

**MINUTES OF THE
BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

March 25, 2008 9:30 A.M.

The Colorado Private Occupational Schools Board convened at the Auraria Higher Education Center, Tivoli Student Center, Room 640, and 900 Auraria Parkway, Denver Colorado 80204.

Chair Jerry Sirbu called the meeting to order at 9:36 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum was present.

Board Members Present:

Jerry Sirbu, Chair	Robert Martin, Vice Chair	Tom Narvaez
Winnifred Rovig	Tom Twardowski	Lisa Bennison Noll

Board Members Absent:

Buddy Douglass

Division Staff Present:

Jim Parker, Director	Georgia Roberts, Deputy Director
Renee Belisle, Program Specialist	Voni Oerman, Program Specialist
Bernadette Esquibel, Program Specialist	Arla Hamel, Administrative Assistant

Board Counsel Present:

Monica Aldridge, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Reymundo Espinosa, Big E Truck Driving School – Loveland
John Urquhart, Barbizon School of Modeling & Personal Improvement - Denver
Roy Hansen, Northern Colorado Truck Driving Academy – Ft. Collins
Donald Exley, Mortgage Training Institute - Denver
Jim Harris, Real Estate Training Center – Lakewood
Chris Smith, Colorado School of Healing Arts, Inc. - Lakewood
Victoria Steere, Colorado School of Healing Arts, Inc. - Lakewood
Sandy Anderson, Palmer School of Floral Design - Ft. Collins
Michelle Dennis, Associated Training Services of Colorado – Parker
Candy Tuttle, Xenon International Academy – Aurora
Donna Loghry, Xenon International Academy – Aurora
Jenifer Hart, Designing Beauty Academy - Greeley
Tami Giles, Achievement Real Estate Academy - Westminster
Reo Leslie, The Colorado School for Family Therapy - Aurora
Tim Oswald, Accounting and Business School of the Rockies - Greenwood Village
Darlene Davis, Antoine du Chez Hairdressing Academy – Glendale
Erin Burbank, Englewood Beauty College - Englewood
Kim Davis, Englewood Beauty College – Englewood
Joe Chalupa, Englewood Beauty College – Englewood
Cyndie Breuker, Holistic Learning Center - Evergreen
Patrick Armbrust, Armbrust Real Estate Institute – Greenwood Village

Kim Eickhoff, Nutrition Therapy Institute Inc. - Denver
Sherrie Robbins, International Wine Guild - Denver
Sherrie Robbins, International Wine Guild – Art Institute – Denver
Edwin Fronheiser, Home Real Estate Academy - Aurora
John Farnlot, Home Real Estate Academy - Aurora
Melanie Rogge, TONI&GUY Hairdressing Academy – Colorado Springs
Sandra Chandler, TONI&GUY Hairdressing Academy - Colorado Springs
Dan Nguyen, United Beauty College - Denver
Susan Carr, Trim International Floral School - Denver
Sarah Banfield, Avanza Education – Colorado Springs
Kristine Conlin, Kaplan College - Thornton
Eric Clinkscales, Mile High Medical Academy - Denver
Eric Clinkscales, New America College - Denver, Lakewood, Northglenn
James McCloskey, American Real Estate College, LLC. - Wheat Ridge
Roxanne Russ, American Real Estate College, LLC. – Wheat Ridge
Leigh Ann Marchant-Hayes, National Lender Services, Inc. – Thornton
Ed Kraus, IntelliTec College – Greeley
Mike Grove, IntelliTec College - Greeley
Bruce Macintosh, MacIntosh Real Estate School – Longmont
Peter Cappel, Gobbell Hays Partners, Inc. - Denver
Tina Matuska, Hair Dynamics Education Center – Ft. Collins
Lynsi Eastburn, Eastburn Institute of Hypnosis - Westminster
Melody Irvine, Career Coders, LLC. – Loveland
David Bliss, Interactive Occupational Training - Lakewood
Sandi Allen, Dental Careers Foundation – Ft. Collins
Kim Matheny, Critter Clips School of Dog Grooming - Colorado Springs
Terri Becker, Critter Clips School of Dog Grooming - Colorado Springs
Caroline Litwinski, Van Education Center, LLC. - Boulder
Curtis Hilty, Van Education Center, LLC. – Boulder
Michael Wray, International Sommelier Guild - Denver
Kristin Taylor, The Pilates Center – Boulder
Cheryl Dingwell, American Real Estate College, LLC. – Wheat Ridge
Larry Polinsky, American Dream Estate College, LLC. - Northglenn
Evan Mellman, Kaplan Financial - Denver
Evan Mellman, Kaplan Professional Schools – ITA - Denver
Lora Cartwright, Colorado Advanced Esthetics - Centennial

Approval of the Minutes:

The Board reviewed the Minutes of the February 26, 2008 meeting. Mr. Martin motioned for approval, noting one minor correction. The motion was seconded and passed.

