder, CO 80301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

7. Colorado Institute of Massage Therapy – Colorado Springs

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Colorado Institute of Massage Therapy, Colorado Springs. School representative Robert Horn was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$62,101; that the school has complied and submitted a bond in the amount of \$100,000; and that Colorado Institute of Massage Therapy, 1490 West Fillmore, Colorado Springs, CO 80904 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

8. Colorado School of Dental Assisting – Denver

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Colorado School of Dental Assisting, both of Denver and Ft. Collins. School representative Ben Krenz was present. It was the Board's preference to consider both the Denver and Ft. Collins school locations in the same discussion. The school satisfied the Board's inquiry concerning the bond level for the Denver location. Based on the

Board having determined that the school bond for this location be set in the amount of \$21,000; that the school has complied and submitted a bond in the amount of \$22,000; and that Colorado School of Dental Assisting, 2660 South Monaco Parkway, Denver, CO 80222 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved in a combined motion the Standard Certificate of Approval be granted for both the Denver and Ft. Collins locations, for the period beginning July 1, 2008 and ending June 30, 2011, contingent upon a change being made in the discussed tuition range. The contingent combined motion was seconded and unanimously passed.

9. Colorado School of Dental Assisting – Ft. Collins

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Colorado School of Dental Assisting, both of Denver and Ft. Collins. School representative Ben Krenz was present. It was the Board's preference to consider both the Denver and Ft. Collins school locations in the same discussion. The school satisfied the Board's inquiry concerning the bond level for the Ft. Collins location. Based on the Board having determined that the school bond for this location be set in the amount of \$18,000; that the school has complied and submitted a letter of credit in the amount of \$58,400, (combined coverage for Grand Junction, Ft. Collins and Broomfield); and that Colorado School of Dental Assisting, 1217 East Elizabeth Street, Suite 5, Ft. Collins, CO 80524 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved in a combined motion the Standard Certificate of Approval be granted for both the Ft. Collins and Denver locations, for the period beginning July 1, 2008 and ending June 30, 2011, contingent upon a change being made in the discussed tuition range. The contingent combined motion was seconded and unanimously passed.

10. Heritage College – Denver

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Heritage College, Denver. School representative Jennifer Sprague was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$713,495.37; that the school has complied and submitted a bond in the amount of \$720,000; and that Heritage College, 12 Lakeside Lane, Denver, CO 80112 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

11. Jackson Hewitt Tax Service – Murray – Colorado Springs

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Jackson Hewitt Tax Service – Murray - Colorado Springs. School representative Thomas Baltuskonis was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in

the amount of \$4,059; that the school has complied and submitted a bond in the amount of \$25,000 (to cover four franchise locations); and that Jackson Hewitt Tax Service - Murray, Colorado Springs, 623 North Murray, Colorado Springs, CO 80915 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

12. **Leader Quest Holdings, Inc. – Colorado Springs**

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Leader Quest Holdings, Inc. (formerly Hensmann Learning and Education Center), Colorado Springs. School representative Bruce Stassen was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$45,984; that the school has complied and submitted a bond in the amount of \$160,000 (coverage for two locations); and that Leader Quest Holdings, Inc., 2790 North Academy Blvd. - Suite 270, Colorado Springs, CO 80917 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

13. **Westland Beauty Academy – Golden**

Program Supervisor Oerman brought to the Board's attention for consideration of renewal Westland Beauty Academy, Golden. School representative Veronica Styles was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$11,700; that the school has complied and submitted a bond in the amount of \$15,000; and that Westland Beauty Academy, 1270 North Ford Street, Golden, CO 80403 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

