

MINUTES
BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
June 26, 2018 9:33 A.M.

Auraria Higher Education Campus
Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204

Board Members Present:

Paul Garibay, Chair;	Timothy L. Brooks;
Ryan Minic, Vice Chair;	Shelley Krovitz;
A. Richard Behbehani;	Tim Guerrero;
Arlene Rae Malay	

Board Members Absent:

Division Staff Present:

Lorna Candler, Director	
Mary Kanaly, Deputy Director & Compliance Officer	
Lisa Hill, Program Coordinator	Brad Uyemura, Compliance Investigator
Rachel Acosta, Program Specialist	Carrie Harding, Program Specialist
April Cordova, Program Specialist	Bernadette Esquibel, Program Specialist
Amy Knoblauch, Data & Research Specialist	

Division Staff Absent:

Board Counsel Present (Telephonically):

Jacquelynn Rich Fredericks, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Greg and Cayla Kimble, KMG Academy;
Melinda Besse, Boulder Massage Therapy Institute;
Eric Juhlin, College America;
Joel Scimeca, College America;
Sara Adkisson, QS Academy;
Philippe Ray, NPTI Colorado;
Daniel Slater, International Guide Academy;
Renee Helten, HIRED Schools;
Warren Geissler, Applied Software;
Ron Billings, Paul Mitchell The School, Colorado Springs;
Jennie Gross, Galvanize, Inc.;
Corinne C. Miller, Westland Beauty Academy Counsel;
Rozann Kunstle, College America;
Donald Exley, MTI Services Corporation (Mortgage Training Institute);
Rita Bellino, Rita B Institute;
Tristan Tran, Colorado Beauty College;
Shannon Beeler, College Consulting;
Anjcan McCole, Educational Advisors Inc.;
Paula Behr, World Wide College of Auctioneering;

Byung S. Cho, Max International Beauty School;
Joanna Chong, Max International Beauty School;
Mary Starkey, Starkey International;
Paul Bigus, Rocky Mountain School of Dental Assisting- Loveland;
Jill Suarez, Allure Academy;
Chris Reister, Public Member;
Orlando Gonzales, Command Cuts Academy;
Veronica Styles, Westland Beauty Academy;
Jennifer Good, Westland Beauty Academy;
Suzanne Scales, College America;
Steve Speake, Springs Truck Driving School;
Todd Cordrey, American Dream Real Estate School;
Laurence E. Vaughan, Applied Software;
Mary Blankson, National Institute for Medical Assistant Advancement;
Teri Brogdon, National Institute for Medical Assistant Advancement;
Naveen Kanithi, National Institute for Medical Assistant Advancement;
Aimee Michaelis, Pima Medical Institute;
Shannon Garibay;
Gloria Turney;
Nina Kramer;
Wendy Turner, Command Cuts Academy;
Christine Liebe, Lotus Education Institute;
John Henley, Online Trading Academy;
Anthony H Do, National Beauty College;
Semion Kikirov, Semion Academy;
Mary Do, National Beauty College;

Call to Order:

The regularly scheduled meeting of the Private Occupational Schools Board was called to order by Mr. Paul Garibay, Chair, at 9:33 A.M. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum was present.

Consideration of Approval of the May 22, 2018 Minutes:

Following review and consideration of the May 22, 2018 meeting minutes, a motion was made by Mr. Brooks to approve the minutes as written. The motion was seconded and carried.

Additions / Changes to the Agenda

No changes were made to the Agenda.

Director/ Staff Report:

Director Candler reported the following items:

- Bernadette Esquibel has rejoined the Division staff;
- The June meeting marks the end of a very busy and demanding renewal season;

- Board Member, Tim Brooks, has reached the end of his term and will be completing his service on the Board at the conclusion of the June meeting;
- New Board member, Chris Reister, has been appointed to the Board by the Governor to replace Tim Brooks and will begin his term in July;
- Legal Counsel will attend the June meeting telephonically

New Business/Action Items:

A. Consideration of Renewal of Certificate of Approval

1. International Guide Academy – Aurora - BE

Program Specialist Harding presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present.

