

BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING
May 28, 2013, 9:30 A.M.

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Lisa Bennison Noll, Chair called the meeting to order at 9:36 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum and a two-third majority of the Board members were present.

Board Members Present:

Lisa Bennison Noll, Chair
Arlene Rae Malay

Winnifred Rovig
Richard Semakula

Joseph James Wolf
Steven W. Steele

Board Members Absent:

Tom Narvaez, Vice Chair

Division Staff Present:

Lorna Candler, Director
Renee Belisle, Program Specialist
Karla Viteri, Program Specialist

Georgia Roberts, Deputy Director
Bernadette Esquibel, Program Specialist
Loretta Perez, Administrative Assistant

Division Staff Absent:

Voni Oerman, Program Specialist

Board Counsel Present:

Erica Weston, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Kai Kawasugi, Colorado Accelerated Dental Assisting School – Westminster
Eric Winter, Colorado Accelerated Dental Assisting School – Westminster
Leasa Wood, Center Beauty College – Pueblo
Emilie Johnson, Center Beauty College – Pueblo
Melissa Dunlop, Ooh La Spa Academy of Hair, Skin & Nails – Creede
Leah Chambers, Ooh La Spa Academy of Hair, Skin & Nails – Creede
Elaine Ivan, UCH – MHS School of Radiologic Technology – Colorado Springs
Andrew A.J. Peak, Colorado Dental Assisting School, LLC – Colorado Springs
Mindy Anderson, Colorado Dental Assisting School, LLC – Colorado Springs
Douglas Peak, Colorado Dental Assisting School, LLC – Colorado Springs
Carissa Barton, Everest College – Aurora
Lisa Wheland, Everest College – Aurora
Pat Schlotter, Everest College – Thornton
Hansa Knox Johnson, Prana Yoga & Ayurveda Mandala – Denver
Stacey Meyer, Stacey James Institute – Parker
James Meyer, Stacey James Institute – Parker
Michael Beaty, Pima Medical Institute – South Denver
Amy Brown, Pima Medical Institute – South Denver

Dianne Torbeck, Academy for Dental Assisting Career – Longmont & Colorado Springs
Zachary Brinkerhoff, Modern Institute of Reflexology – Wheat Ridge
Debbie Nilsen, Longs Peak Academy – Longmont
Helen Grigg, Healing Spirits Massage Training – Boulder
Alicia Gramm, Healing Spirits Massage Training – Boulder
Lan K. Than, Cosmo Beauty Academy – Denver
Laura Sanchez, Nueva Imagen Beauty School – Aurora
Susan Gasper, Assist to Succeed Colorado Springs – Colorado Springs
Pat Nelson, Longs Peak Academy – Longmont
Ivan Nikolaeff, Everest College - Aurora
Joel Scimeca, CollegeAmerica – Fort Collins
Albert Dill, Blackfox Training Institute, LLC – Longmont
Aaron Haney, Colorado Transportation School – Commerce City

Approval of the April 23, 2013 Board Meeting Public Session Minutes:

The Board reviewed the April 23, 2013 meeting minutes. Ms. Rovig moved for approval of the minutes as read. The motion was seconded and passed.

Approval of the April 23, 2013 Executive Session Minutes:

The Board reviewed the April 23, 2013 meeting minutes. Ms. Malay moved for approval of the minutes as read. The motion was seconded and passed.

Additions / Changes to the Agenda:

Director Lorna Candler requested the following changes/additions to the agenda: Under section "A" - Consideration of Approval Programs/Stand Alone Courses that item number "3" Aveda Institute Denver, be pulled from the agenda as it is a minor revision that does not require Board action. Director Candler also asked that under "Other Business" Boulder College of Massage Therapy - Boulder be added as item number "3". The Board concurred with the requested changes.

Staff / Director Report:

Director Candler introduced and welcomed two new board members: Richard Semakula of Heritage College; and as the financial representative, Joseph James Wolf of U.S. Bank.

Program Specialist Viteri reported that all contingency approvals concerning Board action taken at the April 23, 2013 meeting have been met, recorded, and are on file with the Division.