B. Consideration of Approval of Renewal of Certificate of Approval with Programs/Courses

1. **Tave's Nail Academy – Ft. Collins**

Program Supervisor Belisle brought to the Board's attention for consideration renewal of the certificate of approval and one revised program, proposed by Tave's Nail Academy, Ft. Collins. The program is: Manicuring. School representative Tave Accardo was present. The school satisfied the Board's inquiry. Based on the Board having determined that the school bond be set in the amount of \$3,000; that the school has complied and submitted a bond in the amount of \$10,000; and that Tave's Nail Academy, 636 West Coy Drive, Ft. Collins, CO 80521 can be reasonably maintained in

compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez in a combined motion, moved that the program be approved and that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

2. DME Enterprises, Inc. - Strasburg

Program Supervisor Esquibel brought to the Board's attention for consideration renewal of the certificate of approval and one new stand alone course, proposed by DME Enterprises, Inc., Strasburg. The stand alone course is: 422 – Perfecting the URAR (FNMA Form 1004). School representative David Ehrnstein was present. The school satisfied the Board's inquiry. Based on the Board having determined that the school bond be set in the amount of \$9,660; that the school has complied and submitted a bond in the amount of \$10,000; and that DME Enterprises, 4100 Horseshoe Drive, Strasburg, CO 80136 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass in a combined motion, moved that the course be approved and that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

C. Consideration of Approval of Provisional Certificate of Approval

1. Berta Mendias Academy of Permanent Make-Up - Firestone

Program Supervisor Esquibel brought to the Board's attention for consideration, Berta Mendias Academy of Permanent Make-Up, Firestone, as a new school with one stand alone course: Micro Pigmentation / Permanent Make-Up. School representative Berta Mendias was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$28,000; that the school submitted a bond in the amount of \$30,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin in a combined motion, moved that a Provisional Certificate of Approval be granted to Berta Mendias Academy of Permanent Make-Up, 5881 Sparrow Avenue, Firestone, CO 80504, for the period beginning February 26, 2008 and ending June 30, 2009, and that the course before the Board be approved. The combined motion was seconded and unanimously passed.

2. CourtReps Realtime Institute - Denver

Program Supervisor Esquibel brought to the Board's attention for consideration, CourtReps Realtime Institute, Denver as a new school with one program: Realtime Court Reporting and Captioning. School representatives Patrick Wade and Jeniffer Aloysius were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$6,900; that the school submitted a certificate of deposit in the amount of \$7,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the

Division's minimum requirements, Mr. Douglass in a combined motion, moved that a Provisional Certificate of Approval be granted to CourtReps Realtime Institute, 1475 South Quebec Way, #32, Denver, CO 80231 for the period beginning February 26, 2008 and ending June 30, 2009, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

3. Medisense – Colorado Springs

Program Supervisor Esquibel brought to the Board's attention for consideration, Medisense, Colorado Springs as a new school with one stand alone course: PMCC Step-by-Step Medical Coding. School representative Linda Farrington was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$801; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion, moved that a Provisional Certificate of Approval be granted to Medisense, 4561 Enchanted Circle N., Colorado Springs, CO 80917 for the period beginning February 26, 2008 and ending June 30, 2009, and that the stand alone course before the Board be approved. The combined motion was seconded and unanimously passed.

4. Roni's Academy of Hair Design - Englewood

Program Supervisor Esquibel brought to the Board's attention for consideration, Roni's Academy of Hair Design, Englewood as a new school with five programs: Cosmetology; Hairstylist; Esthetician; Manicurist; and Massage Therapy 525 Hour Program. School representative Roni Bahl-Randall was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$5,750; that the school submitted a bond in the amount of \$6,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez in a combined motion, moved that a Provisional Certificate of Approval be granted to Roni's Academy of Hair Design, 4858 South Acoma Street, Englewood, CO 80110 for the period beginning February 26, 2008 and ending June 30, 2009, and that the five programs currently before the Board be approved. The combined motion was seconded and unanimously passed.

D. Consideration of Approval of Programs / Courses

1. Everest College – Aurora

Program Supervisor Belisle brought to the Board's attention for review and consideration one program: Dental Assisting, proposed by Everest College, Aurora. School representative Pat Hardy was present. Based on the Board having determined that the above-referenced new program for Everest College, 14280 East Jewel Avenue, Suite 100, Aurora, CO 80012-5692 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve

the new program effective February 26, 2008. The motion was seconded and unanimously passed.

