

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING
March 24, 2015 9:30 A.M.**

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Steven W. Steele, Chair, called the meeting to order at 9:32 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum and a two-third majority of the Board members were present.

Board Members Present:

Steven W. Steele, Chair	Joseph James Wolf	Arlene Rae Malay
Richard Semakula	Shelley Krovitz	Jean Robinson
Ledy Garcia-Eckstein		

Division Staff Present:

Lorna Candler, Director	Mary Kanaly, Deputy Director & Compliance Officer
Bernadette Esquibel, Program Coordinator	Jessica Googins, Program Specialist
Voni Oerman, Program Specialist	Lisa Hill, Program Specialist
Loretta Perez, Administrative Assistant III	

Board Counsel Absent:

Kimberly Spiering, Assistant Attorney General, Office of the Colorado Attorney General

Department of Higher Education Present:

Inta Morris, Chief Advocacy & Outreach Officer – arrived at 9:53 A.M.

Guests Present:

Steve Speake, Springs Truck Driving School – Colorado Springs
Ryan Minic, Pima Medical Institute – Denver
Mark Wilms, Pima Medical Institute – Denver
Ty Druse, Pima Medical Institute – Denver
Suzanne Scales, CollegeAmerica – Denver
Amy Nigrini, Colorado Media School – Lakewood
Dr. Reo Leslie, Colorado School for Family Therapy – Aurora
Gary Wales, Empire Beauty School – Aurora & Littleton
Nancy Lalande, National Institute of First Assisting (NIFA) – Centennial
Jerry Kekos, National Institute of First Assisting (NIFA) – Centennial
Katherine Butler, Regency Beauty Institute – Fort Collins
Jim Jones, Rolf Institute of Structural Integration – Boulder
Brittney Starcher, Command Cuts Academy of Barbering – Centennial
Eric Juhlin, CollegeAmerica – CEO - All Locations
Rozann Kunstle, CollegeAmerica - All Locations
Kiersten Murdoch, CollegeAmerica – All Locations
Daniel Slater, International Guide Academy –Littleton
Todd Cordrey, American Dream Real Estate School – Brighton
Bruce Batky – Skill Distillery – Greenwood Village
Anna Marie DeHerrera, Pueblo School of Cosmetology – Pueblo
Don Exley, Mortgage Training Institute – Denver

Orlando Gonzalez, Command Cuts Academy of Barbering – Centennial
Sarah Bouma, Independence Institute – Denver
Thomas Bresnan, Accounting & Business School of the Rockies – Greenwood Village
Mark Manton, Massage Therapy Institute of Colorado – Denver
Charles Tweedy, Careers World Wide, Inc., - Keenesburg

Approval of the February 24, 2015 Board Meeting Public Session Minutes:

The Board reviewed the February 24, 2015, meeting minutes. Mr. Wolf moved for approval of the minutes as read. The motion was seconded and passed.

Additions / Changes/ Corrections to the Agenda:

There were two hand carries for “C” Consideration of Renewal of Certificate of Approval with Program, number “1” and under “D” Consideration of Approval of Provisional Certificate of Approval, number “1”.

Director’s Report/ Staff Report:

Deputy Director Kanaly provided a Memorandum and update to the Board regarding complaints against several Cosmetology Schools overseen by the Division. Since January 1, 2015, the Division has received 10 complaints; the increase in complaints within one particular industry is concerning. Because the Office of Barbering and Cosmetology (OBC) within the Department of Regulatory Agencies (DORA) regulates professional licenses and the health and safety of the shops, salons, or businesses where the licensees operate, the public is best served by our agencies working together. The Division identified that some schools have failed to register their shop or salon with DORA as required under the law which could result in a cease and desist order that would close both the salon and the school (since the school requires the equipment and location to exist). Ms. Kanaly will keep the Board updated.

Director Candler gave an update on the Sunset Bill which has passed the second reading in the house and is moving forward to the next steps in the legislative process. During the meeting Deputy Director Kanaly received a text confirming that our Sunset Bill 171 passed the third reading in the House and is headed to the Governor’s desk for signature.

Director Candler announced the Interim Board meeting will be discussed during the last part of the Board meeting and she will have Deputy Director Kanaly provide up update on Senate Bill 186 at the end of the meeting.

