

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS**  
**BOARD MEETING**  
**March 26, 2013, 9:30 A.M.**

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Lisa Bennison Noll, Chair called the meeting to order at 9:31 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum and a two-third majority of the Board members were present.

Board Members Present:

Lisa Bennison Noll, Chair	Winnifred Rovig	Buddy Douglass
Arlene Rae Malay	Jennifer Sprague	Steven W. Steele

Board Members Absent:

Tom Narvaez, Vice Chair

Division Staff Present:

Lorna Candler, Director	Georgia Roberts, Deputy Director
Renee Belisle, Program Specialist	Bernadette Esquibel, Program Specialist
Voni Oerman, Program Specialist	Karla Viteri, Program Specialist
Loretta Perez, Administrative Assistant	

Board Counsel Present:

Erica Weston, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Liliya Donovan, Life Time Academy & LifePower – all locations  
Mike Schranz, IntelliTec College – Colorado Springs  
Heather Strano, International Dermal Institute – Englewood  
Jeff Miner, The New Colorado Outdoor Adventure Guide School, LLC – Mesa  
Jim Crosse, The New Colorado Outdoor Adventure Guide School, LLC – Mesa  
Lisa Duffy, Cheeks International Academy of Beauty Culture – Greeley  
Amy Stevenson, Cheeks International Academy of Beauty Culture – Greeley  
Amy Armenta, Denver Body Art School - Denver  
Angela Gurule, Hollywood Hair Academy – Pueblo  
Michael Gurule, Hollywood Hair Academy – Pueblo  
Eric Bell, Living Arts Massage and Bodywork School – Westminster  
Brian Cain, Living Arts Massage and Bodywork School – Westminster  
Marc David, Institute for the Psychology of Eating – Longmont  
Wayne Zellers, IntelliTec College – Colorado Springs  
Nanette Loya, PAWS Grooming Academy – Grand Junction  
Liz Valentine, PAWS Grooming Academy – Grand Junction  
Bonnie Babcock, SAGE Technical Services – Henderson  
Sheryl Daniel, Bear Heart School of Massage – Fort Collins  
Wendy Peters, New Dimensions Beauty Academy – Parker  
Jennifer Smith, Dogs' Own Grooming School – Loveland

Jill Berkana, Berkana Institute of Massage Therapy – Denver  
Thomas Allen, Cook Street School of Culinary Arts – Denver  
Jim McCloskey, American Real Estate College – Wheat Ridge  
Victoria Sweet, Keith James Salon and Spa Academy – Loveland  
Angel Lou Koner, Keith James Salon and Spa Academy – Loveland  
Anne Lee, Tuana European Beauty Academy – Fort Collins  
Kathleen Morrow, School of Inner Health – Manitou Springs  
Bev Boyler, School of Inner Health – Manitou Springs  
Brad Wilson, The Bartending School, Inc. – Denver  
Erica Rothchild, Berkana Institute of Massage Therapy – Denver  
Shawn Gauben, Berkana Institute of Massage Therapy – Denver  
Kim Huong Nguyen, International Institute of Cosmetics - Denver  
Tim Guerrero, Redstone College - Denver East - Denver  
Dirk McCuiston, Boulder College of Massage Therapy – Boulder  
Ginger Currie, Rocky Mountain School of Animal Acupressure and Massage – Elizabeth  
Michael Franklin, Maro Medical Phlebotomy School – Aurora  
Nathan Larson, CollegeAmerica – Denver  
Joel Scimeca – CollegeAmerica – Fort Collins  
Amy Smith, Aspen Message Institute – Aspen  
Mark Burgeson, Medical Sales College – Littleton  
Rebecca Ensley, Medical Sales College – Littleton  
Pat Schlotter, Everest College – Thornton  
Janet Perry, At Home Professions – Fort Collins  
Jennifer Briggie, At Home Professions – Fort Collins  
Richard Kierstead, iPro Institute – Colorado Springs

**Approval of the February 7, 2013 Interim Board Meeting Minutes:**

The Board reviewed the February 7, 2013 interim meeting minutes. Mr. Steele moved for approval of the minutes as read. The motion was seconded and passed.

**Approval of the February 26, 2013 Board Meeting Public Session Minutes:**

The Board reviewed the February 26, 2013 meeting minutes. Ms. Malay moved for approval of the minutes as read. The motion was seconded and passed.