Changes / Additions to the Agenda:

None

Staff Report: Program Specialist Belisle reported the status of one Board contingency approval, concerning Nutrition Therapy Institute, Inc. – Denver, granted on February 26, 2008 and Program Specialist Oerman reported the status of two Board contingency

approvals, concerning Colorado School Dental Assisting, Denver and Ft. Collins, granted on February 26, 2008. All contingencies have been met, recorded and are on file.

Deputy Director Roberts provided the first Annual Status Report to the Board concerning Criminal Background School/Instructor Compliance.

Student Complaints/Matters of Noncompliance/Legal Action

1. Barbizon School of Modeling & Personal Improvement – Denver

Director Parker reported that a response had been received from the School to the Notice of Non-compliance; the fine was paid; and that school representative John Urquhart was present to answer any Board concerns. After a brief discussion between the Board and the school representative, no additional formal Board action was taken

2. Colorado Outdoor Adventure Guide School – Victor

Director Parker and the Board's legal counsel of record, Assistant Attorney General Monica Aldridge updated the Board concerning the status of the pending Stipulated Agreement and Order. Aldridge indicated that the only unresolved matter was the Change of Ownership Application, which was still awaiting appropriate verification in respect to adequate surety coverage. Mr. Narvaez motioned to table further consideration of the stipulated agreement and the change of ownership application pending adequate verification, as discussed. The motion was seconded and passed unanimously.

New Business Action Items:

A. Consideration of Approval of Standard Certificate of Approval

1. Associated Training Services of Colorado - Parker

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Associated Training Services of Colorado, Parker. School Representative Michelle Dennis was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$42,764; that the school has complied and submitted a certificate of deposit in the amount of \$50,000; and that Associated Training Services of Colorado, 12900 Stroh Ranch Place, Suite 220, Parker, CO 80134 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

2. Avanza Education – Colorado Springs

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Avanza Education, Colorado Springs. School representative Sarah Banfield was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board

having determined that the school bond be set in the amount of \$4,950; that the school has complied and submitted a bond in the amount of \$5,000; and that Avanza Education, 2901 North Cascade, Colorado Springs, CO 80907 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

3. Career Coders, LLC. - Loveland

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Career Coders, LLC. Loveland. School representative Melody Irvine was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$7,000; that the school has complied and submitted a bond in the amount of \$7,000; and that Career Coders, LLC., 2240 West 1st Street, Loveland, CO 80537 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

4. Colorado School of Healing Arts, Inc. - Lakewood

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Colorado School of Healing Arts, Inc., Lakewood. School representatives Victoria Steere and Chris Smith were present. The school satisfied the Board's inquiry concerning the bond level. It specifically recognized the school's high student passage rate and low student loan default rate. Based on the Board having determined that the school bond be set in the amount of \$106,441.71; that the school has complied and verified a surety holder, Training Assurance Foundation, for the amount of \$106,441.71; and that Colorado School of Healing Arts, Inc. 7655 West Mississippi Avenue, Suite 100 Lakewood, CO 80226 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

5. Englewood Beauty College - Englewood

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Englewood Beauty College, Englewood. School representatives Joe Chalupa, Kim Davis and Erin Burbank were present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$39,575.83; that the school has complied and verified a surety holder, Training Assurance Foundation, for the amount of \$39,575.83; and that Englewood Beauty College, 3200 South Acoma Street, Englewood, CO 80110 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's

minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

6. Gobbell Hays Partners, Inc. - Denver

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Gobbell Hays Partners, Inc., Denver. School representative Peter Cappel was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$5,230; that the school has complied and submitted a bond of \$10,000; and that Gobbell Hays Partners, Inc., 10500 East 54th Avenue, Suite J, Denver, CO 80239 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