A. Consideration of Approval Programs / Stand Alone Courses

1. UCH – MHS School of Radiologic Technology – Colorado Springs

Program Specialist Esquibel brought to the Board's attention for review and consideration one new program, Magnetic Resonance Imaging, proposed by UCH – MHS School of

Radiologic Technology, Colorado Springs. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for UCH – MHS School of Radiologic Technology, 175 S. Union Blvd., Suite 240, Colorado Springs, CO 80910, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced program effective May 28, 2013. The motion was seconded and unanimously passed.

2. Heritage College - Denver

Board member Richard Semakula recused himself from the Heritage College, Denver matter only, citing an appearance of a conflict of interest, as the school's representative. A quorum and a two-thirds majority of the Board members were still present.

Program Specialist Esquibel brought to the Board's attention for review and consideration one program and four new stand-alone courses. The program is: (1) Diploma in Therapeutic Massage. The courses are: (1) Corrective Exercise Specialist; (2) Advanced Sports Conditioning; (3) Lifespan Fitness Solutions; and (4) Advance Fitness Nutrition, proposed by Heritage College. A school representative was present. Based upon the Board having determined that the above-referenced program and courses for Heritage College, 12 Lakeside Lane, Denver CO 80212 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Steele moved to approve the above-referenced program and courses effective May 28, 2013. The motion was seconded and unanimously passed.

3. Academy for Dental Assisting Careers - Longmont

Program Specialist Belisle brought to the Board's attention for review and consideration one new program, Fundamentals of Dental Technology, proposed by Academy for Dental Assisting Careers, Longmont. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for by Academy for Dental Assisting Careers, 1446 Hover Street, Suite 250, Longmont, CO 80501, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced program effective May 28, 2013. The motion was seconded and unanimously passed.

4. Center Beauty College - Pueblo

Program Specialist Belisle brought to the Board's attention for review and consideration one new program, Barbering, proposed by Center Beauty College, Pueblo. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for by Center Beauty College, 228 W. 3rd Street, Pueblo, CO 81003, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as

amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the above-referenced program effective May 28, 2013. The motion was seconded and unanimously passed.

5. Everest College - Aurora

Program Specialist Belisle brought to the Board's attention for review and consideration one new program: (1) Information Technology Support Specialist, proposed by Everest College, Aurora. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for Everest College, 14280 Jewell Avenue, Suite 100, Aurora, CO 80012 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Rovig moved to approve the program effective May 28, 2013. The motion was seconded and unanimously passed.

6. Everest College – Thornton

Program Specialist Belisle brought to the Board's attention for review and consideration two new programs: (1) Criminal Justice – Social & Youth Services; and (2) Criminal Justice – Private & Home Security, proposed by Everest College, Thornton. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for Everest College, 9065 Grant Street, Thornton, CO 80229 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Steele moved to approve the programs effective May 28, 2013. The motion was seconded and unanimously passed.

B. Consideration of Renewal of Certificate of Approval

1. Longs Peak Academy - Longmont

Program Specialist Viteri brought to the Board's attention for consideration of renewal Longs Peak Academy, Longmont. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$48,000; that the school submitted a bond in the amount of \$80,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Longs Peak Academy, 700 Pratt Blvd., Suite 510, Longmont, CO 80501, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

2. Hispanic Media Institute – Denver

Program Specialist Viteri brought to the Board's attention for consideration of renewal Hispanic Media Institute, Denver. No school representative was available. Upon determining that the school is in compliance with the required surety level in the amount of

\$8,000; that the school submitted a bond in the amount of \$20,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Hispanic Media Institute, 1582 S. Parker Road, Suite 303, Denver, CO 80231, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

3. Cosmo Beauty Academy - Denver

Program Specialist Viteri brought to the Board's attention for consideration of renewal Cosmo Beauty Academy, Denver. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$4,400; that the school submitted a bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Cosmo Beauty Academy, 1058-1068 S. Federal Boulevard, Denver, CO 80219, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

