

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

January 24, 2012 9:30 A.M.

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Tom Narvaez, Vice Chair called the meeting to order at 9:35 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum and a two-thirds majority of the Board members were present.

Board Members Present:

Tom Narvaez, Vice Chair Winnifred Rovig Jerry Sirbu
Robert Martin

Board Member Present Via Telephone:

Lisa Bennison Noll, Chair joined the meeting via telephone at 9:35 A.M.

Board Member Absent:

Buddy Douglass

Board Member Resigned:

Karen Hall

Division Staff Present:

Jim Parker, Director	Georgia Roberts, Deputy Director
Renee Belisle, Program Specialist	Bernadette Esquibel, Program Specialist
Voni Oerman, Program Specialist	Karla Viteri, Program Specialist
Loretta Perez, Administrative Assistant	

Board Counsel Present:

Jessica Salazar, Assistant Attorney General, Office of the Colorado Attorney General
Erica Weston, Assistant Attorney General, Office of the Colorado Attorney General, joined the meeting at 10:30 A.M.

Guests Present:

Brent Oerger, Webster University – Student
Brian Berkley, Blue Rose Tattoo & Piercing School – Denver
Jennifer Sprague, Heritage College – Denver
Peter Najim, Colorado School of Dental Assisting – Denver
Zoe Najim, Colorado School of Dental Assisting – Denver
Leanna Konechne, Pima Medical Institute – Denver
Tim Rees, Pima Medical Institute – Denver
Kai Kawasugi, Colorado Accelerated Dental Assisting School – Westminster
Eric Winter, Colorado Accelerated Dental Assisting School – Westminster
Elena Patricia Keil, Escuela de Belleza Patricia Rivera - Aurora
Bill Keil, Escuela de Belleza Patricia Rivera - Aurora
Sherri Kananen, Intellitec College – Pueblo
Janet Mack, Anthem College - Aurora

Rosann Kunstle, CollegeAmerica – Colorado Springs
Kristi McNear, CollegeAmerica – Colorado Springs
Eric Juhlin, CEO, CollegeAmerica Services, Inc. - Salt Lake City, UT
Joel Scimeir, CollegeAmerica – Fort Collins
Nathan Larson, CollegeAmerica – Denver
Jill Berkans, The Berkana Institute of Massage Therapy – Denver
Jade Nelson, The Berkana Institute of Massage Therapy – Denver
Bruce Stassen, LeaderQuest – Colorado Springs
Ed Krause, Intellitec College – Pueblo and Grand Junction
Glenn Wilson, Ecotech Institute – Aurora
Elaine Ivan, Memorial Hospital School of Radiologic Technology – Colorado Springs
Joyce Bowen, Excel Driver Service – Grand Junction
Joseph Heard, Excel Driver Service – Grand Junction
Julianne Fabrizio, Blue Rose Tattoo & Piercing School – Denver
Polina Vigderman, Denver Pharmacy School – Denver
Veronica Styles, Westland Beauty Academy – Lakewood
Mike Couling, Redstone College – Broomfield
Tim Guerrero, Redstone College - Broomfield
Shannon Workman, Rocky Mountain Dental Assisting Institute – Broomfield
Amy Brown, Pima Medical Institute – South Denver
Joe Albers, Pima Medical Institute – Colorado Springs
Krystal Neeley, former student of CollegeAmerica – Fort Collins
Tiffany Hoffman, former student of CollegeAmerica - Fort Collins

Approval of the December 6, 2011 Board Meeting Public Session Minutes:

The Board reviewed the December 6, 2011 meeting minutes. Mr. Martin moved for approval of the minutes as read. The motion was seconded and passed.

Additions / Changes to the Agenda:

Concerning the agenda order of items found under Section F - "Student Complaints/Matters of Non Compliance/Legal Action", Director Parker asked the Board take H&R Block Tax Training Schools, all Locations as item #1; I Deal 21 Casino School, Englewood as item #2; and Greenway University, Denver as #3. The Board agreed.

Also Director Parker reported that under Section B, agenda items #2-4 concerning renewal consideration for CollegeAmerica at three locations have been pulled from the agenda and will be considered at a later date.

Staff and Director Report:

Staff reported that all contingency approvals concerning Board action taken at the December 6, 2011, meeting have been met, recorded and are on file with the Division.

A. Consideration of Approval Programs / Stand Alone Courses

1. Escuela de Belleza Patricia Rivera - Aurora

Program Specialist Viteri brought to the Board's attention for review and consideration one new program, Manicurist, proposed by Escuela de Belleza Patricia Rivera, Aurora. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for Escuela de Belleza Patricia Rivera, 10109 E. Colfax Avenue, Aurora, CO 80010 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced new program effective January 24, 2012. The motion was seconded and unanimously passed.