**Approval of the February 26, 2013 Executive Session Minutes:**

The Board reviewed the February 26, 2013 meeting minutes. Ms. Rovig moved for approval of the minutes as read. The motion was seconded and passed.

**Additions / Changes to the Agenda:**

Director Lorna Candler requested the following changes/additions to the agenda: Under section "A" - Consideration of Approval of Programs/Stand Alone Courses that Boulder College of Massage – Boulder be added as item "1"; under section "B" - Consideration of Renewal of Certificate of Approval, item "16" Stacey James Institute – Parker be removed and deferred until the April 23, 2013 Board Meeting; and that following the Board's

consideration of the regular agenda items, Assistant Attorney General Erica Weston will provide an update to the Board concerning a recently received counterproposal by CollegeAmerica concerning resolution of the two Fort Collins student complaints that are currently pending a hearing before the Colorado Office of Administrative Courts. The Board accepted the recommended changes/additions.

### **Staff / Director Report:**

Program Specialist Oerman and Program Specialist Viteri reported that all contingency approvals concerning Board action taken at the January 26, 2013 meeting have been met, recorded, and are on file with the Division.

Director Lorna Candler regretfully informed that Board member Jennifer Sprague will be leaving the Board as she has accepted a promotion that will require her to relocate out of state.

### **A. Consideration of Approval Programs / Stand Alone Courses**

#### **1. Boulder College of Therapy Massage - Boulder**

Program Specialist Belisle brought to the Board's attention for review and consideration three programs and twenty six new stand alone courses. The programs are: (1) 1320-Hour Associate of Occupational Studies in Massage Therapy Degree; (2) 800-Hour Massage Therapy Certificate Program; and (3) 1000-Hour Massage Therapy Certificate. The courses are: (1) Clinical Massage; (2) Advanced Practitioner Skills; (3) Body Energetics; (4) AOS Bodywork Symposium; (5) Canine and Small Animal Massage Module 1: Fundamentals of Canine Anatomy and Physiology; (6) Canine and Small Animal Massage Module 2: Pathologies and Clinical Application; (7) Canine and Small Animal Massage Module 3: Expanding Knowledge Through Acupressure and Sports Massage; (8) Canine and Small Animal Massage Module 4: Advanced Techniques, Review, Testing and Research; (9) Shiatsu: The Art of Zen Module 3: Hara Assessment and Masunaga's Extended Meridian System in the Legs; (10) Shiatsu: The Art of Zen Module 4: Hara Assessment and Masunaga's Extended Meridian System in the Arms; (11) Shiatsu: The Art of Zen Module 5: The Final Touches: Side Position, Review and Practical Testing; (12) Embracing: Phenomenal Touch Level 1; (13) Deepening: Phenomenal Touch Level 2; (14) Immersing: Phenomenal Touch Level 3; (15) Submerging: Phenomenal Touch Level 4; (16) Converging: Phenomenal Touch Level 5; (17) Quantum Cranial Method: Foundations: Primary Respiratory Mechanism, Quantum Coherence and the Animating Spirit; (18) Quantum Cranial Method: Evolution of Consciousness Part I: Structural Triune Dynamics and Zodiac; (19) Quantum Cranial Method: Evolution of Consciousness Part II: The Unbroken Self and Stages of Development; (20) Quantum Cranial Method: Quantum Brain Dynamics; (21) Quantum Cranial Method: Eight Extraordinary Vessels; (22) Quantum Cranial Method: Potency and Evolution of Leadership; (23) Quantum Cranial Method: Divergent Channels; (24) Opening to the Mystery: Presence in Caregiving at the End of life; (25) Compassionate Clinical Service: A 6-Day Oncology/ Hospital Massage Intensive; and (26) AOS Symposium Elective, proposed Boulder College of Massage Therapy, Boulder. A school representative was present. Based upon the Board having determined that the above-referenced programs and courses for Boulder College of Massage Therapy, 6255

Longbow Drive, Boulder, CO 80301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the above-referenced programs and courses effective March 26, 2013. The motion was seconded and unanimously passed.

## **2. Keith James Salon and Spa Academy - Loveland**

Program Specialist Belisle brought to the Board's attention for review and consideration one new stand alone course, Chemical Peels, proposed by Keith James Salon and Spa Academy. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced course for Keith James Salon and Spa Academy, 411 N. Lincoln Avenue, Loveland, CO 80537, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced course effective March 26, 2013. The motion was seconded and unanimously passed.