7. Holistic Learning Center - Evergreen

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Holistic Learning Center, Evergreen. School representative Cyndie Breuker was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the statutory minimum amount of \$5,000; that the school has complied and submitted a bond of \$10,000; and that Holistic Learning Center, 1202 Bergen Parkway, Suite 200, Evergreen, CO 80439 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

8. Mile High Medical Academy - Denver

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Mile High Medical Academy, Denver. School representative Eric Clinkscales was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$23,150; that the school has complied and submitted a bond of \$25,000; and that Mile High Medical Academy, 10200 East Girard Avenue, #C-350, Denver, CO 80231 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Bennison Noll moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

9. New America College – Denver

(See # 11 below)

10. **New America College – Lakewood**

(See # 11 below)

11. **New America College – Northglenn**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal New America College, at its three locations of Denver, Lakewood and Northglenn. School representative for all three campuses, Eric Clinkscales was present. It was the will of the Board to consider all three locations as one combined matter. The schools satisfied the Board's inquiry concerning the respective bond levels. Based on the Board having determined that the Denver school bond be set in the amount of \$28,908; that the Denver school has complied and submitted a certificate of deposit of \$30,000; that the Lakewood school bond be set in the amount of \$28,908; that the Lakewood school has complied and submitted a certificate of deposit of \$30,000; that the Northglenn school bond be set in the amount of \$28,908; that the Northglenn school has complied and submitted a certificate of deposit of \$30,000; that New America College, 9125 East 7th Place, Bldg. 905, Denver, CO 80203; New America College, 1005 Wadsworth, Lakewood, CO 80214; that New America College, 11700 Irma Drive, Northglenn, CO 80233 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011 in respect to all three locations. The combined motion was seconded and unanimously passed.

12. **Palmer School of Floral Design – Ft. Collins**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Palmer School of Floral Design, Ft. Collins. School representative Sandy Anderson was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$23,130; that the school has complied and submitted a bond of \$25,000; and that Palmer School of Floral Design, 2528 South College Avenue, Ft. Collins, CO 80525 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

13. **Platt College - Aurora**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Platt College, Aurora. School representative/Board member Jerald B. Sirbu recused himself from the Board discussion and voting, but was present to answer questions as the school's owner. Vice-chair Robert Martin chaired this particular Board matter. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$189,085; finding that the school has complied and verified a surety holder, Training Assurance Foundation/Colorado Private School Association for the amount of \$189,085; and that

Platt College, 3100 South Parker Road, Suite 200, Aurora, CO 80014 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed. Mr. Sirbu returned to chairing the rest of the Board meeting.

14. TONI&GUY Hairdressing Academy – Colorado Springs

Program Specialist Esquibel brought to the Board's attention for consideration of renewal TONI&GUY Hairdressing Academy, Colorado Springs. School representatives Sandra Chandler and Melanie Rogge were available. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$30,809; that the school has complied and submitted a bond of \$100,000; and that TONI&TGUY Hairdressing Academy, 332 Main Street, Colorado Springs, CO 80911 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

15. Antoine du Chez Hairdressing Academy – Glendale

Program Specialist Oerman brought to the Board's attention for consideration of renewal Antoine du Chez Hairdressing Academy, Denver. School representative Darlene Davis was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$34,398.35; that the school has complied and submitted a bond in the amount of \$60,000; and that Antoine du Chez Hairdressing Academy, 870 South Colorado Blvd., Glendale, CO 80246 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

16. Big E Truck Driving School - Loveland

Program Specialist Oerman brought to the Board's attention for consideration of renewal Big E Truck Driving School, Loveland. School representative Reymundo Espinosa was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$12,000; that the school has complied and submitted a bond in the amount of \$12,639.50; and that Big E Truck Driving School, 2265 Austin Court, Loveland, CO 80538 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

17. **Critter Clips School of Dog Grooming – Colorado Springs**

Program Specialist Oerman brought to the Board's attention for consideration of renewal Critter Clips School of Dog Grooming, Colorado Springs. School representatives Kim Matheny and Terri Becker were present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$9,375; that the school has complied and submitted a bond in the amount of \$10,000; and that Critter Clips School of Dog Grooming, 5781 North Academy Blvd., Colorado Springs, CO 80918 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

