

## MEETING MINUTES

<b>Project Name:</b>	CHECRA Annual Meeting		
<b>Acting Project Manager:</b>	Ben Boggs, Deputy Executive Director		
<b>Date of Meeting:</b> (MM/DD/YYYY)	02/10/2023	<b>Location:</b>	Virtual / online
<b>Minutes Prepared By:</b>	Taryn Omran	<b>Comments</b> :	

### Purpose of Meeting

#### **Colorado Higher Education Competitive Research Authority**

Vice Chairman Alan Rudolph called the meeting to order at 12:12 p.m. (Closed at 1:15pm)

In attendance:

Board members: Alan Rudolph (Colorado State University), Massimo Ruzzene (University of Colorado), Walter Copan (Colorado School of Mines), Jeri Lyons (University of Northern Colorado)

Others: Ben Boggs (Treasurer), Trisha Esquibel (Colorado Department of Higher Education Controller) and Taryn Omran (Secretary).

### Meeting Agenda (key topics discussed during this meeting)

- 1) *Vice Chairman, Alan Rudolph, called the meeting to order at 12:12 p.m.*
  - a. Approval of minutes from February 11 and December 9 meetings
    - CHECRA 2022 annual meeting minutes (handout 1)
    - CHECRA December 2022 ad hoc meeting minutes (handout 2)
  - b. Election of Chair and Vice Chair; Appointment of Secretary/Treasurer (postponed until next meeting)
  - c. Annual Financial Update
    - Board financial summary 2022 final (handout 3)
    - Financial forecast February 2023 (handout 4)
  - d. Funding Opportunities, Proposed Allocations, and Process
    - ERCs and STCs
    - MRIs
    - NAWI
    - Other opportunities
    - Annual + Quarterly meetings?
  - e. 2022 Annual Legislative Report - Due to the General Assembly March 1, 2023
  - f. Other updates

## Other Meeting Notes, Suggestions, Decisions, and Open Issues

- 1) Board members discussed the funding landscape, including regional opportunities and corporate engagement, noting that workforce development is taking on increased importance with national agencies and other funders.
- 2) CHECRA will need to elect a new Chair with Dr. Rudolph's last day on July 1 (decided to postpone until next meeting).
- 3) Board members want to increase the importance of CHECRA and increase the advocacy on the Hill.
- 4) Minutes were approved.
- 5) Annual financial updates:
  - Trisha reviewed the committed funds. There was some confusion about grant amounts; CDHE staff will look into it.
  - CHECRA sets aside a certain amount of money for MRIs and NAWI projects. Board members suggested it would be helpful to have actuals vs. projected moving forward for these specific buckets so we can take a look at that.
  - ARPA-E is becoming a source of important funding for our Colorado schools; keep those opportunities in mind in financial forecasts.
  - Could CHECRA incentivize applications that have all of the schools on that application (cost-shares)? Incentivising regional efforts in the future?
  - Higher amounts of costshare opportunities coming from other states. Colorado needs to keep this in mind as we look to the future funding model. The competition for these future funds is changing to include more costshare expectations.
- 6) Board members discussed the need for/possibility of more advocacy. Dr. Paccione suggested a CHECRA presentation for joint education committee.

### **After action (followup items discussed and assigned):**

- 1) Election of new Chair is postponed until next meeting.
- 2) Review bilaws
- 3) Discuss MRI and NAWI set asides at next meeting

**Action Items and who the item is assigned to for follow up** *(add rows as necessary)*

<b>Action Items (Follow-up tasks/activities)</b>	<b>Assigned to</b>
1) Trisha following up on how much was awarded to the U-Boulder Quantum Egg project	Trisha
2) Moving forward CHECRA group wants to do quarterly meetings	Ben
3) Angie will make a note for megan and chloe to go in front of the JBC and Ed Committee to mention CHECRA moving forward.	Angie
4) Moving forward, please let CHECRA know if you request funds, but then the project does not move forward so we can make note of available funds for other projects.	ALL Project Leads
5) CHECRA should get feedback from the projects they fund and share with the Deputy Exec. Director on Fridays for weekly wins so Angie can talk to the Gov. about the work of CHECRA.	ALL Project Leads
6) Annual report due March 1 <sup>st</sup> . Participating schools, please send us your project reports to include. CDHE will create the cover letter and submit it to the required bodies.	ALL Project Leads