4. Colorado Accelerated Dental Assisting School - Westminster

Program Specialist Viteri brought to the Board's attention for consideration of renewal Colorado Accelerated Dental Assisting School, Westminster. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$8,000; that the school submitted bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Colorado Accelerated Dental Assisting School, 11961 Bradburn Boulevard, Suite 200, Westminster, CO 80031, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

5. Assist to Succeed Colorado Springs – Colorado Springs

Program Specialist Viteri brought to the Board's attention for consideration of renewal Assist to Succeed Colorado Springs, Colorado Springs. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$24,270; that the school submitted bond in the amount of \$27,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Assist to Succeed Colorado Springs, 8610 Explorer Drive , Suite 315, Colorado Springs, CO 80920, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

6. Stacey James Institute – Parker

Program Specialist Viteri brought to the Board's attention for consideration of renewal Stacey James Institute, Parker. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$4,487.25; that the school submitted bond in the amount of \$10,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Stacey James Institute, 16526 Keystone Boulevard, Unit B, Parker, CO 80134, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

7. Blackfox Training Institute, LLC – Longmont

Program Specialist Viteri brought to the Board's attention for consideration of renewal Blackfox Training Institute, LLC, Longmont. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$5,550; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of Approval be granted to Blackfox Training Institute, LLC, 701 Delaware Avenue, Unit B, Longmont, CO 80501, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

8. Modern Institute of Reflexology – Wheat Ridge

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Modern Institute of Reflexology, Wheat Ridge. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$1,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Steele moved that the Standard Certificate of Approval be granted to Modern Institute of Reflexology, 4086 Youngfield Street, Wheat Ridge, CO 80033, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

9. Colorado Transportation School – Commerce City

Program Specialist Esquibel brought to the Board's attention for consideration of renewal Colorado Transportation School, Commerce City. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$6,000; that the school submitted a bond in the amount of \$23,500; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved

that the Standard Certificate of Approval be granted to Colorado Transportation School, 7170 Dahlia Street, Commerce City, CO 80022, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

10. Healing Spirits Massage Training - Boulder

Program Specialist Belisle brought to the Board's attention for consideration of renewal Healing Spirits Massage Training, Boulder. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$9,450; that the school submitted a bond in the amount of \$19,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig moved that the Standard Certificate of Approval be granted to Healing Spirits Massage Training, 100 Arapahoe Street, Unite 4, Boulder, CO 80302, for the period beginning July 1, 2013 and ending June 30, 2016. The motion was seconded and unanimously passed.

C. Consideration of Renewal of Certificate of Approval with Programs / Courses

1. Prana Yoga & Ayurveda Mandale - Denver

Program Specialist Viteri brought to the Board's attention for consideration of renewal Prana Yoga & Ayurveda Mandala, Denver, for review and consideration of five new programs: (1) Panca Karma & Ayurveda Massage Therapy Training; (2) Prana Yoga Advance Basics Teacher Training; (3) Foundation of Jyotisha; (4) Ayurveda Practitioner; and (5) Ayurveda Lifestyle Consultant. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,144.50; that the school submitted a bond in the amount of \$15,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Steele moved that the Standard Certificate of Approval be granted to Prana Yoga & Ayurveda Mandala, 3333 Federal Boulevard, Denver, CO 80211 for the period beginning July 1, 2013 and ending June 30, 2016, and the above-referenced programs be approved effective May 28, 2013. The combined motion was seconded and unanimously passed.

2. Nueva Imagen Beauty School - Aurora

Program Specialist Viteri brought to the Board's attention for consideration of renewal Nueva Imagen Beauty School, Aurora, for review and consideration of three new programs: (1) Cosmetology; (2) Cosmetology Apprenticeship; and (3) Hairstylist Apprenticeship. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the Standard Certificate of

Approval be granted to Nueva Imagen Beauty School, 12102 E. Mississippi Avenue, Aurora, CO 80012 for the period beginning July 1, 2013 and ending June 30, 2016, and the above-referenced programs be approved effective May 28, 2013. The combined motion was seconded and unanimously passed.