One positive note, the Division was asked to speak at the College in Colorado, 10th annual job fair; this was an excellent opportunity to educate counselors and other members of the public about the variety and quality of various programs available through DPOS (and specifically featured some of our Science, Technology, Engineering, and Math “STEM” programs). The information was well received.

Division staff also had a meeting with Zenith Education Group (Everest College), to learn about the changes and goals of the new corporation who acquired Corinthian. Program Coordinator Esquibel, who thoroughly reviewed all the information for the Change of Ownership, reported that all necessary documents have been provided and all requirements have been met and will be ready for Board review in an upcoming meeting. Director Candler reported that the Division

discussed and expressed concern with the use of the term “scholarship” to describe what essentially appeared to be a tuition rebate. Zenith stated that it would attempt to alter advertisement.

Director Candler reported that Westwood College would be moving from the Degree Authorization to DPOS; we anticipate that matter will be on the Board’s June agenda.

A. Consideration of Approval Programs / Stand Alone Courses

1. The Colorado School for Family Therapy - Aurora

Program Specialist Googins brought to the Board’s attention for review consideration one new stand alone course, Jurisprudence, proposed by The Colorado School for Family Therapy, Aurora. A school representative was present. The school is in compliance with adequate bond coverage in the amount of \$25,000 until February 2016. Based upon the Board’s consideration and determination that the above-referenced course for The Colorado School for Family Therapy, 12101 East Second Avenue, Suite 101, Aurora, CO 80011 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division’s minimum requirements, Ms. Robinson moved to approve the above-referenced course effective March 24, 2015. The motion was seconded and unanimously passed.

2. Colorado Media School - Lakewood

Program Specialist Oerman brought to the Board’s attention for review consideration four programs: (1) Media Sales & Marketing; (2) Sports Broadcasting; (3) Audio Production; and (4) Film & Video Production, proposed by Colorado Media School, Lakewood. A School representative was present. The school is in compliance with adequate bond coverage in the amount of \$25,000.00 until June 2015. Based upon the Board’s consideration and determination that the above-referenced programs for Colorado Media School, 404 South Upham Street, Lakewood, CO 80226 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division’s minimum requirements, Mr. Semakula moved to approve the above-referenced programs effective March 24, 2015. The motion was seconded and unanimously passed.

3. Executive Security International, Ltd. – Grand Junction

Program Specialist Oerman brought to the Board’s attention for review consideration one new stand alone course, Elite Behavioral Analysis, proposed by Executive Security International, Ltd., Grand Junction. School representative was available via telephone. The school is in compliance with adequate letter of credit coverage in the amount of \$41,000 until July 2015. Based upon the Board’s consideration and determination that the above-referenced course for Executive Security International, Ltd., 715 Horizon Drive, Suite 301, Grand Junction, CO 81506 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division’s minimum requirements, Ms. Malay moved to approve the above-referenced course effective March 24, 2015. The motion was seconded and unanimously passed.

4. Pima Medical Institute - Denver

Program Coordinator Esquibel brought to the Board's attention for review consideration one new program, Central Sterile Processing, proposed by Pima Medical Institute, Denver. School representatives were present. The school is in compliance with adequate bond coverage in the amount of \$1,615,552; (umbrella bond for three locations) until January 2016. Based upon the Board's consideration and determination that the above-referenced program for Pima Medical Institute, 7475 Dakin Street, Denver, CO 80221 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced program effective March 24, 2015. The motion was seconded and unanimously passed.

B. Consideration of Renewal of Certificate of Approval

1. Massage Therapy Institute of Colorado - Denver

Program Specialist Googins brought to the Board's attention for consideration of renewal Massage Therapy Institute of Colorado, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$46,638.50; that the school submitted a certificate of deposit in the amount of \$83,225.29; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Massage Therapy Institute of Colorado, 1441 York Street, #301 Denver, CO 80206, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

2. Rolf Institute of Structural Integration - Boulder

Program Specialist Googins brought to the Board's attention for consideration of renewal Rolf Institute of Structural Integration, Boulder. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$210,980; that the school submitted a bond in the amount of \$210,980; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Semakula moved that the Standard Certificate of Approval be granted to Rolf Institute of Structural Integration, 5055 Chaparral Ct., Ste. 103, Boulder, CO 80301, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