2. Pima Medical Institute – Colorado Springs

Program Specialist Esquibel brought to the Board's attention for review and consideration one new stand alone course, Sterile Products Certification, proposed by Pima Medical Institute, Colorado Springs. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced course for Pima Medical Institute, 3770 Citadel Drive North, Colorado Springs, CO 80909 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced course effective January 24, 2012. The motion was seconded and unanimously passed.

3. Pima Medical Institute – Denver

Program Specialist Esquibel brought to the Board's attention for review and consideration one program and one new stand alone course. The program is Nurse Aide, and the stand alone course is Sterile Products Certification, proposed by Pima Medical Institute, Denver. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program and course for Pima Medical Institute, 7475 Dakin Street, Suite 100, Denver, CO 80221 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced new program and course effective January 24, 2012. The combined motion was seconded and unanimously passed.

4. Rocky Mountain Dental Assisting Institute, Inc. - Broomfield

Program Specialist Esquibel brought to the Board's attention for review and consideration one new stand alone course, Dental Administration, proposed by Rocky Mountain Dental Assisting Institute, Inc., Broomfield. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced course for Rocky Mountain Dental Assisting Institute, Inc., 13605 Xavier Lane, Suite C, Broomfield, CO 80023 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced course effective January 24, 2012. The motion was seconded and unanimously passed.

5. Ecotech Institute - Aurora

Program Specialist Esquibel brought to the Board's attention for review and consideration one new program, Power Utility Technician, proposed by Ecotech, Aurora. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for Ecotech, 14001 East Iliff Avenue, Suite 320, Aurora, CO 80014 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Sirbu moved to approve the above-referenced new program effective January 24, 2012. The motion was seconded and unanimously passed.

6. Anthem College - Aurora

Program Specialist Belisle brought to the Board's attention for review and consideration one new stand alone course, Exam Preparation of the NBSTSA (National Board of Surgical Technology and Surgical Assisting), proposed by Anthem College, Aurora. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced course for Anthem College, 350 Blackhawk Street, Aurora, CO 80011 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced course effective January 24, 2012. The motion was seconded and unanimously passed.

7. Kaplan Professional Schools - Denver

Program Specialist Belisle brought to the Board's attention for review and consideration one new stand alone course, Transition into Home Inspections, Full or Part Time, proposed by Kaplan Professional Schools, Denver. No school representative was available. Based upon the Board having determined that the above-referenced course for Kaplan Professional Schools, 2150 South Cherry Street, Denver, CO 80222 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced course effective January 24, 2012. The motion was seconded and unanimously passed.

8. Redstone College - Broomfield

Program Specialist Belisle brought to the Board's attention for review and consideration one new program, Airframe & Powerplant, A.O.S., proposed by Redstone College, Broomfield. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for Redstone College, 10851 W. 120th Avenue, Broomfield, CO 80021 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Sirbu moved to approve the above-referenced program effective January 24, 2012. The motion was seconded and unanimously passed.

9. CollegeAmerica – Colorado Springs

See # 12 below

10. CollegeAmerica – Denver

See # 12 below

11. CollegeAmerica – Fort Collins

See # 12 below

12. CollegeAmerica – Colorado Springs, Denver, Fort Collins and Southern Colorado Springs

Program Specialist Oerman brought to the Board's attention for review and consideration one new program applicable to all four locations, Associate of Occupational Studies in Medical Specialties, proposed by CollegeAmerica, Colorado Springs, Denver, Fort Collins and Southern Colorado Springs. It was the will of the Board to consider the one new program for all four locations as one combined matter. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for CollegeAmerica, 3645 Citadel Drive South, Colorado Springs, CO 80909; CollegeAmerica, 1385 South Colorado Boulevard, Denver, CO 80222; CollegeAmerica, 4601 Mason Street, Fort Collins, CO 80525; and CollegeAmerica, 1026 Maxwell Street, Colorado Springs, CO 80906 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced new program for the cited locations effective January 24, 2012, contingent upon a correction being made as discussed. The combined motion was seconded and unanimously passed.

13. Colorado School of Dental Assisting - Denver

Program Specialist Oerman brought to the Board's attention for review and consideration one new program, Comprehensive Dental Assisting Hybrid Program, proposed by Colorado School of Dental Assisting, Denver. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for Colorado School of Dental Assisting, 2660 South Monaco Parkway Denver, CO 80222 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Sirbu moved to approve the above-referenced new program effective January 24, 2012, contingent upon a correction being made as discussed. The motion was seconded and unanimously passed.

