

**BOARD OF PRIVATE OCCUPATIONAL SCHOOLS**  
**BOARD MEETING**  
**September 23, 2014 9:30 A.M.**

The Private Occupational Schools Board convened at the Auraria Higher Education Campus, Tivoli Student Center, Room 320, 900 Auraria Parkway, Denver, CO 80204. Steven W. Steele, Chair, called the meeting to order at 9:32 A.M. and greeted guests. The Board members, Division staff and guests were introduced. Board roll call was taken. A quorum and a two-third majority of the Board members were present.

Board Members Present:

Steven W. Steele, Chair	Arlene Rae Malay	Joseph James Wolf
Richard Semakula	Shelley Krovitz	Jean Robinson
Ledy Garcia-Eckstein		

Division Staff Present:

Lorna Candler, Director Officer	Mary Kanaly, Deputy Director & Compliance Bernadette Esquibel, Program Coordinator Karla Viteri, Program Specialist
Renee Belisle, Program Specialist	
Loretta Perez, Administrative Assistant	

Division Staff Absent:

Voni Oerman, Program Specialist

Board Counsel Present:

Heidi Dineen, Senior Assistant Attorney General, Office of the Colorado Attorney General

Guests Present:

Kathy Dayhoff, Bauman College – Boulder  
Joel Scimeca, CollegeAmerica – Fort Collins  
Suzanne Scales, CollegeAmerica - Denver  
Katie Johnson, 6<sup>th</sup> Street Hair Salon and Day Spa, Inc., - Durango  
Eric Juhlin, CollegeAmerica – Corporate  
Atossa Jackson, Denver Learning Institute – Denver  
Shonna Dent, Intellitec College - Corporate  
Wayne Zellnes, Intellitec College – Corporate  
Mark Faudree, Intellitec College – Grand Junction  
Sherri Kananen, Intellitec College – Corporate  
Tracy Bolsinger, Esthetic Education Pathways – Greenwood Village  
Monique Mannino, Esthetic Education Pathways – Greenwood Village  
Kimberly Fields, U. S. Career Institute – Fort Collins  
Leslie Ballentine, U. S. Career Institute – Fort Collins  
Deb Frey, DaVinci Coders – Louisville  
Nancy Slattery, DaVinci Coders – Louisville  
Michael Beaty, Pima Medical Institute – Denver  
Janet Perry, U. S. Career Institute – Fort Collins  
Alicia Cramm, Healing Spirits Massage Training Program – Boulder

Anna (Turie) Norman, Well Animal Institute – Brighton  
Qiu (Quinn) Qinglin, Massage School of Colorado – Broomfield  
David Bramwell, Summit Beauty School – Woodland Park

**Approval of the August 26, 2014 Board Meeting Public Session Minutes:**

The Board reviewed the August 26, 2014, meeting minutes. Mr. Wolf moved for approval of the minutes as read, with one correction to page 3. The motion was seconded and passed.

**Approval of the August 26, 2014 Board Meeting Executive Session Minutes regarding CollegeAmerica:**

The Board reviewed the August 26, 2014, executive session meeting minutes. Ms. Krovitz moved for approval of the minutes as read. The motion was seconded and passed.

**Approval of the August 26, 2014 Board Meeting Executive Session Minutes regarding Tech Lecture and Massage School of Colorado:**

The Board reviewed the August 26, 2014, executive session meeting minutes. Ms. Malay moved for approval of the minutes as read. The motion was seconded and passed.

**Additions / Changes/ Corrections to the Agenda:**

Director Candler made changes under "E" Matters of Non Compliance/Legal Action: table item "1" B L International Beauty College, Inc., Denver, until the Board Meeting in October.

**Staff Report:**

None

**Other Business:**

**1. Tech Lecture**

Director Candler provided a status report on Tech Lecture's owner, Joe Medina, who surrendered his school's certificate to operate. However, because Mr. Medina recently posted advertising on Craig's List to "tutor" students for the National Examination for Pharmacy Tech, Director Candler contacted Mr. Medina and requested that he attend the Board Meeting to ensure he understands what offerings will or will not fall under the regulations of DPOS. Mr. Medina chose not to attend, therefore the Division will advise Mr. Medina, via mail that the Board cautions him to refrain from offering occupational education without appropriate authorization.