2. **Everest College – Thornton**

Program Supervisor Belisle brought to the Board's attention for review and consideration two programs: Dental Assisting and Pharmacy Technician, proposed by Everest College, Thornton. School representative Bruce Pileggi was present. Based on the Board having determined that the above-referenced new programs for Everest College, 9065 Grant Street, Thornton, CO 80229 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the two new programs effective February 26, 2008. The motion was seconded and unanimously passed.

3. **Nutrition Therapy Institute, Inc. - Denver**

Program Supervisor Belisle brought to the Board's attention for review and consideration one revised program: Foundation Nutrition Therapy Program, proposed by Nutrition Therapy Institute, Inc., Denver. School representative Kim Eickhart was present. Based on the Board having determined that the above-referenced new program for Nutrition Therapy Institute, Inc. 1574 York Street, Suite 100, Denver, CO 80206 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve effective February 26, 2008, the revised program contingent upon a discussed change of the implementation date also to February 26, 2008. The motion was seconded and unanimously passed.

4. **The Pilates Center - Boulder**

Program Supervisor Belisle brought to the Board's attention for review and consideration one new stand alone course: Teaching Deeper & More Effectively, proposed by The Pilates Center, Boulder. School representative Desiree Sanchez was present. Based on the Board having determined that the above-referenced new course for The Pilates Center, 4800 Baseline Road, Suite D206l, Boulder CO 80303 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the new course effective February 26, 2008. The motion was seconded and unanimously passed.

5. **College of International Esthetics – Englewood**

Program Supervisor Esquibel brought to the Board's attention for review and consideration one program: Massage Therapy – 500 Hour, and eleven stand alone courses: Advanced Medical & Laser Aesthetics; Botox and Dermal Fillers; Reflexology; Pregnancy Massage; Infant Massage; High Touch Acupressure; Advanced Neuromuscular Therapy; Advanced Deep Tissue Massage; Advanced Sports Massage; Soft Tissue Release Work; and Airbrush Make-up, proposed by College of International Esthetics, Englewood. School representatives Arlene Malay, Christine Paysiter, and Lawrence Janowski were present. Based on the Board having determined that the above-referenced new program and courses for College of International Esthetics, 7330

West 52nd Avenue, Suite T, Arvada, CO 80002 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the new program and the eleven courses effective February 26, 2008. The motion was seconded and unanimously passed.

6. Pima Medical Institute – Colorado Springs

Program Supervisor Esquibel brought to the Board's attention for review and consideration one program: Phlebotomy Technician, proposed by Pima Medical Institute, Colorado Springs. School representatives Sam Pedregon and Karen McGrath were present. Based on the Board having determined that the above-referenced new program for Pima Medical Institute, 3770 Citadel Drive North, Colorado Springs, CO 80909 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the new program effective February 26, 2008. The motion was seconded and unanimously passed.

7. Rocky Mountain Real Estate College - Centennial

Program Supervisor Belisle brought to the Board's attention for review and consideration one revised stand alone course: How to Profit from Real Estate Auction, proposed by Rocky Mountain Real Estate College, Centennial. School representative Janelle Karas was present. Based on the Board having determined that the above-referenced revised course for Rocky Mountain Real Estate College, 6377 South Revere Parkway, Suite 400, Centennial, CO 80111 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the revised course effective February 26, 2008. The motion was seconded and unanimously passed.

8. McKinley College – Ft. Collins

Program Supervisor Oerman brought to the Board's attention for review and consideration one program: Game Development, proposed by McKinley College, Ft. Collins. School representatives Trish Bowen and Janet Perry were present. Based on the Board having determined that the above-referenced new program for McKinley College, 2001 Lowe Street, Ft. Collins, CO 80525 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the new program effective February 26, 2008. The motion was seconded and unanimously passed.