14. Executive Security International, Ltd. - Rifle

Program Specialist Oerman brought to the Board's attention for review and consideration one stand alone course, Corporate Security & Threat Management Program, proposed by Executive Security International, Ltd., Rifle. A school representative was available by telephone. Based upon the Board having determined that the above-referenced course for

Executive Security International, Ltd., 125 W. 4th Street, Suite 103, Rifle, CO 81650, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Sirbu moved to approve the above-referenced course effective January 24, 2012. The motion was seconded and unanimously passed.

15. LeaderQuest – Colorado Springs

See # 16 below

16. LeaderQuest – Englewood and Colorado Springs

Program Specialist Oerman brought to the Board's attention for review and consideration one new stand alone course applicable to both locations, CompTIA Linux +, proposed by LeaderQuest, Colorado Springs and Englewood. It was the will of the Board to consider the one stand alone course for both locations as one combined matter. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced course for LeaderQuest, 2790 N. Academy Boulevard, Suite 238, Colorado Springs, CO 80917; and LeaderQuest, 6825 S. Galena Street, Suite 100, Englewood, CO 80112 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced new course for the cited locations effective June 28, 2011. The combined motion was seconded and unanimously passed.

B. Consideration of Renewal of Certificate of Approval

1. Myofascial Release Seminars – Paoli, PA

Program Specialist Belisle brought to the Board's attention for consideration of renewal Myofascial Release Seminars, Paolo, PA. No school representative was available. Upon determining that the school is in compliance with the required surety level in the amount of \$42,000; that the school submitted a bond in the amount of \$50,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted Myofascial Release Seminars, 222 W Lancaster Avenue, Paoli, PA 19301, for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

2. Denver Pharmacy School – Greenwood Village

Program Specialist Oerman brought to the Board's attention for consideration of renewal Denver Pharmacy School, Greenwood Village. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$18,750; that the school submitted a bond in the amount of \$18,750; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved

that the Standard Certificate of Approval be granted to Denver Pharmacy School, 6833 S. Dayton Street, #253, Greenwood Village, CO 80112 for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

3. Jackson Hewitt Tax School - Westminster

Program Specialist Oerman brought to the Board's attention for consideration of renewal Jackson Hewitt Tax School, Westminster. No school representative was available. Upon determining that the school is in compliance with the required surety level in the amount of \$1,584; that the school submitted a bond in the amount of \$25,000; (umbrella bond for 4 locations) and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted to Jackson Hewitt Tax School, 4955 W. 72nd Avenue, Unit C, Westminster, CO 80030 for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

4. LeaderQuest - Englewood

Program Specialist Oerman brought to the Board's attention for consideration of renewal LeaderQuest, Englewood. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$154,500; that the school submitted a bond in the amount of \$160,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted to LeaderQuest, 6825 S. Galena Street, Englewood, CO 80112 for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

5. Westland Beauty Academy - Lakewood

Program Specialist Oerman brought to the Board's attention for consideration of renewal Westland Beauty Academy, Lakewood. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$10,000; that the school submitted a bond in the amount of \$15,000; (umbrella bond for 2 locations) and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Westland Beauty Academy, 2484 Kipling Street, Lakewood, CO 80215 for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

6. IntelliTec College – Grand Junction

Program Specialist Oerman brought to the Board's attention for consideration of renewal IntelliTec College, Grand Junction. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the

required surety level in the amount of \$193,655; that the school submitted a bond in the amount of \$750,000; (umbrella coverage for 3 campuses) and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved that the Standard Certificate of Approval be granted to IntelliTec College, 772 Horizon Drive, Grand Junction, CO 81506 for the period beginning July 1, 2012 and ending June 30, 2015. The motion was seconded and unanimously passed.

C. Consideration of Renewal of Certificate of Approval with Programs / Courses

1. Crazy Horse International Salon & Training Center - Durango

Program Specialist Oerman brought to the Board's attention for consideration of renewal Crazy Horse International Salon & Training Center, Durango, and for review and consideration three new programs: (1) Barber; (2) Massage Therapy; and (3) Esthetician Program. No school representative was available. Upon determining that the school is in compliance with the required surety level in the amount of \$38,200; that the school submitted a bond in the amount of \$38,200; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Crazy Horse International Salon & Training Center, 141 E. 14th Street, Durango, CO 81301 for the period beginning July 1, 2012 and ending June 30, 2015, and the above-referenced programs be approved effective January 24, 2012. The combined motion was seconded and unanimously passed.