**A. Consideration of Approval Programs / Stand Alone Courses**

**1. Healing Spirits Massage Training Program - Boulder**

Program Specialist Belisle brought to the Board's attention for review consideration one new stand-alone course, Soft Tissue Approaches to Rib Dysfunction, proposed by Healing Spirits Massage Training Program, Boulder. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board's consideration and determination that the above-referenced course for Healing Spirits Massage Training Program, 550 Mohawk Drive, #65, Boulder, CO 80303 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced course effective September 23, 2014. The motion was seconded and unanimously passed.

## **2. New Horizons Computer Learning Centers – DTC - Englewood**

Program Specialist Belisle brought to the Board's attention for review consideration eleven new programs, proposed by New Horizons Computer Learning Center – DTC, Englewood. No school representative was present. Motion made by Mr. Wolf that this matter be tabled until the October 28, 2014. The motion was seconded and unanimously passed.

## **3. Pima Medical Institute - Aurora**

Program Coordinator Esquibel brought to the Board's attention for review consideration one new stand-alone course, Expanded Duties Dental Assistant, proposed by Pima Medical Institute, Aurora. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board's consideration and determination that the above-referenced course for Pima Medical Institute, 13750 E. Mississippi Avenue, Aurora, CO 80012 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced course effective September 23, 2014. The motion was seconded and unanimously passed.

## **4. Denver Learning Institute - Denver**

Program Coordinator Esquibel brought to the Board's attention for review consideration three new stand-alone courses: (1) Basic Electricity (Self-Directed); (2) Hired! The Ultimate Job Search Course (Self-Directed); and (3) Introduction to Programmable Logic Controls (Self-Directed), proposed by Denver Learning Institute, Denver. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board's consideration and determination that the above-referenced courses for Denver Learning Institute, 1515 Arapahoe Street, Tower One, Suite 500, Denver, CO 80202 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Semakula moved to approve the above-referenced courses effective September 23, 2014. The motion was seconded and unanimously passed.

## **5. Well Animal Institute - Brighton**

Program Coordinator Esquibel brought to the Board's attention for review consideration one new stand-alone course, Level II - Advanced, proposed by Well Animal Institute, Brighton. A school representative was present. The school satisfied the Board's inquiry. Based upon the

Board's consideration and determination that the above-referenced course for Well Animal Institute, 15986 Delta Court, Brighton, CO 80603 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced course effective September 23, 2014. The motion was seconded and unanimously passed.

#### **6. Hair Dynamics Education Center – Fort Collins**

Program Specialist Viteri brought to the Board's attention for review consideration one new program, Barber, proposed by Hair Dynamics Education Center, Fort Collins. No school representative was present. Based upon the Board's consideration and determination that the above-referenced program for Hair Dynamics Center, 6464 S. College Avenue, Fort Collins, CO 80525 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced program effective September 23, 2014. The motion was seconded and unanimously passed.

#### **7. IntelliTec College – Colorado Springs**

Program Coordinator Esquibel brought to the Board's attention for review and consideration one new program, Medical Assistant, proposed by IntelliTec College, Colorado Springs. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for IntelliTec College, 2315 E. Pike Peak Avenue, Colorado Springs, CO 80909 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced program effective September 23, 2014. The motion was seconded and unanimously passed.

#### **8. Intellitec College - Grand Junction**

Program Coordinator Esquibel brought to the Board's attention for review and consideration three new programs: (1) Massage Therapist; (2) Medical Assistant; and (3) Automotive Technician, proposed by Intellitec College, Grand Junction. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced program for Intellitec College, 772 Horizon Drive, Grand Junction, CO 81506, can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced programs effective September 23, 2014. The motion was seconded and unanimously passed.

#### **9. IntelliTec College – Pueblo**

Program Coordinator Esquibel brought to the Board's attention for review and consideration two new programs: (1) Massage Therapist; and (2) Medical Assistant, proposed by IntelliTec College, Pueblo. School representatives were present. The school satisfied the Board's inquiry. Based upon the Board having determined that the above-referenced programs for IntelliTec

College, 3673 Parker Blvd, Pueblo, CO 81008 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced programs effective September 23, 2014. The motion was seconded and unanimously passed.

#### **10. My Coding Mentor - Frederick**

Program Coordinator Esquibel brought to the Board's attention for review and consideration three new stand-alone courses: (1) Anatomy, Human Disease and Treatment for Medical Coding; (2) Certified Inpatient Coder Prep Class; and (3) Certified Professional Coder Prep Class, proposed by My Coding Mentor, Frederick. No school representative was present. Based upon the Board having determined that the above-referenced courses for My Coding Mentor, 425 Pine Street, Frederick, CO 80530 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Semakula moved to approve the above-referenced courses effective September 23, 2014. The motion was seconded and unanimously passed.