## **3. Everest College – Thornton**

Program Specialist Belisle brought to the Board's attention for review and consideration one new program, Business – Sales & Customer Service, proposed by Everest College, Thornton. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for Everest College, 9065 Grant Street, Thornton, CO 80229 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Steele moved to approve the program effective March 26, 2013. The motion was seconded and unanimously passed.

## **4. IntelliTec College – Grand Junction**

Program Specialist Oerman brought to the Board's attention for review and consideration five new stand alone courses: (1) Dental Radiology Education and Training; (2) Dental Expanded Restorative Skills; (3) Stech Generation 1 Technician Certification; (4) Stech Modis Technician Certification; and (5) Stech Solus Ultra Technician Certification, proposed by IntelliTec College, Grand Junction. A school representative was present. Based upon the Board having determined that the above-referenced courses for IntelliTec College, 772 Horizon Drive, Grand Junction, CO 81506 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the above-referenced courses effective March 26, 2013, contingent upon a correction being made as discussed. The motion was seconded and unanimously passed.

## **5. International Institute of Cosmetics - Denver**

Program Specialist Viteri brought to the Board's attention for review and consideration one new program, Manicuring, proposed by International Institute of Cosmetics, Denver. A school representative was present. The school satisfied the Board's inquiry. Based upon

the Board having determined that the above-referenced program for International Institute of Cosmetics, 2411 W. Alameda Avenue, Denver, CO 80223, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced program effective March 26, 2013. The motion was seconded and unanimously passed.

#### **6. Medical Sales College - Littleton**

Program Specialist Viteri brought to the Board's attention for review and consideration one new program, Masters Spine Program, proposed by Medical Sales College, Littleton. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for Medical Sales College, 8040 South Park Lane, Littleton, CO 80120 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Steele moved to approve the program effective March 26, 2013. The motion was seconded and unanimously passed.

#### **7. Life Time Academy - Westminster**

Program Specialist Viteri brought to the Board's attention for review and consideration five new programs: (1) Professional Fitness Specialist – Pilates Instructor; (2) Professional Fitness Specialist – Group Fitness Instructor; (3) Professional Fitness Trainer – Traditional; (4) Professional Fitness Trainer – Accelerated; and (5) Professional Fitness Trainer – Trainer Capstone, proposed by Life Time Academy, Westminster. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for Life Time Academy, 397 West 148<sup>th</sup> Avenue, Westminster, CO 80020 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Sprague moved to approve the programs effective March 26, 2013. The motion was seconded and unanimously passed.

### **B. Consideration of Renewal of Certificate of Approval**

#### **1. SAGE Technical Services - Henderson**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal SAGE Technical Services, Henderson. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$32,951; that the school submitted a bond in the amount of \$40,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted to SAGE Technical Services – H, 10401 E. 102 Avenue, Unit A, Henderson, CO 80640, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

#### **2. The Cheeks International Academy of Beauty Culture - Greeley**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal The Cheeks International Academy of Beauty Culture, Greeley. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$14,217; that the school submitted a bond in the amount of \$30,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to The Cheeks International Academy of Beauty Culture, 2547-B Avenue, Greeley, CO 80631, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

### **3. Denver Body Art School - Denver**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Denver Body Art School, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$1,500; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Denver Body Art School, 1451 Cortez Street, Unit A, Denver, CO 80201, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

### **4. Cook Street School of Culinary Arts - Denver**

Program Specialist Belisle brought to the Board's attention for consideration of renewal Cook Street School of Culinary Arts, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$183,130; that the school submitted a letter of credit in the amount of \$184,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Cook Street School of Culinary Arts, 1927 Market Street, Denver, CO 80202, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

### **5. American Real Estate College – Wheat Ridge**

Program Specialist Belisle brought to the Board's attention for consideration of renewal American Real Estate College, Wheat Ridge. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$19,280; that the school submitted a bond in the amount of \$25,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved

that the Standard Certificate of Approval be granted to American Real Estate College, 7651 W. 41<sup>st</sup> Avenue, Suite 202, Wheat Ridge, CO 80033, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

#### **6. Redstone College – Denver East - Denver**

Program Specialist Belisle brought to the Board's attention for consideration of renewal Redstone College - Denver East, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$520,399; that the school submitted a TAF (Training Assurance Foundation) in the amount of \$520,399; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Redstone College - Denver East, 7350 N. Broadway, Denver, CO 80221, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