Deputy Director Kanaly explained that the error on the cover sheet will be corrected to reflect the new tuition rate of \$1,975. Following review and consideration of the renewal, Mr. Behbehani motioned to conditionally approve the Standard Certificate of Approval to receive a revised balance sheet. The motion was seconded and carried.

2. World Wide College of Auctioneering – Mason City - AC

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present.

Following review and consideration of the renewal, Mr. Brooks motioned to conditionally approve the Standard Certificate of Approval to provide a recalculated bond, pay all student assessments due to the Division, provide a revised balance sheet and income statement. The motion was seconded and carried.

3. Online Trading Academy – Denver - BE

Program Specialist Harding presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present.

Following review and consideration of the renewal, Mr. Minic motioned to conditionally approve the Standard Certificate of Approval to provide an updated bond calculation and a revised balance sheet. The motion was seconded and carried.

4. Helten Institute of Real Estate Development dba HIRED Schools – Castle Rock - BE

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present.

Following review and consideration of the renewal, Mr. Brooks motioned to conditionally approve the Standard Certificate of Approval provided that the Division receives a revised balance sheet and that the student population be adjusted along with increasing the bond. The motion was seconded and carried.

5. Rita B Institute – Denver - RA

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

6. KMG Academy – Boulder - LH

Program Coordinator Hill presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Minic motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried

7. Greater Pueblo Dental Assisting School – Pueblo - LH

Program Coordinator Hill presented to the Board for review and consideration the renewal of the school's Certificate of Approval. A school representative was not present.

Following review and consideration of the renewal, Mr. Brooks motioned to move the school to Other Business. The motion was seconded and carried.

8. Rocky Mountain School of Dental Assisting – Loveland - AC

Program Specialist Cordova presented to the Board for review and consideration the renewal of the school's Certificate of Approval. A school representative was present.

Following review and consideration of the renewal, Mr. Minic motioned to table the matter until Other Business so that the owner of the school could obtain the revised financials for review.

The school representative was able to provide the necessary financial documents to the Board before moving to Other Business. Following review of the financials, the Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended. Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

9. Starkey International Institute for Household Management – Denver - LH

Program Coordinator Hill presented to the Board for review and consideration the renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

10. QS Academy – Denver - BE

Program Specialist Harding presented to the Board for review and consideration the renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Minic motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

11. Josh Lyons, LLC. – Parachute - AC

Program Specialist Cordova presented to the Board for review and consideration the renewal of the school's Certificate of Approval. A school representative was not present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

12. American Dream Real Estate School – Brighton - BE

Program Specialist Cordova presented to the Board for review and consideration the renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

13. National Institute for Medical Assisting Advancement – Fort Lupton - BE

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

14. Frying Pan Anglers Guide School – Basalt - AC

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was not present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

15. Myofascial Release Seminars – Malvern - AC

Program Specialist Cordova presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was not present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

16. National Personal Training Institute – Colorado Springs - LH

Program Coordinator Hill presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

17. National Personal Training Institute – Lakewood - LH

Program Coordinator Hill presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

18. Mortgage Training Institute – Denver - BE

Program Specialist Harding presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

19. Command Cuts Academy of Barbering – Parker - BE

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present.

Following review and consideration of the renewal, Ms. Malay motioned to table the matter to Other Business. The motion was seconded and carried.

20. Springs Truck Driving School – Colorado Springs - BE

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was not present.

Following review and consideration of the renewal, Mr. Minic motioned to conditionally approve the Standard Certificate of Approval provided that all student assessments and fees of \$400 for late submission of assessments are paid to the Division. The motion was seconded and carried.

21. BASI Pilates – Greenwood Village - RA

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was not present.

Following review and consideration of the renewal, Ms. Malay motioned to conditionally approve the Standard Certificate of Approval provided that the school file the dba with the Colorado Secretary of State and provide a 12/31/2017 balance sheet that matches the Income Statement within 60 days. The motion was seconded and carried.

22. Colorado Beauty College – Aurora - RA

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Minic motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

23. International Academy of Elite Esthetics and Micropigmentation- Englewood - RA

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was not present.