D. Consideration of Approval of Provisional Certificate of Approval

1. Ooh La Spa Academy of Hair, Skin & Nail - Creede

Program Specialist Esquibel brought to the Board's attention for consideration Ooh La Spa Academy of Hair, Skin & Nails, Creede, a new school with three proposed programs: (1) Cosmetologist; (2) Manicurist; and (3) Cosmetician/Esthetician. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$10,500; that the school submitted a bond in the amount of \$10,500; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion moved that a Provisional Certificate of Approval be granted to Ooh La Spa Academy of Hair, Skin & Nails, 289 S. Main Street, Creede, CO 81130 for the period beginning May 28, 2013, ending June 30, 2014, and that the programs before the Board be approved. The combined motion was seconded and unanimously passed.

2. Academy for Dental Assisting Careers – Colorado Springs

Program Specialist Belisle brought to the Board's attention for consideration Academy for Dental Assisting Careers, Colorado Springs, a new school with one proposed program, Dental Assisting. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$23,000; that the school submitted a bond in the amount of \$23,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Rovig in a combined motion moved that a Provisional Certificate of Approval be granted to Academy for Dental Assisting Careers, 8770 North Union Blvd., Colorado Springs, CO 80920 for the period beginning May 28, 2013, ending June 30, 2014, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

3. Colorado Dental Assisting School, LLC – Colorado Springs

Program Specialist Belisle brought to the Board's attention for consideration Academy for Dental Assisting Careers, LLC, Colorado Springs, a new school with one proposed program, Dental Assisting. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$23,000; that the school submitted a bond in the amount of \$23,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay in a combined motion

moved that a Provisional Certificate of Approval be granted to Colorado Dental Assisting School LLC, 3715 Bloomington Street, Suite 160, Colorado Springs, CO 80922 for the period beginning May 28, 2013, ending June 30, 2014, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

E. Consideration of Approval of Standard Certificates for Out of State

Program Supervisor Belisle introduced the following eleven out-of-state schools for consideration of approval:

1. NASCAR Technical Institute - 220 Byers Creek Road, Mooresville, NV 28117
2. UTI – Motorcycle Mechanics Institute Division - 2844 W. Deer Valley Road, Phoenix, AZ 85027
3. Universal Technical Institute of Arizona – 10695 W. Pierce Street, Avondale, AZ 85323
4. Universal Technical Institute of Northern California – 4100 Duckhorn Drive, Sacramento, CA 95834
5. Universal Technical Institute of Texas – 721 Lockhaven Drive, Houston, TX 77073
6. Everest University - 9200 Southpark Center Loop, Orlando, FL 32819
7. Everest College Phoenix - 10400 N. 25th Avenue, Suite 190, Phoenix, AZ 85021
8. WyoTech – Ormond Beach – 470 Destination Daytona Lane, Ormond Beach, FL 32174
9. WyoTech – Laramie – 4393 North Third Street, Laramie, WY 82072
10. WyoTech – Blairsville – 500 Innovation Drive, Blairsville, PA 15717
11. WyoTech – Fremont – 200 Whitney Place, Fremont, CA 94539

It was the will of the Board to consider all in one action. The Board after determining that all eleven out-of-state schools each meet the minimum requirements as set forth in 12-59-111(2), C.R.S.; that each school's bond be set in the amount of the statutory minimum of \$50,000; that the eleven out-of-state schools each demonstrate compliance with the bond requirements pursuant to 12-59-115(8), C.R.S.; and that all can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the minimum requirements of the Division, Ms. Rovig motioned that in respect to the out-of-state schools identified herein, the respective Standard Certificates of Approval be granted for the period beginning July 1, 2013 and ending June 30, 2014. The combined motion was seconded and unanimously passed.

F. Consideration of Change of Ownership

1. International Wine Guild - Denver

Program Specialist Belisle brought to the Board's attention for consideration application for a change of ownership for International Wine Guide. No school representative was available. Upon determining that the school is in compliance with the required minimum surety level in the amount of \$63,455; that the school submitted a bond in the amount of \$65,000; and that International Wine Guild, 1600 Wynkoop Street, Suite 300, Denver, CO 80202 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Steele moved that the change of ownership be granted for the period beginning May 28, 2013 and ending June 30, 2014. The motion was seconded and unanimously passed.