#### **7. Bear Heart School of Massage – Fort Collins**

Program Specialist Belisle brought to the Board's attention for consideration of renewal Bear Heart School of Massage, Fort Collins. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$4,100; that the school submitted a certificate of deposit in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted to Bear Heart School of Massage, 530 S. College Avenue, Suite 5, Fort Collins, CO 80524, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

#### **8. New Dimensions Beauty Academy - Parker**

Program Specialist Belisle brought to the Board's attention for consideration of renewal New Dimensions Beauty Academy, Parker. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$32,025; that the school submitted a bond in the amount of \$50,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted to New Dimensions Beauty Academy, 10158 S. Parker Road, Suite A, Parker, CO 80138, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

#### **9. Intellitec College – Colorado Springs**

Program Specialist Oerman brought to the Board's attention for consideration of renewal Intellitec College, Colorado Springs. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$302,806; that the school submitted a bond in the amount of \$750,000 (umbrella bond for 3 campuses including \$145,870 Pueblo and \$193,655 Grand Junction for a total surety level of \$642,331); and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted to Intellitec College – Colorado Springs, 2315 E. Pikes Peak Avenue, Colorado Springs, CO 80909, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

#### **10. The New Colorado Outdoor Adventure Guide School, LLC – Mesa**

Program Specialist Oerman brought to the Board's attention for consideration of renewal The New Colorado Outdoor Adventurer Guide School, LLC, Mesa. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$16,500; that the school submitted a letter of credit in the amount of \$41,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Steele moved that the Standard Certificate of Approval be granted to The New Colorado Outdoor Adventure Guide School, LLC, 7001 Hwy. 65, P.O. Box 150, Mesa, CO 81643, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

#### **11. At Home Professions – Fort Collins**

Board member Jennifer Sprague rescued herself from this matter only, citing an appearance of a conflict of interest. A quorum and a two-thirds majority of the Board members were still present.

Program Specialist Oerman brought to the Board's attention for consideration of renewal At Home Professions – Fort Collins. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$32,632; that the school submitted a bond in the amount of \$60,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to At Home Professions, 2001 Lowe Street, Fort Collins, CO 80525, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

#### **12. Rocky Mountain School of Animal Acupressure and Massage - Elizabeth**

Program Specialist Oerman brought to the Board's attention for consideration of renewal Rocky Mountain School of Animal Acupressure and Massage, Elizabeth. A school



representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$37,551; that the school submitted a bond in the amount of \$43,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted to Rocky Mountain School of Animal Acupressure and Massage, 30522 Longhorn Circle, Elizabeth, CO 80107, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

### **13. Institute for the Psychology of Eating - Longmont**

Program Specialist Viteri brought to the Board's attention for consideration of renewal Institute for the Psychology of Eating, Longmont. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$148,000; that the school submitted a bond in the amount of \$175,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Institute for the Psychology of Eating, 3500 Nelson Road, Longmont, CO 80503, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

### **14. PAWS Grooming Academy – Grand Junction**

Program Specialist Viteri brought to the Board's attention for consideration of renewal PAWS Grooming Academy, Grand Junction. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to PAWS Grooming Academy, 2703 Highway 50, Grand Junction, CO 81503, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

### **15. Dogs' Own Grooming School - Loveland**

Program Specialist Viteri brought to the Board's attention for consideration of renewal Dogs' Own Grooming School, Loveland. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$10,039.08; that the school submitted a bond in the amount of \$20,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Dogs' Own Grooming School, 224 E. Street, Loveland, CO 81538, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

**16. Berkana Institute of Massage Therapy - Denver**

Program Specialist Viteri brought to the Board's attention for consideration of renewal Berkana Institute of Massage Therapy, Denver. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$38,725; that the school submitted a bond in the amount of \$50,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Sprague moved that the Standard Certificate of Approval be granted to Berkana Institute of Massage Therapy, 1565 Race Street, Denver, CO 80206, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

**17. School of Inner Health – Manitou Springs**

Program Specialist Viteri brought to the Board's attention for consideration of renewal School of Inner Health, Manitou Springs. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$6,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass moved that the Standard Certificate of Approval be granted to School of Inner Health, 1 Lover's Lane, Manitou Springs, CO 80824, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

