

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS
BOARD MEETING**

October 28, 2008 9:30 A.M.

The Colorado Private Occupational Schools Board convened at the offices of the Division of Private Occupational Schools, 1560 Broadway, Suite 1250, Denver, CO 80202.

Chair Jerry Sirbu called the meeting to order at 9:30 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken and a quorum was present.

Board Members Present:

Jerry Sirbu, Chair	Robert Martin, Vice Chair	Lisa Bennison Noll
Buddy Douglass	Tom Narvaez	Karen Hall

Board Members Absent:

Winnifred Rovig

Division Staff Present:

Jim Parker, Director	Georgia Roberts, Deputy Director
Renee Belisle, Program Specialist	Voni Oerman, Program Specialist
Bernadette Esquibel, Program Specialist	Loretta Perez, Administrative Assistant

Board Counsel Present:

Monica Aldridge, Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Deborah O'Gara, Superior Laser & Aesthetics Institute - Superior
Ronald Quam, CollegeAmerica – Denver
Leanne Konechne, Pima Medical Institute – Denver
Jennifer Overbey, The Real Estate School – Boulder
Sue Anderson, Pima Medical Institute – Denver
Brent Nigro, Rhine Cobbler School - Denver
Tommy Rhine, Rhine Cobbler School – Denver
Diana Gunderson, Institute of Business and Medical Careers – Greeley
Steve Steele, Institute of Business and Medical Careers – Greeley
Rick Walker, i2 School for Professional Development – Colorado Springs
Heather Masias, i2 School for Professional Development – Colorado Springs
Kristin Taylor, The Pilates Center – Boulder
Michelle Bonny, Mile High Medical Academy – Denver
Gwilda Wiyaka, Path Home Shamanic Art School – Boulder
Pat Schlotter, Everest College – Aurora

Approval of the September 23, 2008 Minutes:

The Board reviewed the Minutes of the September 23, 2008 Board meeting. Mr. Douglass motioned for approval of the minutes with a minor correction. The motion was seconded and passed.

Changes / Additions to the Agenda:

There were no changes or additions to the agenda.

Staff Report:

Staff reported that all contingencies have been met; recorded; and are on file.

New Business Action Items:

A. Consideration of Approval of Provisional Certificate of Approval

1. Superior Laser & Aesthetics Institute – Superior

Program Specialist Esquibel brought to the Board's attention for consideration, Superior Laser & Aesthetics Institute, Superior, a new school with one proposed program and sixteen proposed stand alone courses. The program is Esthetician and the sixteen courses are: (1) Paramedical Esthetics; (2) Introduction to Cosmetic Chemistry; (3) Laser Safety Certificate; (4) Laser Hair Removal Techniques; (5) Introduction to Laser Wrinkle Reduction; (6) Introduction to Laser Cellulite Reduction; (7) Electrolysis; (8) Advanced Skin Analysis; (9) Marketing Strategies for the Spa Professional; (10) Spa Body Treatments; (11) Microdermabrasion; (12) Wax for Manicurist; (13) Chemical Peels; (14) Permanent Makeup; (15) Advanced Permanent Makeup Brow; and (16) Advanced Permanent Makeup Areola. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass, in a combined motion, moved that a Provisional Certificate of Approval be granted to Superior Laser & Aesthetics Institute, 500 Discovery Parkway Suite 350, Superior, CO 80027 for the period beginning October 28, 2008 and ending June 30, 2010, and that the program and courses before the Board be approved, contingent upon the discussed correction being made. The motion was seconded and unanimously passed.

2. i2 School for Professional Development – Colorado Springs

Program Specialist Oerman brought to the Board's attention for consideration, i2 School for Professional Development, Colorado Springs, a new school with three proposed stand alone courses: (1) Comprehensive Space Course; (2) Space Executive Course; and (3) Space Orientation Course. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$29,900; that the school submitted a bond in the amount of \$30,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Martin, in a combined motion, moved that a Provisional Certificate of Approval be granted to i2 School for Professional Development, 1150 Academy Park Loop, Suite 136, Colorado Springs, CO 80910 for the period beginning October 28, 2008 and ending June 30, 2010, and that the courses before the Board be approved. The combined motion was seconded and unanimously passed

3. **Rhine Cobbler School – Denver**

Program Specialist Oerman brought to the Board's attention for consideration, Rhine Cobbler School, Denver, a new school with one proposed program: Art of Shoe Repair. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$5,000; that the school submitted a certificate of approval in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Douglass, in a combined motion, moved that a Provisional Certificate of Approval be granted to Rhine Cobbler School, 221 East 17th Avenue, Denver, CO 80203 for the period beginning October 28, 2008 and ending June 30, 2010, and that the program before the Board be approved. The combined motion was seconded and unanimously passed.

4. **Crown of Splendor Institute, LLC – Ridgway**

Program Specialist Belisle brought to the Board's attention for consideration, Crown of Splendor Institute, LLC, Ridgway a new school with one proposed program: Hairstyling. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required bond amount of \$5,000; that the school submitted a bond in the amount of \$5,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Bennison Noll, in a combined motion, moved that a Provisional Certificate of Approval be granted to Crown of Splendor Institute, LLC, 167 North Cora, Ridgway, CO 81432 for the period beginning October 28, 2008 and ending June 30, 2010, and that the program before the Board be approved. The combined motion was seconded and unanimously passed

B. Consideration of Approval of Programs / Courses

1. **Mile High Medical Academy - Denver**

Program Specialist Belisle brought to the Board's attention for review and consideration four new programs: (1) Echocardiography Diploma Program; (2) Diagnostic Medical Sonography Diploma Program; (3) Echocardiography Certificate Program; and (4) Diagnostic Medical Sonography Certificate Program proposed by Mile High Medical Academy, Denver. A school representative was present. Based upon the Board having determined that the above-referenced programs for Mile High Medical Academy, 10200 East Girard Avenue, Bldg. C-350, Denver, CO 80231 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced new programs effective October 28, 2008. The motion was seconded and unanimously passed.