#### **11. Real Estate College of Colorado, Inc., Durango**

Program Coordinator Esquibel brought to the Board's attention for review consideration one new program, Community Association Manager (CAM) Licensing, proposed by Real Estate College of Colorado, Inc., Durango. No school representative was present. Based upon the Board's consideration and determination that the above-referenced program for Real Estate College of Colorado, Inc., 111 W. College Drive, Durango, CO 81301 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced program effective September 23, 2014. The motion was seconded and unanimously passed.

#### **12. U.S. Career Institute – Fort Collins**

Program Coordinator Esquibel brought to the Board's attention for review consideration one new stand-alone course, Personal Care Assistant, proposed by U.S. Career Institute, Fort Collins. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board's consideration and determination that the above-referenced course for U.S. Career Institute, 2001 Lowe Street, Fort Collins, CO 80525 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Semakula moved to approve the above-referenced course effective September 23, 2014. The motion was seconded and unanimously passed.

#### **13. Esthetic Education Pathways – Greenwood Village**

Program Coordinator Esquibel brought to the Board's attention for review and consideration four new programs and nineteen new stand-alone courses. The programs are: (1) Spa Therapies; (2) Clinical Esthetic Program; (3) Business Training for the Spa Industry; and (4)

Master Esthetic Program. The courses are: (1) 30 Second Commercial and Marketing; (2) Advance Skin Analysis; (3) Advanced Facial Massage, Acupressure and Reflexology; (4) Advance Exfoliations; (5) Aging Skin; (6) Body Combined; (7) Cosmetic Chemistry; (8) Dermaplaning; (9) PCOS (Poly Cystic Ovarian Syndrome) Overview; (10) Electrotherapy Facials; (11) Face, Tongue and Nail Mapping; (12) Limited Belief Systems, Goal Setting, Positive Thinking and Branding Yourself; (13) Micro needling; (14) NCEA Prep and Recertification; (15) Nutrition and the Skin; (16) Speed Waxing; (17) Treating Menopausal Skin; (18) Understanding Acne Types & Treatments; and (19) Effects of Hormonal Conditions of the Skin, proposed by Esthetic Education Pathways, Greenwood Village. School representatives were present. Based upon the Board having determined that the above-referenced programs and courses for Esthetic Education Pathways, 6326 S. Dayton Street, Greenwood Village, CO 80111 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Mr. Wolf moved to approve the programs and courses effective September 23, 2014, contingent upon a correction being made as discussed. The motion was seconded and unanimously passed.

#### **14. Summit Beauty School – Woodland Park**

Program Coordinator Esquibel brought to the Board's attention for review consideration one new program, Massage Therapy, proposed by Summit Beauty School, Woodland Park. A school representative was present. The school satisfied the Board's inquiry. Based upon the Board's consideration and determination that the above-referenced program for Summit Beauty School, 110 W. Midland Avenue, Woodland Park, CO 80866 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and with the Division's minimum requirements, Ms. Malay moved to approve the above-referenced program effective September 23, 2014. The motion was seconded and unanimously passed.

### **B. Consideration of Approval of Provisional Certificate of Approval**

#### **1. DaVinci Coders - Louisville**

Program Specialist Belisle brought to the Board's attention for consideration, DaVinci Coders, Louisville, a new school with six new stand-alone courses: (1) Ruby on Rail Training Program; (2) Website Design: HTML/CSS3/JQuery; (3) Game Design Program; (4) Mobile Apps Programming; (5) JavaScript Training Program; and (6) Launching a Micro College. School representatives were present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$50,000; that the school submitted a bond in the amount of \$50,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Semakula in a combined motion moved that a Provisional Certificate of Approval be granted to DaVinci Coders, 511 E. South Boulder Road, Louisville, CO 80027 for the period beginning September 23, 2014, ending June 30, 2016, and that the courses before the Board be approved. The combined motion was seconded and unanimously passed.

## **2. Bauman College - Boulder**

Program Specialist Viteri brought to the Board's attention for consideration, Bauman College, a new school with two new programs: (1) Nutrition Consultant Training Program; and (2) Natural Chef Training Program. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required surety level in the amount of \$149,182.40; that the school submitted a bond in the amount of \$150,000; and that the school can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay in a combined motion moved that a Provisional Certificate of Approval be granted to Bauman College, 1128 Pine Street, Boulder, CO 80302, for the period beginning September 23, 2014, ending June 30, 2016, and that the programs before the Board be approved. The combined motion was seconded and unanimously passed.