**C. Consideration of Renewal of Certificate of Approval with Programs / Courses**

**1. Living Arts Massage and Bodywork School - Westminster**

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Living Arts Massage and Bodywork School, Westminster, and for review and consideration two new programs: (1) Asian Arts Massage Therapy Certificate Program; and (2) 525 Hour Massage Therapy Certification Program. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$0; that the school submitted a certificate of deposit in the amount of \$5,151.54; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Living Arts Massage and Bodywork School, 7188 Lowell Blvd., Westminster, CO 80030 for the period beginning July 1, 2013 and ending June 30, 2016, and the above-referenced programs be approved effective March 26, 2013. The combined motion was seconded and unanimously passed.

**2. The Bartending School, Inc. - Denver**

Program Specialist Viteri brought to the Board's attention for consideration of renewal The Bartending School, Inc., Denver, and for review and consideration one new stand alone course: Bottle Service. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$8,670; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Sprague moved that the Standard Certificate of Approval be granted to The Bartending School, Inc., 5777 E. Evans #3, Denver, CO 80222 for the period beginning July 1, 2013 and ending June 30, 2016, and the above-referenced course be approved effective March 26, 2013. The combined motion was seconded and unanimously passed.

### **3. International Dermal Institute - Englewood**

Program Specialist Viteri brought to the Board's attention for consideration of renewal International Dermal Institute, Englewood, and for review and consideration ten new stand alone courses: (1) Acids, Peels and Exfoliates; (2) IDI Speed Waxing Techniques (Original Speed Waxing); (3) Results & Treatment for Aging Skin; (4) Skin Analysis 101 (Effective Skin Analysis); (5) Successfully Treating Hyperpigmentation (Skin Color); (6) Advance Face Massage; (7) Identifying Skin Diseases and Disorders; (8) Skin Series – Aging Skin; (9) Skin Series: Sensitive Skin and Inflammation; and (10) Understanding Cosmeceutical Ingredients in Skin Products. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$3,622.50; that the school submitted a bond in the amount of \$6,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to International Dermal Institute, 7100 E. Belleview Avenue – G10, Englewood, CO 80111 for the period beginning July 1, 2013 and ending June 30, 2016, and the above-referenced courses be approved effective March 26, 2013. The combined motion was seconded and unanimously passed.

### **4. Life Time Academy – Colorado Springs**

See # 5 below

### **5. Life Time Academy – Centennial and Colorado Springs**

It was the will of the Board to consider the renewal and programs for both locations as one combined matter.

Program Specialist Viteri brought to the Board's attention for consideration of Life Time Academy, Colorado Springs and Centennial, and for review and consideration five new programs: (1) Professional Fitness Specialist – Pilates Instructor; (2) Professional Fitness Special – Group Fitness Instructor; (3) Professional Fitness Trainer – Traditional; (4) Professional Fitness Trainer – Accelerated; and (5) Professional Fitness Trainer Capstone. A school representative was present. Both schools satisfied the Board's inquiry. Upon

determining that Life Time Academy, Colorado Springs is in compliance with the required surety level in the amount of \$50,703.75; that Life Time Academy, Centennial is in compliance with the required surety level in the amount of \$50,703.75; that the school submitted an umbrella bond in the amount of \$152,112.75 (for 3 locations - Colorado Springs, Centennial and Westminster); and that the schools can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Life Time Academy, 4410 Royal Pine Drive, Colorado Springs, CO 80920 and Life Time Academy, 5000 Dry Creek Road, Centennial, CO 80122 for the period beginning July 1, 2013 and ending June 30, 2016, and the above-referenced programs be approved for both locations effective March 26, 2013. The combined motion was seconded and unanimously passed, contingent upon a correction being made as discussed.

#### **6. Aspen Massage Institute - Aspen**

Program Specialist Viteri brought to the Board's attention for consideration of renewal Aspen Massage Institute, Aspen, and for review and consideration one new program: Certified Massage Therapist Program. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$11,200; that the school submitted a bond in the amount of \$25,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Sprague moved that the Standard Certificate of Approval be granted to Aspen Massage Institute, 720 E. Hyman Avenue, Aspen, CO 81611 for the period beginning July 1, 2013 and ending June 30, 2016, and the above-referenced program be approved effective March 26, 2013. The combined motion was seconded and unanimously passed.