Following review and consideration of the renewal, Ms. Malay motioned to conditionally approve the Standard Certificate of Approval provided that a balanced balance sheet for 12/31/2017 is provided to the Division within 60 days. The motion was seconded and carried.

24. Semion Academy – Denver - RA

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

25. National School of Dental Assisting – Grand Junction - BE

Program Specialist Harding presented to the Board for review and consideration renewal of the school's Certificate of Approval. A school representative was not present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Mr. Brooks motioned to approve the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

26. CollegeAmerica – Colorado Springs - BE

Director Candler presented to the Board for review and consideration the renewal of the school's Certificate of Approval. A school representative was present.

Following review and consideration of the renewal, Mr. Brooks motioned to table the matter to Other Business. The motion was seconded and carried.

27. CollegeAmerica – Denver – BE

Director Candler presented to the Board for review and consideration the renewal of the school's Certificate of Approval. A school representative was present.

Following review and consideration of the renewal, Mr. Brooks motioned to table the matter to Other Business. The motion was seconded and carried.

28. Max International Beauty School – Aurora – RA

Program Specialist Acosta presented to the Board for review and consideration the renewal of the school's Certificate of Approval. A school representative was present.

Following review and consideration of the renewal, Ms. Malay motioned to table the matter to Other Business. The motion was seconded and carried.

29. Asbestos Training and Safety Consulting – Englewood – AC

Program Specialist Cordova reported to the Board that the school is withdrawing their application for renewal. A school representative was not present. No action taken.

At 11:21 A.M., Mr. Minic motioned for a recess. Motion was seconded and carried and the recorder was turned off.

At 11:30, the recorder was turned back on and Mr. Garibay called the meeting back to order.

B. Consideration of Renewal with New Program/Stand Alone Course

1. Lotus Education Institute – Glenwood Springs – BE

Program Specialist Harding presented to the Board for review and consideration the renewal of the school's Certificate of Approval and the following new program: 1. Thai Massage Certification. A school representative was present.

Following review and consideration of the renewal, Ms. Malay motioned to conditionally approve the Standard Certificate of Approval and previously mentioned program provided that the Division receives a revised balance sheet for 12/31/2017 within 60 days. The motion was seconded and carried.

2. National Beauty College – Denver – BE

Program Specialist Acosta presented to the Board for review and consideration the renewal of the school's Certificate of Approval and the following new program: 1. Permanent Makeup. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the renewal, Ms. Malay motioned to approve the Standard Certificate of Approval and previously mentioned programs for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

3. Westland Beauty Academy – Lakewood - RA

Program Specialist Acosta presented to the Board for review and consideration renewal of the school's Certificate of Approval and the following major revisions: 1. Esthetician 2. Nail Technician 3. Hairstyling. A school representative was present.

Following review and consideration of the renewal, Mr. Brooks motioned to table the matter until Other Business. The motion was seconded and carried.

C. Consideration of Change of Ownership

1. Applied Software Technology, Inc. – Thornton – RA

Program Specialist Acosta presented to the Board for review and consideration of Change of Ownership. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration, Mr. Brooks motioned to approve the Change of Ownership, effective June 26, 2018. The motion was seconded and carried.

2. Boulder Massage Therapy Institute – Boulder - RA

Program Specialist Acosta presented to the Board for review and consideration of Change of Ownership. A school representative was present.

Following review and consideration of the Change of Ownership, Mr. Minic motioned to conditionally approve the Change of Ownership provided that the Division receives a balanced balance sheet for the end of May 2018 within 60 days. The motion was seconded and carried.

D. Consideration of Renewal with Change of Location

1. National School of Dental Assisting – Broomfield – BE

Program Specialist Harding presented to the Board for review and consideration the Change of Location and renewal of the Standard Certificate of Approval. A school representative was not present.

Following review and consideration, Mr. Brooks motioned to move the matter to Other Business. The motion was seconded and carried.

E. Consideration of Approval of Provisional Certificate

1. Allure Academy – Eagle – LH

Program Coordinator Hill presented to the Board for review and consideration of a Provisional Certificate. A school representative was present. The Board determined that the school has adequate surety coverage and can maintain compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended.