3. Empire Beauty School - Aurora

Program Specialist Hill brought to the Board's attention for consideration of renewal Empire Beauty School, Aurora. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$186,081; that the school submitted a bond in the amount of \$186,081; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the

Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Empire Beauty School, 16800 E. Mississippi Avenue, Aurora, CO 80017, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

4. Empire Beauty School - Littleton

Program Specialist Hill brought to the Board's attention for consideration of renewal Empire Beauty School, Littleton. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$193,573; that the school submitted a bond in the amount of \$193,573; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Empire Beauty School, 8996 W. Bowles Avenue, E & F, Littleton, CO 80123, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

5. International Guide Academy - Littleton

Program Specialist Oerman brought to the Board's attention for consideration of renewal International Guide Academy, Littleton. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$33,900; that the school submitted a bond in the amount of \$40,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Robinson moved that the Standard Certificate of Approval be granted to International Guide Academy, 7630 Shaffer Parkway, Littleton, CO 80127, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

6. 6th Street Hair Salon and Day Spa, Inc. - Durango

Program Specialist Oerman brought to the Board's attention for consideration of renewal, 6th Street Hair. A school representative was not present. A motion was made by Mr. Wolf, that this matter be tabled. The motion was seconded and unanimously passed.

7. Pueblo School of Cosmetology - Pueblo

Program Specialist Oerman brought to the Board's attention for consideration of renewal Pueblo School of Cosmetology, Pueblo. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$1,500; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Semakula moved that the Standard Certificate of Approval be granted to Pueblo School of Cosmetology, 1827 Norwood, Pueblo, CO 81001, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

8. Springs Truck Driving School – Colorado Springs

Program Specialist Oerman brought to the Board's attention for consideration of renewal Springs Truck Driving School, Colorado Springs. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$4,500; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Springs Truck Driving School, 6550 Mark Dabling Blvd., Colorado Springs, CO 80919, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

9. Regency Beauty Institute – Fort Collins

Program Specialist Oerman brought to the Board's attention for consideration of renewal Regency Beauty Institute, Fort Collins. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$202,866; that the school submitted a bond in the amount of \$267,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Regency Beauty Institute, 2236 East Harmony Drive, Fort Collins, CO 80528, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

10. National Institute of First Assisting (NIFA) - Centennial

Program Specialist Oerman brought to the Board's attention for consideration of renewal National Institute of First Assisting (NIFA), Centennial. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$0.00; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to National Institute of First Assisting (NIFA), 12354 E. Caley Avenue, Suite 108, Centennial, CO 80111, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

11. Command Cuts Academy of Barbering - Centennial

Program Specialist Oerman brought to the Board's attention for consideration of renewal Command Cuts Academy of Barbering, Centennial. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Semakula moved that the Standard Certificate of Approval be granted to Command Cuts Academy of Barbering, 6262 S. Parker

Road, #500, Centennial, CO 80016, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

12. Accounting & Business School of the Rockies – Greenwood Village

Program Specialist Oerman brought to the Board's attention for consideration of renewal Accounting & Business School of the Rockies, Greenwood Village. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$16,200; that the school submitted a bond in the amount of \$25,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Wolf moved that the Standard Certificate of Approval be granted to Accounting & Business School of the Rockies, 5420 S. Quebec Street, Suite 100, Greenwood Village, CO 80111, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

13. Careers World Wide, Inc. - Keenesburg

Program Specialist Oerman brought to the Board's attention for consideration of renewal Careers World Wide, Inc., Keenesburg. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$0.00; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Wolf moved that the Standard Certificate of Approval be granted to Careers World Wide, Inc., 35 Main Street, Keenesburg, CO 80643, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

14. Mortgage Training Institute - Denver

Program Specialist Oerman brought to the Board's attention for consideration of renewal Mortgage Training Institute, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$9,212; that the school submitted a savings account in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Mortgage Training Institute, 7600 E. Eastman Avenue, #110, Denver, CO 80231, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

15. Tallgrass Animal Acupressure Institute – Castle Pines

Program Specialist Oerman brought to the Board's attention for consideration of renewal Tallgrass Animal Acupressure Institute, Castle Pines. No school representative was present. Upon determining that the school is in compliance with the required surety level in the amount of \$5,500; that the school submitted a bond in the amount of \$6,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the

Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Tallgrass Animal Acupressure Institute, 12420 Blue Terrace Way, Castle Pines, CO 80108, for the period beginning July 1, 2015 and ending June 30, 2018. The motion was seconded and unanimously passed.