18. **Eastburn Institute of Hypnosis – Arvada**

Program Specialist Oerman brought to the Board's attention for consideration of renewal Eastburn Institute of Hypnosis, Arvada. School representative Lynsi Eastburn was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$20,000; that the school has complied and submitted a bond in the amount of \$20,000; and that Eastburn Institute of Hypnosis, 7905 Zenobia Street, Westminster, CO 80030 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

19. **Interactive Occupational Training – Lakewood**

Program Specialist Oerman brought to the Board's attention for consideration of renewal Interactive Occupational Training, Lakewood. School representative David Bliss was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$7,118; that the school has complied and submitted a bond in the amount of \$10,000; and that Interactive Occupational Training, 12211 West Alameda Parkway, Suite 210, Lakewood, CO 80228 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

20. **International Sommelier Guild - Denver**

Program Specialist Oerman brought to the Board's attention for consideration of renewal International Sommelier Guild, Denver. School representative Michael Wray was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$62,900; that the school has complied and submitted a bond in the amount of \$62,900; and that

International Sommelier Guild, Campus Box #60, 1201 5th Street, Denver, CO 80217 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

21. Trim International Floral School – Denver

Program Specialist Oerman brought to the Board's attention for consideration of renewal Trim International Floral School, Denver. School representative Susan Carr was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the statutory minimum amount of \$5,000; that the school has complied and submitted a bond in the amount of \$12,500; and that Trim International Floral School, 4800 Dahlia Street, Denver, CO 80216 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

22. United Beauty College – Denver

Program Specialist Oerman brought to the Board's attention for consideration of renewal United Beauty College, Denver. School representative Danjose Nguyen was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$7,890; that the school has complied and submitted a bond in the amount of \$50,000; and that United Beauty College, 1907 West Mississippi Avenue, Denver, CO 80223 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Bennison Noll moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

23. Achievement Real Estate Academy – Westminster

Program Specialist Belisle brought to the Board's attention for consideration of renewal Achievement Real Estate Academy, Westminster. School representative Tami Giles was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the statutory minimum amount of \$5,000; that the school has complied and submitted a bond in the amount of \$25,000; and that Achievement Real Estate Academy, 11859 Pecos Street, Suite 200, Westminster, CO 80234 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

24. **Colorado Advanced Esthetics - Centennial**

Program Specialist Belisle brought to the Board's attention for consideration of renewal Colorado Advanced Esthetics, Centennial. No School representative was present during Board consideration; however Lisa Cartwright for the school arrived soon after the Board had completed its action on the matter. The Board was satisfied concerning the bond level. Based on the Board having determined that the school bond be set in the statutory minimum amount of \$5,000; that the school has complied and submitted a bond of \$6,000; and that Colorado Advanced Esthetics, 7009 South Potomac Street, Suite 100, Centennial, CO 80112 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

25. **The Colorado School for Family Therapy - Aurora**

Program Specialist Belisle brought to the Board's attention for consideration of renewal The Colorado School for Family Therapy, Aurora. School representative Reo Leslie was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$8,250; that the school has complied and submitted a bond of \$20,000; and that The Colorado School for Family Therapy, 12101 East Second Avenue, Suite 101, Aurora, CO 80011 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

26. **Dental Careers Foundation – Ft. Collins**

Program Specialist Belisle brought to the Board's attention for consideration of renewal Dental Careers Foundation, Ft. Collins. School representative Sandi Allen was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$17,000; that the school has complied and submitted a bond of \$28,000; and that Dental Careers Foundation, 373 West Drake Road, Suite 10, Ft. Collins, CO 80526 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

27. **Designing Beauty Academy - Greeley**

Program Specialist Belisle brought to the Board's attention for consideration of renewal Designing Beauty Academy, Greeley. School representative Jenifer Hart was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$10,660; that the school has complied and submitted a bond of \$15,000; and that Designing Beauty

Academy, 4625 West 20th Street, Greeley, CO 80634 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

28. Hair Dynamics Education Center – Ft. Collins

Program Specialist Belisle brought to the Board's attention for consideration of renewal Hair Dynamics Education Center, Ft. Collins. School representative Tina Matuska was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$110,469; that the school has complied and submitted a bond of \$114,000; and that Hair Dynamics Education Center, 6464 South College, Ft. Collins, CO 80525 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