Following review and consideration of the Provisional Certificate, Ms. Malay motioned to approve the Provisional Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried.

At this time, Mr. Brooks motioned to move the review of approval for Out-of-State Schools to after Other Business. The motion was seconded and carried.

F. Other Business:

1. Legal Update:

Glenwood Academy has announced their voluntary closure. The Division has reviewed the teach-out plan with Intellitec and has deemed it insufficient. A recommendation was made for a Stipulated Agreement.

Mr. Brooks made a motion to create a Stipulated Agreement to follow the closure procedure. The motion was seconded and carried.

Legal Counsel reported that a supplemental Notice of Non Compliance was issued to Westland Beauty Academy. Westland Beauty Academy was given additional time for the Division to receive a response. The Division determined that all issues were not addressed from the Notice of Non Compliance.

2. CollegeAmerica

The Director reported to the Board the Accreditation Council Action letter dated April 2017 which details the warning status since 2012 that CollegeAmerica maintains with ACCSC and ongoing issues with placement rates. The matter was later moved to Executive Session.

3. Westland Beauty Academy

A response was given by Legal Counsel for Westland Beauty Academy against the findings reported to the Board including the status of filing a Notice of Charges with the Office of Administrative Courts.

Following review, Mr. Minic motioned to move the matter to Executive Session. The motion was seconded and carried.

4. Max International Beauty School

Following review of the findings presented to the Board, Mr. Brooks made a motion to table the matter. The motion was seconded and carried.

5. Stacey James Institute

Deputy Director presented to the Board information regarding the Letter of Warning that was issued to the school in regards to advertisements and teacher qualifications. No action taken.

6. Homeopathy School International

Deputy Director Kanaly reported to the Board information regarding a Letter of Warning that was issued to the school in regards to tuition charges.

7. Glenwood Beauty Academy

The matter was previously discussed.

8. Greater Pueblo Dental Assisting School – Pueblo – LH

Following review and consideration of the renewal in Other Business, the matter was then moved to Executive Session by Board Chair, Paul Garibay. The motion was seconded and carried.

9. National School of Dental Assisting – Broomfield - BE

Following review in Other Business, the matter was moved to Executive Session.

After consideration and discussion of the each of the previous matters moved to executive session, Mr. Minic motioned to convene in executive session with the Board's attorney to seek legal advice pursuant to §24-6-402(3)(a)(II), C.R.S, regarding the Status of Conditionally Approved Schools from the May Board Meeting and the following schools: Westland Beauty Academy, CollegeAmerica, Max International Beauty School, Greater Pueblo Dental Assisting School, Command Cuts Academy of Barbering and National School of Dental Assisting; and in consideration of relevant parts of the Private Occupational School Act, C.R.S. §12-59-101 et seq. and the Rules and Regulations, 8 CCR 1504-1. The motion was seconded and carried.

The Board of Private Occupational Schools convened in executive session with its attorney of record, the Division Director, and division staff as deemed necessary at 1:00 P.M.

The executive session recorder was turned on and members of the public left the room during executive session.

Motion was made by Ms. Malay to resume open session at 1:30 P.M. The motion was seconded and carried.

The executive session recorder was turned off.

The public session recorder was turned on and the general public was welcomed back.

Assistant Attorney General Rich Fredericks affirmed for the record that this Executive Session was for the sole purpose of providing legal advice to the Board and to otherwise engage in good faith what is believed to be attorney-client privileged discussions.

The Board resumed discussions of the matters discussed in executive session in the regular session and concluded the remainder of the Board's agenda items. Director Candler reported that Shelley Krovitz and Richard Behbehani excused themselves from the Board prior to Executive Session due to scheduling conflicts.

G. Review of Schools Discussed in Executive Session

1. Westland Beauty Academy

Following Executive Session, Mr. Minic motioned to approve the renewal of the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018. The motion was seconded and carried. Ms. Malay motioned to approve the previously mentioned program revisions. The motion was seconded and carried. A note was mentioned that if the school response from pending litigation is not adequate, a Notice of Noncompliance will be issued.