9. The Real Estate School - Boulder

Program Supervisor Oerman brought to the Board's attention for review and consideration one revised stand alone course and one new stand alone course: CREC Update; and RESPA and Loan Fraud, respectively, proposed by The Real Estate School, Boulder. School representative Jennifer Overby was present. Based on the Board having determined that the above-referenced new and revised courses for The Real Estate School, 4759 Table Mesa Drive, Boulder, CO 80305 can be reasonably maintained

in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the new and revised courses effective February 26, 2008. The motion was seconded and unanimously passed.

E. Notification of School Closings

Staff reported to the Board the following voluntary school closures:

1. American Health Science University – Aurora
2. Cortiva Institute – Colorado – Broomfield
3. Eastern Colorado School of Cosmetology & Related Arts – Strasburg
4. Rocky Mountain Real Estate College – Northern Campus – Loveland
5. Sassy Shic Salon & School – Longmont
6. Workplace Language Programs Career College - Centennial

F. Student Complaints/Matters of Noncompliance/Legal Action

1. Barbizon School of Modeling

Director Parker brought to the Board's attention the School's response to the previously issued Notice of Non-Compliance concerning a repeated failure to comply with the requisite timely, criminal background check requirements of all instructional staff of a school which enrolls and trains students under the age of 16. Having reviewed, discussed and after due deliberation of the school's actions, response and other pertinent information; after having substantiated an ongoing general pattern and practice of non-compliance with statute and rule; and after specifically having found that the Barbizon School of Modeling knowingly committed seven violations of C.R.S. Section 12-59-105.7, and Board Rule III.E.2.c.(3)(a), Mr. Narvaez motioned for the Board to exercise its statutory fining authority pursuant to §12-59-125(3) of the Colorado Revised Statutes, by issuing a fine of \$200.00 for each of the seven (7) separate violations for a total fine of \$1,400.00 to be levied against the school. The motion was seconded and passed unanimously.

2. Colorado Outdoor Adventure Guide School ("COAGS")

Assistant Attorney General Aldridge brought before the Board's attention a proposed resolution to continuing Colorado Outdoor Adventure Guide School, Victor, concerning non-compliance/renewal/change of school ownership matters before the Board. Gary Jordan (current school owner); William Paul Johnson (prospective new school owner) and Richard Tegtmeier (Attorney of Record for Jordan/COAGS) were present.

Mr. Douglass motioned for the Board to adjourn the public session and go into executive session for the expressed purpose of conferring with legal counsel in respect to a proposed resolution/settlement. The motion was duly seconded and passed unanimously. The public session of the Board meeting was adjourned at 11:43 A.M.; members of the general public were temporarily excused from the meeting room; and the public session tape recorder was turned off; the public session recording tape was replaced with that for executive session; however since the sole purpose for the executive session was to engage in privileged legal

communication among the Board/Division's and its legal counsel, Aldridge who was present, the executive session tape recorder was turned off.

The Board having concluded the executive session, the Board came back into public session at 12:02 P.M. Members of the public were invited to once again join the meeting. Mr. Martin motioned to direct the Assistant Attorney General and the Director to further engage the School, Mr. Jordan and his legal counsel in negotiating and preparing for the Board's further consideration a final stipulated Settlement and Order in resolution of all matters currently pending before the Board. It was further motioned that the stipulated Settlement and Order should address, but not be limited to any new school owner's ability to consult with Mr. Jordan; proof by the prospective new school owner, Johnson, of adequate surety level; and include a requirement that all instructional staff duly attain outfitters licenses to operate in the State of Colorado. The motion was seconded and passed unanimously.

G. Other

There was no other business placed before the Board for consideration.

H. Adjournment

Having no further business, Mr. Narvaez moved for adjournment. The motion was seconded and passed. The Board meeting adjourned at 12:17 P.M.

The next regularly scheduled meeting of the Board is Tuesday, March 25, 2008.