2. **Pima Medical Institute – Denver**

Program Specialist Esquibel brought to the Board's attention for review and consideration one new program: Occupational Therapy Assistant proposed by Pima

Medical Institute, Denver. School representatives were present. Based upon the Board having determined that the above-referenced program for Pima Medical Institute, 7475 Dakin Street, Suite 100, Denver, CO 80221 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Bennison Noll moved to approve the above-referenced new program effective October 28, 2008. The motion was seconded and unanimously passed.

3. **CollegeAmerica – Colorado Springs**

Program Specialist Oerman brought to the Board's attention for review and consideration one new program: Nurse's Aide Training Program proposed by CollegeAmerica, Colorado Springs. A school representative was present. Based upon the Board having determined that the above-referenced program for CollegeAmerica, 3645 Citadel Drive South, Colorado Springs, CO 80909 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve the above-referenced new program effective October 28, 2008. The motion was seconded and unanimously passed.

4. **The Real Estate School – Boulder**

Program Specialist Oerman brought to the Board's attention for review and consideration one new stand alone course: Certified Negotiation Expert proposed by The Real Estate School, Boulder. A school representative was present. Based upon the Board having determined that the above-referenced program for The Real Estate School, 4750 Table Mesa Drive, Boulder, CO 80305 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez moved to approve the above-referenced new course effective October 28, 2008. The motion was seconded and unanimously passed.

5. **American Dream Real Estate School – Northglenn**

Program Specialist Belisle brought to the Board's attention for review and consideration three stand alone courses: (1) Stigmatized Properties; (2) FHA; and (3) Retirement Plans Real Estate Options proposed by American Dream Real Estate School, Northglenn. No school representative was present. Based upon the Board having determined that the above-referenced course for American Dream Real Estate School, 11152 Huron Street #207, Northglenn, CO 80234 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Bennison Noll moved to approve the above-referenced new courses effective October 28, 2008. The motion was seconded and unanimously passed.

6. **Everest College – Aurora**

Program Specialist Belisle brought to the Board's attention for review and consideration one new program: Medical Administrative Assistant proposed by Everest College, Aurora. A school representative was present. Based upon the Board having determined that the above-referenced program for Everest College, 14280 E Jewell Ave., Suite 100,

Aurora, CO 80012 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced new program effective October 28, 2008. The motion was seconded and unanimously passed.

7. Institute of Business and Medical Careers, Inc. - Greeley

Program Specialist Belisle brought to the Board's attention for review and consideration one new program: Paralegal proposed by Institute of Business and Medical Careers, Greeley. School representatives were present. Based upon the Board having determined that the above-referenced program for Institute of Business and Medical Careers, Inc., 5400 West 11th Street, Greeley, CO 80634 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced new program effective October 28, 2008. The motion was seconded and unanimously passed.

8. Path Home Shamanic Arts School - Boulder

Program Specialist Belisle brought to the Board's attention for review and consideration one new program: Path Home Shamanic Arts Teacher Certificate Program proposed by Path Home Shamanic Art School, Boulder. A school representative was present. Based upon the Board having determined that the above-referenced program for Path Home Shamanic Arts School, 310 Common Drive, Berthoud, CO 80513 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Martin moved to approve the above-referenced new program effective October 28, 2008. The motion was seconded and unanimously passed.

9. The Pilates Center – Boulder

Program Specialist Belisle brought to the Board's attention for review and consideration four new stand alone courses: (1) Accessing Your Psoas: Creating True Integrated Movement; (2) Extended the Spine; (3) The Song and Dance of Pilates; and (4) The Fundamental Importance proposed by The Pilates Center, Boulder. A school representative was present. Based upon the Board having determined that the above-referenced program for The Pilates Center, 4800 Baseline, Suite D206, Boulder, CO 80303 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Narvaez, moved to approve the above-referenced new courses effective October 28, 2008. The motion was seconded and unanimously passed.

C. Consideration of Approval of Out of State Schools

1. American School of Real Estate Express - MO

Program Specialist Belisle brought to the Board's attention for review and consideration of approval to operate as an out-of-state school, American School of Real Estate Express, Missouri. Based on the Board having determined that the above-referenced

school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Douglass moved to approve American School of Real Estate Express to operate as an out-of-state school, effective October 28, 2008. The motion was seconded and unanimously passed.

D. Notification of School Closings

The Board was notified of the following school closures and that student records have been secured by Division staff:

1. Axis Academy of Hair Design - Edwards
2. Coldwell Banker Real Estate Academy – Denver
3. Studio Two Training Center – Durango

E. Adjournment

Having no further business, Mr. Douglass moved for adjournment. The motion was seconded and passed. The Board meeting adjourned at 10:30 A.M.

The next regularly scheduled meeting of the Board is Tuesday, December 2, 2008, 9:30 A.M. at its new meeting location of:

Division of Private Occupational Schools
1560 Broadway, Suite 1250
Denver, CO 80202
Telephone: (303) 866-2723