2. CollegeAmerica

Following review in Executive Session of the renewal, Mr. Minic motioned to approve the renewal of the Standard Certificate of Approval for the period beginning July 1, 2018, and ending June 30, 2021, effective June 26, 2018 for both Colorado Springs and Denver campuses. The motion was seconded and carried.

3. Max International

Following review in Executive Session, Ms. Malay motioned to deny the renewal of the Standard Certificate of Approval and to issue a Notice of Noncompliance for the findings addressed in the memo presented to the Board. The motion was seconded and carried.

4. Greater Pueblo Dental Assisting School – Pueblo - LH

Following review and consideration of the renewal in Executive Session, Mr. Minic motioned to deny the Renewal of the school's Certificate of Approval due to the poor standing with the Department of Regulatory Agencies and falsifying the renewal application. Additionally, Mr. Minic motioned to issue a Notice of Noncompliance. The motions were seconded and carried.

5. Command Cuts Academy of Barbering – Parker – BE

Following review in Executive Session, Ms. Malay motioned to deny the Renewal of Certificate of Approval and also to issue a Notice of Noncompliance citing the findings contained in the memo presented to the Board. The motion was seconded and carried.

6. National School of Dental Assisting – Broomfield - BE

Following Executive Session, Mr. Minic motioned to conditionally approve the renewal and Change of Ownership provided that a clean site visit is completed and revised financial statements are submitted to the Division within 60 days. The motion was seconded and carried.

H. Consideration of Approval of Out- Of- State Schools

1. American School of Real Estate – St. Louis – BE
2. McKissock, Inc. – Warren – BE
3. MedCerts – Livonia – BE
4. OnCourse Learning Corporation – Brookfield – BE
5. Spartan College of Aeronautics and Technology – Inglewood – BE
6. Spartan College of Aeronautics and Technology – Riverside – BE
7. Spartan College of Aeronautics and Technology – Tulsa – BE
8. Tulsa Welding School – Tulsa – BE
9. Tulsa Welding School – Jacksonville – BE
10. NASCAR Technical Institute – Mooresville – BE
11. Universal Technical Institute of Arizona, Inc. – Avondale – BE
12. Universal Technical Institute of Northern California, Inc. – Sacramento – BE
13. Universal Technical Institute of Phoenix, Inc. – Phoenix – BE
14. Universal Technical Institute of Texas, Inc. – Houston – BE
15. Appraisal Institute – Chicago – BE
16. Swift Driving Academy – Phoenix – BE

Following review and consideration of the renewals, Mr. Brooks motioned to approve the Standard Certificate of Approval for the previously mentioned out-of-state schools during the period beginning July 1, 2018 and ending June 30, 2021 effective June 26, 2018. The motion was seconded and carried.

I. Status of Conditionally Approved Schools from May Board Meeting

a. Aplmed Academy

- i. All documents requested have been received by the Division. The Certificate of Approval has been issued.

b. Auguste Escoffier

- i. All documents requested have been received by the Division. The Certificate of Approval has been issued.

- c. Classy Pet Grooming School
 - i. The Division is still waiting on requested financial documents.
- d. Cuttin' Up Beauty Academy
 - i. All documents requested have been received by the Division. The Certificate of Approval has been issued.
- e. Fortis Institute Online
 - i. The Division is still waiting on requested documents.
- f. Pharmakeia Pre-Pharmaceutical School
 - i. The Division is still waiting on some financial documents.
- g. Tallgrass Animal Acupressure Institute
 - i. All documents requested have been received by the Division. The Certificate of Approval has been issued.

After review of the conditionally approved schools, Mr. Minic motioned to set a deadline for the previously mentioned schools that have yet to turn in all requested documents to turn in the requested documents by the next board meeting. The motion was seconded and carried.

Adjournment:

Mr. Brooks motioned to adjourn the meeting at 1:30 P.M. The motion was seconded and carried.

The next regularly scheduled meeting of the Board is Tuesday July 24, 2018, at 9:30 A.M. and will be held at:

Auraria Higher Education Campus
Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204
Telephone (303) 862-3001