C. Consideration of Renewal of Certificate of Approval with Programs/Courses

1. American Dream Real Estate School - Brighton

Program Specialist Googins brought to the Board's attention for consideration of renewal, American Dream Real Estate School, Brighton, and for review and consideration one program: Community Association Manager. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$35,750; that the school submitted a bond in the amount of \$50,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Semakula in a combined motion moved that the Standard Certificate of Approval be granted to American Dream Real Estate School, 795 Midland Street, Brighton, CO 80601, CO 80111 for the period beginning July 1, 2015 and ending June 30, 2018, and the above-referenced program be approved effective March 24, 2015. The combined motion was seconded and unanimously passed.

D. Consideration of Approval of Provisional Certificate of Approval

1. Skill Distillery - Greenwood Village

Program Specialist Googins brought to the Board's attention for consideration, Skill Distillery, a new school with one program: Full-Stack Web Application Development. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$160,000; that the school submitted a bond in the amount of \$160,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay in a combined motion moved that a Provisional Certificate of Approval be granted to Skill Distillery, 7400 E. Orchard Rd., #1450N, Greenwood Village, CO 80111 for the period beginning March 24, 2015, ending June 30, 2016, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

Other Business:

Board Chair, Mr. Steele, recused himself from this matter.

Division Director Candler provided the board members with handouts regarding CollegeAmerica; an Interim Board Meeting was held on March 12, 2015, to discuss CollegeAmerica's letter of credit which expires on April 11, 2015. In order to remain compliant with bond requirements, the letter of credit must be renewed by March 26, 2015. School representatives who were present at the Interim Board Meeting are also present today. Director Candler discussed the language changes necessary to make the former letter of credit compliant with the directives

issued by the Board at the Interim meeting. The Board reviewed and discussed the amended language and approved the revised letter of credit. However, since the amendments were made rather quickly for the purposes of ensuring two of CollegeAmerica's bonds did not lapse, Ms. Krovitz suggested that we further review and refine the language before approving the permanent language for all DPOS schools going forward. After further discussion, Mr. Wolf motioned to approve the amended language and suggested that all CollegeAmerica bonds should reflect similar language. The motion was seconded and passed.

The Division Director suggested that the CollegeAmerica, Denver campus approval be tabled until the following have been completed: 1) the Division has finalized the bond matters at issue; 2) The Attorney General's Preliminary Injunction hearing against CollegeAmerica; and 3) the Department of Education reviews and determines that CollegeAmerica has met all requirements imposed including securing the appropriate Letter of Credit required to continue participating in HEA, Title IV federal student aid programs. Mr. Wolf stated that within 60 days we should have the final language in the letter of credit for all schools. The Board moved to table the CollegeAmerica matter until the June meeting.

Division Deputy Director, Ms. Kanaly, provided an update to the Board regarding the status of the Yoga Teacher Training exemption introduced through SB 186 and referenced its connection to the Sunset proceedings. The yoga community appeared before the Senate where the bill exempting yoga was approved and passed to the House. During the house proceedings, a large yoga community appeared in support of the bill but several members of the public testified in opposition to exempting yoga teacher training programs from DPOS regulation. Although several members of the House appeared to have questions that were addressed by Ms. Kanaly and Inta Morris, the House Education Committee ultimately voted passed the bill on first reading. Once the Division has further information on the status of SB 186, Ms. Kanaly will update the Board.

Adjournment:

There being no other business, Mr. Semakula motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools' Meeting of March 24, 2015, adjourned at 11:04 A.M.

The next regularly scheduled meeting of the Board is Tuesday April 28, 2015, at 9:30 A.M. and will be held at:

Auraria Higher Education Campus
Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204
Telephone (303) 866-2723