29. Home Real Estate Academy - Aurora

Program Specialist Belisle brought to the Board's attention for consideration of renewal Home Real Estate Academy, Aurora. School representatives Edwin Fronheiser and John Farnlot were present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$14,000; that the school has complied and submitted a bond of \$25,000; and that Home Real Estate Academy, 21729 East Mercer Place, Aurora, CO 80018 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Bennison Noll moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

30. Kaplan Financial - Denver

Program Specialist Belisle brought to the Board's attention for consideration of renewal Kaplan Financial, Denver. School representative Evan Mellman was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$8,604; that the school has complied and submitted a bond of \$20,950; and that Kaplan Financial, 2150 South Cherry Street, Denver, CO 80222 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

31. **Lang Institute for Canine Massage - Loveland**

Program Specialist Belisle brought to the Board's attention for consideration of renewal Lang Institute for Canine Massage, Loveland. A school representative was available by telephone. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$24,500; that the school has complied and submitted a letter of credit in the amount of \$30,000; and that Lang Institute for Canine Massage, 5942 ½ Puma Drive, Loveland, CO 80538 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

32. **MacIntosh Real Estate School - Arvada**

Program Specialist Belisle brought to the Board's attention for consideration of renewal MacIntosh Real Estate School, Arvada. School representative Bruce Macintosh was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$12,475; that the school has complied and submitted a bond of \$15,000; and that MacIntosh Real Estate School, 17505 West 61st Place, Arvada, CO 80403 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Bennison Noll moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

33. **Northern Colorado Truck Driving Academy – Ft. Collins**

Program Specialist Belisle brought to the Board's attention for consideration of renewal Northern Colorado Truck Driving Academy, Ft. Collins. School representative Roy Hansen was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$6,990; that the school has complied and submitted a bond of \$10,000; and that Northern Colorado Truck Driving Academy, 425 John Deer Road, Suite 3, Ft. Collins, CO 80524 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

34. **The Pilates Center - Boulder**

Program Specialist Belisle brought to the Board's attention for consideration of renewal The Pilates Center, Boulder. School representative Kristin Taylor was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$72,048; that the

school has complied and submitted a bond of \$72,050; and that The Pilates Center, 4800 Baseline, Suite D206, Boulder, CO 80303 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

35. Real Estate Training Center - Lakewood

Program Specialist Belisle brought to the Board's attention for consideration of renewal Real Estate Training Center, Lakewood. School representative Jim Harris was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$19,385; that the school has complied and submitted a bond of \$20,000; and that Real Estate Training Center, 3225 South Wadsworth Blvd., Suite S, Lakewood, CO 80227 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

36. Xenon International Academy - Aurora

Program Specialist Belisle brought to the Board's attention for consideration of renewal Xenon International Academy – Aurora. School representatives Donna Loghry and Candy Tuttle were present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$40,570.34; that the school has complied and submitted a bond of \$110,000; and that Xenon International Academy, 2231 South Peoria, Aurora, CO 80014 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin moved that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

B. Consideration of Approval of Renewal of Certificate of Approval with Programs/Courses

1. American Real Estate College – Wheat Ridge

Program Specialist Belisle brought to the Board's attention for consideration of renewal and approval of one new program proposed by American Real Estate College, LLC. Wheat Ridge. The program is: Colorado Mortgage Broker Licensing. School representatives James McCloskey and Cheryl Dingwell were present. The school satisfied the Board's inquiry. Based on the Board having determined that the school bond be set in the amount of \$61,502; that the school has complied and submitted a bond in the amount of \$75,000; and that American Real Estate College, LLC., 10900 West 44th Avenue, Wheat Ridge, CO 80033 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of

1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin in a combined motion, moved that the program be approved and that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

2. International Wine Guild, Inc. - Denver

Program Specialist Belisle brought to the Board's attention for consideration of renewal and for approval one new program and two new courses, proposed by International Wine Guild, Inc., Denver. The program is Level III Certification: Guild Wine Master and the courses are: Guild Competition Judge, and Certified Senior Wine Instructor. School representative Sherrie Robbins was present. The school satisfied the Board's inquiry. Based on the Board having determined that the school bond be set in the amount of \$32,800; that the school has complied and submitted a bond in the amount of \$36,000 (for both campuses); and that International Wine Guild, Plaza Building, Room 124, Campus Box 60, Denver, CO 80217 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Bennison Noll in a combined motion, moved that the program and two courses be approved and that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