2. Memorial Hospital School of Radiologic Technology – Colorado Springs

Program Specialist Oerman brought to the Board's attention for consideration of renewal Memorial Hospital School of Radiologic Technology, Colorado Springs, and for review and consideration one new program, Computed Tomography. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$79,499; that the school submitted a bond in the amount of \$80,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu moved that the Standard Certificate of Approval be granted to Memorial Hospital School of Radiologic Technology, 175 S. Union Boulevard, Suite 240, Colorado Springs, CO 80910 for the period beginning July 1, 2012 and ending June 30, 2015, and the above-referenced program be approved effective January 24, 2012. The combined motion was seconded and unanimously passed.

3. IntelliTec College - Pueblo

Program Specialist Oerman brought to the Board's attention for consideration of renewal IntelliTec College, Pueblo, and for review and consideration one new program, Medical Assistance. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the

amount of \$145,870; that the school submitted a bond in the amount of \$750,000; (umbrella coverage for 3 campuses) and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted to IntelliTec College, 3673 S. Parker Boulevard, Pueblo, CO 81008 for the period beginning July 1, 2012 and ending June 30, 2015, and the above-referenced program be approved effective January 24, 2012. The combined motion was seconded and unanimously passed.

D. Consideration of Approval of Provisional Certificate of Approval

1. Colorado Accelerated Dental Assisting School - Westminster

Program Specialist Viteri brought to the Board's attention for consideration, Colorado Accelerated Dental Assisting School, Westminster, a new school with one proposed program, Fundamentals of Dental Assisting. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$8,000; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin in a combined motion, moved that a Provisional Certificate of Approval be granted to Colorado Accelerated Dental Assisting School, 11961 Brandburn Boulevard, Suite 200 Westminster, CO 80031 for the period beginning January 24, 2012, ending June 30, 2013, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

2. The Berkana Institute of Massage Therapy - Denver

Program Specialist Viteri brought to the Board's attention for consideration, The Berkana Institute of Massage Therapy, Denver, a new school with one proposed program, 545 Hour Massage Certificate Program; and one stand alone course, Mindful Expression Advanced Course. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$50,000; that the school submitted a bond in the amount of \$50,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion, moved that a Provisional Certificate of Approval be granted to The Berkana Institute of Massage Therapy, 1565 Race Street, Denver, CO 80206 for the period beginning January 24, 2012, ending June 30, 2013, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

3. Blue Rose Tattoo & Piercing School - Denver

Program Specialist Viteri brought to the Board's attention for consideration, Blue Rose Tattoo & Piercing School, Denver, a new school with two proposed programs: (1) Tattoo Artist; and (2) Body Piercing. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety

level in the amount of \$10,000; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion, moved that a Provisional Certificate of Approval be granted to Blue Rose Tattoo & Piercing School, 7000 N. Washington, Unit C, Denver, CO 80229 for the period beginning January 24, 2012, ending June 30, 2013, and that the programs before the Board be approved, contingent upon a correction being made as discussed. The combined motion was seconded and unanimously passed.

4. Excel Driver Services – Grand Junction

Program Specialist Viteri brought back to the Board's attention for consideration Excel Driver Service, Grand Junction, a new school with four proposed new programs: (1) 162 Hour CDL Top-Gun Novice Programs; (2) 132 Hour CDL Class A Novice Program; (3) 66 Hours CDL Class A Refresher Program; and (4) 66 Hour CDL Class B Novice Program. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$11,940; that the school submitted a bond in the amount of \$20,000;(umbrella bond for another campus) and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Sirbu in a combined motion moved that a Provisional Certificate of Approval be granted to Excel Driver Service, 2220 Sanford Drive, Grand Junction, CO 81505 for the period beginning January 24, 2012, ending June 30, 2013, and that the programs before the Board be approved. The combined motion was seconded and unanimously passed.

E. Notification of School Closings

The Division informed the Board of one recent school closure, Alchemy Institute, LLC – Pagosa Springs.

F. Student Complaints/Matters of Non Compliance/Legal Action

1. H&R Block Tax Training School – Boulder, Colorado Springs, Colorado Complex, Denver 1, Denver 2, Denver 3 and Denver 4.

Director Parker reported to the Board that H&R Block Tax Training School at all Colorado locations has failed to satisfy its obligations under the Act and Rules, specifically that it has failed to submit payment of fees in accordance with the published fee schedule established by the Board as required by §12-59-116, C.R.S. and Rule II.E and F. The Director indicated that all of the school's locations are significantly late in submitting the fees and have established a pattern of being unreasonably delinquent over several assessment periods, despite prior cautionary advisements and efforts by the Division. After due deliberation, Mr. Sirbu motioned to direct the Division to issue a Notice of Non Compliance to H&R Block Tax Training School, Boulder, Colorado Springs, Colorado Complex, Denver 1, Denver 2, Denver3, and Denver 4, and to give the school locations 10 calendar days from the date of the Notice to submit written data, arguments, views, or information with respect to the

reasons set forth in the foregoing Notice. The combined motion was seconded and unanimously passed.