D. Notification of School Closings

As an informational item only the staff reported the closing of one school: National Beauty College, 2370 W Alameda Avenue, Unit 12, Denver, CO 80223. Staff confirmed that there were no enrolled students since the date of closure. Effective March 31, 2013 all available student and educational records have been transferred to the National Beauty College, 7045 Pecos Street, Unit A, Denver, CO 80221.

Other Business:

1. CollegeAmerica – Fort Collins

Board member Steven Steele recused himself from the CollegeAmerica matter only, citing an appearance of a conflict of interest. A quorum and a two-thirds majority of the Board members were still present.

Assistant Attorney General Erica Weston updated the Board on the status of the Stipulated Agreement and Final Agency Order reached concerning matters of non-compliance that arose from the two filed student complaints. A motion was made by Ms. Malay to ratify and otherwise accept the fully executed Stipulated Agreement and Final Agency Order, thereby effectively closing the two administrative complaints. The motion was seconded and passed unanimously.

2. Rulemaking

Director Candler updated the Board concerning the upcoming rulemaking process to affect those rules previously discussed at the November 2012 Annual Board Planning Meeting. In addition, the Director conveyed a need to consider two other rule changes: (1) Clarification and standardization of instructor qualifications; and (2) a change to current rules to reflect the state's use of clock hours rather than credit hours in all student curriculum/training computations and reporting in order to comport with stated U.S. Department of Education expectations for all accredited schools. Director Candler identified, however, a concern that the latter change will result in more discussion and stakeholder input before viable language

may be finalized for the Board's consideration. The Director suggested that the rule in regard to instructor qualifications be added to the Board's current rule agenda and filed as a "slate"; and that any rule concerning a credit to clock conversion be filed separately from the rest, on a different schedule. The Board concurred with the Director on all matters suggested.

3. Boulder College of Massage Therapy – Boulder

Director Candler reported that she would like to discuss with the Board, Boulder College of Massage Therapy's current status. The Board indicated it would like to consult with its legal counsel before proceeding, for the purpose of learning what legal options may be available to it under the circumstances reported, and in recognition that any discussion will likely include matters that are confidentially proprietary in nature for the School and School personnel. Ms. Malay motioned to convene into Executive Session pursuant to §24-6-402(3) (b) (III), C.R.S., on pending or imminent court action and pursuant to §24-6-402(3) (a) (II), to discuss matters required to be kept confidential. Mr. Steele seconded, and the motion to convene into Executive Session was unanimously passed.

The regular public board meeting recorder was turned off, and the Board of Private Occupational Schools convened into Executive Session at 10:46 A.M. for the purposes described above as requiring confidentiality. No member of the general public was present. The Executive Session recorder was turned on.

Executive Session concluded and the public session of the Board meeting reconvened at 11:31 A.M. The Executive Session recorder was turned off. The tape was removed and marked "May 28, 2013 Executive Session". The public session recorder was turned on and the general public was welcomed back.

Assistant Attorney General Weston affirmed for the public record that the Executive Session was for the sole purpose of providing legal advice to the Board and to otherwise engage in what in good faith is believed to be attorney-client privileged and/ or other matters required to be kept confidential.

As an informational item only, Director Candler provided a brief update concerning Boulder College of Massage Therapy, Boulder and the options this non-profit school is currently exploring given the schools financial instability and issues related to the real estate bond in particular. Director Candler advised that Board that an Interim Board Meeting maybe necessary to discuss the options of Boulder College of Massage Therapy.

Adjournment:

There being no other business, Ms. Rovig motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools' Meeting of May 28, 2013, adjourned at 11:33 A.M.

The next regularly scheduled meeting of the Board is Tuesday, June 25, 2013, at 9:30 A.M. and will be held at:

Auraria Higher Education Campus

Tivoli Student Center, Room 320
900 Auraria Parkway, Denver, CO 80204
Telephone (303) 866-2723