3. Kaplan College - Thornton

Program Specialist Belisle brought to the Board's attention for consideration of renewal and approval of one new program proposed by Kaplan College, Thornton. The program is: Computer Support Technician. School representative Kristine Conlin was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$387,780.94; that the school has complied and submitted a bond of \$400,000; and that Kaplan College, 500 East 84th Avenue, Suite 2-200, Thornton, CO 80229 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski in a combined motion, moved that the program be approved and that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

4. Kaplan Professional Schools - ITA – Denver

Program Specialist Belisle brought to the Board's attention for consideration renewal and approval of one new course, proposed by Kaplan Professional Schools- ITA, Denver. The course is: Residential Energy Inspections with Home Tune-Up. School representative Evan Mellman was present. The school satisfied the Board's inquiry concerning the bond level. Based on the Board having determined that the school bond be set in the amount of \$52,187; that the school has complied and submitted a bond of \$92,969; and that Kaplan Professional Schools – ITA, 2150 South Cherry Street, Denver, CO 80222 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in

compliance with the Division's minimum requirements, Ms. Bennison Noll in a combined motion, moved that the course be approved and that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

5. Van Education Center, LLC. - Boulder

Program Specialist Belisle brought to the Board's attention for consideration of renewal and approval of one new program, proposed by Van Education Center, LLC., Boulder. The program is: Colorado Mortgage Provider Pre-Licensing Program. School representatives Curtis Hilty and Caroline Litwinski were present. The school satisfied the Board's inquiry. Based on the Board having determined that the school bond be set in the amount of \$54,839; that the school has complied and submitted a certificate of deposit in the amount of \$75,000; and that Van Education Center, LLC., 4801 Riverbend Road, Suite 203, Boulder, CO 80301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin in a combined motion, moved that the program be approved and that the Standard Certificate of Approval be granted for the period beginning July 1, 2008 and ending June 30, 2011. The motion was seconded and unanimously passed.

C. Consideration of Approval of Provisional Certificate of Approval

1. National Lender Services, Inc. - Thornton

Program Specialist Esquibel brought to the Board's attention for consideration, National Lender Services, Inc., Thornton as a new school with one program: Colorado Mortgage Broker Pre-Licensing Program and five stand alone courses: FHA Express; Fundamentals of Mortgage Processing; Long Origination Express; VA Express and Advanced Processing/Pre-Underwriting. School representative Leigh Ann Marchant Hayes was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$37,500; that the school submitted a bond in the amount of \$40,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez in a combined motion, moved that a Provisional Certificate of Approval be granted to National Lender Services, Inc., 12000 North Washington Street, Suite 285, Thornton, CO 80241 for the period beginning March 25, 2008 and ending June 30, 2009, and that the program and five courses before the Board be approved. The combined motion was seconded and unanimously passed.

2. IntelliTec College - Greeley

Program Specialist Oerman brought to the Board's attention for consideration, IntelliTec College, Greeley as a new school with two new programs: Medical Assistant; and Dental Assistant. School representatives Ed Kraus and Mike Grove were present. The Board determined that the implementation date of the two programs is August 1, 2008. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$82,625; that the school submitted a bond in the amount of \$750,000 (umbrella bond covering four Colorado campuses); and that the

school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Twardowski in a combined motion, moved that a Provisional Certificate of Approval be granted to IntelliTec College, 2040 Clubhouse Drive, Greeley, CO 80634 for the period beginning March 25, 2008 and ending June 30, 2009, and that the three programs be approved contingent upon the discussed corrections being made. The combined motion was seconded and unanimously passed.

3. Mortgage Training Institute - Denver

Program Specialist Oerman brought to the Board's attention for consideration, Mortgage Training Institute, Denver as a new school with one program: Colorado Mortgage Broker Pre-License Course and three stand alone courses: Mortgage 101 Basics; Business and Trade Practices; and Federal Regulations and Colorado State Regulations. School representative Donald Exley was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$31,875; that the school submitted a bond in the amount of \$35,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Narvaez in a combined motion, moved that a Provisional Certificate of Approval be granted to Mortgage Training Institute, 4155 East Jewell Avenue, Suite 310, Denver, CO 80222 for the period beginning March 25, 2008 and ending June 30, 2009, and that the program and three courses before the Board be approved. The combined motion was seconded and unanimously passed.