## **C. Consideration of Approval of Out of State School**

### **1. Sullivan & Cogliano Training Centre – Miami, FL**

Program Specialist Viteri brought to the Board's attention for consideration an application for one out-of-state school Sullivan & Cogliano Training Center, Miami FL. The Board after discussing the out-of-state school had some outstanding issues. A motion was made by Mr. Wolf that this matter be tabled until further research is done. The motion was seconded and unanimously passed.

## **D. Consideration of Change of Ownership**

### **1. Pranava Yoga Center – Colorado Springs**

Program Specialist Viteri brought to the Board's attention for consideration application for a change of ownership for Pranava Yoga Center, Colorado Springs. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required minimum surety level in the amount of \$7,500; that the school submitted a bond in the amount of \$10,000; and that Pranava Yoga Center, 803 N. Weber Street, Colorado Springs, CO 80903 can be reasonably maintained in compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Ms. Malay moved that the change of ownership be granted for the period beginning September 23, 2014 and ending June 30, 2015. The motion was seconded and unanimously passed.

### **2. 6<sup>th</sup> Street Hair Salon and Day Spa, Inc. – Durango**

Program Coordinator Esquibel brought to the Board's attention for consideration application for a change of ownership for 6<sup>th</sup> Street Hair Salon and Day Spa, Inc., Durango. A school representative was present. The school satisfied the Board's inquiry. Upon determining that the school is in compliance with the required minimum surety level in the amount of \$5,000; that the school submitted a bond in the amount of \$33,400; and that 6<sup>th</sup> Street Hair Salon and Day Spa, Inc., 115 W. College Drive, Durango, CO 81301 can be reasonably maintained in

compliance with the minimum standards as prescribed by the Private Occupational Education Act of 1981, as amended, and in compliance with the Division's minimum requirements, Mr. Semakula moved that the change of ownership be granted for the period beginning September 23, 2014 and ending June 30, 2015. The motion was seconded and unanimously passed.

## **E. Matters of Non Compliance/Legal Action**

### **Other Business:**

#### **1. CollegeAmerica – Bond/Irrevocable Letters of Credit & Advertising**

Director Candler provided an update on CollegeAmerica's noncompliance with the bond requirements. The Board also discussed continued concerns with advertising.

Mr. Steele, Chair, gave CollegeAmerica's representatives an opportunity to present a statement regarding their lapsed surety bond and continued concerns regarding their advertising violations. After due deliberation and discussion, Mr. Juhlin assured the Board that the bond issue was a decision that was made by the bond company and asked that the Board consider significant mitigating circumstances. Board members expressed their concerns about bond lapses but ultimately decided to suspend any further discussions until they had time to review the bond issues more comprehensively.

As far as advertising, Mr. Juhlin requested that original copies of the advertisement be reviewed before action was taken. Mr. Juhlin agreed to provide the Board with copies of all of their advertising from April through June of 2014 so that the Board could carefully review and discuss prior to issuing any Notices of Non Compliance. Mr. Wolf motioned that these issues be tabled until the October 28, 2014 meeting, in order to provide an opportunity for the Board and the School to reach an agreement resolving the bond issue and advertising concerns. The motion was seconded and passed.

#### **2. Massage School of Colorado – Noncompliance Matters**

Director Candler summarized the observations made by joint agencies and law enforcement entities as well as the findings of the unannounced visit to the School and additional observations and assessments yielded from the investigations in support of the determination that the Massage School of Colorado had violated and/or appeared to be violating the Act and Rules governing the Division and Board. Specifically, Ms. Candler addressed concerns raised by the Federation of Massage Therapy and DORA which created reasonable suspicion that students were being certified before receiving appropriate education and credentials.

Mr. Quinn appeared on behalf of his school. The Board gave him the opportunity to present his explanation for the matters of non-compliance that the Board had identified. At the conclusion of the Board's deliberation on the public record, a motion was made by Mr. Wolf to issue and file with the office of Administrative Courts an Order of Summary Suspension and revocation of the School's certificate to operate as a school in the State of Colorado. The motion was seconded and passed.

### **Adjournment:**



There being no other business, Mr. Wolf motioned to adjourn the Board meeting. The motion was seconded and duly passed. The Board of Private Occupational Schools' Meeting of September 23, 2014, adjourned at 11:09 A.M.

The next regularly scheduled meeting of the Board is Tuesday October 28, 2014, at 9:30 A.M. and will be held at:

Auraria Higher Education Campus  
Tivoli Student Center, Room 320  
900 Auraria Parkway, Denver, CO 80204  
Telephone (303) 866-2723