#### **D. Consideration of Approval of Provisional Certificate of Approval**

##### **1. Hollywood Hair Academy - Pueblo**

Program Specialist Esquibel brought to the Board's attention for consideration Hollywood Hair Academy, Pueblo, a new school with two proposed programs: (1) Cosmetology; and (2) Nail Technician Program. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$12,500; that the school submitted a bond in the amount of \$12,500; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay in a combined motion moved that a Provisional Certificate of Approval be granted to Hollywood Hair Academy, 301 N Santa Fe Avenue, Pueblo, CO 81003 for the period beginning March 26, 2013, ending June 30, 2014, and that the programs before the Board be approved. The combined motion was seconded and unanimously passed.

##### **2. iPro Institute – Colorado Springs**

Program Specialist Belisle brought to the Board's attention for consideration, iPro Institute, Colorado Springs, a new school with three proposed programs, and fourteen new stand-alone courses. The programs are: (1) Auto Physical Damage; (2) Claim Service Specialist; and (3) Paintless Dent Repair Master Technician. The courses are: (1) CIS 101 Introduction to Computers; (2) INS 100 Insurance Reciprocity Agreements; (3) PDR 101 Introduction to PDR; (4) PDR 103 Quarter and Half-Dollars Size Dent Repair; (5) PDR 104 Oversize Dent Repair; (6) PDR 105 Eyebrows, Crowns and Creases; (7) PDR 106 Body Line Restoration; (8) PDR 107 Multiple Den Repair; (9) PDR 108 Glue Pulling and Blending; (10) PDR 109 Remove and Install; (11) PDR 110 Repair and Quality Control; (12) PDR 111 Introduction to Entrepreneurship; (13) PDR 112 Paintless Dent Repair Internship; and (14) PDR 102 Nickel-Size Dent Repair. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$84,832.50; that the school submitted a bond in the amount of \$100,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay in a combined motion moved that a Provisional Certificate of Approval be granted to iPro Institute, 1310 Ford Street, Colorado Springs, CO 80915 for the period beginning March 26, 2013, ending June 30, 2014, and that the programs and stand-alone courses before the Board be approved. The combined motion was seconded and unanimously passed.

### **3. Tuana European Beauty Academy – Fort Collins**

Program Specialist Belisle brought to the Board's attention for consideration, Tuana European Beauty Academy, Ft. Collins, a new school with four proposed programs, and two new stand-alone courses. The programs are: (1) Cosmetology; (2) Esthetician; (3) Hairstylist; and (4) Manicuring. The courses are: (1) Threading; and (2) Hair Extensions. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$0; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay in a combined motion moved that a Provisional Certificate of Approval be granted to Tuana European Beauty Academy, 826 S. College Avenue, Fort Collins, CO 80224 for the period beginning March 26, 2013, ending June 30, 2014, and that the programs and stand-alone courses before the Board be approved. The combined motion was seconded and unanimously passed.

### **4. Maro Medical Phlebotomy School - Aurora**

Program Specialist Viteri brought to the Board's attention for consideration Maro Medical Phlebotomy School, Aurora, a new school with one proposed program, Phlebotomy Certification. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$7,500; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion

moved that a Provisional Certificate of Approval be granted to Maro Medical Phlebotomy School, 14201 E. 4<sup>th</sup> Avenue - #110, Aurora, CO 80011 for the period beginning March 26, 2013, ending June 30, 2014, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

## **5. LifePower – Colorado Springs**

See # 6 Below

## **6. LifePower – Colorado Springs & Centennial**

It was the will of the Board to consider the new school program and courses for both locations as one combined matter.

Program Specialist Viteri brought to the Board's attention for review and consideration two new schools with one program LifePower Yoga Teacher Training, proposed by LifePower, Colorado Springs and Centennial. School representatives were present. The schools at both locations satisfied the Board's inquiry. Upon determining that the schools are in compliance with the required surety level in the amount of \$89,850; that the schools submitted a bond in the amount of \$179,700; (umbrella bond for Colorado Springs and Centennial); and that the above-referenced program for LifePower – Colorado Springs, 4410 Royal Pine Drive, Colorado Springs, CO 80920 and for LifePower – Centennial, 5000 Dry Creek Road, Centennial, CO 80122 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass in a combined motion moved that a Provisional Certificate of Approval be granted to both locations for the period beginning March 26, 2013, ending June 30, 2014, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

## **Other Business:**

### **1. CollegeAmerica – Fort Collins**

Board member Steven Steele recused himself from the CollegeAmerica matter, citing an appearance of a conflict of interest. A quorum and a two-thirds majority of the Board members were still present.