4. International Wine Guild – Art Institute - Denver

Program Specialist Belisle brought to the Board's attention for consideration, International Wine Guild – Art Institute, Denver as a new school with three stand alone courses: Guild Certification Seminar; Advanced Wine Course; and Advanced Wine and Food Pairing Course. School representative Sherri Robbins was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required amount of \$32,800; that the school submitted a bond in the amount of \$36,000 (for both campuses); and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin in a combined motion, moved that a Provisional Certificate of Approval be granted to International Wine Guild – Art Institute, 675 South Broadway, Denver CO 80209, for the period beginning March 25, 2008 and ending June 30, 2009, and that the three courses before the Board be approved. The combined motion was seconded and unanimously passed.

D. Consideration of Approval of Programs / Courses

1. Armbrust Real Estate Institute – Greenwood Village

Program Specialist Esquibel brought to the Board's attention for review and consideration one program: Mortgage Broker Pre-License Education proposed by

Armbrust Real Estate Institute, Greenwood Village. School representative Patrick Armbrust was present. The School satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced new program for Armbrust Real Estate Institute, 7100 East Belleview Avenue, Suite 211, Greenwood Village, CO 80111 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the above referenced new program effective March 25, 2008. The motion was seconded and unanimously passed.

2. Accounting and Business School of the Rockies – Greenwood Village

Program Specialist Oerman brought to the Board's attention for review and consideration three programs: Office Manager Certificate; Microsoft Power User Certificate; and Customer Service/Call Center Specialist Certificate proposed by Accounting and Business School of the Rockies, Greenwood Village. School representative Tim Oswald was present. The School satisfied the Board's inquiry. The Board identified that the title of one program could be misleading and suggested it be changed to "Office Management Certificate"; the School concurred with the recommendation. Based upon the Board having determined that the above-referenced new programs for Accounting and Business School of the Rockies, 5420 South Quebec Street, Suite 100, Greenwood Village, CO 80111 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above referenced new programs effective March 25, 2008, contingent upon the discussed correction being made. The combined motion was seconded and unanimously passed.

3. Nutrition Therapy Institute, Inc. - Denver

Program Specialist Belisle brought to the Board's attention for review and consideration one revised program: Herbal Therapy Program proposed by Nutrition Therapy Institute, Inc., Denver. School representative Kim Eickhoff was present. The School satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced new program for Nutrition Therapy Institute, Inc., 1574 York Street, Suite 100, Denver, CO 80206 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above referenced new programs effective March 25, 2008. The motion was seconded and unanimously passed.

E. Notification of School Closings

Staff reported to the Board the following voluntary school closures:

1. The Academy of Cosmetology, LLC. - Pagosa Springs
2. Alliance Real Estate School – Ft. Collins
3. American Bartending and Casino Dealers School - Lakewood

F. Consideration of Approval of Out of State Schools

1. **The CE Shop, Inc., - North Dakota**

Program Specialist Belisle brought to the Board's attention for review and consideration of approval to operate as an out-of-state school, The CE Shop, Inc., ND. Based on the Board having determined that the above-referenced school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve The CE Shop, Inc., ND to operate as an out-of-state school, effective March 25, 2008. The motion was seconded and unanimously passed.

2. **Praedo Institute - Utah**

Program Specialist Belisle brought to the Board's attention for review and consideration of approval to operate as an out-of-state school, Praedo Institute, UT. Based on the Board having determined that the above-referenced school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Bennison Noll moved to approve Praedo Institute, UT to operate as an out-of-state school, effective March 25, 2008. The motion was seconded and unanimously passed.

3. **PUSH Training – California**

Program Specialist Belisle brought to the Board's attention for review and consideration of approval to operate as an out-of-state school, Push Training, CA. Based on the Board having determined that the above-referenced school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve PUSH Training - CA to operate as an out-of-state school, effective March 25, 2008. The motion was seconded and unanimously passed.

G. Other

There was no other business placed before the Board for consideration.

H. Adjournment

Having no further business, Mr. Twardowski moved for adjournment. The motion was seconded and passed. The Board meeting adjourned at 11:16 A.M.

The next regularly scheduled meeting of the Board is Tuesday, April 22, 2008.