2. Ideal 21 Casino School - Englewood

The Board indicated it would like to consult with its legal counsel before proceeding with the remaining agenda items, for the purpose of learning what legal options may be available to Board in respect to this and the subsequent matters. Mr. Narvaez called for a motion to convene into executive session pursuant to §24-6-402(3) (a)(II), C.R.S., on pending or imminent court action and pursuant to §24-6-402(3) (a)(III), to discuss matters required to be kept confidential pursuant to section §12-59-105.4. Mr. Martin so moved; Mr. Sirbu seconded; and the motion to convene into Executive Session was unanimously passed. The regular public board meeting recorder was turned off, and the Board of Private Occupational Schools convened into executive session at 10:38 A.M. for the purposes described above as requiring confidentiality. No member of the general public was present. The executive session recorder was turned on.

Executive session having concluded, the public session of the Board meeting reconvened at 11:12 A.M. The executive session recorder was turned off; the tape was removed and marked "January 24, 2012 executive session". The public session recorder was turned on and the general public was welcomed back.

Assistant Attorney General Salazar affirmed for the public record that the Executive Session was for the sole purpose of providing legal advice to the Board and to otherwise engage in what in good faith is believed to be attorney-client privileged matters required to be kept confidential.

Assistant Attorney General Erica Weston reported that communication from the School owner was received, and that the owner agreed to enter into a proposed Stipulation Agreement and Final Order resolving the outstanding matters of Non-compliance. The proposed agreement was presented to the Board, bearing the school owner's signature. After due deliberation and discussion Mr. Martin moved for the Board to accept the proposed Stipulation Agreement and Final Order as resolution to the matters of Non compliance by the school. The motion was seconded and unanimously passed.

3. Greenway University - Denver

Assistant Attorney General Salazar provided the Board with an update on Greenway University, Denver and the futile efforts made in respect to a proposed stipulated agreement between the School and the Board. Ms. Salazar presented another alternative to the Board for its consideration, recognizing that the school owner had voluntarily surrendered the School's Certificate of Approval to operate, had ceased enrolling students some months prior, and that the physical school location is no longer operational. Director Parker added that the Division is in possession of all student records. After due deliberation and discussion, Mr. Narvaez moved that the Board accept the school owner's voluntary surrender of the Certificate of Approval to Operate, thereby effectively closing the school and rendering any remaining administrative hearing process seeking revocation of the same approval moot. Mr. Narvaez further motioned to instruct the Assistant Attorney General in

the matter to seek dismissal of any procedure pending with the Office of Administrative Courts. The combined motion was seconded and unanimously passed.

4. CollegeAmerica – Colorado Springs

Director Parker and Assistant Attorney General Salazar updated the Board concerning the status of the proposed stipulated agreement addressing the matters of Non-compliance previously found by the Board which arose from a student complaint. Mr. Narvaez motioned to further continue the matter, as well as any Board consideration in respect to what redress may be appropriate for the individual Complainant, until the next regular meeting. The motion was seconded and unanimously passed.

5. CollegeAmerica – Fort Collins

Deputy Director Roberts presented to the Board two separate investigative reports of suspected non-compliance, which arose from two administrative complaints filed by individual former students of the Medical Specialties AOS program in the Fort Collins location. School representatives as well as former students were present. It was the will of the Board to take each complaint report separately. The Board reviewed the first report and evidentiary attachments. After due deliberation and discussion, Mr. Martin motioned to direct the Division to issue a Notice of Non-compliance to CollegeAmerica, Fort Collins, and to provide a brief but reasonable time for the School to submit a written response answering the suspected minimum standard violations. The motion was seconded and passed unanimously.

The Board then reviewed the second report and evidentiary attachments. After due deliberation and discussion, Ms. Rovig motioned to direct the Division to issue a Notice of Non-compliance to CollegeAmerica, Fort Collins, and to provide a brief but reasonable time for the School to submit a written response answering the suspected minimum standard violations. The motion was seconded and passed unanimously.

Adjournment:

There being no other business, Mr. Martin motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools' Meeting of January 24, 2012, adjourned at 11:26 A.M.

The next regularly scheduled meeting of the Board is Tuesday, February 28, 2012 at 9:30 A.M. and will be held at:

Auraria Higher Education Campus
Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204
Telephone: (303) 866-2723