Assistant Attorney General Erica Weston updated the Board on the status of two student complaints concerning CollegeAmerica, Fort Collins, and a proposed Stipulated Agreement that was discussed at the February 26, 2013 meeting. School representatives were present. Discussion ensued about the terms of the proposed Stipulated Agreement still pending final approval by the School and endorsement by the Board, and changed terms recently requested by the School. The Board indicated it would like to consult with its legal counsel before proceeding, for the purpose of learning what legal options may be available to it under the circumstances reported, and the effect on pending litigation. Mr. Douglass motioned to convene into Executive Session pursuant to §24-6-402(3) (b) (III), C.R.S., on pending or imminent court action and pursuant to §24-6-402(3) (a) (II), to discuss matters

required to be kept confidential. Ms. Rovig seconded, and the motion to convene into Executive Session was unanimously passed.

The regular public board meeting recorder was turned off, and the Board of Private Occupational Schools convened into Executive Session at 10:52 A.M. for the purposes described above as requiring confidentiality. No member of the general public was present. The Executive Session recorder was turned on.

Executive Session concluded and the public session of the Board meeting reconvened at 11:38 A.M. The Executive Session recorder was turned off. The tape was removed and marked "March 26, 2013 Executive Session". The public session recorder was turned on and the general public was welcomed back.

Assistant Attorney General Weston affirmed for the public record that the Executive Session was for the sole purpose of providing legal advice to the Board and to otherwise engage in what in good faith is believed to be attorney-client privileged matters required to be kept confidential.

Discussion ensued about the School's requested changes to the proposed Agreement, including the shortening of the time frame in which each student-Complainant would have to agree, and to enroll in a similar program in order to complete training at another private occupational school or community college; whether the program selected by each student-Complainant under the terms of the Agreement would have to be in the same sub-field (i.e. limited scope operator and EMS) as that taken while at CollegeAmerica or whether "similar" to a medical specialties program would be acceptable; admission representative training; and whether or not an approved leave of absence by the student-Complainant should relieve the School of any further obligation to that individual under the terms of the Agreement.

After due deliberation and discussion, Ms. Sprague motioned to include as part of the Board's final proposed Stipulated Agreement the following terms: The respective Complainants shall have six (6) months from the date of execution of the Stipulated Agreement and Final Board Order in which to decide and give notice to the School that the Complainant will avail herself to the offer to enroll in a similar training program at another private occupational school or community college; that upon acceptance/notice of the training opportunity the Complainant shall have up to eighteen (18) additional months in which to enroll in said similar program; that the program need not be identical to the allied health sub-field (i.e. limited scope operator or EMS) in which each respective Complainant was enrolled at CollegeAmerica, but that it should be similar to a medical specialties program; that should the student-Complainant be approved for a Leave of Absence at the school in which she enrolls under the terms of this agreement, that this granted Leave of Absence will not be deemed as "not progressing toward completion," nor will an approved Leave of Absence relieve CollegeAmerica from its obligation to the Complainant under the terms of this Agreement; for purposes of compliance monitoring by the Division on behalf of the Board, the monitoring period shall be one (1) year from the date of execution of the Stipulated Agreement and Board Order; and verification of compliance in respect to externships placement shall include, but need not be limited to the School submitting complete copies of its externship affiliation agreements and other such data deemed

necessary to ascertain compliance with the minimum standards and the terms of the Agreement. Ms. Sprague further motioned that once these changes are reflected in the proposed Stipulated Agreement, and tendered to the School, CollegeAmerica shall be given not more than two (2) weeks in which to respond by either accepting or rejecting the Board's final terms. The motion was seconded and unanimously passed.

The Board directed Attorney General Weston to present the proposal to the School with the approved changes, and to inform CollegeAmerica of the response deadline.

**Adjournment:**

There being no other business, Ms. Sprague motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools' Meeting of March 26, 2013, adjourned at 11:59 A.M.

The next regularly scheduled meeting of the Board is Tuesday, April 23, 2013, at 9:30 A.M. and will be held at:

Auraria Higher Education Campus  
Tivoli Student Center, Room 320  
900 Auraria Parkway, Denver, CO 80204  
Telephone (303) 866-2723